



Northern Country Zone Minutes 29 April 2019

Flying Minute Meeting



MEMBERS

Shire of Carnamah	Cr Merle Isbister Ms Karen Oborn, Chief Executive Officer non-voting Delegate
Shire of Chapman Valley	Cr Anthony Farrell Mr Maurice Battilana, Chief Executive Officer non-voting Delegate
Shire of Coorow	Cr Moira Girando Mr Peter Crispin, Chief Executive Officer non-voting Delegate
City of Greater Geraldton	Mayor Shane Van Styn Mr Ross McKim, Chief Executive Officer non-voting Delegate
Shire of Irwin	Cr Ian West (Deputy Chair) Cr Michael Smith Mr Shane Ivers, Acting Chief Executive Officer non-voting Delegate
Shire of Mingenew	Cr Helen Newton Mr Nils Hay, Chief Executive Officer non-voting Delegate
Shire of Morawa	Cr Karen Chappel (Chair) Mr Chris Linnell, Chief Executive Officer non-voting Delegate
Shire of Northampton	Cr Craig Simkin Mr Garry Keeffe, Chief Executive Officer non-voting Delegate
Shire of Perenjori	Cr Laurie Butler Mr Paul Bawden, Chief Executive Officer non-voting Delegate
Shire of Three Springs	Cr Chris Lane Ms Sylvia Yandle, Chief Executive Officer non-voting Delegate

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ANNOUNCEMENTS

Zone Delegates are requested to provide written notice on amendments to recommendations within the State Council agenda ASAP to the Zone Chair and Secretariat, to allow Zone members time to vote on the alternative recommendation.

ATTACHMENTS TO THE AGENDA

Item 3: Minutes of the meeting of the Northern Country Zone of WALGA held 21 March 2019

Item 5.1: Bank Statement 29 March 2019

Item 6.1: Correspondence, Ian Duncan, Executive Manager Infrastructure, WALGA

Item 7/8: State Council Agenda

1. DECLARATION OF INTEREST

Pursuant to our Code of Conduct, Councillors must declare to the Chairman any potential conflict of interest they have in a matter before the Zone as soon as they become aware of it. Councillors and deputies may be directly or indirectly associated with some recommendations of the Zone and State Council. If you are affected by these recommendations, please excuse yourself from the meeting and do not participate in deliberations.

There were no Declarations of Interest

2. PARTICIPATING MEMBERS

City of Greater Geraldton and the Shires of Carnamah, Chapman Valley, Coorow, Irwin, Mingenew, Morawa, Northampton, Perenjori, and Three Springs.

3. CONFIRMATION OF MINUTES

Recommendation:

That the Minutes of the meeting of the Northern Country Zone of WALGA held on 21 March 2019 be confirmed as a true and accurate record of proceedings.

Northern Country Zone Resolution:

Moved: City of Greater Geraldton

Seconded: Shire of Carnamah

That the Minutes of the meeting of the Northern Country Zone of WALGA held on 21 March 2019 be confirmed as a true and accurate record of proceedings.

Carried

4. BUSINESS ARISING FROM MINUTES

If any member council has Business Arising from the 21 March 2019 Minutes, please deliver to the Executive Officer by COB Thursday 25 April 2019, so that it can be circulated to other members for comment/vote.

There was no Business Arising.

5. FINANCE

5.1 Detailed Income and Expenditure Statement and Bank Reconciliation at 29 March 2019

Author: Dianne Daniels, Executive Officer
 Attachments: Nil

Recommendation:

That the Northern Country Zone of WALGA receives the Detailed Income Statement and Bank Reconciliation for the period ending 29 March 2019.

Comments: The Detailed Income Statement shown below represents the cash position of NCZ at 29 March 2019, as reconciled to the Bank Statement.

NORTHERN COUNTRY ZONE OF WALGA				
INCOME AND EXPENDITURE STATEMENT				
<i>For the period ending 29 March 2019</i>				
	<i>Date</i>	<i>Ref</i>	<i>Amount</i>	<i>Description</i>
Statement Balance B/F	01-07-18		32,822.20	
Deposits			350.00	Attendance at State Council Dinner x 10
			3,400.00	2017-18 subscription x 2
			3,036.00	\$3036 paid in error by Perenjori - refunded 23/11/2018
			592.00	WALGA reimburse NCZ for catering at LGA Reform Forum 22/10/18
			17,000.00	2018-19 subscriptions x 10
Bank Interest Received			2.72	
TOTAL RECEIPTS			24,380.72	
TOTAL FUNDS AVAILABLE			57,202.92	
Payments Made	01-08-18		-2,478.60	Chq 370 - Jenni Law EO services 1 May - 30 June 2018
(o/s 30/06/2018)	07-08-18		-254.99	Chq 369 - Reimburse Shire of Mingenew for catering NCZ meeting 26/02/2018
	07-08-18		-363.00	Chq 372 - Reimburse Shire of Mingenew for Catering NCZ meeting 25/06/2018
	12-10-18		-3,248.00	Internet tsf - Jenni Law EO services 1 July - 30 September 2018
	12-10-18		-300.00	Internet tsf - Reimburse Shire of Mingenew for catering NCZ meeting 27/08/2018
	25-10-18		-592.00	Internet tsf - Dagleish Catering morning tea for 40 at LGA review forum 22/10/2018
	31-10-18		-275.00	Internet tsf - North Midlands Accounting Service - 2017-18 Audit
	23-11-18		-3,036.00	Internet tsf - Refund payment received in error to Perenjori
	28-11-18		-2,800.00	Internet tsf - Dianne Daniels - EO services 1/10/18-26/11/2018
TOTAL PAYMENTS MADE			-13,347.59	
Closing Cash Balance	29-03-19		43,855.33	
NORTHERN COUNTRY ZONE OF WALGA				
BANK RECONCILIATION SUMMARY				
<i>For the period ending 29 March 2019</i>				
Statement Balance B/F	01-07-18		32,822.20	
Deposits and Credits			24,380.72	01/07/2018 to 29/03/2019
Cheques and Payments			-13,347.59	01/07/2018 to 29/03/2019
Total Cleared Transactions	29-03-19		43,855.33	
Add back o/s				
Reconciled Balance			43,855.33	
Bank Statement	29-03-19		43,855.33	
Difference I&E to Bank Statement			0.00	

Northern Country Zone Resolution:

Moved: City of Greater Geraldton

Seconded: Shire of Carnamah

That the Northern Country Zone of WALGA receives the Detailed Income Statement and Bank Reconciliation for the period ending 29 March 2019.

Carried

6. CORRESPONDENCE

6.1 WALGA – Process for Proclamation and De-proclamation of Roads

Refer attached correspondence.

Northern Country Zone Resolution:

Moved: Shire of Chapman Valley

Seconded: City of Greater Geraldton

The NCZ recommend WALGA take the position of no roads being declassified from State Government to Local Government responsibility without the prior approval of the affected local government. This be listed as formalised WALGA's position and the State Government be informed accordingly.

Carried

7. STATE COUNCIL AGENDA - MATTERS FOR DECISION

The following items have been taken directly from the WALGA State Council Agenda for 8 May 2019.

The recommendation and summary only have been included. Please refer to the PDF version of the State Council Agenda for more detail and attachments.

7.1 (5.1) Road Safety Audit Local Government Policy Template (05-001-03-0048 MS)

By Mal Shervill, Policy Officer Road Safety

Recommendation

That the Road Safety Audit Local Government policy template be endorsed.

In Brief

- Austroads is the peak organisation of Australasian road transport and traffic agencies. Its purpose is to deliver an improved road transport system to meet current and future needs by undertaking research; and providing guidance on the design, construction and management of the road network and associated infrastructure.
- In February 2019 Austroads released an updated version of the *Guide to Road Safety Part 6: Managing Road Safety Audits*.
- The guide includes a road safety audit Local Government policy template, which provides a foundation for Local Governments as road managers to develop their own road safety audit policy should they elect.
- The road safety audit Local Government policy template is adapted from the City of Melville's policy.

Northern Country Zone Resolution:

Moved: City of Greater Geraldton

Seconded: Shire of Carnamah

The Northern Country Zone of WALGA endorses the WALGA Officers' recommendation for State Council Agenda Item 5.1.

Carried

7.2 (5.2) 'Preferred Model' for Third Party Appeal Rights for Decisions Made by Development Assessment Panels (05-073-01-0002 VJ)

By Vanessa Jackson, Policy Manager Planning and Improvement

Recommendation:

That WALGA:

1. Continues to advocate for the State Government to introduce Third Party Appeal Rights for decisions made by Development Assessment Panels; and
2. Endorses the 'Preferred Model' as the third party appeals process for decisions made by Development Assessment Panels.

In Brief:

- At the May 2018 WALGA State Council meeting, it was resolved to amend the policy position to support the introduction of Third Party Appeal Rights for decisions made by Development Assessment Panels (DAPs).
- State Council also resolved to further consult with members to provide more clarity on the exact details of the criteria that need to be established, before any system is implemented by the State Government. A preferred model was prepared at a workshop with members, then circulated for members to provide comment on the specific details before the 29 March 2019.
- A wide range of comments have been received from members, therefore, the 'Preferred Model' has now been refined and is attached for State Council's endorsement.

Northern Country Zone Resolution:

Moved: City of Greater Geraldton

Seconded: Shire of Carnamah

The Northern Country Zone of WALGA endorses the WALGA Officers' recommendation for State Council Agenda Item 5.2.

Carried

7.3 (5.3) Interim Submission – Draft Position Statement: Tourism Land Uses within Bushfire Prone Areas (05-024-02-0056 CH)

By Christopher Hossen, Senior Planner – People & Place

Recommendation:

That the interim submission to the Western Australian Planning Commission on Draft Position Statement: Tourism land uses within bushfire prone areas, be endorsed.

In Brief:

- On 20 December 2018, the Western Australian Planning Commission (WAPC) released the draft position statement for tourism land uses within bushfire prone areas for public comment.
- The position statement aims to provide policy positions for short stay tourism land uses and tourism land uses limited to day/night use with no overnight stay, located within bushfire prone areas.
- The public comment period closed on 20 March 2019, therefore an interim submission was prepared.

Northern Country Zone Resolution:**Moved:** City of Greater Geraldton**Seconded:** Shire of Carnamah

The Northern Country Zone of WALGA endorses the WALGA Officers' recommendation for State Council Agenda Item 5.3.

Carried**7.4 (5.4) Public Library Tiered Service Framework (05-012-03-0001KD)**

By Kirstie Davis, Policy Manager Community

Recommendation:

That the new tiered model to support public library service delivery in WA be endorsed.

In Brief:

- The Western Australian Public Libraries Strategy Consultation Report was endorsed by WALGA State Council and the Library Board of WA in July 2018.
- The Public Libraries Working Group (PLWG), with representatives from State and Local Governments, was established to guide the implementation of the Strategy.
- The PLWG identified the development of a new tiered model for public library service delivery across WA with support for regional and remote public library services as the initial priority.

Northern Country Zone Resolution:**Moved:** City of Greater Geraldton**Seconded:** Shire of Carnamah

The Northern Country Zone of WALGA endorses the WALGA Officers' recommendation for State Council Agenda Item 5.4.

Carried**7.5 (5.5) Community Technical Reference Group (05-018-02-0010 KD)**

By Kirstie Davis, Policy Manager Community

Recommendation:

That the establishment of a Community Technical Reference Group be endorsed.

In Brief:

- At its 27 March 2019 meeting, State Council received the Community Reform Report and requested further information to clarify the costs, membership, objectives and timeframes of the proposed Community Industry Reference Group.
- Clarity around the process is now being provided to State Council for final endorsement.

Northern Country Zone Resolution:

Moved: City of Greater Geraldton

Seconded: Shire of Carnamah

The Northern Country Zone of WALGA endorses the WALGA Officers' recommendation for State Council Agenda Item 5.5.

Carried

8. STATE COUNCIL AGENDA - MATTERS FOR NOTING / INFORMATION

8.1 (6.1) Report Municipal Waste Advisory Council (MWAC) (01-006-03-0008 RNB)

By Rebecca Brown, (Manager, Waste & Recycling)

Recommendation

That State Council note the resolutions of the Municipal Waste Advisory Council at its 27 February 2019 meeting.

In Brief

- This item summaries the outcomes of the MWAC meeting held on 27 February 2019.

Northern Country Zone Resolution:

Moved: City of Greater Geraldton

Seconded: Shire of Carnamah

The Northern Country Zone of WALGA notes State Council Agenda Item number 6.1.

Carried

9. REPORTS

9.1 WALGA Presidents Report to the Zone

The WALGA President's Report will be circulated at a later date.

Northern Country Zone Resolution:

Moved: City of Greater Geraldton

Seconded: Shire of Carnamah

The Northern Country Zone of WALGA notes that the WALGA President's Report was to be circulated at a later date.

Carried

9.2 Zone Status Report

A Status Report outlining the actions taken on the Zone's resolutions will be circulated at a later date.

Northern Country Zone Resolution:

Moved: City of Greater Geraldton

Seconded: Shire of Carnamah

The Northern Country Zone of WALGA notes that the Status Report was to be circulated at a later date.

Carried

10. BUSINESS

10.1 Notice of Motion

Author: Merle Isbister

Background:

The following comment was presented at the Shire of Carnamah council meeting held 17 April 2019 and the resolution passed 6/0. It is now presented to the Northern Country Zone members for consideration.

Comment:

Whilst there was no support from zone members at the March meeting to establish a working group to look at regional tourism, I can see an opportunity for zone meetings to provide individual councils within the zone an avenue to discuss and collaborate on regional tourism goals that align with MWDC Tourism Strategy and the State's tourism priorities.

Northern Country Zone Resolution:

Moved: Shire of Carnamah

Seconded: City of Greater Geraldton

That 'Regional Tourism Initiatives' becomes a standing agenda item for discussion/consideration at future Northern Country Zone Meetings.

Carried

11. OTHER BUSINESS

11.1 Regional Issues

Background:

As per the resolution at Item 9.1 of the February 2018 minutes, Regional Issues are a standing item on the Agenda.

No correspondence has been received from members in regard to regional issues.

12. DATE, TIME AND PLACE OF NEXT MEETING

Recommendation:

That the next ordinary meeting of the Northern Country Zone of WALGA will be held on Monday 24 June 2019 commencing at 10 am, at the Mingenew Sports Pavilion.

Northern Country Zone Resolution:

Moved: City of Greater Geraldton

Seconded: Shire of Carnamah

That the next ordinary meeting of the Northern Country Zone of WALGA will be held on Monday 24 June 2019 commencing at 10 am, at the Mingenew Sports Pavilion.

Carried