



# Pilbara Country Zone

## Minutes

28 April 2020

# Pilbara Country Zone

Held via BeingThere

Video Conference

Tuesday 28 April 2020, commenced at 11:30 am

## Agenda

### MEMBERS

### 2 Voting Delegates from each Member Council

City of Karratha

Mayor Peter Long - **Chair**

Mr Chris Adams, Chief Executive Officer non-voting delegate

Town of Port Hedland

Commissioner Hon. Fred Riebeling AM JP

Mr Carl Askew, Chief Executive Officer

Shire of East Pilbara

President Lynne Craigie OAM

Cr Anthony Middleton

Mr Ben Lewis, Acting Chief Executive Officer non-voting delegate

Shire of Ashburton

President Kerry White

Cr Peter Foster

Mr Ken Donohoe, Chief Executive Officer, non-voting delegate

WALGA Secretariat

Dale Chapman, Procurement and Category Manager

Chantelle O'Brien, Governance Support Officer

Roadwise Representative

Ms Engel Prendergast, Senior Road Safety Consultant

DLGSC Representative

Simone Fountain Regional Manager Pilbara (local update)

Gordon MacMile Director Strategic Coordination and Delivery (Redress update)

Darrelle Merritt Principal Strategy Officer (LG Bill and regulations update)

Jennifer Faint Assistant Legislation Officer

Liz Toohey A/Manager Local Government Policy and Engagement (Observer)

### APOLOGIES

City of Karratha

Cr Daniel Scott

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## **ANNOUNCEMENTS**

Zone Delegates are requested to provide sufficient written notice, wherever possible, on amendments to recommendations within the State Council or Zone agenda prior to the Zone meeting to the Chair and Secretariat.

Agenda Papers are emailed 7 days prior to the meeting date to your Council for distribution to Zone Delegates.

Confirmation of Attendance an attendance sheet will be circulated prior to the commencement of the meeting. Please register your attendance by printing your name against your Council on the attendance sheet.

Acknowledgement of Country All attendees to acknowledge the traditional owners of the land that the meeting is held on and paying respects to Elders past, present and future.

## **ATTACHMENTS WITH THE AGENDA**

1. Previous Minutes
2. President's Report
3. Status Report

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### **1. DEPUTATIONS**

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All Deputations have a time limit of 20 minutes, which includes questions time.

**Nil**

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### **2. DECLARATION OF INTEREST**

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Pursuant to our Code of Conduct, Councillors must declare to the Chairman any potential conflict of interest they have in a matter before the Zone as soon as they become aware of it. Councillors and deputies may be directly or indirectly associated with some recommendations of the Zone and State Council. If you are affected by these recommendations, please excuse yourself from the meeting and do not participate in deliberations.

**Nil**

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### **3. CONFIRMATION OF MINUTES**

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#### **RESOLUTION**

**Moved:** Cr Peter Foster  
**Seconded:** President Kerry White

**That the Minutes of the meeting of the Pilbara Country Zone held on 19 February 2020 be confirmed as a true and accurate record of the proceedings.**

**CARRIED**

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## 4. BUSINESS ARISING

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Nil

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### 4.2 Status Report

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There were no outstanding items.

**Noted**

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## 5. BUSINESS

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### 5.1 COVID-19 Regional Level Vulnerability Analysis

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#### **Background**

To assist Local Governments as they look to provide the most appropriate response and recovery packages in light of the COVID-19 pandemic, WALGA have been assessing the extent to which each local community in WA will be impacted by COVID-19. As a way of doing this, WALGA analysed a range of demographic and social data that provide an indication of the COVID-19 health and economic vulnerability of each Local Government Area in WA. The indicators analysed for each Local Government Area include:

#### Health vulnerability

- Share of people aged over 70
- Share of lone person households
- Share of households with no motor vehicles
- Share of people who need assistance with core activities
- Population density

#### Economic Vulnerability

- Share of people who work in impacted industries
- Share of businesses in impacted industries
- Share of non-employing businesses
- Share of businesses with less than \$2m in annual turnover
- Share of households with no internet access

Over 60 individual Local Governments have been provided with an analysis pack specific to their district, and now WALGA have aggregated and reported on this data at the WALGA Zone level.

Analysis was attached with the Agenda

**Noted**

Secretariat Comment: Cr Peter Foster requested feedback from all Zone Local Governments and to share their responses and issues to COVID-19.

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## 6. STATE COUNCIL AGENDA - MATTERS FOR DECISION

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*(Zone delegates to consider the Matters for Decision contained in the WA Local Government Association State Council Agenda and put forward resolutions to Zone Representatives on State Council)*

### RESOLUTION

Moved: President Cr Lynne Craigie  
Seconded: Commissioner Hon. Fred Reibeling

That the Pilbara Country Zone support all Items for Decision and Matters for Noting in the State Council Agenda.

CARRIED

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## 8. OTHER BUSINESS

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Nil

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## 9. EXECUTIVE REPORTS

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### 9.1 President's Report to the Zone

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The WALGA representative, Mr Dale Chapman, presented the WALGA President's Report.

**Noted**

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### 9.2 State Councillor's report to the Zone

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Mayor Peter Long, presented on the previous State Council meeting.

**Noted**

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### 9.3 Department of Local Government, Sport and Cultural Industries Representative Update Report.

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Representatives from the Department of Local Government, Sport and Cultural Industries, provided an update to the Zone on DLGSC issues.

Please also see below link:

[DLGSC Zone Update](#)

**Noted**

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**9.4 Topics for next meeting update by the DLGSC**

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Due to the current situation of Covid-19, the Department of Local Government, Sport and Cultural Industries are currently experiencing difficulty in staff availability to ensure that a representative with the expertise on the relevant subject matter can attend Zone meetings.

Therefore it is with regret at this time, only the usual sector updates via a link (as per Item 9.3) from the Department will be provided, attendance will occur where possible and requested topics for future meetings will be placed on hold until further notice.

**Noted**

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**10. DATE, TIME AND PLACE OF NEXT MEETING**

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**RESOLVED**

**That the next ordinary meeting of the Pilbara Country Zone be held on 25 June 2020 at the City of Karratha or Videoconference (to be confirmed), commencing at 11.30am.**

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**11. CLOSURE**

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There being no further business the Chair declared the meeting closed at 12.08pm.