

MINUTES OF THE ZONE MEETING

held at the Moora Bowling Club, Lot 101 Gardiner Street, Moora
Monday 18 March 2019 commencing at 10:03 am

1 OPENING & WELCOME

The Zone Deputy President and Chair of the meeting, Cr Smythe, welcomed delegate and observers and introduced Cr Ken Seymour, President, Shire of Moora. Cr Seymour welcomed delegates and Cr Lynne Craigie, President WA Local Government Association, to Moora and commented on –

- It has been a quiet start to this year. Last year was busy and was dominated by the Moora College campaign. He outlined the community's campaign, actions taken and assistance received.
- 20 March is the 20th anniversary of the Moora floods. Unfortunately, Moora will flood again; does so about every 30 years. The Shire has acquired 120 acres of land on higher ground adjacent to the town for future development.
- Developments in the district include a large-scale piggery on the Shire of Moora/Dandaragan boundary and a proposed feedlot for 50,000 cattle (expanding to around 100,000 if successful) at Koojan.
- While there are a large number of older houses for sale in Moora there is a need to develop new housing to attract and retain people.
- Innovations Central Midlands WA Inc is an association setup by the Shires of Moora, Dalwallinu and Wongan-Ballidu to offer improved economic and social outcomes to the Central Midlands. A key concept of the group is the development of high-speed internet - a \$120m project utilising rail reserves for the fibre optic cable.
- Important to work together as a region.
- Disappointed with academics criticising the voting regime in the agricultural region and proposing a reduction in the number of electoral districts.
- For the last 3 years the Shire of Moora has sent its President and CEO to the National General Assembly of Local Government in Canberra. Believe it is important to attend and for more representation from WA. Would like to know who is attending from WA and to have a get together before the Assembly.
- Moora still has 4 banks in the town. 1 bank closed last year.
- The Shire is trying to make Moora a better place.

Cr L Craigie referred to Cr Seymour's comment regarding a get together of WA delegates to the National General Assembly and indicated that as President of WALGA she would be happy to host a morning tea sometime prior to delegates leaving for Canberra.

2 ATTENDANCE & APOLOGIES

2.1 Attendance

Delegates -

Cr Leslee Holmes	Shire of Dandaragan
Cr Barry Haywood	Shire of Goomalling
Cr Ken Seymour	Shire of Moora
Cr Chris Antonio	Shire of Northam
Cr Brian Rayner	Shire of Toodyay
Cr Denese Smythe	Shire of York (Zone Deputy President)

Observers –

Mr Brent Bailey	Shire of Dandaragan
Mr Peter Bentley	Shire of Goomalling
Cr Tracy Lefroy	Shire of Moora (from 10:09 am)
Mr Stan Scott	Shire of Toodyay
Mr Paul Martin	Shire of York
Mr Shane Love MLA	Member for Moore (from 10:19 am)
Hon Martin Aldridge MLC	Member for Agricultural Region (from 11:18 am)
Hon Darren West MLC	Member for Agricultural Region (from 11:26 am)
Cr Lynne Craigie	President, WALGA

Ms Rebecca Brown	Manager Waste and Recycling, WALGA
Ms Marissa MacDonald	Policy Officer – Transport and Roads, WALGA
Mr Cliff Simpson	Road Safety Advisor (Wheatbelt North), WALGA (from 10:40 am)
Mr Luke Stevens	Department of Local Government, Sport & Cultural Industries
Robert Dew	Zone Executive Office

2.2 Apologies

Mr Neil Hartley	Shire of Chittering
Ms Jean Knight	Shire of Dalwallinu
Cr Darren Slyns	Shire of Dandaragan
Cr Jan Court	Shire of Gingin (Zone President)
Cr John Elgin	Shire of Gingin
Mr Aaron Cook	Shire of Gingin
Mr Alan Leeson	Shire of Moora
Ms Glenda Teede	Shire of Victoria Plains
Hon Mia Davies MLA	Member for Central Wheatbelt
Hon Laurie Graham MLC	Member for Agricultural Region
Ms Mandy Walker	RDA Wheatbelt

3 DECLARATIONS OF INTEREST

There were no declarations of interest.

4 ANNOUNCEMENTS

The Chair welcomed Cr Lynne Craigie, President WA Local Government Association, asked Cr C Antonio to comment on a recent success for Northam. Cr Antonio advised that Northam has been successful in its bid to host the 2021 Women's World Ballooning Championships.

Mr Shane Love MLA entered the meeting at 10:19 am.

5 MINUTES

5.1 Confirmation of Minutes

Minutes of the Zone Meeting held 23 November 2018 at Wongan Hills. Copies of these Minutes have been circulated to all member Councils.

RECOMMENDATION

That the Minutes of the Zone Meeting held on 23 November 2018, as printed and circulated, be confirmed.

RESOLUTION

Cr B Rayner moved and Cr K Seymour seconded –

That the Minutes of the Zone Meeting held on 23 November 2018, as printed and circulated, be confirmed.

CARRIED

5.2 Business Arising from the Minutes

(a) WA Local Government Association Honours and Awards (Item 5.2(c))

At the August meeting of the Zone the Shire of Toodyay indicated that it would submit an item for consideration by the Zone on changes to the current criteria for WALGA Honours and Awards recognising service to local government. At the last meeting the Shire has indicated that this item should be available for consideration at this meeting.

Shire of Toodyay to report.

Recommendation

For Discussion

The Shire of Toodyay advised that its proposal had not yet been completed.

The matter was deferred for consideration at the next meeting.

(b) Off Road Vehicles and Local Government (Item 6.1)

The November meeting resolved that representatives of the WA Police Force (Commander State Traffic) and the Department of Local Government, Sport and Cultural Industries be invited to the next meeting of the Zone to speak on the issue of off-road vehicle use and consultation between the Police Force and local government. This matter is being progressed.

Tim Lane, WALGA, is following up the activities Off-Road Vehicle Advisory Committee. It is understood that the current Committee has not met for three years. As reported to the Zone's last meeting the terms of office of the three local government members on the Committee expire in June 2019 and new local government members are to be appointed, regardless of whether they are still serving on Council. With local government elections being held in October 2019 it would be prudent that local government members not be appointed until after the elections.

RECOMMENDATION

That the Zone recommends to the Minister for Local Government that the appointment of members to the Off-Road Vehicle Advisory Committee whose terms of office expire June 2019 be not made until after the 2019 local government elections.

RESOLUTION

Cr B Rayner moved and Cr K Seymour seconded –

That the Zone recommends to the Minister for Local Government that the appointment of members to the Off-Road Vehicle Advisory Committee whose terms of office expire June 2019 be not made until after the 2019 local government elections. CARRIED

The meeting requested that the invitation to the Department of Local Government, Sport and Cultural Industries and the WA Police Force for representatives to attend a Zone meeting to speak on the issue of off-road vehicle use be followed up.

(c) Other

No other matters were brought forward.

6 WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION BUSINESS

6.1 WALGA State Council Agenda

Review of the Agenda for the State Council meeting to be held Wednesday 27 March 2019. The Agenda has been circulated by WA Local Government Association to member Councils for distribution to delegates. The Zone is able to provide comment or submit alternate recommendations to State Council for consideration.

Matters for Decision

5.1 Local Government Act Review – Sector Positions Following Feedback from Submissions (Page 5)

WALGA Recommendation

That WALGA endorse and submit to the Minister for Local Government and the Department of Local Government, Sport and Cultural Industries:

1. *The Local Government Act Review Report contained in this agenda; and,*
2. *The attached WALGA Advocacy Positions.*

In Brief

- The Local Government Act review process commenced in 2017 with Phase 1 resulting in an Amendment Bill being tabled before Parliament in March 2019.
- Phase 2 of the Local Government Act review process will result in a complete review of the Act, the first time this has occurred since the legislation commenced in July 1996.
- State-wide forums have been held gaining input on Act review issues.
- WALGA has requested Local Governments provide submissions to enable sector positions to be established.
- This item provides information on the submissions received and information gathered through the various forums.
- A Schedule of Local Government Act Advocacy Positions is recommended for endorsement.

The meeting recommended that the Zone support the recommendation to State Council.

5.2 Economic Development Project (Page 33)

WALGA Recommendation

That State Council endorses the:

1. *Local Government Economic Development: Research Findings and Future Directions Discussion Paper; and,*
2. *Local Government Economic Development Framework.*

The meeting recommended that the Zone support the recommendation to State Council.

5.3 Interim Submission to Salaries and Allowances Tribunal – Elected Member Fees and Allowances (Page 154)

WALGA Recommendation

That the interim submission to the Salaries and Allowances Tribunal relating to Elected Member Fees and Allowances be endorsed.

In Brief

- WALGA has prepared a submission to the Salaries and Allowances Tribunal relating to Fees and Allowances payable to Elected Members to input into the Tribunal's 2019 determination;
- The Submission argues for an increase on the basis of the following four main arguments:
 1. Vibrant democracy and good governance: fees and allowances payable to Elected Members should be sufficient to ensure that a diversity of candidates from a range of backgrounds seek election to local Government leadership positions. Further, corporate governance literature suggests that diverse leadership groups make better decisions;
 2. Demands of the role: as the complexity of Local Government increases, and the demands placed upon Elected Members grow in the social media age, the remuneration paid to

- Elected Members for their significant time commitment must compensate them for the personal and opportunity costs of taking on significant community leadership positions;
3. Skills and training: as Elected Members continue to undertake training – and with the implementation of the State Government’s universal Elected Member training policy likely to occur in the near future – the time that Elected Members spend on professional development should be recognised by the fees and allowances framework; and,
 4. Economic erosion: in recent years there have been a number of ‘no increase’ determinations in relation to Elected Member fees and allowances, which means that the relative value of Elected Member fees and allowances have eroded over time. WALGA contends that this trend should be arrested and fees and allowances should be increased.
- WALGA’s submission argues for an increase to the Elected Member fees and allowances payable to Elected Members in the order of three percent, with the Salaries and Allowances Tribunal to consider appropriate economic indicators and increasing training requirements in future years.

The meeting recommended that the Zone support the recommendation to State Council.

5.4 Review of the Administrative Road Classification Methodology - Regional Roads within Rural/Non-Built Up Areas (Page 165)

WALGA Recommendation

That State Council supports the proposed Administrative Road Classification Methodology - Regional Roads within Rural/Non-Built Up Areas.

In Brief

- The Administrative Road Classification Methodology is used to guide determination of whether a road is managed by Main Roads WA or Local Governments in accordance with the provisions of the *Main Roads Act 1930*.
- WALGA State Council endorsed the revised Administrative Road Classification Methodology for the metropolitan area in March 2018.
- The development of the revised regional classification methodology was undertaken by Main Roads WA in consultation with WALGA and Main Roads WA’s Regional Managers and Regional Asset Managers.
- Consultation was undertaken with all Regional Road Groups between September and December 2018 which were largely supportive.
- Regional Roads Groups have been requested by Main Roads WA to submit roads that are Significant Local Government Roads for assessment using the proposed methodology to determine whether they can become State administered roads.

The meeting recommended that the Zone support the recommendation to State Council.

5.5 Interim Submission – Draft Position Statement: Container Deposit Scheme Infrastructure (Page 185)

WALGA Recommendation

That the interim submission to the WA Planning Commission on Draft Position Statement: Container Deposit Scheme Infrastructure, be endorsed.

In Brief

- On 21 December 2018, the Western Australian Planning Commission (WAPC) released the draft position statement for Container Deposit Scheme (CDS) Infrastructure for public comment.
- The position statement aims to provide guidance on how container deposit scheme infrastructure could be considered and assessed in the Western Australian planning system.
- The public comment period closed on 19 February 2019, therefore an interim submission was prepared.

The meeting recommended that the Zone support the recommendation to State Council.

Mr Cliff Simpson entered the meeting at 10:40 am.

5.6 Interim Submission – Parliamentary Inquiry into Short-Stay Accommodation (Page 196)

WALGA Recommendation

That the interim submission to the Economics and Industry Standing Committee's Inquiry into Short-Stay Accommodation be endorsed.

In Brief

- WALGA has previously requested a review of the planning framework in relation to short-stay accommodation.
- WALGA recognises that Local Government is best placed to determine specific controls on short-term rental accommodation.
- Additional guidance is required from the State Government to ensure a robust planning framework exists to support the establishment of local controls, and
- On 13 February 2019 the Association appeared before a hearing of the Committee to provide clarification and elaborate on the interim submission

The meeting recommended that the Zone support the recommendation to State Council.

5.7 Interim Submission – State Planning Policy 2.4 Basic Raw Materials (Page 217)

WALGA Recommendation

That the interim submission to the Western Australian Planning Commission on draft State Planning Policy 2.4 Basic Raw Materials and the Draft Basic Raw Materials Guidelines be endorsed.

In Brief

- On 5 November 2018, the Western Australian Planning Commission (WAPC) released a revised version of State Planning Policy 2.4 Basic Raw Materials (SPP2.4) and accompanying guidelines (Guidelines) for public comment.
- The revised State Planning Policy aims to provide guidance on planning decisions that will enable responsible extraction of basic raw materials (BRM) used in building and development while ensuring the protection of people and the environment.
- The public comment period closed on 25 January 2019, therefore an interim submission was prepared.
- The interim submission concludes with a recommendation that the Association is not in a position to support the draft SPP2.4 as advertised, due to no exemption being provided to Local Governments undertaking extraction of basic raw materials under Schedule 3.2(3) of the *Local Government Act 1995*.

The meeting recommended that the Zone support the recommendation to State Council.

5.8 Community Policy Reform Project (Page 227)

WALGA Recommendation

That State Council receives the Community Policy Reform Report and endorses the establishment of a Community Technical Reference Group.

In Brief

- WALGA's People and Place: Community Policy team completed a Community Policy Reform Project to gather and analyse community development issues affecting WA Local Governments and establish a framework that will prioritise work for the future.
- Members were engaged via a workshop and online survey with 40% of WALGA members participating in developing the outcomes.
- The Project identified challenges and opportunities for improvement within the Local Government systems and processes, strategies, policies and tools, and determined some high-level recommendations to proceed in addressing them.

The meeting recommended that the Zone support the recommendation to State Council.

5.9 Submissions – Draft WA Cultural Infrastructure Strategy (Page 231)

WALGA Recommendation

That the Submission on the Draft WA Cultural Infrastructure Strategy be endorsed.

In Brief

- Strategic Directions 2016-2031 (SD31) is the first long term strategic direction developed for the arts and culture sector in Western Australia. Pursuant to the aspirations outlined in SD31 Culture and the Arts (WA), a division of the Department of Local Government, Sport and Cultural Industries (DLGSC), has produced the first Draft WA Cultural Infrastructure Strategy (Cultural Infrastructure Strategy).
- The Cultural Infrastructure Strategy has been designed to support the State Government's priorities of job creation and economic diversification, and supporting vibrant, liveable and sustainable communities.
- A series of stakeholder consultations on the Cultural Infrastructure Strategy occurred between June and November 2018.
- WALGA engaged with Local Governments to produce a response to the Cultural Infrastructure Strategy.

The meeting recommended that the Zone support the recommendation to State Council.

5.10 Interim Submission - Public Health Act 2016 Aquatic Facilities and Public Buildings Regulation Review (Page 271)

WALGA Recommendation

That the Interim Submissions provided to the Department of Health Public Health Act 2016 Discussion Papers on Regulations for Aquatic Facilities and Public Buildings be endorsed.

In Brief

- The Public Health Act 2016 (the Public Health Act) is progressing through a five-stage process of implementation and is currently at Stage 4.
- All regulations from the previous Health Act 1911 will be repealed, and replaced with new regulations at the commencement of Stage 5, which is anticipated to commence in 2021.
- To inform the content of new Aquatic Facilities and Public Buildings Regulations, the Department of Health (DOH) released the Management of Public Health Risks Associated with Aquatic Facilities in Western Australia, and Managing Public Health Risks in Public Buildings in Western Australia Discussion Paper (the Discussion Papers) in late 2018. The Discussion Papers were circulated for Local Government consultation for a period of twelve weeks.
- WALGA engaged with Local Governments, including representatives of the Metropolitan Environmental Health Managers Group (MEHMG) to prepare an Interim Submission to each of the Discussion Papers.

The meeting recommended that the Zone support the recommendation to State Council.

5.11 WA Foodborne Illness Reduction Strategy (Page 301)

WALGA Recommendation

That the WA Foodborne Illness Reduction Strategy 2018-2021+ be endorsed.

In Brief

- In May 2018 the Department of Health approached the Association with the request that State Council endorse the WA Foodborne Illness Reduction Strategy 2018-2021+ (the WA Strategy) and Priorities to reduce Salmonellosis (Priorities).
- The WA Strategy and Priorities were developed concurrently to a national Foodborne Illness Reduction Strategy, with the input of WA Local Governments through early consultation in March 2018, and representation on a Strategy Across-Government Advisory Group.
- WALGA assisted the Department of Health in seeking feedback from Local Governments on the WA Strategy and Priorities through our communications channels and contact list. Consultation was open for a period of four weeks in July, and resulted in no changes to the WA Strategy and Priorities. The Australian Strategy was developed with input from the Australian Local Government Association (ALGA).

- The WA Strategy involves no additional costs to Local Governments but provides tailored resources to focus attention on the food safety risks that are causing the greatest burden of disease
- The WA Strategy was presented to WALGA State Council in September 2018, at which time an alternative motion was endorsed, which requested more information on roles, responsibilities and costs to Local Governments. This information is located in the comment.

The meeting recommended that the Zone support the recommendation to State Council.

Cr C Antonio commented on the need to reclassify products marketed as meat or milk which were not a meat or milk product.

RECOMMENDATION

That the above recommendations and comments be endorsed.

RESOLUTION

Cr B Rayner moved and Cr C Antonio seconded –

That the above recommendations and comments be endorsed.

CARRIED

Matters for Noting/information

6.1 ERA Business Licensing Inquiry – WALGA Response to Draft Report (Page 305)

WALGA Recommendation

That State Council note WALGA's response to the ERA's draft report Inquiry into Reform of Business Licensing in WA.

In Brief

- The Economic Regulation Authority has released its Inquiry into Reform of Business Licensing in WA draft report. Overall, WALGA is supportive of the recommendations identified by the ERA, to the extent that these will be an important step toward reducing the regulatory burden if implemented by Government.
- While the Association is supportive of the overall direction of the Inquiry's findings, it is concerned that the draft report does not adequately take into account the sector's concerns about fees and charges for licences that have been established under State Government legislation.
- WALGA has written to the ERA requesting that it examines this issue in further detail in the final report.

6.2 Local Government Performance Monitoring Project 2017/2018 (Page 309)

WALGA Recommendation

That State Council note the results of the Local Government Performance Monitoring Report (2017/2018).

In Brief

- In 2016, WALGA initiated the Local Government Performance Monitoring Project and through this project prepared the *Local Government Performance Monitoring Report (2016/2017)*. This report demonstrated the planning and building performance of eleven Local Governments during the 2016/17 financial year.
- Due to the positive reception of the project, WALGA encouraged other Local Governments to participate in the project, which resulted in eight additional Local Governments participating in the 2017/2018 financial year report.
- This new report: *Local Government Performance Monitoring Report (2017/2018)*, demonstrates the planning and building performance of 19 Local Governments in the Greater Perth area

6.3 Review of Coastal Hazard Risk Management and Adaption Planning (CHRMAP) Guidelines
(Page 312)

WALGA Recommendation

That State Council note the Association's input into the review of the Coastal Hazard Risk Management and Adaptation Planning (CHRMAP) Guidelines.

In Brief

- In October 2018, the Department of Planning, Lands and Heritage (DPLH) advised the State's Coastal Management Advisory Group (CMAG) that the DPLH will be completing its review of the CHRMAP Guidelines before December 2018. WALGA is represented on the CMAG.
- WALGA strongly encouraged the DPLH to invite comment from all coastal Local Governments, in accordance with the requirements of the State Partnership Agreement.
- As a result of this advocacy, the comment period for Local Governments was extended from 14 December 2018 to 21 January 2019. WALGA staff aggregated all feedback received and submitted comments to the DPLH on 21 January 2019.
- WALGA staff are confident that the feedback provided, if utilised by the DPLH, will improve the usefulness of the Guidelines for Local Governments who are preparing CHRMAPs for the first time and for those who are reviewing existing CHRMAPs.

6.4 Completion of the Changing Places and Community Infrastructure Grant Programs (Page 315)

WALGA Recommendation

That State Council note the completion of the Changing Places and Community Infrastructure Grant Programs.

In Brief

- In May 2015, Disability Services Commission approached WALGA to lead the Changing Places program and the Community Infrastructure program. These two Grant Programs had a combined value of \$2.85 million.
- The Grant Programs funded projects that provide community equipment, facilities and spaces which improves access and supports people with disability to join in community life.
- The process was very competitive, with WALGA receiving over \$4.45 million in requests for funding.
- WALGA has now acquired the Grant Program to the Department of Communities: Disability Services (formerly Disability Services Commission).

6.5 Update on Building and Energy's State-Wide Cladding Audit (Page 317)

WALGA Recommendation

That State Council note the progress of Building and Energy's State-Wide Cladding Audit.

In Brief

- The State Government has initiated a State-Wide Cladding Audit (Audit) following the Grenfell Tower disaster in June 2017.
- The Audit involves the Building and Energy division of the Department of Mines, Industry Regulation and Safety (DMIRS) investigating whether buildings are 'low' 'medium' or 'high' risk based on the type of cladding on the building.
- Building and Energy are currently finalising the risk reports and are advising Local Governments of the results of their investigation.
- WALGA and LGIS have prepared a series of documents to assist members in progressing any compliance and enforcement activities upon receipt of the report.

6.6 Report Municipal Waste Advisory Council (MWAC) (Page 321)

WALGA Recommendation

That State Council note the resolutions of the Municipal Waste Advisory Council at its 12 December 2018 meeting.

In Brief

- This item summaries the outcomes of the MWAC meeting held on 12 December 2018.

6.7 Electric Scooter Shared Services (Page 324)

WALGA Recommendation

That State Council note the discussion paper on Electric Scooter Shared Services.

In Brief

- Electric scooters, known as e-scooters, are powered by a rechargeable battery and have a maximum speed of approximately 25km/hour.
- In the past two years e-scooter shared services have rapidly expanded across the world offering increased transport mobility choice and convenience.
- Any operation of an e-scooter shared service in WA will, in the first instance, require consideration by the State Government to provide an exemption or amend the *Road Traffic Code 2000*, to legally allow the operation of e-scooters to travel over 10km/h.
- Should the State Government provide exemptions or amend the legislation, an operator will require permission from the relevant Local Government to operate an e-scooter shared service through applying for a permit pursuant to relevant local laws.
- A Local Government will need to set out terms and conditions in support of issuing a permit to an operator. The terms and conditions establish the principles, practices and obligations that an operator of an e-scooter shared service is required to comply with as a condition of a permit to mitigate public amenity and safety risks

Mr T Woolerson entered the meeting at 10:56 am.

6.8 Systemic Sustainability Study Actions Update (Page 328)

WALGA Recommendation

That State Council note the update relating to the Actions from the Systemic Sustainability Study Report.

In Brief

- The Systemic Sustainability Study (SSS) was a key research and consultation process undertaken by WALGA during the second half of last decade;
- The SSS culminated in a final report containing 39 Actions aimed at addressing Local Government sustainability issues associated with revenue, financial management, capacity and expertise, service delivery and leadership;
- In the context of the Review of the Local Government Act, State Council requested the secretariat to report on the status of Actions from the SSS report;
- Of the 39 Actions, 19.5 have been completed through WALGA undertakings or advocacy successes;
- Of the remaining half, 7 were referred to the State Government and 12.5 require ongoing advocacy, particularly through the Local Government Act Review process;
- A full table of the Actions and their status is included in the 'Comment' section of this agenda item.

6.9 2018 WALGA Annual General Meeting Action Updates (Page 336)

WALGA Recommendation

That State Council note the action taken on 2018 WALGA Annual General Meeting motions.

In Brief

- The WALGA Annual General Meeting was held on Wednesday, 1 August 2018 at the Perth Convention and Exhibition Centre;
- Four motions were adopted by the meeting;
- Item 4.1 amended the WALGA Constitution and the amendments have now taken effect;
- Items 4.2, 4.3 and 4.4 were also endorsed by the meeting; and,
- In September 2018 State Council resolved that items 4.2, 4.3 and 4.4 be forwarded to the relevant Policy Teams of State Council for action, and that a report be prepared for the March 2019 meeting on progress of action taken.
- Action on each item is provided in this report for Noting

RECOMMENDATION

That the above matters for noting/information be noted.

RESOLUTION

**Cr C Antonio moved and Cr B Haywood seconded –
That the above matters for noting/information be noted.**

CARRIED

Organisational Reports

- 7.1.1 Report on Key Activities, Environment and Waste Unit (Page 341)
- 7.1.2 Report on Key Activities, Governance and Organisations Services (Page 345)
- 7.1.3 Report on Key Activities, Infrastructure (Page 348)
- 7.1.4 Report on Key Activities, People and Place (Page 352)
- 7.2.1 Mayors/Presidents Policy Forum (Page 356)
- 7.2.2 Mining Community Policy Forum (Page 356)
- 7.2.3 Container Deposit Legislation Policy Forum (Page 357)
- 7.2.4 Economic Development Policy Forum (Page 357)

RECOMMENDATION

That the above organisational reports be noted.

RESOLUTION

**Cr K Seymour moved and Cr B Haywood seconded –
That the above organisational reports be noted.**

CARRIED

ADJOURNMENT: The meeting adjourned at 11:01 am.

RESUMPTION: The meeting resumed at 11:15 am. All those present at the time of adjournment were present on resumption.

6.2 WALGA President's Report

Presentation of the WALGA President's Report (attached to Agenda).

RECOMMENDATION

That the WALGA President's Report be received.

Cr L Craigie presented her report and commented on –

- Mr Nick Sloan appointed as WALGA's new CEO.
- Local Government Act review.

Cr B Haywood asked if there had been any feedback from the Regional Health Services Event held in February. Cr Craigie replied that there had been no feedback.

Hon Martin Aldridge MLC entered the meeting at 11:18 am.

RESOLUTION

**Cr B Rayner moved and Cr L Holmes seconded –
That the WALGA President’s Report be received.**

CARRIED

6.3 State Councillor’s Report

No Report.

6.4 Zone Status Report

Report by WA Local Government Association on status of Zone resolutions for action by the Association – March 2019 (attached to Agenda).

RECOMMENDATION

That the March 2019 Status Report be received.

RESOLUTION

**Cr B Rayner moved and Cr C Antonio seconded –
That the March 2019 Status Report be received.**

CARRIED

7 ZONE REPORTS

7.1 Local Government Agricultural Freight Group

The Local Government Agricultural Freight Group has not met since the last Zone meeting.

The next meeting of the Group is scheduled for 12 April 2019.

8 AGENCY REPORTS

8.1 Department of Local Government, Sport and Cultural Industries

Presentation and report from the Department of Local Government, Sport and Cultural Industries.

RECOMMENDATION

That the Department of Local Government, Sport and Cultural Industries Report be received.

Mr L Stevens commented on –

- Local Government Legislation Amendment Bill 2019 has been introduced into Parliament.
- Local Government Act Review
 - Submissions close 31 March 2019.
 - 1 600 submission received on phase 2 of the Review.
- Cat and Dog Act Reviews – A discussion paper will be released in April.

RESOLUTION

**Cr B Rayner moved and Cr K Seymour seconded –
That the Department of Local Government, Sport and Cultural Industries Report be received.**

CARRIED

8.2 RDA Wheatbelt

Presentation of report from RDA Wheatbelt (attached to Agenda).

RECOMMENDATION

That the RDA Wheatbelt Report be received.

RESOLUTION

**Cr L Holmes moved and Cr C Antonio seconded –
That the RDA Wheatbelt’s Report be received.**

CARRIED

8.3 RoadWise (Wheatbelt North)

Presentation of report from RoadWise (Wheatbelt North).

Mr C Simpson commented on –

- Road Safety Strategy – Consultations from the end of April.
- National Road Safety Week – 6-12 May 2019.
- Wheatbelt crash statistics.
- Maps for the Wheatbelt showing serious crashes 2013-2017 and serious crashed where illegal behaviour was a factor 2013-2017 are available in the Road Safety Commission’s website.
- Roads Safety Forums.

Hon Darren West MLC entered the meeting at 11:26 am.

Cr B Rayner asked if there were any statistics around crashes and the use of mobile phones. Mr Simpson replied that it was hard to quantify and that there was no effective way to record the data.

Cr B Rayner referred to the Road Safety Forum held in relation to Indian Ocean Drive and asked whether Brand Highway had been included. Mr Simpson replied that most requests were for the forums to come for specific areas.

Cr K Seymour referred to the revegetation undertaken as part of the works on Great Northern Highway and expressed concern that volunteer Jam trees (*Acacia acuminata*) will grow quicker than the planted species and that in around 5 years’ time they will cause a problem. Mr Simpson suggested that this matter be referred to Main Roads WA.

RESOLUTION

**Cr K Seymour moved and Cr B Rayner seconded –
That the RoadWise (Wheatbelt North) Report be received.**

CARRIED

9 FINANCE

9.1 Financial Reports

Balance Sheet and Profit and Loss Report for the period ending 28 February 2019 are attached.

RECOMMENDATION

That the financial reports for the period ending 28 February 2019, as attached, be received.

RESOLUTION

**Cr C Antonio moved and Cr B Haywood seconded –
That the financial reports for the period ending 28 February 2019, as attached, be received.**

CARRIED

9.2 Accounts for Payment

The following accounts are submitted for payment -

<u>Payee</u>	<u>For</u>	<u>Amount</u>
R W & S Dew	Secretarial Services to Zone – March 2019 Quarter	3,569.25
	TOTAL (no GST)	<u><u>\$3,569.25</u></u>

RECOMMENDATION

That the accounts as listed totalling \$3,569.25 be approved for payment.

RESOLUTION

Cr C Antonio moved and Cr B Haywood seconded –

That the accounts as listed totalling \$3,569.25 be approved for payment.

CARRIED

10 ZONE BUSINESS

10.1 ALGA National General Assembly of Local Government 2019

BACKGROUND

The Zone's June 2018 meeting resolved that provision be made in the Zone's 2018/2019 budget for two representatives of the Zone to attend the 2019 National General Assembly of Local Government. The Zone provided \$6,000 in its 2018/2019 budget.

COMMENT

This year's Conference will be held 16-19 June 2019. Registrations are now open. Early bird registrations close 10 May 2019. The Zone will need to consider appointing its delegates to the Assembly.

Costs are –

Registration Fee (Early Bird)	\$989.00 *
Assembly Dinners (Optional):	
Networking Dinner (17/6/2019)	\$110.00 *
NGA Dinner (18/6/2019)	\$140.00 *
Regional Development Forum (16/6/2019) (Optional)	\$245.00 *
Accommodation (4 Nights : No Meals)	
Adina Apartment Hotel James Court (15-20 minute walk)	
2 Bedroom Apartment	\$299 per night for two persons *
Waldorf Canberra Apartment Hotel (5 minute walk)	
1 Bedroom Apartment	\$210.00 per night per person
Crowne Plaza (Conference venue)	
Superior 1 Bedroom	\$325.00 per night per person
Airfares	
Perth to Canberra (Direct)	
15/6/2019 (Departs (3:45 pm))	\$415.00 *
Canberra to Perth (Direct)	
19/6/2019 (Departs 6:55 pm)	\$415.00 *

Total costs (2 delegates) \$5,824.00 *

RECOMMENDATION

- That the Zone appoints _____ and _____ as its delegates to the ALGA National General Assembly to be held 16-19 June 2019; and
- Authorises payment of the Assembly and Regional Development Forum registration fees, Assembly dinners, accommodation and airfares up to the amount of \$6,000.

RESOLUTION

Cr B Haywood moved and Cr K Seymour seconded –

- That the Zone appoints Cr Jan Court (Zone President) and Mr Robert Dew (Zone Executive Officer) as its delegates to the ALGA National General Assembly to be held 16-19 June 2019; and
- Authorises payment of the Assembly and Regional Development Forum registration fees, Assembly dinners, accommodation and airfares up to the amount of \$6,000.

10.2 Department of Planning, Lands and Heritage – Request to Present

COMMENT

WALGA has been supporting the Department of Planning, Lands and Heritage in the final stages of consultation that will support the implementation of the Heritage Act 2018. This process will take submissions on an initial set of regulations to accompany the Act; develop guidelines for local heritage surveys; and seek expressions of interest for a new Heritage Council, which will be appointed once the new Act is proclaimed. Local government input to the consultation process is strongly encouraged, with submissions taken until mid-April. Further information can be found at www.stateheritage.wa.gov.au.

Following the consultation process, the Department has offered to give a short presentation to each Zone noting highlights of the new Act of relevance to local government, and identifying further opportunities for training and information.

RECOMMENDATION

That a representative from the Department of Planning, Lands and Heritage be invited to give a presentation on the *Heritage Act 2018* to the Zone meeting to be held 3 May 2019.

RESOLUTION

Cr K Seymour moved and Cr L Holmes seconded –

That a representative from the Department of Planning, Lands and Heritage be invited to give a presentation on the *Heritage Act 2018* to the Zone meeting to be held 3 May 2019.

10.3 Integrated Planning & Reporting Peer Support Program

BACKGROUND

The eleven Local Governments in the Great Southern recently completed a pilot peer support program for implementing the requirements of Integrated Planning and Reporting (IPR). The program is all about the sharing of practical tools, templates, ideas and experience in implementing and maintaining the requirements of the Integrated Planning & Reporting Framework, supported by a Program Facilitator and regional peers. The program has been so successful that all eleven participants are still actively involved and the program is being rolled out in the South West. A number of Local Governments across Western Australia have expressed interest in the program.

COMMENT

The program is supported by WALGA, the Department of Local Government, Sport & Cultural Industries and LG Professionals WA. As administrators of the program, LG Professionals WA has successfully applied for funding to roll the program out across the state and the program is now engaging with other rural and regional Local Governments to determine the best way to achieve this. The Program Facilitator (Stephen Grimmer from the City of Albany) is available to present on the Peer Support Program with interested Local Governments, to share the Great Southern experience and to listen and understand the best way to take the program into other areas. A brochure giving a brief overview of the program is attached to the Agenda.

Ms Anne Banks-McAllister, Regional Capacity Building Manager WALGA, has advised that she is supporting the Program Facilitator and that they are available to attend Zone meetings to talk about the Program and seek feedback? They are also keen to 'workshop' the region's input into the proposed program, however this could take up to 1 hour.

A forum on the IPR Peer Support Program is scheduled to be held 12 April 2019 and representatives from local governments are encouraged to attend.

RECOMMENDATION

That the representatives from the IPR Peer Support Program be invited to give a presentation on the program at the Zone's May 2019 meeting.

Mr Peter Bentley and Mr Brent Bailey advised that they had been involved with the pilot program in the Great Southern and had found it to be well worth-while, but pointed out it was officer focussed.

RESOLUTION

Cr B Rayner moved and Cr C Antonio seconded –

That the Zone not accept the offer of a presentation on the IPR Peer Support Program but recommends that presentations be given to the ROCs in the region. CARRIED

11 URGENT BUSINESS (as permitted by the Presiding Member)

No matters were brought forward.

12 MEMBERS OF PARLIAMENT

Hon Darren West MLC commented that the State Government was half-way through its term of office and that he was here to listen to areas on which to focus.

Mr Shane Love MLA commented that he had no specific matters he wished to raise at this time.

Hon Martin Aldridge MLC commented on –

- Apologise for his late arrival, but he had attended the Noongar Enterprise Development Support Project (Ngala Wele Karla) launched in Moora this morning.
- Interested in input from local governments on impacts of the container deposit scheme.

13 DATE, TIME AND PLACE OF NEXT MEETING

The Zone's next meeting is scheduled for Friday 3 May 2019 and to be hosted by the Shire of Goomalling.

Future meetings of the Zone are scheduled for –

21 June 2019	Shire of Gingin
23 August 2019	Shire of Northam
22 November 2019	Shire of Dalwallinu

RECOMMENDATION

That the next ordinary meeting of the Zone be held Friday 3 May 2019 and be hosted by the Shire of Goomalling.

RESOLUTION

Cr C Antonio moved and Cr B Rayner seconded –

That the next ordinary meeting of the Zone be held Friday 3 May 2019 and be hosted by the Shire of Goomalling. CARRIED

Executive Comment: Following the meeting it was noted that the Zone's June meeting is scheduled to be held 21 June 2019, two days after the National General Assembly of Local Government in Canberra. It is noted that a number of elected members and officers who normally attend Zone meetings will be attending the Assembly and that in past year's attendance at this Zone meeting has been limited. As such it may be worth considering changing the date of the Zone's June meeting to 28 June 2019.

14 GUEST SPEAKERS

14.1 Incorporation of Waste Management into Emergency Event Planning and Recovery

Ms Rebecca Brown, Manager Waste and Recycling, WALGA

There have been a number of situations in Western Australia where recovery efforts have been hampered by challenges associated with waste management. Ineffective waste management has the potential to significantly delay recovery efforts, present a considerable risk to human health and the environment and increase the costs of recovery. Through the Office of Emergency Management, WALGA has received funding to work on embedding waste management considerations within the local emergency management planning and response mechanisms. This presentation will outline the project to date and allow discussion regarding specific Local Governments waste management/emergency management considerations.

Update on the progress of the development of the Container Deposit Scheme and State Waste Strategy Review.

14.2 Unified Transport Portfolio Relationship Management Model

Tim Woolerson - PTA General Manager Transwa

Proposed 12 month trial in the Wheatbelt of a unified transport portfolio relationship management model utilising Main Roads presence and structure in the Wheatbelt. Involves Main Roads, Department of Transport and Public Transport Authority.

15 CLOSURE

There being no further business the Chairman thanked attendees, the Shire of Moora for hosting the meeting and declared the meeting closed at 12:24 pm.

CERTIFICATION

These Minutes were confirmed by the meeting held on

Signed:
(Chairman of meeting at which the Minutes were confirmed)