

# Great Southern Country Zone

## MINUTES

Friday, 25 November 2022

### VIRTUAL MEETING

VIA MS-Teams

Contact WALGA Zone Secretariat:

Lyn Fogg  
Zone Executive Officer  
WALGA Governance Specialist  
[lfogg@walga.asn.au](mailto:lfogg@walga.asn.au)  
08 9213 2042

Janine Neugebauer  
Governance and Organisational Services Officer  
[Jneugebauer@walga.asn.au](mailto:Jneugebauer@walga.asn.au)  
08 9213 2079



## TABLE OF CONTENTS

<b>1. OPENING AND WELCOME</b> .....	<b>3</b>
1.1. Acknowledgement of County .....	3
<b>2. ATTENDANCE</b> .....	<b>3</b>
2.1. Apologies.....	4
<b>3. DECLARATIONS OF INTEREST</b> .....	<b>5</b>
<b>4. GUEST SPEAKERS / DEPUTATIONS</b> .....	<b>5</b>
4.1. Members of Parliament.....	5
4.2. Guest Speakers / Deputation.....	5
4.2.1. Shared Management of Volunteers under WHS Act – LGIS.....	5
4.2.2. NBN Emergency Management Preparedness Campaign – Guest Speaker Request ...	5
<b>5. AGENCY REPORTS</b> .....	<b>6</b>
5.1. Department of Local Government, Sport, and Cultural Industries (DLGSC).....	6
<b>Attachment No. 1</b> DLGSC Regional Office Report – November 2022 .....	6
<b>6. CONFIRMATION OF PREVIOUS MINUTES</b> .....	<b>8</b>
6.1. Business Arising from the Minutes.....	8
6.2. Zone Resolution Status Report.....	8
<b>Attachment No. 2</b> Great Southern Country Zone Status Report – November 2022 .....	8
<b>7. ZONE BUSINESS</b> .....	<b>8</b>
7.1. Zone Reports.....	8
7.1.1. Zone Audited Financial Report 2021-22 .....	8
7.1.2. Zone Financial Report.....	9
7.1.3. Zone Banking Authority – Approve Changes.....	11
7.1.4. Zone Chairperson’s Report .....	12
7.1.5. Great Southern Roads / Heavy Haulage Sub-Committee.....	12
7.1.6. Zone Hosting State Council – September 2023.....	12
7.2. Zone Priority Strategic Issues .....	12
7.2.1. Reliable Digital Connectivity / Telecommunications.....	12
7.2.2. Designated Area Migration Agreement (DAMA) .....	12
7.3. Zone Matters for Decision.....	12
7.3.1. April 2023 Zone and Regional Roads Group Meeting Scheduling .....	12
7.3.2. Zone Meeting Dates 2023 .....	13
<b>8. WALGA STATE COUNCIL BUSINESS</b> .....	<b>14</b>
8.1. Zone State Council Member Report.....	14
8.2. State Council Meeting Agenda.....	14
<b>Attachment No. 3</b> State Council Agenda for the meeting on 7 December 2022.....	14
8.2.1. Matters for Decision .....	15
8.2.2. Matters for Noting.....	21

8.2.3. WALGA State President's Report.....	22
<b>Attachment No. 4</b> WALGA State President's Report .....	22
<b>9. EMERGING ISSUES / COLLABORATION .....</b>	<b>22</b>
<b>10. NEXT ZONE MEETING .....</b>	<b>22</b>
<b>11. CLOSURE.....</b>	<b>22</b>

## Policy and Advocacy Prioritisation Framework



This tool has been developed to assist the Great Southern Zone to determine the relative priority of a particular issue relative to existing policy and advocacy priorities.

The prioritisation framework does not remove the need for judgements to be made and is intended to *guide*, not replace, decision-making.

<b>Impact on Local Government Sector</b> Impact on Local Government sector without intervention	High	Medium	Low
<b>Reach</b> Number of member Local Governments affected	Sector-wide	Significant (multiple regions, Zones, or bands)	Few
<b>Influence</b> Capacity to influence decision makers	High	Medium	Low
<b>Principles</b> Alignment to core principles such as autonomy, funding, general competence	Strong	Partial	Peripheral
<b>Clarity</b> Policy change needed is clear and well-defined	Clear	Partial	Unclear
<b>Decision-maker support</b> Level of support among decision-makers (political and administrative)	High	Medium	Low
<b>Public support</b> Level of support among the public or other stakeholders	High	Medium	Low
<b>Positive consequences for WALGA Zone</b> Prospect of positive consequences for WALGA zone. E.g. enhanced standing among members or leverage for other issues.	High	Medium	Low
<b>Negative consequences for WALGA Zone</b> Prospect of negative consequences for WALGA zone for not undertaking the advocacy effort. E.g. diminished standing among members or other stakeholders.	High	Medium	Low
<b>Partnerships</b> Potential for partnerships with other stakeholders	Yes (3+)	Possibly (1-2)	No (0)

### Using this tool:

- If the majority of the factors are towards the left column, the issue is a high priority
- If the majority of the factors are towards the middle, the issue requires action, but is not a high priority
- If the majority of the factors are towards the right column, the issue is a low priority

Following prioritisation, an appropriate and proportionate policy and advocacy approach can be determined.

*Endorsed by GSCZ Feb 2022*

## 1. OPENING AND WELCOME

The Chair declared the meeting opened at 10.00am.

### 1.1. ACKNOWLEDGEMENT OF COUNTRY

We, the Great Southern Country Zone of WALGA acknowledges the Traditional Custodians of this land, and pays our respects to their Elders past, present and future.

## 2. ATTENDANCE

### ZONE MEMBER REPRESENTATIVES:

<b>City of Albany</b>	Mayor Dennis Wellington Cr Paul Terry CEO Andrew Sharpe (non-voting)
<b>Shire of Broomehill-Tambellup</b>	CEO Anthony Middleton (non-voting)
<b>Shire of Denmark</b>	CEO David Schober (non-voting)
<b>Shire of Gnowangerup</b>	Deputy President, Cr Greg Stewart CEO David Nicholson (non-voting)
<b>Shire of Jerramungup</b>	CEO Martin Cuthbert (non-voting)
<b>Shire of Katanning</b>	<b>President, Cr Liz Guidera (Zone Deputy Chair)</b> CEO Julian Murphy (non-voting)
<b>Shire of Kent</b>	President, Cr Scott Crosby Deputy President, Cr Kate Johnston CEO, Adam Seiler (non-voting) <sup>1</sup>
<b>Shire of Kojonup</b>	Cr Kevin Gale Cr Alan Egerton-Warburton CEO Grant Thompson (non-voting)
<b>Shire of Plantagenet</b>	<b>President, Cr Chris Pavlovich (Zone Chair)</b> Deputy President, Cr Jon Oldfield
<b>Shire of Woodanilling</b>	President, Cr Stephen Jefferies Deputy President, Cr Russel Thomson
<b>Guests Agencies</b>	Cr John Oldfield, Shire of Plantagenet, South Coast Natural Resource Management / GSCZ Roads Sub Committee

<sup>1</sup> Minutes corrected as per GSCZ resolution Item.6, 17 February 2023 – inserted “CEO, Adam Seiler (non-voting)”.

**WALGA**

Mel Eastough, Regional Manager, Department of Local Government, Sport, and Cultural Industries  
Emma Horsefield, People Risk Manager, LGIS  
Pippa Hepburn, Regional Development Officer, Great Southern Development Commission  
James McGovern, Manager Governance & Procurement  
Rick Murray, Chief Financial Officer  
Janine Neugebauer, Governance & Organisational Services Officer  
Vivienne Gardiner, Regional Road Safety Adviser

**2.1. APOLOGIES**

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<b>City of Albany</b>	Cr Matt Benson-Lidholm
<b>Shire of Broomehill-Tambellup</b>	President, Cr Michael White Deputy President, Cr Doug Barritt
<b>Shire of Cranbrook</b>	President, Cr Phil Horrocks Deputy President Cr George Pollard CEO Linda Gray
<b>Shire of Denmark</b>	Cr Donna Carman Cr Janine Phillips
<b>Shire of Gnowangerup</b>	President, Cr Fiona Gaze
<b>Shire of Jerramungup</b>	Cr Andrew Price Deputy President, Cr Julie Leenhouders
<b>Shire of Katanning</b>	Deputy President, Cr John Goodheart
<b>Shire of Plantagenet</b>	CEO Cameron Woods
<b>Shire of Woodanilling</b>	CEO Kelly Bartley
<b>Guests</b>	Jodie Pollard, Recovery Support Officer, National Emergency Management Agency Natasha Monks, CEO, Great Southern Development Commission Simon Lyas, CEO, Regional Development Australia, Great Southern WA Inc
<b>Members of Parliament</b>	Rick Wilson MP, Federal Member for O'Connor Hon Shelley Payne MLC, Member for Agricultural Region Jane Kelsbie, MLA Member for Warren-Blackwood Peter Rundle, MLA, Member for Roe
<b>WALGA</b>	Lyn Fogg, Zone Executive Officer

### 3. DECLARATIONS OF INTEREST

Pursuant to the WALGA Code of Conduct, Councillors must declare to the Chair any potential conflict of interest they have in a matter before the Zone as soon as they become aware of it. Councillors and Deputies may be directly or indirectly associated with some recommendations of the Zone and State Council. If you, as a voting delegate, are affected by these recommendations, please excuse yourself from the meeting and do not participate in deliberations.

### 4. GUEST SPEAKERS / DEPUTATIONS

#### 4.1. MEMBERS OF PARLIAMENT

Nil.

#### 4.2. GUEST SPEAKERS / DEPUTATION

*The following presentations are approved for future Zone meetings:*

Zone Meeting Dates 2023 (to be confirmed – refer <a href="#">Item 7.3.1</a> )		Speaker Confirmed
17 February	Kent	Western Power Update (approved GSCZ-28-10-22)
21 April	Kojonup	
23 June	Plantagenet	
25 August	Albany	
24 November	Broomehill -Tambellup	

#### 4.2.1. Shared Management of Volunteers under WHS Act – LGIS

The Great Southern Country Zone resolved at its meeting held 26 August 2022 (Item 11.3.1), for the WALGA Secretariat to:

*Clarify the legal liability of Local Government and Bush Fire Brigade Volunteers in the chain of Work Health and Safety responsibilities.*

LGIS People Risk Manager, Emma Horsefield, provided a presentation detailing Local Government obligations for volunteers.

Following the presentation, Zone Members were provided an opportunity to ask questions.

#### 4.2.2. NBN Emergency Management Preparedness Campaign – Guest Speaker Request

NBN Co has contacted the Zone offering to provide a presentation to discuss its Emergency Management Preparedness Campaign, including:

##### Key Objectives:

- Educate communities about the operation of the **nbn** network before, during and after a disaster event and the steps they can take to prepare themselves and their businesses or groups if the **nbn** network is impacted.

- Build an understanding among key stakeholders and the broader community of **nbn**'s role in disaster preparedness, response, restoration, and recovery including how we prepare and support the community to become more resilient.

#### Resources

- **Media:** National [media release](#) (attached) outlining **nbn**'s top facts and tips for homes and businesses.
- **Social media:** Outlining Australians are experiencing more extreme weather events, connected equipment will not work during a power outage, and how **nbn** works to prepare for disasters and has assets that can be used to restore communications quickly. [Twitter](#), [Instagram](#), [LinkedIn](#), [nbn LinkedIn](#), [Facebook](#).
- **Stakeholder engagement:** Participation in local emergency preparedness events - supported by updated materials, including a presentation pack (attached), factsheet with tips, talking points, FAQs and a [video](#) that outlines **nbn**'s key emergency assets.
- **nbn website:** Downloadable version of the factsheet(s) on the [blog](#) and website. **nbn**'s key facts and tips, with BOM insights to provide information around the season ahead and changing weather conditions in general on the nbn blog.

#### ZONE SECRETARIAT COMMENT

The Zone may wish to include a second guest speaker for the first meeting in 2023.

#### RECOMMENDATION

That the Great Southern Country Zone APPROVES / DECLINES NBN Co's offer to provide its Emergency Management Preparedness presentation to:

- Option 1 – the February 2023 Zone meeting

OR

- Option 2 – the April 2023 Zone meeting

#### RESOLUTION

Moved: Cr Russel Thomson

Seconded: Cr Kevin Gale

That the Great Southern Country Zone APPROVES NBN Co's offer to provide its Emergency Management Preparedness presentation to:

- Option 1 – the February 2023 Zone meeting

CARRIED

## 5. AGENCY REPORTS

Nil required. Reports previously presented to the 28 October 2022 meeting.

### 5.1. DEPARTMENT OF LOCAL GOVERNMENT, SPORT, AND CULTURAL INDUSTRIES (DLGSC)

*Mel Eastough, Great Southern Regional Manager*

Attachment No. 1 [DLGSC Regional Office Report](#) – November 2022

The DLGSC has provided information for Local Government information.

NOTED





## 6. CONFIRMATION OF PREVIOUS MINUTES

### RESOLUTION

Moved: Cr Kevin Gale  
Seconded: Cr Greg Stewart

That the minutes of the Great Southern Country Zone meeting held on 28 October 2022, as previously circulated, be confirmed as a true and accurate record of the proceedings, SUBJECT TO Part 2 of the Resolution at Item 7.2.2 *Reliable Digital Connectivity / Telecommunications* being amended as follows:

2. That the Great Southern Zone **requests WALGA to** advocate **to for the** upgrade **of** existing infrastructure (towers).

CARRIED

### 6.1. BUSINESS ARISING FROM THE MINUTES

Nil.

### 6.2. ZONE RESOLUTION STATUS REPORT

*By Lyn Fogg, Zone Executive Officer*

**Attachment No. 2** [Great Southern Country Zone Status Report](#) – November 2022

The Status Report provides an update on actions taking in response so Zone resolutions at previous meetings. Zone Members are asked to review responses.

### RESOLUTION

Moved: Cr Jon Oldfield  
Seconded: Cr Stephen Jefferies

That the Great Southern Country Zone NOTES the Status Report dated November 2022, as detailed in Attachment No.2.

CARRIED

## 7. ZONE BUSINESS

### 7.1. ZONE REPORTS

#### 7.1.1. Zone Audited Financial Report 2021-22

*By Rick Murray, WALGA Chief Financial Officer*

### BACKGROUND

The audited Financial Report for the year ended 30 June 2022 has been completed as follows:

Great Southern Country Zone  
Minutes of Meeting 25 November 2022

Great Southern Zone  
WA Local Government Association  
Financial Report for Year Ending 30 June 2022

OPENING POSITION		\$	3,889.97
REVENUE			
Subscriptions	\$	8,470.00	
GST Refunds	\$	307.00	
Other Income	\$	300.00	
	\$	<u>9,077.00</u>	\$ <u>9,077.00</u>
EXPENDITURE			
Executive Officer Payments	\$	4,892.64	
GST payments	\$	708.00	
Meeting costs	\$	4,428.00	
Postage & stationery	\$	51.76	
Bank fees & charges	\$	120.00	
Other Expenses	\$	966.95	
	\$	<u>11,167.35</u>	\$ <u>11,167.35</u>
NET SURPLUS / DEFICIT	-\$	2,090.35	\$ 1,799.62
BALANCE AS PER BANK STATEMENT 30 JUNE 2022		\$	1,799.62

The revenue and expenditure above is presented on a cash basis, inclusive of GST.

I have examined the financial records of the Great Southern Zone of the WA Local Government Association and have formed the opinion that they are a true representation of the Zone's financial position.

In my examination of the financial records, I noted no irregularities.

  
Auditor signature

JOHN PATITERS B COMM DIPLOMA MGR  
Auditor name

Date 9/11/2022

Points of note included:

1. The Financial Report was prepared on cash basis,
2. The auditor noted no irregularities, and
3. The zones cash position decreased from an opening balance of \$3889 in July 2021 to \$1799 at 30 June 2022.

## RESOLUTION

Moved: Cr Greg Stewart  
Seconded: Cr Russel Thomson

That the Great Southern Country Zone RECEIVES the audited Zone Financial Report for the year ended 30 June 2022.

CARRIED

### 7.1.2. Zone Financial Report

By Rick Murray, WALGA Chief Financial Officer

#### Zone Financial Report for the four-month period ended 31 October 2022

(All amounts are excluding GST unless otherwise specified)

#### Transfer of accounting to WALGA

The transition of bank signatories remains uncompleted. Based on advice from the bank, the addition of WALGA signatories can be achieved with authorisation from minutes approving removal of all

Great Southern Country Zone  
Minutes of Meeting 25 November 2022

current signatories and the addition of new signatories. The Zone's resolution dated 26 August 2022, did not address removal of the Zone President and Deputy President from account access. Therefore, a further report and recommendation is provided at [Item 7.3.2](#) to achieve the necessary changes to Zone Banking authorities.

Once the revised minutes are provided this transition can be completed.

Transactions for the new 2022-23 year

In the absence of access to online banking, the financial report is based on the estimated opening balance. Zone 2022-23 subscriptions have not yet been invoiced, pending resolution of Banking authorities. Payments for the current year have been made by WALGA and will be recharged by the Zone once bank access is established.

Notes to the Financial Report

1. Income – subscription income is nil as invoices for 2022-23 have not been sent pending the bank account access resolution.
2. Expenses - with saving on Executive Officer costs, expenses are now contained to Meeting costs being catering. However, the cost per meeting based on August and October is almost \$1500 compared to the average cost of \$1,050 in 2021-22.
3. Balance on 31 October 2022 is in deficit consisting of Zone cash less amounts owed to WALGA for meeting costs.
4. WALGA forecast using the subscription rate of \$255 (ex GST), approved at the Zone AGM Nov 2021 and estimated meeting costs (catering) of \$6,000 increased to \$1,200 per meeting.
5. The forecast result indicates that the new reduced subscription rate is insufficient to cover Meeting costs with the deficit of \$3315 exceeding the estimated opening balance.

**GREAT SOUTHERN ZONE OF WALGA  
FINANCIAL REPORT - 1 July to 31 October 2022**

	Year to Date Actual	2022-23 Forecast	2022-23 Reforecast	Notes
Balance as at 1 July 2022	\$ 1,800	\$ 1,800	\$ 1,800	

**INCOME**

Subscriptions rate excl. GST	\$ -	\$ 255.00	\$ 550.00	Proposed Subscription increase to cover Meeting costs
Subscriptions excl. GST (11 x \$255)	\$ -	\$ 2,805	\$ 6,050	
<b>TOTAL INCOME</b>	<b>\$ -</b>	<b>\$ 2,805</b>	<b>\$ 6,050</b>	

**EXPENDITURE**

Meetings (Estimate 5 @ \$1200)	\$ 3,784	\$ 6,000	\$ 6,784	Higher cost per meeting - \$1500 per meeting since August
Executive Officers' contract payments		\$ -	\$ -	Not required
Local Gov't Grain Freight Group secretariat		\$ -	\$ -	
Bank account service fees	\$ 40	\$ 120	\$ 120	
Wi-fi modem pre-paid costs (5 x \$50)		\$ -	\$ -	
<b>TOTAL EXPENDITURE</b>	<b>\$ 3,824</b>	<b>\$ 6,120</b>	<b>\$ 6,904</b>	

<b>SURPLUS /(DEFICIT)</b>	<b>-\$3,824</b>	<b>-\$3,315</b>	<b>-\$854</b>
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<b>Balance as at 31 October</b>	<b>-\$2,024</b>	<b>-\$1,515</b>	<b>\$946</b>
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**ZONE FUNDS**

Cash Balance	\$ 1,760
Creditors - WALGA reimbursement	-\$ 3,784
<b>Balance @31 October 2022</b>	<b>-\$2,024</b>

**Creditors - Reimbursements due to WALGA**

June Meeting	\$ 840	Martin Transport
August Meeting	\$ 1,444	Gypsy Kitchen
October Meeting	\$ 1,500	Mohanna
<b>Total</b>	<b>\$ 3,784</b>	

Proposal to correct inadequate funding

As the Zone is already estimated to be in deficit, the recommended course of action is to increase the subscriptions to Zone Members from \$255.00 back to \$550.00. This rate is still lower than the \$700.00 levied in 2020/21. The resulting budget amounts are shown in the column "2022-23 Budget".

**RESOLUTION**

Moved: Cr Jon Oldfield  
Seconded: Cr Scott Crosby

That the Great Southern Country Zone:

1. RECEIVES the Zone Financial Report for the four months ended 31 October 2022;
2. APPROVES revised 2022/23 Zone Member Subscriptions increased from \$255 to \$550 (ex GST); and
3. ENDORSES the Zone Budget 2022-23.

**CARRIED**

**7.1.3. Zone Banking Authority – Approve Changes**

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*By Rick Murray, WALGA Chief Financial Officer*

**BACKGROUND**

The Zone considered changes to its banking authorised signatories at its meeting held 26 August 2022, resolving to remove two signatories and add three WALGA employees.

**COMMENT**

The Commonwealth Bank has since advised that a resolution is required to address all necessary changes and therefore the Zone is asked to consider the following recommendation, which encompasses all changes to banking authorities (including all current signatories), enabling the WALGA Finance Team and Executive Director to administer the account on behalf of the Zone.

**RESOLUTION**

Moved: Cr Scott Crosby  
Seconded: Cr Kate Johnston

That the Great Southern Country Zone of the WA Local Government Association APPROVES changes to bank signatory and access authorities for Commonwealth Bank account number: 10089139 BSB: 066-515 Katanning branch, as follows:

1. REMOVE all previously approved signatories and online banking access authority (as applicable), including Veronica Fleay, Annabel Paulley, and Chris Pavlovich; and
2. AUTHORISES the following WA Local Government Association employees as account signatories and for online banking access:
  - a. Rick Murray (Chief Finance Officer),
  - b. Tina Moss crop (Accounting Manager), and
  - c. Tony Brown (Executive Director Member Services).
3. CHANGES the mailing address from PO Box 100, Woodanilling, WA 6316 to PO Box 1544, West Perth WA 6872.

**CARRIED**

#### **7.1.4. Zone Chairperson's Report**

*President, Cr Chris Pavlovich, Zone Chairperson*

Nil. Report previously presented to the 28 October 2022 meeting.

#### **7.1.5. Great Southern Roads / Heavy Haulage Sub-Committee**

*Cr Len Handasyde (Shire of Plantagenet), Chair*

Nil. Report previously presented to the 28 October 2022 meeting.

#### **7.1.6. Zone Hosting State Council – September 2023**

*Julian Murphy, CEO, Shire of Katanning*

**NOTED**

### **7.2. ZONE PRIORITY STRATEGIC ISSUES**

#### **7.2.1. Reliable Digital Connectivity / Telecommunications**

Resolved at the Zone meeting held 28 October 2022:

1. *That Local Governments identify to the Zone Executive Officer at least one priority digital / telecommunications blackspot area within their District, supported by evidence and justification, to enable a targeted advocacy to be undertaken.*
2. *That the Great Southern Zone advocate to upgrade existing infrastructure (towers).*

**NOTED**

#### **7.2.2. Designated Area Migration Agreement (DAMA)**

- Invoices for Local Government, RDA and RDC contributions have been issued.
  - Payments requested at the earliest opportunity.
  - RDC requires a formal MOU to underpin their contribution and participation in the project.
- RDA has been requested to provide operational / service plan for consideration at the Zone's February meeting.

**NOTED**

### **7.3. ZONE MATTERS FOR DECISION**

*Items submitted to the Agenda by Zone Members or the WALGA Secretariat for Zone consideration.*

#### **7.3.1. April 2023 Zone and Regional Roads Group Meeting Scheduling**

*By Zone Executive Officer, Lyn Fogg*

#### **BACKGROUND**

The October 2022 Great Southern Zone meeting, hosted by Shire of Woodanilling, was scheduled, and held immediately following the Regional Roads Group Meeting.

## Great Southern Country Zone Minutes of Meeting 25 November 2022

The Main Roads WA Program Coordinator, Steve Hutchings, has asked if the Zone wishes to schedule its April 2023 meeting to occur on the same day as the Regional Roads Group meeting that is scheduled for 28 April 2023. Proposing the meetings could be scheduled consecutively for 10.00am and 1.00pm, with the Zone choosing which timeslot it prefers.

### COMMENT

Referring to Item 7.3.2 below, the Zone's April 2023 meeting is proposed for 21 April 2023, and WALGA Secretariat requires Zone meetings to be concluded by Monday 24 April 2023, to accommodate the Easter public holidays and compiling Zone resolutions for State Council consideration.

### RECOMMENDATION

OPTION 1 – The Great Southern Country Zone offers the Regional Road Group to schedule its meeting to coincide with the Zone on 21 April 2023, with the Zone meeting to commence at \_\_\_\_\_.

OR

OPTION 2 – The Great Southern Country Zone declines the offer to schedule its meeting on the same day as the Regional Road Group.

### RESOLUTION

Moved: Cr Kevin Gale

Seconded: Cr Russel Thomson

**Option 1 - That the Great Southern Country Zone offers the Regional Road Group to schedule its meeting To coincide with the Zone on 21 April 2023, with the Zone meeting to commence at 12.00pm.**

**CARRIED**

### 7.3.2. Zone Meeting Dates 2023

*By Zone Executive Officer, Lyn Fogg*

### BACKGROUND

The scheduling of WALGA Zone meetings enables Zone consideration of WALGA State Council agenda items, with subsequent Zone resolutions provided in the revised agenda for WALGA State Council's consideration.

The following table outlines the WALGA State Council meeting and agenda distribution schedule, which informs the proposed Zone 2023 meeting dates:

<b>WALGA State Council Agenda Distribution:</b>	<b>PREFERRED Period for scheduling 2023 Zone Meeting</b>	<b>WALGA State Council Revised Agenda incl. Zone resolutions</b>	<b>WALGA State Council Ordinary Meetings 2023</b>
Wednesday 1 February	Thursday 9 to Monday 20 February	Friday, 24 February	Wednesday 1 March
Wednesday 5 April	Thursday 13 to Monday 24 April <i>Public Holidays: 7 April, Good Friday 10 April, Easter Monday 25 April, ANZAC Day</i>	Friday, 28 April	Wednesday 3 May <i>South East Metropolitan Zone</i>

Great Southern Country Zone  
Minutes of Meeting 25 November 2022

Wednesday 7 June	Thursday 15 to Monday 26 June <i>Public Holiday: 5 June, WA Day</i>	Friday, 30 June	Wednesday 5 July
Wednesday 9 August	Thursday 17 to Monday 28 August	Friday 1 September	Thursday-Friday 7-8 September <i>Great Southern Country Zone</i>
Wednesday 8 November	Thursday 16 to Monday 27 November	Friday 1 December	Wednesday 6 December <i>(MWAC on same day)</i>

## COMMENT

Proposed Great Southern Country Zone 2023 meeting dates are recommended below, ensuring Zone meetings fall within the preferred period for Zone meetings and align with preparation of the revised State Council agenda.

## RESOLUTION

Moved: Cr Liz Guidera  
Seconded: Cr Greg Stewart

That the Great Southern Country Zone endorses the following listed 2023 meeting dates and host Local Governments:

CARRIED

17 February	Kent
21 April	Kojonup
23 June	Plantagenet
25 August	Albany
24 November	Broomehill -Tambellup

## 8. WALGA STATE COUNCIL BUSINESS

### 8.1. ZONE STATE COUNCIL MEMBER REPORT

*By Zone Chair: President, Cr Chris Pavlovich*

Nil.

### 8.2. STATE COUNCIL MEETING AGENDA

**Attachment No. 3** [State Council Agenda for the meeting on 7 December 2022](#)  
(links to the WALGA website)

WALGA State Council meets five times each year and the State Council's consideration of items is informed through consultation with Zone Member Local Governments.

The Zone, by resolution, may provide comment or submit an amended or alternative recommendation to those included in the State Council Agenda. The Zone resolution is then presented to the State Council for consideration.

'Matters for Decision' and 'Matters for Noting' by State Council are extracted and listed for Zone consideration in items 8.2.1 and 8.2.2 below.

### 8.2.1. Matters for Decision

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State Council Agenda for the meeting on 7 December 2022, 'Matters for Decision' Items:

#### **STATE COUNCIL Item 5.1 - 2022 Annual General Meeting Resolutions**

##### Executive Summary

- WALGA's 2022 Annual General Meeting was held on Monday, 3 October 2022.
- The meeting resolved for WALGA to act in relation to 11 member motions (including two items of Special Urgent Business):
  1. Road Traffic Issues
  2. Car Parking and Traffic Congestion Around Schools
  3. Proposal for Regional Road Maintenance Contracts with Main Roads WA
  4. Northern Australian Beef Roads Program
  5. 3D House Printing Building Compliance
  6. South West Native Title Settlement
  7. Land Offset Compensation to Local Governments
  8. Review of the Rating Methodology used by the Valuer-General
  9. Reform of the Cat Act 2011
  10. Abandoned Shopping Trolleys
  11. Mandatory Superannuation for Elected Members in Band 1 and 2 Councils
- The meeting also resolved to endorse the Governance Principles proposed as part of the WALGA Best Practice Governance Review Project.
- The action taken or proposed to be taken in relation to each of the resolutions since the Annual General Meeting has been summarised for State Council's information.
- Item 3.12.2 (Mandatory Superannuation for Elected Members in Band 1 and 2 Councils) is considered in a separate item for decision (see Agenda item 5.2).

##### Recommendation

That:

1. **the following resolutions from the 2022 WALGA Annual General Meeting be endorsed for action:**

**3.8 Review of the Rating Methodology used by the Valuer-General**  
Advocate for a full review of the rating methodology used by the Valuer-General to value all land in the State of Western Australia.

**3.10 Reform of the Cat Act 2011**  
That the WA Local Government sector requests the WA State Government prioritise reforms to the Cat Act 2011, in accordance with the Statutory Review undertaken and tabled in the State Parliament on 27 November 2019.

2. **the following resolutions from the 2022 WALGA Annual General Meeting be referred to the relevant Policy Team for further work to be undertaken:**

**3.1 Road Traffic Issues**  
That WALGA advocate on behalf of the local government sector to the State Government and in particular, Main Roads, to increase importance and weight given to local knowledge and input regarding road traffic issues including requests for speed reduction, intersection treatments and overall preventative and traffic safety measures.



**3.2 Car Parking and Traffic Congestion Around Schools**

That WALGA engages with the State Government on behalf of Local Government to review issues associated with car parking and traffic congestion around school sites including but not limited to:

1. Reviewing car parking standards for schools;
2. Ensuring sufficient land is set aside for the provision of parking on school sites;
3. Reviewing the co-location of schools to avoid issues being exacerbated;
4. Restricting school access from major roads;
5. Developing plans to enable schools to manage school traffic;
6. Develop programs to educate drivers; and
7. Develop options and implement initiatives to encourage alternative modes of transport to school.

**3.3 Proposal for Regional Road Maintenance Contracts with Main Roads WA**

That WALGA assist Local Governments and work with the Hon Minister Rita Saffioti to introduce a similar program that is currently in play in Queensland and introduce a sole invitee Program for Local Governments to engage in a Road Maintenance Performance Contract with Main Roads WA.

**3.4 Northern Australia Beef Roads Program**

That WALGA work with the Hon Madeleine King MP Minister for Resources and Minister for Northern Australia to make Beef Road Funding available to all Australian Local Governments north and south or establish a Southern Australia Beef Road Funding Program to allow for equitable support across Australia's beef and agriculture industries.

**3.5 3D House Printing Building Compliance**

That WALGA requests:

1. Assistance from Minister for Industry and Science The Hon Ed Husic MP, Minister for Housing and Homelessness, Small Business The Hon Julie Collins MP, Minister for Infrastructure, Transport, Regional Development and Local Government The Hon Catherine King MP to work with Ministers from all State and Territory Governments who have Building and Construction in their portfolios, to collaborate and to consider removing impediments within the National Construction Code Series and associated Australian Standards, that dissuade industry from adopting 3D printing as a building method.
2. That the Government provide instruments to incentivise private industry to develop 3D printing and include this as an acceptable building practice.

**3.6 South West Native Title Settlement**

That WALGA advocate to the State Government that Local Governments be provided with the full list of potential land to be requested for transfer as part of the South West Native Title Settlement and that a minimum of three months be provided for Council to provide feedback.

**3.7 Land Offset Compensation to Local Governments**

That WALGA advocate to the State Government that the Developer requiring land offsets should be required to provide the offsets within the Local Government where the clearing occurs and where this is not possible, the Developer requiring land offsets within another Local Government be required to pay a fee to the Local Government for the loss of rates and ongoing maintenance of infrastructure to the Land.

### **3.12.1 Abandoned Shopping Trolleys**

That this meeting supports the recent petition to be tabled in the Legislative Council, Parliament of Western Australia, "Removal and Abandonment of Shopping Trolleys 22-0017" calling on the State Government to implement stringent and uniform shopping trolley containment laws for the whole state of Western Australia.

### **3. the following resolutions from the 2022 WALGA Annual General Meeting be noted:**

#### **3.11 WALGA Best Practice Governance Review – Principles**

That:

1. The update on the Best Practice Governance Review project be noted, and
2. The principles to inform WALGA's future governance model, as follows and as per the attached Principles document, be endorsed:
  - a. Representative – WALGA unites and represents the entire Local Government sector in WA and understands the diverse nature and needs of members, regional communities, and economies.
  - b. Responsive – WALGA is an agile association which acts quickly to respond to the needs of members and stakeholders.
  - c. Results Oriented – WALGA dedicates resources and efforts to secure the best outcomes for Local Government and supports the delivery of high-quality projects, programs, and services.

#### **3.12.2 Mandatory Superannuation for Elected Members in Band 1 and 2 Councils**

That this meeting supports requesting WALGA to advocate for the Local Government reforms to include mandatory superannuation for elected members of Band 1 and Band 2 Councils and supports the optional payment of superannuation for Band 3 and 4 Councils.

### **STATE COUNCIL Item 5.2 - Elected Member Superannuation**

#### **Executive Summary**

- At the 2022 WALGA Annual General Meeting a motion was endorsed requesting WALGA to advocate for superannuation to be required to be paid to Elected Members in Local Governments in SAT Band 1 and Band 2.
- Consultation with the 44 affected Local Governments in Band 1 and Band 2 was subsequently undertaken, which confirmed support for the proposal.
- Accordingly, this item recommends that WALGA adopts a policy position, and advocates to the Minister for Local Government, that superannuation should be required to be paid to Elected Members of Band 1 and Band 2 Local Governments.

#### **Recommendation**

**That WALGA:**

1. **advocates for superannuation to be required to be paid to Elected Members of Local Governments in Salaries and Allowances Tribunal (SAT) Band 1 and Band 2; and**
2. **supports the position that superannuation payments to Elected Members of Local Governments in SAT Band 3 and Band 4 should be optional and determined by Council.**

### **STATE COUNCIL Item 5.3 Biosecurity Advocacy Position**

### Executive Summary

- It is proposed that the 2017 Biosecurity Advocacy Position, 4.5 Post Border Biosecurity be replaced with a more comprehensive and contemporary position.
- The 2017 position called for a review of the Biosecurity and Agriculture Management Act 2007 (BAM Act) which is currently underway.
- The new Draft Biosecurity Position reflects feedback provided on the WALGA Biosecurity Discussion Paper recommendations by Local Governments and WALGA Zones.
- The new position will inform WALGA's advocacy in the next stages of the BAM Act Review.

### Recommendation

**That State Council endorse replacing Advocacy Position 4.5 Post Border Biosecurity with a new Biosecurity Advocacy Position as follows:**

#### **4.5 Biosecurity**

**Western Australia's economy, environment and the community are facing increasing challenges posed by already established and new pests, weeds, and diseases.**

**Local Government has a significant role in biosecurity management, as land managers and regulators, and therefore has an interest in ensuring that Western Australia's biosecurity system, including control of declared pests, is effective and appropriately resourced.**

**WALGA considers significant changes to the operation of the State's biosecurity system, including the Biosecurity and Agriculture Management Act 2007, are required to ensure these risks can be managed now and into the future.**

**To be effective the Western Australian biosecurity system must:**

- 1. Take a transparent approach to the notion of 'shared responsibility' by ensuing that:**
  - a) The respective roles and responsibilities of Commonwealth, State and Local Government, industry, landholders, community groups and individuals are agreed and clearly articulated; and**
  - b) There is improved pest management on State Government managed land and a formalised structure for State Government agencies with responsibilities for biosecurity management to work together and coordinate their activities.**
- 2. Be underpinned by a strategic framework, developed in collaboration with stakeholders, that:**
  - a) Establishes priorities for biosecurity threats in geographically defined regions, sets measurable targets and guides investment in biosecurity activities; and**
  - b) Is regularly evaluated and reported on.**
- 3. Have a greater focus on environmental biosecurity, through the increased recognition and management of pest species that have significant ecological impacts.**
- 4. Be adequately, sustainably, and equitably funded:**
  - a) The appropriateness and effectiveness of the Declared Pest Rate (DPR) and Recognised Biosecurity Group (RBG) model as key mechanisms for the management of widespread and established declared pests should be reviewed and alternate mechanisms considered;**

- b) Increased and more equitable distribution of funding for every step in the biosecurity continuum and adequate resourcing for all stakeholders, including Local Government; and
  - c) The provision of funding for declared pest management in metropolitan areas.
5. Ensure that the criteria and process for listing of declared pests is evidence-based, timely and transparent.
  6. Have an increased emphasis on compliance through education and enforcement activity, to ensure land managers are aware of their legislative responsibilities and are supported to implement biosecurity actions.
  7. Facilitate the use of new technologies, strategic monitoring, and the establishment of data management systems to inform biosecurity investment decisions and support adaptive management.
  8. Improve the community's understanding, awareness, and action in relation to biosecurity to assist with threat surveillance and timely response to incursions.

**STATE COUNCIL Item 5.4 - Submission on Environmental Regulation Reform: A Strategic Review of Regulatory Delivery and Fees for Industry Regulation**

Executive Summary

- The Department of Water and Environmental Regulation's [Environmental Regulation Reform: A Strategic Review of Regulatory Delivery and Fees for Industry Regulation Discussion Paper](#) was released on 12 September for a three month consultation period.
- The Paper includes a range of high-level regulatory reform concepts which will impact premises currently regulated under Schedule 1 of the Environmental Protection Regulations 1987 and various fee model options.
- WALGA's submission has been informed by several engagement sessions with the sector.
- WALGA's submission provides high level support for many of the reform concepts, identifies the need for further consultation on the detail of how the reforms will be implemented and highlights the need for a DWER to be actively regulating all premises with potentially negative impacts on human health and the environment.

**Recommendation**

**That the submission on Environmental Regulation Reform: A Strategic Review of Regulatory Delivery and Fees for Industry Regulation be endorsed.**

**STATE COUNCIL Item 5.5 - Updated Aboriginal Cultural Heritage Advocacy Position**

Executive Summary

- WALGA's existing Aboriginal Heritage Advocacy Position endorsed by State Council in July 2019 does not reflect the new Aboriginal Cultural Heritage Act (ACH Act) nor current Local Government priorities relating to the ACH Act and the new legislative system that it will introduce.
- The new ACH Act is expected to commence in 2023.
- Since 2018 WALGA has consulted extensively with the Local Government sector to inform numerous submissions to the State Government in relation to the preparation of the new ACH Act and the regulations and guidelines that will support it (Agenda item 6.5, WALGA Submission on Phase 2 of the ACH Act Co-design Process refers).
- The updated Advocacy Position has been drafted to reflect the key feedback received from the sector during these consultations, primarily with respect to the need to balance the protection of

Aboriginal cultural heritage with the requirement for Local Government to undertake activities in a timely and affordable manner, resourcing requirements for transition and implementation of the new ACH system, and support for the Local Government sector to comply with enhanced legislative requirements.

- The People and Place Policy Team endorsed the updated Advocacy Position at their meeting on 19 October 2022 and supported it being presented to State Council for decision at the December 2022 meeting.

### **Recommendation**

**That State Council endorse the following updated Advocacy Position on Aboriginal Cultural Heritage:**

#### **3.1.3 Aboriginal Cultural Heritage Act 2021 and South West Native Title Settlement**

**WALGA acknowledges Noongar people as the traditional owners of the South West Region. Local Government is supportive of conserving and protecting the State's Aboriginal cultural heritage.**

**WALGA supports the introduction of the Aboriginal Cultural Heritage Act 2021 which will provide a modern framework for the recognition, protection, conservation, and preservation of Aboriginal cultural heritage and recognises the fundamental importance of Aboriginal cultural heritage to Aboriginal people. The State Government must ensure that:**

- 1. The legislation balances the need to protect Aboriginal cultural heritage with the requirement for Local Government to undertake activities in a timely and affordable manner;**
- 2. The implementation and ongoing operation of the legislative system for the protection of Aboriginal cultural heritage is adequately resourced to ensure that all parties have the capacity, capability, and resources to discharge their statutory obligations;**
- 3. Support is provided to Local Governments to ensure that they have the resources, capacity, and capability to comply with a complex legislative framework; and**
- 4. Local Governments have the ability to deliver essential infrastructure works and emergency activities efficiently and effectively in order to maintain public safety.**

### **STATE COUNCIL Item 5.6 Review of Coastal Planning Policy Position**

#### **Executive Summary**

- It is proposed that the 2015 Advocacy Position, 6.8 Coastal Planning be replaced with a new position that reflects Local Governments' key coastal planning advocacy priorities.
- The new position has been prepared in collaboration with officers of the Local Government Coastal Hazard Risk Management and Adaptation Planning (CHRMAP) Forum and has been endorsed by the People and Place Policy Team.

## Recommendation

That State Council endorse replacing Advocacy Position 6.8 Coastal Planning with a new Coastal Planning Advocacy Position as follows:

### 6.8 Coastal Planning

WALGA calls for:

1. Equitable legislative, regulatory and policy changes that preserve public coastal access for current and future generations.
2. The provision of sustainable and adequate long-term funding for Local Governments to manage the impacts of coastal erosion and inundation.

## RESOLUTION

Moved: Cr Jon Oldfield

Seconded: Cr Stephen Jefferies

That the Great Southern Country Zone supports the following Matters for Decision as detailed in the 7 December 2022 State Council Agenda previously circulated under separate cover, inclusive of:

1. Item 5.1 2022 Annual General Meeting Resolutions
2. Item 5.2 Elected Member Superannuation
3. Item 5.3 Biosecurity Advocacy Position
4. Item 5.4 Submission on *Environmental Regulation Reform: A Strategic Review of Regulatory Delivery and Fees for Industry Regulation*
5. Item 5.5 Updated Aboriginal Cultural Heritage Advocacy Position
6. Item 5.6 Review of Coastal Planning Policy Position

**CARRIED**

### 8.2.2. Matters for Noting

State Council Agenda for the meeting on 7 December 2022, 'Matters for Noting' and 'Organisational Reports' as listed below, are provide for Zone consideration and noting.

#### STATE COUNCIL Item 6 – Matters for Noting / Information

		Refer Page No.
6.1	WALGA Best Practice Governance Review Update	39
6.2	2022-23 October Federal Budget	41
6.3	Supporting the Trajectory for Low Energy Buildings – Release of 7 Star Homes Cost Investigation	43
6.4	WALGA October 2022 Quarterly Economic Briefing	45
6.5	WALGA Submission on Phase Two of the Aboriginal Cultural Heritage Act 2021 Co-design Process	47
6.6	Report Municipal Waste Advisory Council (MWAC)	49

**STATE COUNCIL Item 7 – Organisational Reports**

<b>7.1 Policy Team Reports</b>	Refer Page No.
7.1.1 Environment and Waste Policy Team Report	51
7.1.2 Governance and Organisational Services Policy Team Report	52
7.1.3 Infrastructure Policy Team Report	55
7.1.4 People and Plan Policy Team Report	56
<b>7.2 Key Activity Reports</b>	Refer Page No.
7.2.1 Report on Key Activities, Advocacy Portfolio	57
7.2.2 Report on Key Activities, Infrastructure Portfolio	60
7.2.3 Report on Key Activities, Member Services Portfolio	62
7.2.4 Report on Key Activities, Policy Portfolio	65

**RESOLUTION**

Moved: Cr Kate Johnston  
Seconded: Cr Jon Oldfield

That the Great Southern Country Zone **NOTES** all Matters for Noting and Organisational Reports as detailed in the 7 December 2022 State Council Agenda previously circulated under separate cover.

**CARRIED**

**8.2.3. WALGA State President's Report**

Attachment No. 4 WALGA State President's Report  
(Circulated under separate cover)

**RESOLUTION**

Moved: Cr Greg Stewart  
Seconded: Cr Paul Terry

That the Great Southern Country Zone **NOTES** the WALGA President's Report – November 2022.

**CARRIED**

**9. EMERGING ISSUES / COLLABORATION**

*Zone Members are encouraged to provide a brief update on emerging issues in their District or matters on which they are seeking to connect with other Zone Members for direct collaboration or support.*

Nil

**10. NEXT ZONE MEETING**

The next meeting of the Great Southern Country Zone resolved at item 7.3.1 of the meeting, is on Friday, 17 February 2023, hosted by Shire of Kent.

**11. CLOSURE**

There being no further business the Chair declared the meeting closed at 10.50am.

## ATTACHMENTS

### ATTACHMENT No.1 – Refers Item 5.1 Department of Local Government Sport and Cultural Industries Regional Office Report – November 2022

[Back to Item 5.1](#)

Below are a few items that the WALGA Great Southern Zone representatives may find of interest from the Department of Local Government, Sport, and Cultural Industries:

DLGSC have recently released several strategic documents that may be of interest:

- Department of Local Government, Sport, and Cultural Industries Annual Report 2021-22  
Link to document on DLGSC Website: [department-of-local-government-sport-and-cultural-industries-annual-report-2021-22.pdf](#)
- Sport and Recreation: WA Strategic Trails Blueprint (2022-2027) launched on 21 October 2022  
Link to document: <https://www.dlgsc.wa.gov.au/department/publications/publication/wa-strategic-trails-blueprint-2022-2027>.
- Sport and Recreation: WA Mountain Bike Strategy (2022-2032) released on 17 October –  
Link to document: <https://westcycle.org.au/wp-content/uploads/2022/10/WA-Mountain-Bike-Strategy-2022-2027.pdf>

Upcoming consultation for Great Southern LGAs for awareness:

- Sport and Recreation: State-wide Swimming Pool Audit  
Royal Life Saving WA will be engaged by DLGSC to undertake a state-wide audit on all aquatic facilities and their operations/constraints – more information will be supplied as timelines are known.
- Great Southern Sport and Recreation Strategic Plan 2023-2027: Progress update  
Regional sport and recreation planning and development in the Great Southern is guided by two key documents – the *Great Southern Regional Sport and Recreation Plan 2018* and the *Great Southern Outdoor Recreation Strategy 2018-2021*. An RFQ will be released in November 2022 for a consultant to review and update to reflect achievements against strategic initiatives and changes in the regional socio-demographic context. The process will identify local and regional strategic priorities, highlight critical infrastructure investment needs, and identify participation constraints and opportunities. DLGSC has determined that as part of this review it will be more effective to consolidate these two documents into one new overarching regional sport and recreation strategy. The successful consultant will undertake significant consultation to:
  - a) identify local and regional strategic priorities;
  - b) highlight critical infrastructure and investment needs;
  - c) identify participation constraints and opportunities;
  - d) develop implementation and investment strategies; and
  - e) develop a framework for review, evaluation, and modification of the strategic plan.It is anticipated that the Great Southern Regional Sport and Recreation Strategic Plan 2023 – 2027 will be completed by June 2023.

**Note:** Consultations with all Great Southern LGAs will commence in February 2023 (Please note that a DLGSC representative will be present during LGA consultations).

Funding opportunities recently released:

- Sport and Recreation funding recently circulated to LGAs included:



## Great Southern Country Zone Minutes of Meeting 25 November 2022

- Every Club Funding (Club Development up to \$50,000 per year over three years):  
<https://www.dlgsc.wa.gov.au/funding/sport-and-recreation-funding/every-club-grant-scheme>
- Hiking programs (funding up to \$25,000 available):  
<https://www.dlgsc.wa.gov.au/funding/sport-and-recreation-funding/wa-hiking-participation-grants>
- Outdoor Active Recreation Participation Program (funding up to \$50,000 available):  
<https://www.dlgsc.wa.gov.au/funding/sport-and-recreation-funding/outdoor-active-recreation-program>
- **Upcoming Sport and Recreation Funding Opportunities:**
  - Next round of Sport and Recreation **Events Funding** Scheme (Three streams available) – for events hosted between July and December 2023 – opens 27 February 2023  
<https://www.dlgsc.wa.gov.au/funding/sport-and-recreation-funding/sport-and-recreation-events-funding-program>
  - Next round of Infrastructure (**CSRFF**) and Lighting (**CNLP**) Small Grants with project cost under \$300k Infrastructure Funding opens 1 Feb 2023 – direct any enquiries to Mel Eastough
    - CSRFF Information <https://www.dlgsc.wa.gov.au/funding/sport-and-recreation-funding/community-sporting-and-recreation-facilities-fund>
    - CNLP Information <https://www.dlgsc.wa.gov.au/funding/sport-and-recreation-funding/club-night-lights-program>
- Culture and the Arts funding recently circulated to LGAs included:
  - Aboriginal Business Development and Capacity Building (up to \$30,000)  
<https://www.dlgsc.wa.gov.au/funding/arts-funding/aboriginal-business-development-and-capacity-building-grant-program>
  - Connecting to Country (on Country activities up to \$25,000)  
<https://www.dlgsc.wa.gov.au/funding/arts-funding/connecting-to-country>

### General information:

- Outdoors Great Southern (otherwise known as Great Southern Centre for Outdoor Recreation Excellence) has a new CEO, Simon Webb, who commenced 31 October 2022. Simon will be travelling the region over the next few months to introduce himself to LGAs.
- Two Olympians visiting the Great Southern Region – 8 to 10 March 2023  
The Olympics Unleashed Program visiting Great Southern Region - 8 March (Albany) and 9-10 March (travelling through communities and staying in Katanning on 9 March)  
DLGSC Staff will connect with LGAs staff to prepare a schedule for communities interested in a visit from the Olympians.

For any additional information or clarification on the above update, please contact:

**Mel Eastough**, Regional Manager – Great Southern  
Department of Local Government, Sport, and Cultural Industries  
Great Southern Office  
22 Collie Street  
Albany WA 6330

Telephone: 08 9892 0156  
Mobile: 0455 164 210

## ATTACHMENTS

### ATTACHMENT NO.2: Refers Item 6.2 Great Southern Country Zone Status Report – November 2022

[Back to Item 6.2](#)

GREAT SOUTHERN COUNTRY ZONE – ACTION ITEMS				
ZONE MEETING DATE / ITEM	ZONE RESOLUTION	ZONE RESPONSE	STATUS	RESPONSIBLE PERSON
2022, 28 Oct Item 4.2.1 Guest Speaker Request – Western Power	That the Great Southern Country Zone: 1. Invites Western Power to attend and present at the first Zone meeting in 2023 (date to be confirmed); and 2. Requests Western Power to address the following topics of interest to the Zone: a. Power availability - regional areas have been given 34 amps, versus Metro with 64 amps. Why? b. Standalone power systems. Process and costs to obtain system upgrades. c. Pole top fires and new infrastructure – update required. d. Where does Western Power sit with the Southdown Powerline easement?		In Progress	Janine Neugebauer
2022, 28 Oct Item 7.1.3 Great Southern Zone Roads Committee	That the Great Southern Roads Report be received and the \$4000.00 per Zone Local Government funding request be forwarded to all Local Governments for their consideration and that a formal request be made to the Great Southern Development Commission as well as RDA Great Southern.	08/11/2022 Emailed Zone Members and CEO's requesting action: • <b>Road Data Collection funding contribution requested</b> (Great Southern Roads Committee) – Local Governments will need to consider a request for a contribution of \$4000 (each) – refer resolution at Item 7.1.3 in the attached minutes.	In Progress	Lyn Fogg Zone Executive Officer
2022, 28 Oct Item 7.2.4 Designated Area Migration Agreement (DAMA) Project	4. Engage Ernst & Young Global Limited to develop the Great Southern Zone DAMA Business Case in line with the project scope and fee structure outlined in the consultant submission; and a. Authorises the Great Southern Country Zone President and RDA GS Chair to execute the engagement authority with the selected consultant.	Consultant engagement will not be executed until Zone Member contributions have been received.	Pending	Zone President, Cr Chris Pavlovich
	5. Endorse WALGA invoicing:	10/11/2022 Emailed invoices to Zone member CEO's	<b>COMPLETED</b>	Zone Executive Officer Lyn Fogg

Great Southern Country Zone  
Minutes of Meeting 25 November 2022

GREAT SOUTHERN COUNTRY ZONE – ACTION ITEMS				
ZONE MEETING DATE / ITEM	ZONE RESOLUTION	ZONE RESPONSE	STATUS	RESPONSIBLE PERSON
	<ul style="list-style-type: none"> <li>a. Great Southern Zone member Local Governments for 62.5% of the original requested contribution to raise a minimum of \$50,000 initial project funding; and</li> <li>b. Regional Development Authority Great Southern Inc and Great Southern Development Commission for \$10,000 each as their individual agency contributions to the project.</li> </ul>	14/11/2022 Emailed invoices to RDA and GSDC.		
	6. Requests Zone Member Local Governments to pay their invoiced DAMA project contribution by 15 November 2022, to enable Business Case preparation to progress.	Payments to be monitored and reported via DAMA Project reporting.	In Progress	Lyn Fogg Zone Executive Officer
	7. Endorse the Shire of Kojonup CEO and the Regional Development Authority Great Southern Inc CEO to act jointly as the Zone representatives for communication between the consultant and the Zone and member Local Governments to facilitate preparation of the Business Plan.			Kojonup CEO RDA-GS CEO
	8. Requests the Regional Development Authority Great Southern Inc to formally present its DAR operating model, service agreement and fee structure for consideration at the first 2023 meeting of the Great Southern Country Zone.	14/11/2022 Emailed RDA-GS, CEO requesting the required details to be provided by week ending 3 February, for consideration at the Zone's February 2023 meeting.	In Progress	Zone Executive Officer Lyn Fogg
	9. Endorse the City of Albany CEO as a member of the DAMA Working Group.	Albany CEO to be invited to future DAMA Working Group meetings.	<b>COMPLETED</b>	Zone President, Cr Chris Pavlovich
	10. Endorse the Great Southern Country Zone DAMA Working Group Charter being extended to include review and recommendation to the Zone of the Draft Business Case.	Included in Zone DAMA Working Group charter refer item 7.2.1, 28 Aug 2022.  No further action required.	<b>COMPLETED</b>	Zone President, Cr Chris Pavlovich
<b>2022, 28 Oct</b> Item 7.3.1 September 2023 Regional State	1. Endorses the Great Southern Country Zone hosting the September 2023 Regional State Council meeting on Thursday and Friday, 7 – 8 September; and	Katanning CEO has contacted the WALGA Secretariat and will liaise on developing plans for the Regional State Council Meeting.	<b>COMPLETED</b>	Katanning CEO

Great Southern Country Zone  
Minutes of Meeting 25 November 2022

GREAT SOUTHERN COUNTRY ZONE – ACTION ITEMS				
ZONE MEETING DATE / ITEM	ZONE RESOLUTION	ZONE RESPONSE	STATUS	RESPONSIBLE PERSON
Council Meeting – Request Zone to Host	2. Appoints Shire of Katanning, CEO Julian Murphy as the Great Southern Country Zone’s liaison to assist in planning the September 2023 Regional State Council meeting.			
<b>2022, 28 Oct</b> Item 9.2 South Coast Highway	That the Great Southern Zone request WALGA to consider an advocacy position on the South Coast Highway reconstruction in relation to the proposed cost and invite all Local Governments along the South Coast corridor to participate.	Referred for consideration at the State Council Meeting on 7 December 2022	In Progress	
<b>2022, 28 Oct</b> Item 9.4 Disaster Recovery Funding Arrangements	That the Great Southern Zone request WALGA to advocate for a review of the Disaster Recovery Funding Arrangements (DRFA, WA) to reduce the extensive delays in the reporting system.	Referred for consideration at the State Council Meeting on 7 December 2022	In Progress	
<b>2022, 26 Aug</b> Item 7.2.1 Designated Area Migration Agreement (DAMA)	<p>That a working group consisting of three Great Southern Local Government Authority CEOs from the Shires of Kojonup, Katanning and Plantagenet, and the Great Southern Country Zone President, be established to progress the DAMA on behalf of all committed Great Southern Local Governments.</p> <p><u>DAMA Working Group Charter:</u></p> <ol style="list-style-type: none"> <li>1. Recommending the committed Local Government’s consult with their respective industries on skill shortages and gather supporting evidence by Friday, 23 September 2022.</li> <li>2. (a) Review the other WA DAMA business cases and their learnings to determine our process and next steps; and (b) Prepare a draft budget and scope of works for the business case and prepare a shortlist of suitable contractors to quote on the business case by 17 October 2022.</li> <li>3. Prepare the final report with recommendations for the next Great Southern Country Zone meeting on Friday, 28 October 2022.</li> </ol>	<p>Working Group Terms of Reference conclude as at 28 October 2022.</p> <p><b>GSCZ 28/10/2022</b> - refer item 7.2.4 -Resolution to extend Charter:</p> <ol style="list-style-type: none"> <li>9. Endorse the City of Albany CEO as a member of the DAMA Working Group.</li> <li>10. Endorse the Great Southern Country Zone DAMA Working Group Charter being extended to include review and recommendation to the Zone of the Draft Business Case.</li> </ol>	Ongoing	DAMA Working Group (Zone)

Great Southern Country Zone  
Minutes of Meeting 25 November 2022

GREAT SOUTHERN COUNTRY ZONE – ACTION ITEMS				
ZONE MEETING DATE / ITEM	ZONE RESOLUTION	ZONE RESPONSE	STATUS	RESPONSIBLE PERSON
	The meeting AGREED that the DAMA Working Group meetings should include representation from the Great Southern Development Commission (GSDC) and Regional Development Australia Great Southern (RDA-GS)			
2022, 26 Aug Item 7.3.1 Housing	Action (GSCZ 24/06/2022): Each Zone council to discuss and prioritise key outcomes to be achieved to increase housing in regional areas. Quantify the housing needs of each community. Action (GSCZ 26/08/2022): If Local Governments could respond by 31 October 2022, so that this issue can be considered at the November 2022 meeting.	<b>GSCZ 28/10/2022 Item 7.2.1</b> - Responses received: Denmark, Gnowangerup, Kent,  <b>Action (GSCZ 28/10/2022) That the CEOs of the Shires of Kojonup and Plantagenet to discuss a possible joint submission.</b>	<b>COMPLETED</b>	N/A
2022, 26 Aug Item 7.3.2 Reliable Digital Connectivity / Telecommunications	Action (GSCZ 24/06/2022): Each Zone council to discuss and prioritise key outcomes to be achieved to improve telecommunications in regional areas and report back to the Zone. Action (GSCZ 26/08/2022): If Local Governments could respond by 31 October 2022, so that this issue can be considered at the November 2022 meeting.	<b>GSCZ 28/10/2022 Item 7.2.2</b> - Responses received: - Denmark, Gnowangerup, Kent,  <b>Resolved:</b> <b>1. That Local Governments identify to the Zone Executive Officer at least one priority digital / telecommunications blackspot area within their District, supported by evidence and justification, to enable a targeted advocacy to be undertaken.</b> <b>2. That the Great Southern Zone advocate to upgrade existing infrastructure (towers).</b>		ZONE MEMBER LGs
2022, 26 Aug Item 7.3 Zone Strategic Priorities	Action (GSCZ 24/06/2022): <b>Jobs and Investment</b> WALGA to gather information (referring to items 7.3.1 Housing and 7.3.2 Reliable Digital Connectivity / Telecommunications) and required key outcomes from Zone Councils on Housing and Digital Connectivity, and then create a Zone proposal to take to State and Federal Governments. Zone Councils to liaise with Lyn Fogg at WALGA. Update (GSCZ 26/08/2022): Work is progressing on this item and further information will be provided for the October meeting.	<b>GSCZ 28/10/2022 Item 7.2.3</b> - Responses received: Kent,  Noted - <b>NO FURTHER ACTION</b> required Removed from future Zone Agenda	<b>COMPLETED</b>	Lyn Fogg Zone Executive Officer
2022, 26 Aug Item 8.2 Change to Bank Signatories	1. That the Great Southern Zone of the WA Local Government Association makes the following changes to bank signatories for its Commonwealth Bank account number: 10089139 (BSB: 066-515 Katanning branch):	Refer Item 7.1.3 of the November 2022 Zone Meeting.	In Progress	Rick Murray Chief Financial Officer WALGA

Great Southern Country Zone  
Minutes of Meeting 25 November 2022

GREAT SOUTHERN COUNTRY ZONE – ACTION ITEMS				
ZONE MEETING DATE / ITEM	ZONE RESOLUTION	ZONE RESPONSE	STATUS	RESPONSIBLE PERSON
	<p>a. Remove: Veronica Fleay and Annabel Paulley.</p> <p>b. Add: WA Local Government Association Chief Finance Officer Rick Murray and Finance Manager, Tina Mosscrop</p> <p>2. That the Great Southern Zone of the WA Local Government Association changes the postal address for all bank correspondence relating to the Commonwealth Bank account number: 10089139: from PO Box 100, Woodanilling, WA 6316 to PO Box 1544 West Perth WA 6872.</p> <p>3. That the Great Southern Zone of the WA Local Government Association requests that the Commonwealth Bank removes Annabel Paulley from online banking viewing access relating to account number: 10089139 and provides online banking access to Chief Finance Officer Rick Murray of the WA Local Government Association.</p>			
<p><b>2022, 26 Aug</b> Item 10.6 Great Southern Roads Sub-Committee</p>	<p>3. That the Great Southern Country Zone WALGA formally request from Co-operative Bulk Handling a copy of their prioritized list of routes for the Great Southern Region.</p> <p>4. That the Great Southern Council Zone WALGA formally request from Bunge Grain Services a copy of their Prioritised list of routes for the Great Southern Region.</p>	<p><b>Resolution 3:</b> Rob Dickie, CBH Head of Government and Industry Relations advised 07/10/2022:</p> <ul style="list-style-type: none"> <li>• CBH has provided advice to the Secondary Freight Group regarding priority roads.</li> <li>• CBH is unable to extract / provide additional data (to that already provided) as they are already in 'harvest'</li> <li>• CBH suggest that the State Government's Revitalising Agricultural Region Freight Strategy, may assist the Zone. <ul style="list-style-type: none"> <li>○ <a href="https://www.transport.wa.gov.au/Freight-Ports/revitalising-agricultural-region-freight-strategy.asp">https://www.transport.wa.gov.au/Freight-Ports/revitalising-agricultural-region-freight-strategy.asp</a></li> </ul> </li> </ul> <p><b>Resolution 4:</b> Emailed request to Bunge Group Logistics, Steve Camarri on 07/10/2022. Awaiting response</p>		Lyn Fogg Zone Executive Officer
<p><b>2022, 22 Apr</b> Item 8.2 Creation of the Great Southern Roads Sub-Committee</p>	<p><b>Sub-Committee Terms of Reference:</b></p> <p>1. To investigate the current road infrastructure right across the networks (State, Regional Road Group roads and other local roads) as to their fit for purpose from a</p>	<p><b>28 Oct 2022:</b> Zone Executive consulted with the 'Sub-Committee' Chair, who confirmed transition to the name 'Great Southern Roads Committee'. Zone Agenda template updated.</p>	Ongoing to 30 June 2024	

Great Southern Country Zone  
Minutes of Meeting 25 November 2022

GREAT SOUTHERN COUNTRY ZONE – ACTION ITEMS				
ZONE MEETING DATE / ITEM	ZONE RESOLUTION	ZONE RESPONSE	STATUS	RESPONSIBLE PERSON
	<p>freight task and road safety and efficiency perspective both now and in the next 20 years.</p> <p>2. Once the data is known, make recommendations to the Great Southern Zone of WALGA in order for them to advocate and seek funding to remedy the shortfalls.</p> <p>3. Co-opt members as required to fulfil the above task as there will be outside technical expertise required from time to time.</p> <p>4. Report progress of sub-committee to the Great Southern Zone of WALGA at each of its meetings.</p> <p>5. Finalise a report for publishing prior to the end of 2023-24 financial year.</p> <p>6. <b>Group to cease operations on 30 June 2024.</b></p> <p><b>Members:</b> Cr Mark Paganoni, Cr Kevin Gale, Cr Dale Douglas, Cr George Pollard, Cr Scott Crosby, Simon Lyas (RDA Great Southern) and Cr Len Handasyde.</p>			

WALGA SECRETARIAT – ACTION ITEMS				
Agenda Item	Zone Resolution	WALGA Response	Update	WALGA Contact
<p><b>2019 Nov 25</b> <b>Zone Agenda Item 8.1.4</b> Prioritise Key Strategic Issues for the Zone in 2020 Lobby against Legislation (CA07) That Will Prevent Local Governments from Restricting Access to Local Government Roads</p>	<p>The Great Southern Zone of WALGA does <u>not</u> support the removal of the CA07 condition on RAV approval, and replacement with the CA88 condition in its current form.</p> <p>WALGA therefore be requested to endorse this position and to write to the Minister for Transport that an alternative condition is formulated following discussion with Asset Managers to provide greater control and management of their asset base.</p>	<p>The RAV Access working group met by teleconference in early December. Based on the resolution of this meeting a letter detailing Local Government expectations was sent to Main Roads WA.</p> <p>The Association discussed this matter with Main Roads WA in November 2020. They are engaging with the State Solicitors Office prior to a proposed consultation with Local Government concerning a proposed approach.</p> <p>WALGA has subsequently met with Main Roads who confirm that the status quo remains until further notice.</p>	Ongoing	<p>Ian Duncan Executive Manager Infrastructure <a href="mailto:iduncan@walga.asn.au">iduncan@walga.asn.au</a> 9213 2031</p>
<p><b>2019 Nov 25</b> <b>Zone Agenda Item 8.1.3</b> Prioritise Key Strategic Issues for the Zone in 2020 Distribution of Roads Funding</p>	<p>That the WA Local Government Association be requested to endorse the Great Southern Zone's position on the distribution of road funding, and to write to the Treasurer and Minister for Transport of Western Australia to seek increases in the return of revenue collected by the Commonwealth of Australia to a level that</p>	<p>A working group has been established and is progressing with the support of the Regional Development Commission. WALGA will provide continuing support as required.</p>	Ongoing	<p>Ian Duncan Executive Manager Infrastructure <a href="mailto:iduncan@walga.asn.au">iduncan@walga.asn.au</a> 9213 2031</p>

Great Southern Country Zone  
Minutes of Meeting 25 November 2022

WALGA SECRETARIAT – ACTION ITEMS				
Agenda Item	Zone Resolution	WALGA Response	Update	WALGA Contact
	sustains and preserves the vital road assets under management of Local and State Authorities.			
<b>9 September 2022 State Council Agenda Item</b> 5.2 Proposed Advocacy Position on Management of Bush Fire Brigades	That the Great Southern Country Zone Supports Matter for Decision, item 5.2 as listed above in the September 2022 State Council Agenda, <u>subject to:</u> <u>The WALGA Secretariat clarifying the legal liability of local government and Bush Fire Brigade Volunteers in the chain of Work Health and Safety responsibilities.</u>	State Council Resolution  That the following Advocacy Position on Management of Bush Fire Brigades be endorsed.  <i>Management of Bush Fire Brigades</i> 1. <i>Bush Fire Brigade volunteers play a critical role in helping to protect their local communities. Local knowledge and skills are integral to bushfire management in Western Australia.</i> 2. <i>Future management and funding of volunteer Bush Fire Brigades must:</i> a) <i>Recognise the changing risk environment, including work health and safety requirements, and the increasing intensity and frequency of bushfires;</i> b) <i>Take account of the differing circumstances of Bush Fire Brigade units and regional variations in bush firefighting approaches; and</i> c) <i>Be adequately and equitably resourced through the Emergency Services Levy.</i> 3. <i>The State Government, through the Consolidated Emergency Services Act and/or other mechanism's must:</i> a) <i>Establish a clear framework to enable transfer of Bush Fire Brigades to the State Government if a Local Government decides to do;</i> b) <i>Consult on the process, timeline, and implications for transfer of responsibility for Bush Fire Brigades in accordance with 3(a) through the establishment of a working group comprising representatives of Local Government, Bush Fire Brigades, the Department of Local Government, Sport, and Cultural Industries (DLGSC) and the Department of Fire and Emergency Services (DFES);</i> c) <i>Provide for mandatory and minimum training requirements and recognition of competency and prior learning for Bush Fire Brigade volunteers, supported by locally delivered fit-for-purpose and universally accessible training program, designed in consultation with Bush Fire Brigade representatives, Local Government and LGIS, and managed by DFES; and</i> d) <i>Develop a co-designed suite of relevant management guidelines and materials to assist in the management of Bush Fire Brigades.</i>	November 2022	<b>Nicole Matthews</b> Executive Manager Policy nmatthews@walga.asn.au 9213 2039



Great Southern Country Zone  
Minutes of Meeting 25 November 2022

WALGA SECRETARIAT – ACTION ITEMS				
Agenda Item	Zone Resolution	WALGA Response	Update	WALGA Contact
		<p>4. <i>As a matter of priority within the emergency services Acts review, the State Government to consider the most appropriate <u>operational model for management of Bush Fire Brigades</u>, which may include the establishment of an independent Rural Fire Service, as recommended in the 2016 Ferguson Report.</i></p> <p>RESOLUTION 377.7/2022      <u>CARRIED</u></p> <p><u>COMPLETE</u></p>		
<p><b>2019 Nov 25</b> <b>Zone Agenda Item 8.1.2</b> Prioritise Key Strategic Issues for the Zone in 2020 Clearing Requirements in Town Sites – Align with Metropolitan Requirements</p>	<p>That WALGA writes to the Minister for Emergency Services, the Minister for Planning, Lands and Heritage and the Minister for Mines, Industry Regulation and Safety to request an amendment to the Action Plan for Bushfire Framework Review 2019, to increase in the minimum area of declared bushfire prone vegetation from one hectare to four hectare to be valid for regional and remote townsites and villages in addition to metropolitan areas.</p>	<p>In July 2019, Government announced an Action Plan for Bushfire Framework Review that outlined key changes to be implemented by DPLH, DFES and DMIRS including a new map of Bushfire Prone Areas, and a revised State Planning Policy 3.7 and associated Guidelines for Planning in Bushfire Prone Areas. Both are due to be advertised in Feb 2023.</p> <p>More information can be found here: <a href="https://www.dplh.wa.gov.au/bushfireframeworkreview2019">https://www.dplh.wa.gov.au/bushfireframeworkreview2019</a></p> <p>WALGA is in discussions with the Department about establishing a Local Government bushfire planning reference group to provide a regular forum for Local Governments and state agencies to discuss, identify and resolve common challenges in applying the new framework following adoption.</p>	Ongoing	<p><b>Nicole Matthews</b> Executive Manager Policy <a href="mailto:nmatthews@walga.asn.au">nmatthews@walga.asn.au</a> u 9213 2039</p>
<p><b>2022, 24 June</b> <b>Zone Agenda Item 7.3</b> Local Government Cat Local Laws</p>	<p>That the Great Southern Zone of WALGA;</p> <ol style="list-style-type: none"> <li>1) Acknowledge the challenges with gazettal of Cat Local Laws, which meet community expectations, under current legislation, particularly in relation to cat containment within the property of the owner, and control of cats in public places and;</li> <li>2) Write to WALGA State Council seeking an update and feedback on resolution 232.4/2021; and;</li> <li>3) Write to the Honourable John Carey, Minister for Housing, Lands, Homelessness and Local Government requesting an update and timelines associated with updates to the Dog and Cat Acts.</li> </ol>	<p>This remains a matter of concern to the sector. A number of Local Governments have recently failed to make Cat Local Laws inclusive of provisions for cat containment and prohibition from roaming in public places. The lack of adequate heads of power for this purpose within the Cat Act 2011 requires statutory review and amendment.</p> <p>An item was endorsed at the WALGA AGM and an agenda item recommending endorsing action on this item is included in the December 2022 State Council agenda.</p>	November 2022	<p><b>Tony Brown</b> Executive Director, Member Services <a href="mailto:tbrown@walga.asn.au">tbrown@walga.asn.au</a> 9213 2051</p>