



# Central Metropolitan Zone

## Minutes

19 August 2021

# Central Metropolitan Zone

Hosted by the Town of Cambridge

1 Bold Park Drive, Floreat, 9347 6000

Thursday, 19 August 2021, commenced at 6:00 pm

## Minutes

### MEMBERS

Town of Cambridge

### 2 Voting Delegates from each Member Council

Cr Kate Barlow

Cr Alaine Haddon-Casey

Town of Claremont

Cr Paul Kelly - **Chair**

Cr Jill Goetze (Deputy)

Town of Cottesloe

Cr Paul MacFarlane

Cr Helen Sadler

Town of Mosman Park

Mayor Brett Pollock

Cr Jenna Ledgerwood

City of Nedlands

Mayor Fiona Argyle

Cr Kerry Smyth

Mr Bill Parker, Chief Executive Officer, non-voting delegate

Shire Peppermint Grove

Cr Charles Hohnen

Cr Greg Peters

City of Perth

Cr Liam Gobbert (Deputy)

City of Subiaco

Cr Stephanie Stroud (Deputy)

Cr Lynette Jennings

Mr Scott Hawkins, Director Corporate Services, non-voting delegate

WALGA Secretariat

James McGovern, Manager Governance and Procurement

Nicole Matthews, Policy Manager Environment

Willem Boucher, Governance Specialist

DLGSC Representative

Nil

Guest Speakers

Nil

### APOLOGIES

Town of Cambridge

Mr John Giorgi JP, Chief Executive Officer non-voting delegate

Town of Claremont

Cr Peter Browne OAM JP

Ms Liz Ledger, Chief Executive Officer non-voting delegate

Town of Cottesloe

Mr Matthew Scott, Chief Executive Officer non-voting delegate

Town of Mosman Park

Ms Carissa Bywater, Chief Executive Officer non-voting delegate

City of Subiaco

Mayor Penny Taylor

	Mr Colin Cameron, Chief Executive Officer - non-voting delegate
Shire of Peppermint Grove	Mr Don Burnett, Chief Executive Officer non-voting delegate
City of Perth	Cr Catherine Lezer Cr Di Bain Ms Michelle Reynolds, Chief Executive Officer non-voting delegate
City of Vincent	Cr Joanne Fotakis Cr Ashley Wallace Mr David MacLennan Chief Executive Officer – non-voting delegate

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## **ANNOUNCEMENTS**

Zone Delegates were requested to provide sufficient written notice, wherever possible, on amendments to recommendations within the State Council or Zone agenda prior to the Zone meeting to the Chair and Secretariat.

Agenda Papers were emailed 7 days prior to the meeting date to your Council for distribution to Zone Delegates.

Confirmation of Attendance an attendance sheet was circulated prior to the commencement of the meeting.

Acknowledgement of Country All attendees acknowledged the traditional owners of the land that the meeting is held on and paying respects to Elders past, present and future.

## **ATTACHMENTS WITHIN THE AGENDA**

1. Draft Minutes Previous Meeting
2. President's Report
3. Zone Status Report
4. Standing Orders

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## **1. DECLARATION OF INTEREST**

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Cr Helen Sadler declared an Impartiality Interest regarding State Council Agenda Item 5.2, 'Tender Exemption Provisions Relating to General Practitioner Services' due to being a General Practitioner.

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## **2. DEPUTATIONS**

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Nil

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## **3. CONFIRMATION OF MINUTES**

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## **RESOLUTION**

**Moved:** Mayor Brett Pollock  
**Seconded:** Cr Charles Hohnen

**That the Minutes of the meeting of the Central Metropolitan Zone held on 24 June 2021 be confirmed as a true and accurate record of the proceedings.**

**CARRIED**

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## **4. BUSINESS ARISING**

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A Status Report outlining the actions taken on the Zone's resolutions was enclosed as an attachment within the Agenda.

**Noted**

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## **5. STATE COUNCIL AGENDA - MATTERS FOR DECISION AND NOTING**

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*(Zone delegates to consider the Matters for Decision and Items for Noting contained in the WA Local Government Association State Council Agenda and put forward resolutions to Zone Representatives on State Council)*

The full State Council Agenda can be found via link: [State Council Agenda 3 September 2021](#)

### **Matters for Decision**

#### **5.1 External Oversight of Local Level Complaints**

That WALGA advocate for an external oversight model for local level behavioural complaints made under Council Member, Committee Member and Candidate Codes of Conduct, that is closely aligned to the Victorian Councillor Complaints Framework.

#### **5.2 Tender Exemption Provisions – General Practitioner Services**

That WALGA:

1. Adopt a new Advocacy Position Statement under 'Local Government Legislation - Tender Exemption General Practitioner Services':

WALGA advocates for the inclusion of a tender exemption for General Practitioner (GP) services under Part 4, Division 2 of the Local Government (Functions and General) Regulations 1996, to support Local Governments to secure and retain necessary primary health care services for their communities; and

2. Undertake additional research in support of the Advocacy Position with the following aims:
  - a. Identify State and Federal Government policy settings and other factors contributing to gaps in primary health care services in regional communities; and
  - b. Quantify the number of regional Local Governments that have current contracts, or are proposing to enter into contracts, for General Practitioner services and the associated costs to Local Government incurred.

#### **5.3 Phase 2 Planning Reform Submission**

That the submission to the Department of Planning, Lands and Heritage on Phase 2 Planning Reform be endorsed.

## RESOLUTION

**Moved:** Cr Charles Hohnen  
**Seconded:** Cr Alaine Haddon-Casey

**That the Central Metropolitan Zone**

1. Supports all Matters for Decision as listed above in the September 2021 State Council Agenda; and
2. Notes all Matters for Noting and Organisational Reports as listed in the September 2021 State Council Agenda.

**CARRIED**

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## 6. ZONE BUSINESS

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### 6.1 Model Local Planning Policy - Bicycle Parking and Infrastructure

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*By Town of Mosman Park*

#### BACKGROUND

In order support the diversity in transport options including active transport options, as well as changes in technology, it is important for the state planning framework be modified, modelled and researched to allow for further consistency in local planning policies which will support the alternative options to motor vehicles.

This will assist Local Governments in promoting healthy lifestyles through cycling by requiring the provision of consistent and predictable infrastructure for those users. A model local planning policy will assist the local governments who are less resourced to ensure that appropriate levels of infrastructure are provided and that this model policy is based on sound research, applicable to varying locational and seasonal characteristics around Western Australia.

#### RECOMMENDATION

**Moved:** Cr Jenna Ledgerwood  
**Seconded:** Mayor Brett Pollock

That WALGA support and advocate to the State Government through Planning Reform, the development of a Model Local Planning Policy which provides consistency and certainty with regards to Bicycle Parking and Infrastructure in relation to residential, mixed and commercial development applications.

This is important to provide appropriate and consistent minimum ratios and requirements for appropriate locations of bicycle parking, as well as providing adequate and accessible end of trip facilities for cyclists across all Local Governments in Western Australia. It is also recommend that in its development, e-bikes, e-scooters, and motorcycles are also considered as their use and needs are similar, and becoming increasingly popular.

## AMENDMENT

Moved: Cr Helen Sadler  
Seconded: Cr Jenna Ledgerwood

That WALGA support and advocate to the State Government through Planning Reform, the development of a Model Local Planning Policy which provides consistency and certainty with regards to Bicycle Parking and Infrastructure in relation to residential, mixed and commercial development applications.

This is important to provide appropriate and consistent minimum ratios and requirements for appropriate locations of secure bicycle parking, as well as providing adequate and accessible end of trip facilities for cyclists across all Local Governments in Western Australia. It is also recommend that in its development, e-bikes, e-scooters, and motorcycles are also considered as their use and needs are similar, and becoming increasingly popular.

That WALGA support Priority 60 of the Infrastructure Draft Strategy by way of submission.

AMENDMENT CARRIED

## MOTION AS AMENDED CARRIED

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### 6.2 Social Housing Economic Recovery Package Grant Funding

*By Kelly McManus, Principal Policy and Advocacy WALGA*

#### BACKGROUND

The \$319 million [Social Housing Economic Recovery Package \(SHERP\)](#) is part of the State Government's COVID-19 Recovery Plan announced in June 2021.

The Program aims to provide safe and secure housing outcomes for vulnerable Western Australians by supporting the construction of new community housing properties and the refurbishment of existing properties to extend their useful life or increase their capacity. Grants are also available to fund maintenance works within remote Aboriginal communities.

Local Governments are eligible to apply for SHERP grants and partner with existing social housing providers and community groups within their communities.

The next round of SHERP funding opens on Monday 1 September 2021.

#### COMMENT

Further information on the eligibility requirements and application process for the SHERP grants will be provided by the Department of Communities at a webinar to be hosted by WALGA on **Monday 1 September** from 1.30pm – 2.30pm.

Local Government officers wishing to attend the register for the Webinar [here](#) or through the [WALGA events page](#).

The Livestream presentation from the 11<sup>th</sup> August is available to view on the Department of Communities website and provides valuable information about the grant process.

In preparation for the session, we encourage local governments to: Visit the Department of Communities website on the 1<sup>st</sup> September to familiarise yourself with the grant guidelines, application process and frequently asked questions.

Submit any questions you have in advance through the registration form. There will also be the opportunity to ask additional questions on the day.

Further information on the SHERP program is available on the [Department of Communities website](#) or by contacting Kelly McManus, Principal Policy and Advocacy, WALGA on 0429 483 273 or [kmcmanus@walga.asn.au](mailto:kmcmanus@walga.asn.au).

## RESOLUTION

**Moved:** Cr Helen Sadler  
**Seconded:** Cr Alaine Haddon-Casey

**That the Zone notes:**

- **Local Governments are eligible for grants to support the construction, refurbishment and maintenance of community housing properties as part of the State Government's Social Housing Economic Recovery Package (SHERP) Program.**
- **The next round of SHERP grants open on Monday 1 September 2021.**
- **The Department of Communities will provide further information on the SHERP grants at a WALGA webinar to be held at 1:30pm on Monday 1 September.**

**CARRIED**

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### 6.3 Regional Telecommunications Review

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*By Jo Burges, Senior Advisor Intergovernmental Relations and Risk, WALGA*

#### BACKGROUND

A Regional Telecommunications Independent Review Committee (the Committee) is established every three years under Part 9B of the *Telecommunications (Consumer Protection and Service Standards) Act 1999* to conduct a review into telecommunications services in regional, rural and remote parts of Australia.

The Committee for the 2021 Regional Telecommunications Review (the Review) was appointed on 1 June 2021.

The 2021 Committee is comprised of the Hon Luke Hartsuyker (Chair); Ms Kristy Sparrow; Professor Hugh Bradlow; Mr Michael Cosgrave; and Ms Sue Middleton.

The Committee is also conducting consultation sessions and as the dates for these are announced via their website Local Governments within the area being consulted are being advised via email of the upcoming process and encouraged to participate.

As part of the Review, the Committee will consider:

- the impact of Government policies and programs to improve regional connectivity and digital inclusion;
- insights from COVID-19 on the changing digital needs of regional, rural and remote areas;
- service reliability issues which impact regional communities and options for mitigating them;
- the role of emerging technologies in delivering telecommunications services in regional Australia;
- ways of encouraging further investment in regional telecommunications;
- the role of telecommunications in supporting broader regional development goals;
- ways to improve co-ordination between government and industry in telecommunications investment; and
- consumer awareness and education regarding telecommunications options in regional areas.



The full Terms of Reference for the Review are at Appendix B of the Issues Paper.

The Consultation Period runs from 6 July, 2021 09:00 to September 30, 2021 with WALGA receiving submissions until COB Thursday 16 September 2021.

### **WALGA Engagement Process**

Local Governments were advised in mid-July, via Councillor Direct, of the appointment of the Committee and the release of the Issues Paper, and that WALGA would be developing a sector wide submission.

WALGA, in developing a submission to this important review is seeking the views of members to address the wide range of telecommunications issues outlined by the Committee in the Regional Telecommunications Review 2021 – Issues Paper (the Issues Paper).

<https://www.communications.gov.au>

Local Governments have been requested to provide their submissions or information to inform the sector wide submission to the Association to ensure all matters are addressed.

This agenda item provides a Zone level opportunity to provide feedback to the WALGA submission to assist in ensuring all Local Governments have had a chance for input.

### **COMMENT**

Zones are requested, however not limited to, consider the items outlined at the dot points and /or the individual questions outlined at the end of each section or at Appendix A of the Issues Paper or provide input on any related matter for inclusion in the submission.

By way of example the WALGA Submission will include, in part, commentary on Question 12 that asks:

*‘How can different levels of Government, the telecommunications industry and regional communities better co-ordinate their efforts to improve telecommunications in regional Australia?’*

The Association response will include an example of the Regional Telecommunications Resilience Working Group established in May comprising key planning/technical staff from Telstra, Optus, Western Power, Horizon Power, WALGA, DFES and DPIRD. This working group will share data more openly to allow robust and coordinated planning which results in better overall service delivery and value for money for all concerned. The working group began its work in June 2021 and have scheduled monthly meetings that increase as Funding programs or issues emerge.

WALGA advocates on specific issues identified by its members at the Working Group, in particular to explore opportunities for sustainable solutions e.g. Stand Alone Power provision, utilising a combination of solar, batteries and generators.

The Association is keen to provide a comprehensive submission on this important matter and welcomes Zone input.

### **RESOLUTION**

**Moved:** Cr Helen Sadler  
**Seconded:** Mayor Fiona Argyle

**That the Central Metropolitan Zone notes the Regional Telecommunication Review 2021.**

**CARRIED**

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## 6.4 Request to Present – Apartment Living

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By Chantelle O'Brien, Zone Executive Officer

### BACKGROUND

A request has been received to seek approval from the Central Metropolitan Zone to have a deputation provided from Catherine Lezer, President. Strata Community Association, (City of Perth).

Catherine is the President of Strata Community Association. The organisation is looking to provide information where possible, for all levels of government to have an understand apartment living.

Catherine would like to provide a brief deputation on this matter and the news strata laws recently introduced. A link has been provided below for further information.

<https://www.wa.strata.community/>

### RESOLVED

The Zone **noted** the request and **agreed** by consensus to invite Catherine Lezer to provide a deputation at a future Zone meeting on apartment living and the new Strata Legislation.

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## 6.5 2021 Local Government Elections – Zone Office Bearer Elections

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By Chantelle O'Brien, Zone Executive Officer

### BACKGROUND

With the bi annual Local Government elections being held Saturday, 16 October 2021, Zones will also be required to hold an election process for State Council representatives.

A chronological overview of the process is detailed below:

- Local Government elections occur on Saturday, 16 October 2021.
- Member Councils to elect/appoint their Zone Delegates and to advise the Zone Executive Officer, as soon as possible but preferably by 5 November 2021.
- For the purpose of electing their representatives and deputy representatives to the WALGA State Council, the zones are required to hold these elections at their November 2021 meeting.
- Zones to advise WALGA, in writing, of their elected State Council representative and deputy representative immediately following the 2021 November Zone meeting.
- State Councillor Induction Session – morning of **1 December 2021**.
- New State Council will take office at the Ordinary Meeting of State Council on **1 December 2021**.
- The position of President and Deputy President of WALGA, will be elected at the March 2022 State Council Meeting.

In relation to the nominations and election process to be followed by each Zone in electing a representative and deputy representative to the WALGA State Council, the below process has been instituted by State Council:

1. *Zone Executive Officer to write to all Member Councils no later than 1 month prior to the Zone meeting at which the election is to be held calling for nominations from delegates to the Zone for the positions of representative and deputy representative to State Council. The correspondence is to state that all nominations are to be made in writing to the Zone Executive Officer, and only Elected Members who are a nominated Zone delegates are eligible to nominate. The time period for the receipt of nominations is to be **one week prior** to the Zone meeting at which the election will be held.*

2. Zone Executive Officer to receive written nominations from Zone delegates for the positions of representative and deputy representative to State Council and then provide written confirmation to Member Councils of the nominations received.
3. Elections are to be held at the next Zone meeting as the first item of business. Where there is more than one nomination for each vacant position, an election will be conducted using a secret ballot, with the Zone Executive Officer to represent WALGA as the returning officer for the election. Prior to the ballot, nominees for each position are to be extended the opportunity to provide a 2 minute election bid to delegates.
4. All voting delegates to the Zone are entitled to cast one (1) vote in the ballot process. The candidate with the greater or greatest number of votes is elected to the office.
5. **Tied vote** – in the event of a tied vote, election will be determined by drawing names from a box. The Secretariat will put the names of the candidates concerned in a box and the first name drawn is the Elected Member.
6. Zone Executive Officer to advise WALGA in writing immediately following the Zone meeting of the outcome of their elections.

If you have any questions or require further information in relation to the above mentioned process, please contact Tony Brown, Executive Manager Governance and Organisational Services on 9213 2051 or email [tbrown@walga.asn.au](mailto:tbrown@walga.asn.au).

## RESOLUTION

**Moved:** Cr Jill Goetze  
**Seconded:** Mayor Brett Pollock

**That the Central Metropolitan Zone notes the process for election of Zone Representative and Deputy Representative to the WALGA State Council.**

**CARRIED**

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## 6.6 Office of the Auditor General

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The Office of the Auditor General has offered to present at a future Zone meeting, as follows:

*The Office of the Auditor General is now responsible for all WA Local Government and regional council financial audits. If your zone has any questions about our financial audit process or performance audit program/reports, we would be happy to provide a presentation at one of your future meetings.*

## RESOLUTION

**Moved:** Cr Jenna Ledgerwood  
**Seconded:** Cr Kate Barlow

**That the Central Metropolitan Zone INVITES a representative from the Office of the Auditor General to present at a future meeting and that CEOs and Audit Committee Chairs be invited to attend.**

**CARRIED**

There was agreement in the discussion that no more than one guest presenter should attend any particular Zone meeting. Noted by the Secretariat.

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## 7. OTHER BUSINESS

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### RESOLUTION

Moved: Cr Charles Hohnen  
Seconded: Cr Alaine Haddon-Casey

**That the Zone accept a late item of General Business**

**CARRIED**

### **WALGA Submission on Infrastructure WA Draft Strategy**

*Cr Helen Sadler, Town of Cottesloe*

#### **Rationale**

1. Once adopted, the Infrastructure WA Strategy will form the basis for decision making for State Government going forward.
2. If the current SDAU process becomes a permanent feature of the development approval process, it reduces the relevance of local planning schemes and undermines orderly and proper planning.
3. There is current lack of clarity about exactly when and how the SDAU is to provide opportunities for community and local government consultation, undermining community confidence in the process.
4. The current operations of the SDAU process do not allow the relevant local government the opportunity to make fully informed comments, for example by not allowing timely access to documents and Reports on which SDAU recommendations are based.

#### **FOR FURTHER INFORMATION**

- [https://www.infrastructure.wa.gov.au/sites/default/files/2021-07/Foundationsfor-a-Stronger-Tomorrow-Draft-for-public-comment-web-standard\\_2.pdf](https://www.infrastructure.wa.gov.au/sites/default/files/2021-07/Foundationsfor-a-Stronger-Tomorrow-Draft-for-public-comment-web-standard_2.pdf), page 266

### REOLUTION

Moved: Cr Helen Sadler  
Seconded: Cr Alaine Haddon-Casey

**That the Central Zone request the WA Local Government Association makes a submission regarding the Infrastructure WA Draft Strategy pertaining to Priority (21)(b) page 266 “Modernising infrastructure legislation through targeted amendments, by evaluating the success of temporary COVID19 measures and identify if these changes in project approvals are suitable for permanent adoption” that includes:**

1. **Opposition to the extension of operation or the permanent adoption of the State Development Assessment (SDAU) Process**
2. **A position that strengthens and prioritises the role of the Local Government Planning Schemes to ensure orderly and proper planning**
3. **A recommendation that WAPC consult with WALGA to agree on steps to create greater clarity, balance and transparency in the consultation process with the relevant local government(s) in respect of SDAU applications, while the SDAU process is in effect**
4. **A recommendation that WALGA be consulted on any terms of reference going forward that assess the “success of temporary COVID19 measures”**

**CARRIED**

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## **8. EXECUTIVE REPORTS**

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### **8.1 President's Report to the Zone**

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**Noted**

### **8.2 State Councillor's report to the Zone**

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WALGA State Councillor Cr Paul Kelly presented on the previous State Council meeting.

**Noted**

### **8.3 Department of Local Government, Sport and Cultural Industries Representative Update Report.**

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Department of Local Government, Sport and Cultural Industries representative was an apology for this meeting.

**Noted**

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## **9. DATE, TIME AND PLACE OF NEXT MEETING**

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**The next ordinary meeting of the Central Metropolitan Zone be held on Thursday 18 November at the Town of Claremont at 6:00 pm.**

**Noted**

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## **10. CLOSURE**

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There being no further business the Chair declared the meeting closed at 7.45pm.