



Central Metropolitan Zone

Minutes

28 November 2019

Central Metropolitan Zone

Hosted by the Town of Claremont

308 Stirling Highway, Claremont 6010 – Phone 9285 4300

Thursday 28 November 2019, commenced at 6:00 pm

Minutes

MEMBERS

Town of Cambridge

2 Voting Delegates from each Member Council

Cr Kate Barlow

Cr Alaine Haddon-Casey

Town of Claremont

Cr Paul Kelly

Cr Jill Goetze

Town of Cottesloe

Cr Paul MacFarlane

Cr Helen Sadler

Mr Mat Humfrey, Chief Executive Officer non-voting delegate

Town of Mosman Park

Mayor Brett Pollock

Cr Jenna Ledgerwood

Ms Carissa Bywater, Chief Executive Officer non-voting delegate

Shire Peppermint Grove

Cr Charles Hohnen

Cr Greg Peters

City of Perth

Mr Len Kosova, Commissioner

City of Subiaco

Cr Stephanie Stroud

Cr Lynette Jennings

City of Vincent

Cr Joanne Fotakis

Mr David MacLennan Chief Executive Officer – non-voting delegate

WALGA Secretariat

James McGovern, Manager Governance

Chris Hossen, Senior Planner, People and Place

DLGSC Representative

Ms Kirsty Martin

Guest Speakers

Patrick Arulsingham, Director, Office of the Auditor General for WA

Parik Lumb, Assistant Director Policy, Road Safety Commission

APOLOGIES

City of Perth

Mr Andrew Hammond, Commissioner

Town of Claremont

Cr Peter Browne OAM JP

Ms Liz Ledger, Chief Executive Officer non-voting delegate

Shire of Peppermint Grove

Mr Don Burnett, Chief Executive Officer non-voting delegate

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ANNOUNCEMENTS

Zone Delegates were requested to provide sufficient written notice, wherever possible, on amendments to recommendations within the State Council or Zone agenda prior to the Zone meeting to the Chair and Secretariat.

Agenda Papers were emailed 7 days prior to the meeting date to your Council for distribution to Zone Delegates.

Confirmation of Attendance an attendance sheet was circulated prior to the commencement of the meeting.

Acknowledgement of Country All attendees acknowledged the traditional owners of the land that the meeting is held on and paying respects to Elders past, present and future.

ATTACHMENTS WITHIN THE AGENDA

1. Draft Minutes Previous Meeting
2. President's Report
3. Zone Status Report
4. Standing Orders

1. ELECTIONS

1.1 Elections of Chair and Deputy Chair of the Central Metropolitan Zone

Pursuant to the WALGA Constitution, the Secretariat shall assume the Chair for conducting the election of office bearers.

Guidelines for elections were distributed to Member Councils as an attachment to a letter dated 18 October 2019.

The election for the Chairperson and Deputy Chairperson shall be conducted and the term set at two years expiring in November 2021, in line with the terms of State Council representatives and in sync with Local Government Elections.

Zone Chair

No written nominations were received for the position of Chairperson. Nominations for Chairperson will be called from the floor.

The following nominations were received for the floor for the position of Zone Chair:

- Cr Paul Kelly Town of Claremont

DECLARATION

That Cr Paul Kelly, be elected as Chairperson of the Central Metropolitan Zone for the term of 2 years, November 2019 to November 2021.

Deputy Zone Chair

No written nominations were received for the position of Deputy Chairperson. Nominations for Deputy Chairperson will be called from the floor.

The following nominations were received for the floor for the position of Deputy Zone Chair:

- Cr Jenna Ledgerwood Town of Mosman Park

DECLARATION

That Cr Jenna Ledgerwood, be elected as Deputy Chairperson of the Central Metropolitan Zone for the term of 2 year, November 2019 to November 2021.

1.2 Elections of State Council Representatives and Deputy State Council Representatives to the Central Metropolitan Zone

Pursuant to the WALGA Constitution, the Secretariat shall assume the Chair for conducting the election of representatives and deputy representatives to the State Council.

Guidelines for elections were distributed to Member Councils as an attachment to a letter dated 18 October 2019.

WALGA incorporates a 24 members State Council with its members derived from Metropolitan and Country Zones. The State Council is chaired by the Association President.

In accordance with sub-clause 9(3) of the WALGA Constitution representatives and deputy representatives to the State Council shall be elected by Zones of the Metropolitan and Country constituencies for two (2) year terms, commencing from the Ordinary Meeting of State Council in December 2019 and concluding at the Ordinary Meeting of State Council two years later.

For the Central Metropolitan Zone, there are two (2) representative positions on State Council and two (2) deputy representative positions. The term is from the Ordinary Meeting of State Council in December 2019 and concluding at the Ordinary Meeting of State Council in December 2021.

State Councillor

The following two written nominations were received for the position of State Council Representative:

- Cr Joanne Fotakis City of Vincent
- Cr Paul Kelly Town of Claremont

RESOLUTION

That nominations from the floor for the position of State Councilor Representative be accepted.

Moved: Cr Charles Hohnen
Seconded: Mayor Brett Pollock

CARRIED

Cr Jenna Ledgerwood was nominated from the floor and accepted the nomination.

The following nominations were received for the position of State Council Representative:

- Cr Joanne Fotakis City of Vincent
- Cr Paul Kelly Town of Claremont
- Cr Jenna Ledgerwood Town of Mosman Park

As there were three nominations for the position of State Council Representative an election was held.

DECLARATION

That:

- **Cr Paul Kelly** **Town of Claremont**
- **Cr Jenna Ledgerwood** **Town of Mosman Park**

be elected as State Council Representatives of the Central Metropolitan Zone to the State Council for the term of 2 years, December 2019 to December 2021.

Deputy State Councillor

The following written nomination was received for the position of Deputy State Council Representative.

- **Cr Joanne Fotakis** **City of Vincent**

As only one nomination was received for the position of Deputy State Councillor Representative and as the nominee will be appointed as a State Councillor Representative, nominations for the Deputy State Councillor will be taken from the floor.

The following nominations were received for the floor for the position of Deputy State Council Representative:

- **Mayor Brett Pollock** **Town of Mosman Park**

DECLARATION

That:

- **Cr Joanne Fotakis** **City of Vincent**
- **Mayor Brett Pollock** **Town of Mosman Park**

be elected as Deputy State Council Representatives of the Central Metropolitan Zone to the State Council for the term of 2 years, December 2019 to December 2021.

2. DEPUTATIONS

2.1 A Guide to Development of Public Health Plans

Due to unforeseen circumstances, Vilma Palacios, Coordinator Health Promotion, Mental Health, Public Health and Dental Services from North Metropolitan Health Services, will not be able to present at the Zone meeting as scheduled.

Vilma has advised that there will be availability to present to the Zone at the February 2020 Central Metropolitan Zone meeting.

Noted

2.2 Office of the Auditor General

Patrick Arulsingham, Director, from the Office of the Auditor General for Western Australian presented to the Zone to provide an update on Local Government auditing.

2.3 Road Safety Commission – Lowering Traffic Speeds in Local Streets

Mr Parik Lumb, Assistant Director Policy from the Road Safety Commission presented to the Zone.

3. CONFIRMATION OF MINUTES

RESOLUTION

Moved: Mayor Brett Pollock
Seconded: Cr Jenna Ledgerwood

That the Minutes of the meeting of the Central Metropolitan Zone held on 29 August 2019 be confirmed as a true and accurate record of the proceedings.

CARRIED

4. DECLARATION OF INTEREST

Pursuant to our Code of Conduct, Councillors must declare to the Chairman any potential conflict of interest they have in a matter before the Zone as soon as they become aware of it. Councillors and deputies may be directly or indirectly associated with some recommendations of the Zone and State Council. If you are affected by these recommendations, please excuse yourself from the meeting and do not participate in deliberations.

Cr Paul Kelly declared an Impartiality Interest on item 5.1.

Cr Helen Sadler declared an Impartiality Interest on item 5.14, Item 5.15 and Item 5.16.

Mr Len Kosova declared an Impartiality Interest on item 5.9.

5. BUSINESS ARISING

Nil

6. STATE COUNCIL AGENDA - MATTERS FOR DECISION

(Zone delegates to consider the Matters for Decision contained in the WA Local Government Association State Council Agenda and put forward resolutions to Zone Representatives on State Council)

<https://walga.asn.au/getattachment/02b85870-f169-4119-b41c-d388071d8dbc/Agenda-State-Council-4-December-2019.pdf>

RESOLUTION

Moved: Mr Len Kosova
Seconded: Cr Joanne Fotakis

That Items 5.2, 5.6, 5.10, 5.11, 5.12, 5.13, 5.14, 5.15, 5.16, 5.17, Part 6: Matters for Noting, and Part 7: Key Activity Reports of the December 2019 State Council Agenda be supported.

CARRIED

Item 5.1 2020-21 State Budget Submission

RESOLUTION

Moved: Cr Helen Sadler
Seconded: Cr Stephanie Stroud

That the Central Metropolitan Zone supports the State Budget Submission, but in doing so seeks the Association to negotiate greater flexibility for the use of those funds outlined in recommendation 10 to be utilised for all modes of transport.

CARRIED

Item 5.3 Mandatory Code of Conduct for Council Member, Committee Members and Candidates – Sector Feedback

RESOLUTION

Moved: Mr Len Kosova
Seconded: Cr Joanne Fotakis

That an additional point be added to Recommendation 2(b) as follows:

- iii. Review the appropriateness of the elements of the rule of conduct to only apply to a person who is a Council Member both at the time of the conduct and at the time of the panel decision.**

CARRIED

Item 5.4 Standards and Guidelines for CEO Recruitment and Selection, Performance Review and Termination – Sector Feedback

RESOLUTION

Moved: Mr Len Kosova
Seconded: Cr Joanne Fotakis

That Item 2(a) of the Recommendation as below be deleted.

- 1. Refer the following matters to the Working Group for consideration:
(a) ~~Removal from the Model Standards the requirement to readvertise CEO positions after 10 years of continuous service;~~**

CARRIED

RESOLUTION

Moved: Mr Len Kosova
Seconded: Cr Joanne Fotakis

That Recommendation 2.(b) be reworded to read:

“the involvement of an independent person in the CEO Recruitment and Selection Process;”

The recommendation now reads:

That WALGA:

1. Request the CEO Recruitment and Selection, Performance Review and Termination Working Group be reconvened by the Department of Local Government, Sport and Cultural Industries; and
2. Refer the following matters to the Working Group for consideration:
 - (a) The involvement of an independent person in the CEO Recruitment and Selection Process;
 - (b) Reconsideration of the proposal for independent review of the recruitment process;
 - (c) Support the role of the Department of Local Government, Sport and Cultural Industries as the regulator for monitoring and compliance; and
 - (d) Further investigate a role for a Local Government Commissioner.
3. Recommend the Working Group develop endorsed Model Standards for further consultation with the Local Government sector.

CARRIED

Item 5.5 Local Government Financial Ratios

RESOLUTION

Moved: Cr Charles Hohnen
Seconded: Cr Jill Goetze

That the item be deferred and that WALGA form a sector reference group to further review ratios and provide recommendations to the March 2020 State Council meeting

CARRIED

Item 5.7 Review of State Council and Zone Structure and Processes – Working Group Report and Recommendations

RESOLUTION

Moved: Cr Paul Kelly
Seconded: Cr Alaine Haddon-Casey

That item 5.7 of December 2019 State Council Agenda be supported.

CARRIED

Item 5.8 Membership of Development Assessment Panels

RESOLUTION

Moved: Mr Len Kosova
Seconded: Cr Jill Goetze

Delete the words 'technical advice and local knowledge' and replace them with Specialist Members and Local Government Members.

CARRIED

Item 5.9 Interim Submission - Draft State Planning Policy 3.6 – Infrastructure Contributions

RESOLUTION

Moved: Cr Helen Sadler
Seconded: Cr Alaine Haddon-Casey

That item 5.9 of December 2019 State Council Agenda be supported.

CARRIED

7. BUSINESS

7.1 Proposed Meeting Dates 2020 – Central Metropolitan Zone

By Chantelle O'Brien, Executive Officer

BACKGROUND

A schedule of the proposed meeting dates for the Central Metropolitan Zone 2020 has been prepared and is set out below. The dates have been set to coincide with the WALGA State Council meetings.

The proposed meeting dates for the Central Metropolitan Zone for 2020 require adoption by delegates.

As with previous years, the venue for each meeting has been rotated amongst Members.

NOTICE OF MEETINGS
**CENTRAL METROPOLITAN ZONE MEETING
2020**

Zone Meeting Dates Thursday	Time	HOST COUNCIL	State Council Meeting Date 2020
27 February	Thursday 6.00 pm	Town of Cottesloe	Wednesday 4 March 2020
30 April	Thursday 6.00 pm	Town of Mosman Park	Wednesday 6 May 2020
25 June	Thursday 6.00 pm	Shire of Peppermint Grove	Wednesday 1 July 2020
27 August	Thursday 6.00 pm	City of Perth	Regional Meeting 3-4 September 2020
26 November	Thursday 6.00 pm	City of Subiaco	Wednesday 2 December 2020

RESOLUTION

Moved: Cr Joanne Fotakis
Seconded: Mayor Brett Pollock

That the 2020 proposed schedule of meetings for the Central Metropolitan Zone be adopted.

CARRIED

7.2 Proposed alternative to the CA07 Restricted Access Vehicle Operating Condition

By Ian Duncan, Executive Manager Infrastructure WALGA

BACKGROUND

At the December 2018 meeting State Council resolved that WALGA:

1. Opposes withdrawal of the "Letter of Approval" Restricted Access Vehicle Operating Condition until an acceptable alternative to Local Government is developed;
2. Supports the position that Local Governments not use provision of the Letter of Authority to charge transport operators to access the Restricted Access Vehicle network;
3. Supports the development of standard administrative procedures including fees and letter formats;
4. Supports the practice of Local Governments negotiating maintenance agreements with freight owners/generators in cases where the operations are predicted to cause extraordinary road damage as determined by the Local Government; and
5. Advocates to Main Roads to establish a stakeholder working group to develop an appropriate mechanism through which the increased infrastructure costs from the use of heavy vehicles and those loaded in excess of limits (concessional loading) can be recovered from those benefiting, and redirected into the cost of road maintenance.

COMMENT

Main Roads are proposing an alternative to the CA07 condition which will replace the condition with a notification process. They are presenting the proposal to all Regional Road Groups and have requested Local Governments provide feedback through an online survey.

WALGA is establishing a stake holder working group to advise if the proposal is "an acceptable alternative", or to recommend amendments to Main Roads WA and to advise a policy position for State Council consideration. In accordance with the State Council resolution each Zone is invited to nominate a representative to serve on the Group.

Please supply name and contact details before Wednesday, 4 December 2019 to Audra de Pina, Administration Officer, Infrastructure, on (08) 9213 2059 or email AdePina@walga.asn.au.

For further information please contact Mark Bondietti on 9213 2040 or email mbondietti@walga.asn.au.

RESOLUTION

Moved: Cr Alaine Haddon-Casey
Seconded: Cr Helen Sadler

That the Central Metropolitan Zone appoints Cr Alaine Haddon-Casey to be its representative on the CA07 Restricted Access Vehicle Operating Condition.

CARRIED

7.3 Department of Local Government, Sport and Cultural Industries – Zone Attendance

By Chantelle O'Brien, Zone Executive Officer

BACKGROUND

To continue with the Department of Local Government, Sport and Cultural Industries involvement with WALGA Zone meetings, a letter of correspondence has been received from the Zone Executive Officer to request a presentation at a future 2020 Zone meeting. Requesting for the Zone to consider providing feedback prior to each future meeting as to what topics that Zone would like to hear about.

A representative would then attend the next meeting and allow for a 10 minutes presentation to update the Zone on key issues and opportunities for the Zone as well as responses to the topics that the Zone has requested.

This will assist in keeping the topics responsive and relevant to the Zone and allowing time at each Zone meeting for a brief update and question time.

RESOLUTION

Moved: Mayor Brett Pollock
Seconded: Mr Len Kosova

That:

1. A Representative from the Department of Local Government, Sport and Cultural Industries attend the March 2020 Zone meeting and provide a 20 minutes presentation on relevant key projects;
2. A Representative from the Department of Local Government continue to attend the Zone meetings and provide a 10 minutes presentation on matters of interest at every meeting;
3. The Zone delegates provide topics of interest to the Zone Executive Officer prior to each meeting Agenda deadline to allow the Department to source information as required for the next meeting.

CARRIED

8. OTHER BUSINESS

Nil

9. EXECUTIVE REPORTS

9.1 President's Report to the Zone

The State Councillor or WALGA representative will present the President's Report.

Noted

9.2 State Councillor's report to the Zone

WALGA State Councillor to present on the previous State Council meeting.

Noted

9.3 Department of Local Government, Sport and Cultural Industries Representative Update Report.

Department of Local Government, Sport and Cultural Industries representative Ms Kirsty Martin updated the Zone.

Please see the link below to the update

[Zone Update from DLGSC](#)

Noted

10. CLOSURE

There being no further business the Chair declared the meeting closed at **8:45**.

