



Gascoyne Country Zone Minutes

Shire of Carnarvon Council Chambers

10:00am

Friday, 29 November 2019

Gascoyne Country Zone

Meeting to be held at the Shire of Carnarvon Council Chambers

Commenced at 10:00am, Friday, 29 November 2019

Minutes

ATTENDEES

Shire of Carnarvon	President Eddie Smith David Burton – Chief Executive Officer
Shire of Exmouth	Cr Ben Dixon (Deputy) Cameron Woods – Chief Executive Officer
Shire of Shark Bay	Cr Cheryl Cowell Paul Anderson – Chief Executive Officer
Shire of Upper Gascoyne	President Cr Don Hammarquist OAM Ian Fitzgerald – A/Chief Executive Officer
WALGA	Tim Lane, Manager Strategy and Association Governance Mark Bondiotti, Policy Manager Transport and Roads

GUESTS

Shire of Shark Bay	Cr Ben Bellottie
Shire of Shark Bay	Brian Galvin – Works Manager
Shire of Upper Gascoyne	Jarrod Walker – Works Manager
Office of the Auditor General	Don Cunninghame – Assistant Auditor General, Financial Audit
Gascoyne Development Commission	Simmons Van Buerle – Director Regional Development

APOLOGIES

Shire of Exmouth	President Cr Matthew Niikkula
Department of Local Government, Sport and Cultural Industries	Benita Donda – Regional Officer
Gascoyne Development Commission	Tym Duncanson – A/Chief Executive Officer

1. Attachments

The following are provided as attachments to the agenda:

1. Minutes September 2019 Meeting
2. State Council Agenda – also available via link: <https://walga.asn.au/getattachment/02b85870-f169-4119-b41c-d388071d8dbc/Agenda-State-Council-4-December-2019.pdf>
3. Updated State Budget Submission – refer State Council agenda item 5.1
4. President's Report
5. National Drought Response Resilience Plan InfoPage – for information

1. OFFICE BEARER ELECTIONS

Zone Executive Officer, Tim Lane, conducted elections for office bearer positions.

Background

The following information was distributed to Zone Delegates on 8 November seeking nominations for the positions of Zone Chair, Zone Deputy Chair, State Councillor and Deputy State Councillor:

In accordance with sub-clause 9(3) of the Western Australian Local Government Association Constitution, nominations are hereby called from Council delegates to the Gascoyne Country Zone for the positions of State Councillor and Deputy State Councillor to the 2019 to 2021 State Council. Nominations are also sought for the positions of Zone Chair and Deputy Zone Chair.

Terms of office for elected State Councillors and Deputy State Councillors will be two (2) years, commencing 4 December 2019 at the first Ordinary Meeting of the new State Council until and including the day prior to the December 2021 meeting of State Council.

Only Elected Members who are a nominated Zone Delegate are eligible to nominate for these positions. Zone Delegates are invited to submit their nominations in writing to me by 5:00pm, Wednesday, 20 November 2019.

Elections will be formally held at the Gascoyne Country Zone meeting on 29 November 2019. An agenda item to the Zone meeting will clearly list the nominations received for the positions of State Councillor and Deputy State Councillor and Zone Chair and Zone Deputy Chair.

The first meeting of State Council for the newly elected State Councillors will be 4 December 2019 at the WALGA office in West Leederville.

Election Process

- Where there is more than one nomination for each vacant position, an election will be conducted using a secret ballot, with Mr Tim Lane as the returning officer for the election. Prior to the vote nominees for each position will be extended the opportunity to provide a 2 minute election bid to delegates.
- All Ordinary Members to the Zone are entitled to cast one (1) vote in the ballot process. The candidate with the greater or greatest number of votes is elected to the office.
- In the event of a tied vote, election will be determined by drawing names from a box. The Secretariat will put the names of the candidates concerned in a box and the first name drawn is the Elected Member.

1.1 Election of Zone Chair

At the close of nominations, no nominations had been received for the position of Zone Chair. Nominations were sought from the floor.

Nominations were received from the following:

- Cr Cheryl Cowell
- Cr Matthew Niikkula

Ballot papers were distributed. Cr Cheryl Cowell was duly elected as Chair of the Zone.

DECLARATION

That Cr Cheryl Cowell is elected Chair of the Gascoyne Country Zone for a term commencing immediately and ending at the November 2019 meeting of the Gascoyne Country Zone.

1.2 Election of Zone Deputy Chair

At the close of nominations, no nominations had been received for the position of Zone Deputy Chair. Nominations were sought from the floor.

A nomination from the floor was received from President Eddie Smith.

DECLARATION

That President Eddie Smith is elected Deputy Chair of the Gascoyne Country Zone for a term commencing immediately and ending at the November 2019 meeting of the Gascoyne Country Zone.

1.3 Election of State Councillor

At the close of nominations, no nominations had been received for the position of State Councillor. Nominations were sought from the floor.

A nomination was received from Cr Cheryl Cowell.

DECLARATION

That Cr Cheryl Cowell is elected State Councillor to represent the Gascoyne Country Zone for a term commencing at the 6 December meeting of State Council and ending the day prior to the 4 December 2019 meeting of State Council.

1.4 Election of Deputy State Councillor

At the close of nominations, no nominations had been received for the position of Deputy State Councillor. Nominations were sought from the floor.

5. ZONE BUSINESS

5.1 Zone Status Report

Agenda Item	Zone Resolution	WALGA Response	WALGA Contact
2019 September 5 Zone Agenda Item 5.1 Restricted Access Vehicle Operating Condition	That the Gascoyne Zone request WALGA to establish a Working Group relating to the Restricted Access Vehicle Operating Condition issue as soon as possible, to allow the Working Group to develop possible options prior to meeting with Main Roads.	Following elections in October, each Zone has been invited to nominate a representative on the RAV Access Operating Condition Working Group. In order to inform discussion and debate six briefings for Local Government officers have been undertaken in conjunction with Regional Road Groups or separate workshops.	Ian Duncan Executive Manager Infrastructure iduncan@walga.asn.au 9213 2031
2019 June 20 Zone Agenda Item 5.2 Asset Preservation Model	That the Gascoyne Country Zone request WALGA to undertake a review of the Asset Preservation Model that informs the distribution of road funding to ensure equity, recognition of Local Government circumstances and the validity and accuracy of assumptions that inform the model.	Work has commenced to review and document the Asset Preservation Model in order to facilitate an informed discussion about how the model works, its sensitivity to inputs and assumptions and the implications of changes. This project will continue through 2019/20.	Ian Duncan Executive Manager Infrastructure iduncan@walga.asn.au 9213 2031
2019 March 22 Zone Agenda Item 5.2 Restricted Access Vehicle Operating Condition	That the Gascoyne Zone request WALGA to: 1. Advocate for thorough consultation with the Local Government sector regarding alternative approaches to the CA07 operating condition; and, 2. Establish a Working Group consisting of representatives from MRWA, WALGA, LGIS, DoT and the Local Government sector incorporating at least one member from each affected WALGA Zone to consider alternative approaches.	Following elections in October, each Zone has been invited to nominate a representative on the RAV Access Operating Condition Working Group. In order to inform discussion and debate six briefings for Local Government officers have been undertaken in conjunction with Regional Road Groups or separate workshops.	Ian Duncan Executive Manager Infrastructure iduncan@walga.asn.au 9213 2031
2019 September 6 State Council Agenda Item 5.5 Submission on the Draft Compliance and Enforcement Policy	That the submission to the Department of Water and Environmental Regulation relating to the draft Compliance and Enforcement Policy be endorsed, subject to: 1. Noting the lack of enforcement resources dedicated to rural and remote areas; and, 2. A request that other Government officers be trained to undertake enforcement actions on behalf of the Department of Water and Environmental Regulation.	State Council Resolution That the submission to the Department of Water and Environmental Regulation relating to the draft Compliance and Enforcement Policy be endorsed subject to: 1. Noting the lack of enforcement resources dedicated to rural and remote areas; and, 2. A request that other Government officers be trained to undertake enforcement actions on behalf of the Department of Water and Environmental Regulation.	Mark Batty Executive Manager Environment and Waste Mbatty@walga.asn.au 9213 2078
2019 September 5 Zone Agenda Item 5.1 Nyinggulu (Ningaloo) Coastal Reserves Draft Joint Management Plan	That the Gascoyne Zone request WALGA to follow up on the Ningaloo Coast Regional Strategy Carnarvon to Exmouth – Nyinggulu (Ningaloo) Coastal Reserves, Draft Joint Management Plan seeking a response before the November meeting.	WALGA has commenced discussions with the Shire, the Department of Biodiversity Conservation and Attractions and the Gascoyne Development Commission on the development of the Regional Strategy, and the concerns raised by the Shire of Exmouth. Ongoing.	Mark Batty Executive Manager Environment and Waste Mbatty@walga.asn.au 9213 2078
2019 June 20 Zone Agenda Item 5.1 Regional Strategy Carnarvon to Exmouth – Nyinggulu (Ningaloo) Coastal Reserves, Draft Joint Management Plan	That the Gascoyne Zone: 1. Request WALGA continue to advocate to the State Government that an independent economic assessment of Wilderness Camping in the Shire of Exmouth and the broader Gascoyne Region be undertaken prior to any decisions being made; and, 2. Note that the Shire of Exmouth will draft a statement to be sent to Gascoyne Local Government Chief Executive Officers outlining concerns with the current proposal.	WALGA has commenced discussions with the Shire, the Department of Biodiversity Conservation and Attractions and the Gascoyne Development Commission on the development of the Regional Strategy, and the concerns raised by the Shire of Exmouth. Ongoing.	Mark Batty Executive Manager Environment and Waste Mbatty@walga.asn.au 9213 2078
2019 March 22 Zone Agenda Item 5.4 Ningaloo Coast	That the Gascoyne Zone requests WALGA to advocate to the State Government to undertake an independent economic assessment of	WALGA has commenced discussions with the Shire, the Department of Biodiversity Conservation and Attractions and the Gascoyne	Mark Batty Executive Manager Environment and Waste

Regional Strategy Camarvon to Exmouth – Nyinggulu (Ningaloo) Coastal Reserves, Draft Joint Management Plan.	Wilderness Camping in the Shire of Exmouth and the broader Gascoyne Region.	Development Commission on the development of the Regional Strategy, and the concerns raised by the Shire of Exmouth. Ongoing.	Mbatty@walga.asn.au 9213 2078
2019 September 5 Zone Agenda Item 5.1 Financial Assistance Grants	That the Gascoyne Zone request WALGA to: 1. Vigorously pursue the release of the findings of the 2013 FAGs Review; 2. Note the position taken at the ALGA National General Assembly supporting a review of the FAGs allocations; and, 3. Develop a policy position supporting a review of the FAGs methodology.	WALGA notes the Gascoyne Zone's comments and will seek advice from the Government and Organisational Service Policy team in early 2020 on the most appropriate policy position for FAGs funding moving forward.	Nebojsa Franich, Policy Manager, Economics, nfranich@walga.asn.au 9213 2096
2019 September 5 Zone Agenda Item 8.1 Local Government Innovation Fund	That WALGA advocate for the State Government to establish a Local Government Innovation Fund, for Local Governments with a small rate base, to fund innovative projects with a broad Local Government benefit.	WALGA will raise this initiative with the State Government. The McGowan Government recently released 'Our Priorities' initiative, focused on whole of government targets to deliver better outcomes for Western Australians, and invite Local Governments to explore sector input into these targets. Jointly hosted by WALGA and the Department of Local Government, Sport and Cultural Industries (DLGSC) a workshop will be held on 26 November where this initiative will be raised.	Tony Brown Executive Manager Governance and Organisational Services 9213 2051 tbrown@walga.asn.au
2019 March 22 Zone Agenda Item 2.1 Integrated Planning and Reporting (IPR) Peer Support Program	That the Gascoyne Zone request WALGA to: 1. Support Local Government in their tourism endeavours as a key component of the Economic Development project; 2. Continue to prosecute the economic development and tourism agenda; 3. Advocate to the State Government to review the regional development commission and tourism structures in WA aiming for a more strategic and collaborative approach; and, 4. Advocate to the State for revitalization of the regional development commission regional plans.	State Council adopted the <i>Local Government Economic Development: Research Findings and Future Directions Discussion Paper and Local Government Economic Development Framework</i> at its meeting of 27 th March 2019. This includes the endorsement of a range of Economic Development policy positions, including those relating to tourism. With the support of State Council's Economic Development Policy Forum, WALGA will now implement its Advocacy Strategy to prosecute this policy agenda. In response to the Gascoyne's resolution, as a matter of priority, WALGA will seek a response from the Minister of Regional Development on the status of the Regional Development Commissions and the development of regional plans. At the time of writing this update a response has not been received from the Minister's office.	Tony Brown Executive Manager Governance and Organisational Services 9213 2051 tbrown@walga.asn.au

Noted.

RESOLUTION

**Moved Cr Hammarquist
Seconded President Smith**

That:

- 1. Ian Fitzgerald be the Gascoyne Zone's representative and David Burton be appointed as the proxy representative to the WALGA CA07 Working Group;**
- 2. The Gascoyne Zone records its opposition to the CA88 process being introduced as a replacement to the CA07 process.**

6. STATE COUNCIL AGENDA – MATTERS FOR DECISION

(Zone delegates to consider the Matters for Decision contained in the WA Local Government Association State Council Agenda and put forward resolutions to Zone Representatives on State Council)

MATTERS FOR DECISION

5.1 2020-21 State Budget Submission

That WALGA's submission to the State Government in advance of the 2020-21 Budget be endorsed.

5.2 Interim Submission - Remote Area Tax Concessions

That WALGA's interim submission to the Productivity Commission's Draft Report into Remote Area Tax Concessions and Payments be endorsed.

5.3 Mandatory Code of Conduct for Council Member, Committee Members and Candidates – Sector Feedback

That WALGA:

1. Request the Mandatory Code of Conduct Working Group be reconvened by the Department of Local Government, Sport and Cultural Industries;
2. Refer the following matters to the Working Group for further consideration:
 - (a) Part B – Behaviours
 - i. ensuring principles of natural justice can be adequately upheld in all circumstances;
 - ii. training opportunities that will assist Council Members determine complaint outcomes under Part B;
 - iii. development of a template Complaints Management Policy;
 - iv. reconsider the purpose of allowing 'any person' to make a complaint;
 - v. ensuring Committee Members and Candidates are included in Part B; and
 - vi. re-naming 'Rules' to an appropriate term throughout Part B.
 - (b) Part C – Rules of Conduct
 - i. review the rationale for creating a new Rule of Conduct breach where three or more breaches of Part B – Behaviours are found and the Local Government resolves to refer the matter to the Local Government Standards Panel; and
 - ii. review the proposal to amend the definition of an 'interest' relating to Impartiality Interests from the present definition in Regulation 11 of the Local Government (Rules of Conduct) Regulations.
3. Recommend the Working Group develop an endorsed Mandatory Code of Conduct for further consultation with the Local Government sector.

5.4 Standards and Guidelines for CEO Recruitment and Selection, Performance Review and Termination – Sector Feedback

That WALGA:

1. Request the CEO Recruitment and Selection, Performance Review and Termination Working Group be reconvened by the Department of Local Government, Sport and Cultural Industries; and
2. Refer the following matters to the Working Group for consideration:
 - (a) Removal from the Model Standards the requirement to readvertise CEO positions after 10 years of continuous service;
 - (b) Encouraging, rather than mandating, the involvement of an independent person in the CEO Recruitment and Selection Process;
 - (c) Reconsideration of the proposal for independent review of the recruitment process;
 - (d) Support the role of the Department of Local Government, Sport and Cultural Industries as the regulator for monitoring and compliance; and
 - (e) Further investigate a role for a Local Government Commissioner.
3. Recommend the Working Group develop endorsed Model Standards for further consultation with the Local Government sector.

5.5 Local Government Financial Ratios

- 1) That WALGA advocate to the Minister for Local Government to amend the Local Government Financial Management Regulations to provide for the following ratios;
 - a. Operating Surplus Ratio
 - b. Debt Service Coverage Ratio
 - c. Asset Sustainability Ratio
 - d. Current Ratio
 - e. Net Financial Liabilities Ratio
- 2) The recommended indicators to the financial ratios be referred to the Department of Local Government, Sport and Cultural Industries and the Office of the Auditor General for consideration;
 - a) Operating Surplus Ratio
A key indicator of a Local Government's financial performance is the Operating Surplus relative to the operating revenues. A benchmark result of 0% or greater is considered acceptable. Advanced is 15% or above-
 - b) Debt Service Coverage Ratio
A Local Government's ability to service debt is measured by the "Debt Service Cover Ratio". This is the measurement of a local government's ability to produce enough cash to cover its debt payments. A Basic standard is achieved if the ratio is greater than or equal to 2. An Advanced standard is achieved if the ratio is greater than 5
 - c) Asset Sustainability Ratio
Measures capital expenditure on renewal or replacement of assets, relative to depreciation expense. Standard is met if the ratio can be measured and is 90% (or 0.90) Standard is improving if this ratio is between 90% and 110% (or 0.90 and 1.10)
 - d) Current Ratio
Liquidity refers to how quickly and cheaply an asset can be converted into cash. A Local Government's liquidity is measured by the "Current Ratio". This ratio provides information on the ability of a Local Government to meet its short-term financial obligations out of unrestricted current assets. Standard is met if the ratio can be measured and is at least 90%. Standard is improving if this ratio is between 90% and 110%.
 - e) Net Financial Liabilities Ratio

An indicator of the extent to which the net financial liabilities of a Local Government can be serviced by its operating revenues. Target < 60% per annum.

5.6 Local Government Audits

That WALGA;

- 1) Write to the Office of the Auditor General (OAG) advising of the cost increases to the Local Government sector in respect to financial audits over the first 2 years of OAG audits and request constraint on audit cost increases in the future.
- 2) Write to the Minister for Local Government seeking formal commitment that Performance Audits carried out by the Office of the Auditor General are the responsibility of the State Government.

5.7 Review of State Council and Zone Structure and Processes – Working Group Report and Recommendations

That:

1. The Working Group's Final Report, and State Council's prior endorsement of Recommendations 5, 6, 7, and 8 from the Working Group's Final Report, be noted; and,
2. Recommendations 1, 2, 3, 4, 9, and 10, from the Working Group's Final Report be endorsed.

5.8 Membership of Development Assessment Panels

That WALGA advocate to the Minister for Planning, that the composition of Development Assessment Panels (DAPs) be modified to provide equal representation of technical advice and local knowledge, in accordance with the original objectives of the DAP system to enhance the decision making process by improving the balance of experts.

5.9 Interim Submission – Draft State Planning Policy 3.6 – Infrastructure Contributions

1. That the interim submission to the WA Planning Commission on draft State Planning Policy 3.6 – Infrastructure Contributions, be endorsed.
2. That the West Australian Planning Commission (WAPC) be advised that the proposed cap on community infrastructure contributions is strongly opposed and without the removal of this proposed cap, WALGA does not support draft State Planning Policy 3.6 – Infrastructure Contributions.

5.10 Local Government as Collection Agency for Construction Training Fund

1. That WALGA advise the Construction Training Fund (CTF):
 - 1.1 That due to the operational improvements and establishment of an on-line portal for payments of the Building and Construction Industry Training Fund, Local Government will not continue to be a collection agency for these payments
 - 1.2 That the online receipt issued upon payment of the *Building and Construction Industry Training Fund*, must clearly show the property address and estimated building value to ensure it complies with section 20 of the *Building Act 2011*
 - 1.3 That the Department of Mines, Industry Regulation and Safety (DMIRS) must provide access to the data collated in the Building Permit Database Project to assist CTF in their acquittal process, and

- 1.4 That a review of the apprenticeship pathways should be undertaken, as the Local Government sector can provide many potential apprentice pathways directly connected to the construction and development industry.
2. That WALGA advise the Minister for Local Government, Minister for Education & Training and Minister for Commerce that the current CTF collection process is unnecessary administrative red tape for the Local Government sector, and seek their support for Local Government to not continue to be a collection agency for these payments.

5.11 Interim Submission - Public Health Regulations Review Discussion Papers

That the interim submissions provided to the Department of Health on the following discussion papers be endorsed:

1. Managing public health risks at events in WA
2. Management of public health risks related to offensive trade in WA
3. Managing the public health risks associated with cooling towers and warm water systems in WA
4. A new regulatory framework for managing drinking water in WA

5.12 Reforms to the Building Approval Process for Single Residential Buildings in Western Australia

That WALGA:

1. Advise the Department of Mines Industry Regulation and Safety (DMIRS) that Option 3 of the Consultation Regulatory Impact Statement, improvements to the single residential building approvals process, is supported in principle, subject to the following matters being addressed in consultation with the Local Government sector:
 - a) Prior to any regulatory changes, a review of the building fees and charges is essential, to ensure that any costs associated with the approval of building work, implementation of mandatory inspections, compliance and enforcement actions, and record keeping requirements for the Local Government sector, will result in full cost recovery
 - b) The Independent Building Surveyor who signed the Certificate of Design Compliance should be responsible for undertaking the inspections, therefore, Local Government would not be solely responsible for mandatory inspections
 - c) The State Government's registration process for the Builder should be strengthened to ensure that the builder fulfils their obligations for compliance with the National Construction Code
 - d) Implementation of mandatory inspections should be undertaken by properly qualified and independent personnel, at the following stages (at a minimum) of the construction process
 1. Foundations and footings
 2. Slab/reinforcement of bearers/joists
 3. Waterproofing
 4. Roof, and
 5. Occupancy or final completion
 - e) The occupancy or final completion inspection must ensure that the bushfire construction and energy efficiency requirements have been complied with, and
 - f) The removal of the proposed 'fast track approval' concept, as is not warranted nor properly justified as an improvement option.
2. Endorse the submission of this State Council report to the DMIRS, as the Association's submission on the Consultation Regulatory Impact Statement.

5.13 Wheatbelt Regional Health Services

That WALGA:

1. Re-establishes a working group to progress a Memorandum of Understanding with Local Governments in the Wheatbelt region and the WA Country Health Service, based on the previous work by the former Wheatbelt Health MOU Group, which outlines communication, responsibilities and strategic priorities unique to the region; and
2. Work with key service providers and stakeholders to engage with Local Government to further discuss the issues and develop solutions in the aged care services sector.

5.14 Interim Submission to the Climate Health WA Inquiry

That the WALGA interim submission to the Climate Health WA Inquiry be endorsed.

5.15 Submission on the Climate Change in Western Australia Issues Paper

That the WALGA submission on the Climate Change in Western Australia Issues Paper be endorsed.

5.16 Interim Submission – Policy and Application Guidelines for Speed Zoning

The interim submission to Main Roads WA on the Policy and Application Guidelines for Speed Zoning be endorsed.

5.17 Interim Submission – Response to the Select Committee on Northern Australia

That WALGA's interim submission to the Select Committee on the effectiveness of the Australian Government's Northern Australia agenda be endorsed.

MATTERS FOR NOTING / INFORMATION

- 6.1 Ministerial Review of State IR System
- 6.2 Action Plan for Planning Reform
- 6.3 Parliamentary Inquiry into Short Stay Accommodation – Final Report (
- 6.4 Draft State Planning Policy 7.2: Precinct Design – Submission
- 6.5 Managing Public Health Risks Associated with Pesticides in WA
- 6.6 Local Government Grants Scheme Working Group
- 6.7 Australian Fire Danger Rating System (AFDRS) Program
- 6.8 WALGA Emergency Management Engagement Project
- 6.9 WALGA Submission to the Inquiry into 5G in Australia
- 6.10 WALGA Comments on the Environmental Offsets Framework Review Report
- 6.11 Report Municipal Waste Advisory Council (MWAC)

ORGANISATIONAL REPORTS

- 7.1.1 Report on Key Activities, Environment and Waste Unit
- 7.1.2 Report on Key Activities, Governance and Organisational Services
- 7.1.3 Report on Key Activities, Infrastructure
- 7.1.4 Report on Key Activities, People and Place
- 7.2 Policy Forum Reports

RESOLUTION

Moved: President Smith
Seconded: Cr Cowell

That the Gascoyne Country Zone endorse State Council items 5.1 – 5.17.

CARRIED

7. EXECUTIVE REPORTS

7.1 State Councillor's Report to the Zone

Cr Cheryl Cowell and Tim Lane provided an update on the previous State Council meeting.

RESOLUTION

That the Gascoyne Zone express its gratitude to State Council for the opportunity to host the 2019 regional State Council meeting and expressed an interest in hosting another regional meeting in the near future.

CARRIED

7.2 President's Report to the Zone

Tim Lane outlined the President's Report on behalf of Cr Lynne Craigie.

NOTED

7.3 Gascoyne Development Commission

Simmons Van Buerle provided an update to the Zone.

NOTED

7.4 Department of Local Government, Sport and Cultural Industries

Written information has been provided by Benita Donda:

- **Gascoyne Outdoor Recreation Strategy**

The Gascoyne Outdoor Recreation Strategy is in its final stage of review. This includes;

A consultant has been engaged to review and provide an evaluation of the draft document, facilitate several workshops/consultation in each of the local government areas within the Gascoyne region (February 2020) and collate recommendations post-workshops.

The draft document will be circulated to stakeholders for comment as well as an invitation to attend each of the workshops.

- **Gascoyne Sports Modelling and Activation Planning (GASMAP)**

GASMAP is intended to better inform local government decisions and investment regarding sport and recreation facilities and programs in the local community.

2019/20

Shire of Shark Bay GASMAP project underway and consultation process complete.

Service agreement prepared for Shire of Carnarvon – waiting to sign agreement.

2020/21

The department are seeking to implement the GASMAP project in the local government areas of Exmouth and Upper Gascoyne in 2020/21.

- **Community Sport and Recreation Facilities Fund**

Applications for CSRFF Annual and Forward Planning Grants have been assessed by the departments Regional Managers. The CSRFF Advisory Committee will consider applications in December 2019/January 2020 with recommendations referred to the Minister for Sport and Recreation for approval. Successful and unsuccessful applicants will be notified in January 2020.

NOTED

8. OTHER BUSINESS

8.1 Zone Meeting Dates – 2020

The following table lists State Council Meeting dates for 2020 and suggested Zone meeting dates:

2019 State Council Meeting Dates	Suggested Dates for Zone Meetings
Wednesday 4 March	Friday 21 February – Friday 28 February
Wednesday 6 May	Friday 24 April – Friday 1 May
Wednesday 1 July	Friday 19 June – Friday 26 June
Wednesday 3-4 September (Kimberley Zone)	Friday 21 August – Friday 28 August
Wednesday 2 December	Friday 20 November – Friday 27 November

Following the same format as previous years would mean having two teleconference meetings and three in-person meetings. Two in-person meetings per year are hosted by Carnarvon with the third rotating between Exmouth, Shark Bay and Upper Gascoyne.

The meetings have been rotated as follows:

- 2011 – Shark Bay
- 2012 – Exmouth
- 2013 – Upper Gascoyne
- 2014 – Shark Bay
- 2015 – Exmouth
- 2016 – Upper Gascoyne (Gascoyne Junction)
- 2017 – Shark Bay
- 2018 – Exmouth
- 2019 – Upper Gascoyne (Mt Augustus)
- 2019 – Regional State Council Meeting – Shark Bay

It is therefore proposed that the June 2020 Zone meeting be hosted by the Shire of Exmouth, with the February and November meetings to be hosted by the Shire of Carnarvon. It is proposed that the April and August Zone meetings be held via teleconference.

RESOLUTION

Moved: Cr Hammarquist

Seconded: President Hammarquist

That Zone meetings for 2020 be held as follows:

Zone Meeting	Type	Location
10:00am, Friday 28 February	In-Person	Carnarvon
10:00am, Friday 1 May	<i>Teleconference</i>	
10:00am, Friday 26 June	In-Person	Exmouth
10:00am, Friday 28 August	<i>Teleconference</i>	
10:00am, Friday 27 November	In-Person	Carnarvon

9. DATE, TIME AND PLACE OF NEXT MEETING

10:00am, Friday, 28 February 2020 to be held at the Shire of Carnarvon.

10. CLOSURE

There being no further business the Chair declared the meeting closed at 11:46am.