

01-005-03-0016



Peel Zone

Minutes

30 August 2018

Peel Zone

Hosted by the City of Mandurah

3 Peel Street Mandurah, phone 9550 3777

Thursday 30 August, commenced at 2:08 pm

Minutes

MEMBERS

2 Voting Delegates from each Member Council

| | |
|-----------------------------|---|
| Shire of Boddington | Mr Chris Littlemore, Chief Executive Officer non-voting delegate |
| City of Mandurah | Mayor Rhys Williams Cr Caroline Knight |
| Shire of Murray | President David Bolt Cr Steve Lee Mr Dean Unsworth, Chief Executive Officer non-voting delegate |
| Shire Serpentine Jarrahdale | President Michelle Rich (Chair) Cr David Atwell Mr Kenn Donohoe, Chief Executive Officer non-voting delegate |
| Shire of Waroona | President Michael Walmsley Mr Laurie Tilbrook, Deputy CEO |
| WALGA Representatives | Ms Vanessa Jackson, Policy Manager Planning & Improvement Ms Kirstie Davis, Policy Manager Community |
| Guest Speakers | Ms Rebecca Brown WALGA Manager Waste and Recycling Mr Ken Parker, DLGSC rep Mr Tony Turner, Manager of Health and Building, Shire of Serpentine Jarrahdale. |

APOLOGIES

| | |
|---------------------|---|
| Shire of Boddington | President Martin Glynn |
| Shire of Boddington | Cr David Smart |
| City of Mandurah | Mr Mark Newman, Chief Executive Officer |
| Shire of Waroona | Mr Ian Curley, Chief Executive Officer |

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ANNOUNCEMENTS

Confirmation of Attendance an attendance sheet was circulated prior to the commencement of the meeting to register attendees.

ATTACHMENTS WITHIN THE AGENDA

1. Draft Minutes of previous meeting
2. Zone Status Report
3. President's Report

1. DEPUTATIONS

1.1 Presentation on the Container Deposit Scheme

Rebecca Brown, WALGA Manager Waste and Recycling, provided an update on the development of the Container Deposit Scheme and the opportunities it presents for Local Government.

Noted

1.2 Presentation – Local Government Act Review

Ken Parker, DLGSC representative presented on the recent Minister Templeman announcement of the Government's phase one reforms of the review of the Act. These cover training, gifts, elected member conduct, CEO recruitment and performance review, public access to information and some administrative efficiencies. The presentation provided further details, allowed members to ask questions on these reforms and outlined the coverage and timeline for phase two of the review.

Noted

2. CONFIRMATION OF MINUTES

RESOLUTION

Moved Cr David Bolt
Seconded Cr Steve Lee

That the Minutes of the meeting of the Peel Zone held on 28 June 2018 confirmed as a true and accurate record of the proceedings.

CARRIED

3. DECLARATION OF INTEREST

Pursuant to our Code of Conduct, Councillors must declare to the Chairman any potential conflict of interest they have in a matter before the Zone as soon as they become aware of it. Councillors and deputies may be directly or indirectly associated with some recommendations of the Zone and State Council. If you are affected by these recommendations, please excuse yourself from the meeting and do not participate in deliberations.

Nil

4. BUSINESS ARISING

A Status Report outlining the actions taken on the Zone's resolutions was enclosed as an attachment to the Agenda.

Noted

5. STATE COUNCIL AGENDA - MATTERS FOR DECISION

<https://walga.asn.au/getattachment/About-WALGA/Structure/State-Council/Agendas-and-Minutes/Agenda-State-Council-7-September-2018-with-attachments.pdf.aspx>

RESOLUTION

**Moved Cr Caroline Knight
Seconded Cr David Bolt**

That Items 5.2, 5.4, 5.5, 5.6, 5.9 and 5.10 within the 2018 September 2018 State Council Agenda are supported 'en bloc'.

CARRIED

Item 5.1 – Local Government Act Review (05-034-01-0001 TB/JM)

RESOLUTION

**Moved Cr David Atwell
Seconded Cr Steve Lee**

Propose an additional Recommendation 5 to the WALGA recommendation:

- 5. That universal training be made available to non-elected members through RTO providers. Any person who becomes a Councillor with the appropriate Local Government Elected Member training is to be entitled to a 100% subsidy of costs expended.**

CARRIED

Discussion on the above additional recommendation, also the possibility to include Recognised Prior learning as part of any training required to be an Elected member. Discussion on whether 50% or should it be 100% of costs be refunded, and whether it would be a deterrent to Councils or incentive for potential Elected members.

Noted - City of Mandurah advised that they are not supportive of universal mandatory training.

Item 5.3 – Interim Submission on Green Paper – Modernising WA's Planning System: Concepts for a Strategically Led System

RESOLUTION

**Moved Cr Caroline Knight
Seconded Cr David Bolt**

That Item 5.3 within the September 2018 State Council Agenda be supported.

CARRIED

Discussion from the Zone – concerned about the loss of Evan Jones as the Independent Chair of the Planning Reform and the potential for the review to no longer be independent, and concerned that any proposed reforms may not go back to the Local Government sector for comment. An issue for WALGA to consider raising with the State.

Item 5.7 – Vehicle Emissions (05-028-03-0004)

RESOLUTION

**Moved President David Bolt
Seconded President Michael Walmsley**

Additional Recommendation 7.

- 7. Advocate to the State Government for the preparation of planning policies or guidelines for the installation of electronic charging stations within WA.**

CARRIED

Shire of Murray - Uniform policies and proposals would be beneficial ie service station applications that are being submitted do not have electronic charging stations. It would be beneficial to have guidelines or criteria that Local Governments can reference when assessing planning applications.

Item 5.8 – Interim Submission to the Independent Review of the Strategic Assessment of the Perth and Peel Regions (05-036-03-0020 NM)

RESOLUTION

**Moved President David Bolt
Seconded Cr Caroline Knight**

That Item 5.8 within the September 2018 State Council Agenda be supported.

CARRIED

Local Government are not being fully involved in the conversations around the SAPPR process and Shire of Murray have requested a deputation from the Independent Review process. It is concerning that the Peel local governments have the majority of the impact but are not being consulted in this process. Suggested that other Peel Zone members should seek a meeting with the SAPPR review team.

Items for Noting 6.1, 6.2, 6.3 & 6.4

RESOLUTION

**Moved President David Bolt
Seconded President Michael Walmsley**

That Items 6.1, 6.2, 6.3 & 6.4 within the 2018 September State Council Agenda are supported ‘en bloc’.

CARRIED

Items 7.1 and 7.2 Organisational Reports

RESOLUTION

Moved
Seconded

President Bolt
President Walmsley

That Items 7.1 and 7.2 within the 2018 September State Council Agenda are supported.

CARRIED

6. REPORTS FROM MEMBER COUNCILS

Nil

7. BUSINESS

7.1 Fire and Emergency Management Advisor Funded Under Emergency Services Levy

By Mr Kenn Donohoe, CEO Shire of Serpentine-Jarrahdale

Introduction

The purpose of this item is to propose a newly created position focused on delivering the local government's emergency management responsibilities, fully funded through the Emergency Services Levy.

The newly created position of Fire and Emergency Management Advisor (FEMA) is intended to be employed on a permanent, full-time basis by each local government.

Background

Local Government is responsible for a range of emergency management activities under the *Emergency Management Act 2005* and subsidiary documents. Specifically, these responsibilities are broken into the following categories:

- Prevention;
- Preparedness;
- Response and;
- Recovery.

Local Government is also responsible for a number of items in the *Bush Fires Act 1954*, including preventing bushfires through restrictions in certain activities, establishing and maintaining bush fire brigades and extinguishing and controlling bushfires.

In 2003, the Government of Western Australia established the Emergency Services Levy (ESL), imposed on all properties within WA, to fund emergency service delivery for the state. Properties are broken into five categories correlating to the level of service they receive.

Local Government collects ESL funds through rates and surrenders this funding to the Department for Fire and Emergency Services (DFES) for re-allocation. Local governments then receive funding from DFES to support bush fire brigades and state emergency service units through the Local Government Grant Scheme (LGGS).

- Coordination and ongoing support for bush fire brigade/SES/emergency management training
- Administration of bush fire brigades and state emergency service units
- Coordination of emergency management grants and projects
- Undertaking incident management roles through the response to emergencies

- Supporting recovery management and community recovery after an emergency
- Coordinating other mitigation initiatives including bushfire prone mapping with OBRM

Conclusion

This item provides background information on emergency management for local governments, as well as a discussion regarding the collection and distribution of funds under the Emergency Service Levy. The key proposal is the employment of Fire and Emergency Management Advisors (FEMAs) by Local Government, fully funded by the ESL.

Attachment with the Agenda

Fire and Emergency Management Advisor Report - (E18/7812)

RESOLUTION

**Moved Cr David Atwell
Seconded Cr Steve Lee**

That the Zone:

- 1. Receives the Fire and Emergency Management Advisor Report prepared by the Shire of Serpentine Jarrahdale.**
- 2. Requests WALGA to endorse the position proposed by the report, being the employment of Fire and Emergency Management Advisors by Local Governments, fully funded through the Emergency Services Levy.**

CARRIED

7.2 Support for a Working Group to Review the Administration of Onsite Secondary Sewerage Treatment Units (ATUs)

By Shire of Serpentine –Jarrahdale

In Brief

There are many outer metro and regional Councils with growing numbers of alternate onsite effluent disposal systems, often described as secondary treatment systems. The States In-fill Sewerage program has been reduced and, we have a new draft Government Sewerage Policy. The Shire of Serpentine Jarrahdale currently has 850 secondary treatment systems and predicts 1,000 systems within 3 years, (4,000 service reports/yr)

The Shire of Serpentine Jarrahdale is making this submission because several years audits have found a growing proportion of systems not being maintained and 90% of disposal areas are non-compliant, refer to the attached, Serpentine Jarrahdale ATU Audit Report, (the Report). The Report has been presented to Metropolitan Environmental Health Managers Group (MEHMG) meetings on 21 March and 13 June, and copy's provided to regional Councils, Murray, Margret River Augusta and Albany.

Submissions from Local Government and Department of Health officers refer several key administrative and statutory matters. These matters are resulting in a number of primary issues, such as, unqualified and unauthorised people undertaking installations and servicing, inadequate servicing and reporting, and no monitoring or auditing of ATU's.

Therefore, this item makes submission for Peel Zone's support to develop a working group to review the administration of installations, servicing and auditing of ATU's. It is suggested the working group be

comprised of representatives from local and state governments, manufacturers and authorised service persons and other experts as required.

Attachment with the Agenda

1. Report to WALGA Peel Zone Regarding ATU Administration and Auditing Serpentine Jarrahdale, By Brian Devine, Tony Turner and Matt Sargenson, June 2018.

RESOLUTION

Moved Cr Steve Lee

Seconded Cr David Atwell

That the Peel Zone support the submission and refers the matter to WALGA State Council to consider the issues and merits of a working group with the capacity to review the current model for the administration of ATU, installations, servicing, maintenance and auditing.

CARRIED

7.3 Pet Meat Regulations

By Shire of Serpentine –Jarrahdale

Local Governments and Industry are finding Pet Meat Regulations Inconsistent and Difficult to Administer.

With more than 8 million households in Australia owning pets, the pet meat processing and animal food processing industries are growing and this growth is reflected in the Shires fourth recently approved pet meat processing operation.

However, there is also growing evidence that pet meat from pet meat abattoirs, animal food processors and pet meat distributors is being bought and sold for human consumption and some recent evidence that it's being used in restaurants.

While the Department of Health (DoH) web page is very clear about the fact that pet meat is not safe for humans to eat. The issue for Local Governments is that the administration of the statutory requirements controlling the identification of pet meat, in particular staining and packaging are detailed within the a division of the Food Regulations 2009, (the food regulations), and these key provisions have recently been proven to be difficult to interpret and problematic to apply .

Shire Environmental Health officers undertaking routine inspections of animal food processors found significant quantities of stored processed meats and bones not stained and subsequently issued a number of infringements. However, an operator contested the definition of pet meat and bones, which brought into question a number of infringements.

Interpretations provided by the DoH Food Section contradicted officers interpretations and legal advise which created further doubt which resulted in the Shire withdrawing the infringements. Discussions with other Councils found the same uncertainty and hesitation in applying these food regulation provisions.

While these discrepancies exist around identifying and staining pet meat, the Shire taking the interim measure of working with local processors to prepare a reference guidance for a pet meat staining that also incorporates key provisions for labelling and pet meat tracing.

RESOLUTION

**Moved Cr Caroline Knight
Seconded Cr David Atwell**

The Peel Zone consider the issue and request DoH review the attached legal advice, assist with the development of a guidance for pet meat staining and traceability, and report their advice and recommendation to WALGA and Local Governments.

CARRIED

7.4 Presentation – Crisis Support Service - Peel Region

Ms Ellie Carr, Prevention Services Manager at Lifeline WA has requested an opportunity to present to the Peel Zone on 29 November.

Lifeline WA are best known for their 13 11 14 telephone crisis support service. However, they also provide counselling for people affected by separation or bereavement. They also offer after office hours appointments.

Separated Mums, Dads and their children are vulnerable groups of the population. Marital separation, divorce and bereavement are indicated as the highest stressful events in a person's life.

Their highly experienced and trained counsellors have received training in cultural awareness and are committed to being inclusive to every individual who needs service which can include:

- Grief support
- Preparing for mediation
- Assistance with co-parenting plans
- Communication skills
- Managing emotions; identifying triggers and implementing strategies during mediation, in the Family Court or with their ex partners
- Support and assistance with Family Court processes
- Free education workshops (metro)
- Referring clients for other support services to assist with parenting skills; legal issues; mental health services; mediation; supervised contact services; financial counselling and crisis support services
- LGBTI+ families welcome

RESOLUTION

**Moved Cr Steve Lee
Seconded Cr David Atwell**

That the Peel Zone invites Lifeline WA to present at the meeting to be held 29 November at the Shire of Murray.

CARRIED

8. EXECUTIVE REPORTS

8.1 WALGA President's Report

The WALGA representative presented the President's Report. Report was distributed with the Agenda.

Noted

8.2 State Councillor's report to the Zone

WALGA State Councillor presented on the previous State Council meeting.

For Noting

8.3 Department of Local Government, Sport and Cultural Industries Representative Update Report.

Department of Local Government, Sport and Cultural Industries representative update the Zone on DLGC issues, upcoming regulatory changes and the Puppy Farming consultation.

For Noting

9. DATE, TIME AND PLACE OF NEXT MEETING

That the next ordinary meeting of the Peel Zone will be held on Thursday 29 November at the Shire of Murray commencing at 2pm.

10. CLOSURE

There being no further business the Chair declared the meeting closed at 4.22pm.