

01-005-03-0016



Peel Zone

Minutes

21 April 2022

Peel Zone

Hosted by the Shire of Waroona

52 Hesse Street, Waroona

Thursday 21 April 2022 commenced at 2:02 pm

Minutes

MEMBERS

2 Voting Delegates from each Member Council

City of Mandurah	Cr Caroline Knight
Shire of Murray	President David Bolt Cr Douglas McLarty
Shire Serpentine Jarrahdale	President Michelle Rich - Chair Cr Lauren Strange Mr Paul Martin, Chief Executive Officer non-voting delegate
Shire of Waroona	President Michael Walmsley Cr Naomi Purcell Mr Mark Goodlet, Chief Executive Officer non-voting delegate
WALGA Representatives	Mr Nick Sloan, Chief Executive Officer Ms Bec Waddington, Policy Officer Community

APOLOGIES

DLGSC Representative	
Shire of Boddington	Cr Eugene Smallberger Cr Garry Ventris Ms Julie Burton, Chief Executive Officer non-voting delegate
City of Mandurah	Mayor Rhys Williams Mr Mark Newman, Chief Executive Officer non-voting delegate
Shire of Murray	Mr Dean Unsworth, Chief Executive Officer non-voting delegate

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ANNOUNCEMENTS

Zone Delegates were requested to provide sufficient written notice, wherever possible, on amendments to recommendations within the State Council or Zone agenda prior to the Zone meeting to the Chair and Secretariat.

Agenda Papers were emailed 7 days prior to the meeting date to your Council for distribution to Zone Delegates.

Confirmation of Attendance an attendance sheet was circulated prior to the commencement of the meeting.

Acknowledgement of Country All attendees acknowledged the traditional owners of the land that the meeting is held on and paying respects to Elders past, present and future.

ATTACHMENTS WITHIN THE AGENDA

1. Draft Minutes of previous meeting
2. Zone Status Report
3. President's Report

1. DECLARATION OF INTEREST

Elected Members must declare to the Chairman any potential conflict of interest they have in a matter before the Zone as soon as they become aware of it. Councillors and deputies may be directly or indirectly associated with some recommendations of the Zone and State Council. If you are affected by these recommendations, please excuse yourself from the meeting and do not participate in deliberations.

Cr Michael Walmsley declared an interest in item 5.2 of the State Council Agenda, Local Government Grant Scheme Funding as the WALGA representative on the DFES Bushfire Capital Grants Scheme.

2. DEPUTATIONS

Nil

3. CONFIRMATION OF MINUTES

RESOLUTION

Moved: Cr Lauren Strange
Seconded: President Michael Walmsley

That the Minutes of the meeting of the Peel Zone held on 10 February 2022 be confirmed as a true and accurate record of the proceedings.

CARRIED

4. BUSINESS ARISING

A Status Report outlining the actions taken on the Zone's resolutions is enclosed as an attachment.

Noted

5. STATE COUNCIL AGENDA - MATTERS FOR DECISION

(Zone delegates to consider the Matters for Decision contained in the WA Local Government Association State Council Agenda and put forward resolutions to Zone Representatives on State Council)

The full State Council Agenda can be found via link: [State Council Agenda - 4 May 2022](#)

The Zone is able to provide comment or submit an alternative recommendation that is then presented to the State Council for consideration.

Matters for Decision

5.1 Submission to Statutory Review of the Food Act 2008

That the submission to the Department of Health relating to the Statutory Review of the Food Act 2008 be endorsed.

RESOLUTION

Moved: Cr Naomi Purcell
Seconded: Cr Caroline Knight

The Peel Country Zone supports the submission

CARRIED

5.2 Local Government Grant Scheme Funding

That WALGA advocates to the Minister for Emergency Services and the Fire and Emergency Services Commissioner for:

1. An allocation of Local Government Grant Scheme (LGGS) funding to undertake an audit of existing facilities, appliances, vehicles, and major items of equipment for both Local Government Volunteer Bushfire Brigades (BFB) and State Emergency Services (SES).
2. Following the completion of the audit, an allocation of funding through the Local Government Grant Scheme (LGGS) to prepare a Comprehensive Asset Management Plan that:
 - a. Aligns with the principles in the Department of Local Government, Sport and Cultural Industries' (DLGSC) Asset Management National Framework and Guidelines, and the Integrated Planning and Reporting Framework.
 - b. Forecasts the emergency response needs of communities across Western Australia over the next 10 years, to estimate the quantum of the facilities, appliances, vehicles, and major items of equipment that will be needed.
 - c. Outlines a 10 year forward plan of modifications, replacements and additions required.
 - d. Investigates the extent to which future BFB facilities can be co-located with other emergency services facilities.
3. The establishment of a Working Group involving WALGA, the Department of Fire and Emergency Services (DFES) and LGIS to oversee the preparation of the Comprehensive Asset Management Plan.
4. Support for the Comprehensive Asset Management Plan to be reviewed every five years.
5. Support for an increase in Local Government Grant Scheme (LGGS) funding to support the unsuccessful capital grants funding applications by Local Governments to the 2020 21 LGGS Capital Grants Committee.

RESOLUTION

Moved: President Mike Walmsley
Seconded: Cr Douglas McLarty

That the Peel Country Zone note the need to ensure that the Terms of Reference give due consideration to the needs of all Local Governments, including available resources and information.

CARRIED

5.3 Draft Active Travel to School Roadmap

That WALGA:

1. Endorses the Draft Active Travel to School Roadmap, subject to amending Urban Environment Initiative No 1 to “Consult local governments to identify sub-regional school transport challenges and amend existing planning guidelines and develop new guidelines where gaps exist”; and
2. Works with the Department of Transport to finalise the Roadmap and encourage Local Government participation in the initiatives identified where these offer solutions to the local issues encountered in each area.

RESOLUTION

Moved: President David Bolt
Seconded: Cr Caroline Knight

That the Peel Country Zone supports the submission

CARRIED

RESOLUTION

Moved: President David Bolt
Seconded: Cr Caroline Knight

That the Peel Country Zone notes all Matters for Noting and Organisational Reports as listed in the May 2022 State Council Agenda.

CARRIED

6. ZONE BUSINESS

6.1 WALGA Training to delivery Emergency Management for Local Government Leaders

WALGA is considering delivering the Emergency Management for Local Government Leaders course in conjunction with future upcoming Zone meeting in August and November.

A specialised and approved trainer will come to the Zone to deliver the 3.5 hour course. The course is targeted at CEO's, Directors, Managers, Mayors/Presidents and Elected Members.

Course Overview

As the sphere of Government closest to the community, Local Government is a key player when it comes to local Emergency Management preparedness, prevention, response and recovery. In a disaster, the community turns first to their Local Government for trusted leadership.

This course provides an essential overview of the role of Local Government leaders before, during and after an emergency. With a focus on the skills necessary to excel as a leader under pressure, this course will equip leaders with invaluable skills and tools to draw upon when your community is impacted by an emergency.

More information can be obtained at <https://walga.asn.au/training/book-a-course/emergency-management-courses/emergency-management-for-local-government-leaders>

The Zone consideration was requested to see if there is any interest in holding a training session on this subject following a future Zone meeting in June, August or November 2022.

Note: The Peel Country zone is interested in holding a training session following a future Zone meeting.

Other Zone business

The Peel Country Zone have agreed to hold every second meeting online, trying to align with Peel Alliance Meeting. The next Zone meeting (June) will be held online.

7. EXECUTIVE REPORTS

7.1 WALGA President's Report

The WALGA Chief Executive Officer presented the President's Report. Report as distributed with the Agenda.

Noted

7.2 State Councillor's report to the Zone

WALGA State Councillor presented on the previous State Council meeting.

Noted

7.3 Department of Local Government, Sport and Cultural Industries Representative Update Report.

Department of Local Government, Sport and Cultural Industries representative, was an apology for this meeting.

Noted

8. DATE, TIME AND PLACE OF NEXT MEETING

That the next ordinary meeting of the Peel Zone will be held on 23 June 2022 via MS Teams, commencing at 2pm.

9. CLOSURE

There being no further business the Chair declared the meeting closed at 3.33pm