



# Gascoyne Country Zone Minutes

10:00am  
Friday, 22 April 2022

**Held Via MS Teams**

# Gascoyne Country Zone

Meeting was held via MS Teams

Commenced at 10:00am, Friday, 22 April 2022

## Agenda

### ATTENDEES

|                         |  |
|-------------------------|--|
| Shire of Carnarvon      | President Eddie Smith ( <b>Deputy Chair</b> )  |
| Shire of Exmouth        | Ben Lewis, Chief Executive Officer, non-voting delegate  |
| Shire of Shark Bay      | Cr Mira Vankova (Deputy)<br>Dale Chapman, Chief Executive Officer, non-voting delegate                     |
| Shire of Upper Gascoyne | Mr John McCleary, Chief Executive Officer (Deputy)   |
| WALGA                   | Max Bushell, Policy Officer Road Safety & Infrastructure<br>Jade Mains, Senior Policy Officer, Environment |

### GUESTS

|   |   |
|---|---|
| Department of Local Government, Sport and Cultural Industries | Angele Gray, Regional Manager Mid-West Gascoyne<br>Benita Perkins, Regional Officer   |
| Gascoyne Development Commission                               | Tym Duncanson, Chief Executive Officer<br>Simmone Van Buerle, Director Regional Development<br>Gavin Shearing, Principal Regional Development Officer |
| Main Roads  | Gaffney Murray, Operations Manager (Carnarvon)  |
| Roadwise  | Samantha Adams, Road Safety Advisor   |

### APOLOGIES

|  |   |
|--|---|
| Shire of Carnarvon                                 | Andrea Selvey, Chief Executive Officer, non-voting delegate       |
| Shire of Exmouth                                   | Cr. Jackie Brooks   |
| Shire of Upper Gascoyne                            | President Don Hammarquist OAM                                     |
| Shire of Shark Bay                                 | President Cr Cheryl Cowell - <b>Chair</b>                         |
| WALGA  | Mark Bondietti, Policy Manager Transport and Roads                |
| Regional Development Australia – Mid West Gascoyne | Mark Holdsworth, Executive Officer<br>Yvonne Messina, Chairperson |

## Attachments

The following were provided as attachments to the agenda:

1. Previous Meeting Minutes – 18 February 2022 Meeting
2. President's Report

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### 1. DECLARATION OF INTEREST

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*Nil*

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### 2. ANNOUNCEMENTS

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*Nil*

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### 3. DEPUTATIONS

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*Nil*

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### 4. CONFIRMATION OF MINUTES

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#### 4.1 Minutes of the 18 February 2022 Meeting of the Gascoyne Country Zone

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#### RESOLUTION

Moved: Cr Mira Vankova  
Seconded: President Eddie Smith

That the Minutes of the meeting of the Gascoyne Country Zone held on 18 February 2022 be confirmed as a true and accurate record of the proceedings.

**CARRIED**

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#### 4.2 Business Arising

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*Nil*

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### 5. ZONE BUSINESS

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#### 5.1 Solar Eclipse 2023

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Update provided by the Shire of Exmouth CEO, Ben Lewis. Currently working on detailed report on money allocation. Discussion on Tourism WA involvement. Reference made to working group with neighbouring Shires.

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## **5.2 WALGA Training to delivery Emergency Management for Local Government Leaders**

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WALGA is considering delivering the Emergency Management for Local Government Leaders course in conjunction with future upcoming Zone meeting in August and November.

A specialised and approved trainer will come to the Zone to deliver the 3.5 hour course. The course is targeted at CEO's, Directors, Managers, Mayors/Presidents and Elected Members.

### Course Overview

As the sphere of Government closest to the community, Local Government is a key player when it comes to local Emergency Management preparedness, prevention, response and recovery.

In a disaster, the community turns first to their Local Government for trusted leadership.

This course provides an essential overview of the role of Local Government leaders before, during and after an emergency. With a focus on the skills necessary to excel as a leader under pressure, this course will equip leaders with invaluable skills and tools to draw upon when your community is impacted by an emergency.

More information can be obtained at <https://walga.asn.au/training/book-a-course/emergency-management-courses/emergency-management-for-local-government-leaders>

The Zone consideration is requested to see if there is any interest in holding a training session on this subject following a future Zone meeting in June, August or November 2022.

### **For Discussion –**

Agreed by the zone that the course is an excellent opportunity for members to be offered and discussed suitable dates and location for attendance.

**Action item – WALGA to confirm November 17 as date for course to be held in Carnarvon to align with the zone meeting to be held on November 18. If not possible, second option is June in Shark Bay prior to meeting.**

### **RESOLUTION**

**Moved:                      President Eddie Smith**  
**Seconded:                Mr John McCleary**

**That the zone supports running the training for the region and requests the training to take place on November 17 in Carnarvon to align with the November zone meeting held on November 18.**

**CARRIED**

### 5.3 Zone Status Report – April 2022

| Zone       | Agenda Item   | Zone Resolution   | WALGA Response  | Update     | WALGA Contact  |
|------------|---|---|---|------------|--|
| Gascoyne C | 2021 19 November Zone Agenda Item 6.3 Driving on Closed Roads                             | That WALGA:<br>1. Investigate technologies available to physically close roads remotely and provide costings for such;<br>2. Investigate the current legislative frameworks and provide comment on the remedies practicality of enforcing such;<br>3. Investigate and make comment on what other State Jurisdictions legislative interventions are used and the remedies provided thereunder to discourage motorists driving on closed roads. | This matter was referred to the Infrastructure Policy Team who resolved to seek advice from WALGA Zones with large, remote unsealed road networks regarding the significance of damage from vehicles being operated on closed, wet roads. This will assist to inform decisions about the scope and priority of addressing this matter. The following questions have been referred to the Zones:<br>1. Have Shires estimated the frequency of and costs incurred to repair damage to roads caused by vehicles being driven on them while closed due to wet conditions?<br>2. Are Shires aware of situations where offenders have been successfully prosecuted (under the Road Traffic (Administration) Act 2008 or Local Laws) and the extent to which these cases have been effective in deterring others?<br>3. Have Shires identified any practices that are more effective in increasing compliance with road closures during wet conditions?<br><br>As several Zones referred the matter for further input from members, the Infrastructure Policy Team deferred further consideration of this matter until the next meeting. | April 2022 | Ian Duncan<br>Executive Manager<br>Infrastructure<br><a href="mailto:iduncan@walga.asn.au">iduncan@walga.asn.au</a><br>9213 2031 |
| Gascoyne C | 2021 19 February Zone Agenda Item 5.4 Issues with the DRFAWA Claims and Approvals Process | That the Gascoyne Country Zone recommend WALGA request DFES to form a working group of participants from affected Shires to review the current process and report back on outcomes and solutions.   | Data has been collected from a sample of Councils that have recently suffered declared disasters and is being analyzed to inform engagement with DFES.  | Ongoing    | Ian Duncan<br>Executive Manager<br>Infrastructure<br><a href="mailto:iduncan@walga.asn.au">iduncan@walga.asn.au</a><br>9213 2031 |
| Gascoyne C | 2019 March 22 Zone Agenda Item 5.2 Restricted Access Vehicle Operating Condition          | That the Gascoyne Zone request WALGA to:<br>1. Advocate for thorough consultation with the Local Government sector regarding alternative approaches to the CA07 operating condition; and,<br>2. Establish a Working Group consisting of representatives from MRWA, WALGA, LGIS, DoT and the Local Government sector incorporating at least one member from each affected WALGA Zone to consider alternative approaches.                       | The RAV Access working group met by teleconference in early December. Based on the resolution of this meeting a letter detailing Local Government expectations was sent to Main Roads WA.<br><br>The Association discussed this matter with Main Roads WA in November 2020. They are engaging with the State Solicitors Office prior to a proposed consultation with Local Government concerning a proposed approach.<br><br>WALGA has subsequently met with Main Roads who confirm that the status quo remains until further notice.   | Ongoing    | Ian Duncan<br>Executive Manager<br>Infrastructure<br><a href="mailto:iduncan@walga.asn.au">iduncan@walga.asn.au</a><br>9213 2031 |

|                   |  |  |  |                   |  |
|-------------------|--|--|--|-------------------|--|
| <b>Gascoyne C</b> | <b>2021 25 June Zone Agenda<br/>Item 8.1 Road Closures</b> | That WALGA be tasked to compile a guidance note on the drafting of a local law to apply fines to drivers ignoring road closure signage and on the use of the Traffic Administration Act to recover compensation for road damage. | This item is being considered by the Infrastructure Policy Team and the Governance Policy Team.<br><br>Updates on progress will be provided to the Zone. | <b>April 2022</b> | <b>Tony Brown</b><br><b>Executive Manager</b><br><b>Governance and</b><br><b>Organisational Services</b><br><b>9213 2051</b><br><a href="mailto:tbrown@walga.asn.au">tbrown@walga.asn.au</a> |
|-------------------|--|--|--|-------------------|--|

**Noted**

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## **6. STATE COUNCIL AGENDA – MATTERS FOR DECISION**

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*(Zone delegates to consider the Matters for Decision contained in the WA Local Government Association State Council Agenda and put forward resolutions to Zone Representatives on State Council)*

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The full State Council Agenda can be found via link: [State Council Agenda - 4 May 2022](#)

The Zone is able to provide comment or submit an alternative recommendation that is then presented to the State Council for consideration.

### **Matters for Decision**

#### **5.1 Submission to Statutory Review of the Food Act 2008**

That the submission to the Department of Health relating to the Statutory Review of the Food Act 2008 be endorsed.

#### **5.2 Local Government Grant Scheme Funding**

That WALGA advocates to the Minister for Emergency Services and the Fire and Emergency Services Commissioner for:

1. An allocation of Local Government Grant Scheme (LGGS) funding to undertake an audit of existing facilities, appliances, vehicles, and major items of equipment for both Local Government Volunteer Bushfire Brigades (BFB) and State Emergency Services (SES).
2. Following the completion of the audit, an allocation of funding through the Local Government Grant Scheme (LGGS) to prepare a Comprehensive Asset Management Plan that:
  - a. Aligns with the principles in the Department of Local Government, Sport and Cultural Industries' (DLGSC) Asset Management National Framework and Guidelines, and the Integrated Planning and Reporting Framework.
  - b. Forecasts the emergency response needs of communities across Western Australia over the next 10 years, to estimate the quantum of the facilities, appliances, vehicles, and major items of equipment that will be needed.
  - c. Outlines a 10 year forward plan of modifications, replacements and additions required.
  - d. Investigates the extent to which future BFB facilities can be co-located with other emergency services facilities.
3. The establishment of a Working Group involving WALGA, the Department of Fire and Emergency Services (DFES) and LGIS to oversee the preparation of the Comprehensive Asset Management Plan.
4. Support for the Comprehensive Asset Management Plan to be reviewed every five years.
5. Support for an increase in Local Government Grant Scheme (LGGS) funding to support the unsuccessful capital grants funding applications by Local Governments to the 2020 21 LGGS Capital Grants Committee.

#### **5.3 Draft Active Travel to School Roadmap**

That WALGA:

1. Endorses the Draft Active Travel to School Roadmap, subject to amending Urban Environment Initiative No 1 to “Consult local governments to identify sub-regional school transport challenges and amend existing planning guidelines and develop new guidelines where gaps exist”; and
2. Works with the Department of Transport to finalise the Roadmap and encourage Local Government participation in the initiatives identified where these offer solutions to the local issues encountered in each area.

## **Matters for Noting**

- 6.1 Draft National Plan to End Violence Against Women and Children
- 6.2 Feedback on Community Disaster Resilience Strategy Discussion Paper
- 6.3 2021 CoastWA Local Government Survey
- 6.4 Update on draft WA Public Libraries Strategy
- 6.5 Local Emergency Management Arrangements (LEMA) Review Project
- 6.6 Comment on Draft Health Promotion Strategic Framework 2022-2026
- 6.7 Wooroloo Bushfire Independent Review Final Report
- 6.8 2022-23 Federal Budget Update
- 6.9 Local Government Emergency Management Survey Results

## **RESOLUTION**

**Moved:** Mr John McCleary  
**Seconded:** Cr Mira Vankova

**That**

1. **Supports all Matters for Decision as listed above in the 4 May 2022 State Council Agenda; and**
2. **Notes all Matters for Noting and Organisational Reports as listed in the 4 May 2022 State Council Agenda.**

**CARRIED**

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## **7. EXECUTIVE REPORTS**

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### **7.1 State Councillor's Report to the Zone**

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In Cr Cheryl Cowell's absence, The Chair provided a brief update on the previous State Council meeting.

**Noted**

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### **7.2 President's Report to the Zone**

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Max Bushell from WALGA summarised the President's Report.

Comment from Mr McCleary that the State Roads agreement with Local Government has some issues particularly around Aboriginal employment and recycled materials, in regard to sourcing and cost of those materials.

**Noted**

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### **7.3 Gascoyne Development Commission**

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Chief Executive Officer, Tym Duncanson, provided an update to the Zone.

- Discussion and agreement from the zone on the draft Terms of Reference for the establishment of a Working Group with confirmation the zone is happy for President Cheryl Cowell being the zone representative on the working group. Requested that after each meeting an update be provided to the zone and agenda/minutes be provided as well as any confidential items that may impact individual Councils.



**ACTION: Make update from Working Group Meeting a standing item on the zone agenda**

**Noted**

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#### **7.4 Department of Local Government, Sport and Cultural Industries**

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Angele Gray provided an update to the Zone on DLGSC matters and will provide information on the various grants and funding available as an attachment to the minutes.

**Noted**

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#### **7.5 Roadwise Report**

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Samantha Adams, Road Safety Advisor, provided an update to the Zone. Report taken as read.

**Noted**

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### **8. OTHER BUSINESS**

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Nil

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### **9. DATE, TIME AND PLACE OF NEXT MEETING**

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| <b>Zone Meeting</b>                | <b>Type</b>           | <b>Location</b>  |
|------------------------------------|-----------------------|------------------|
| <b>10:00am, Friday 24 June</b>     | <b>In-Person</b>      | <b>Shark Bay</b> |
| 10:00am, Friday 19 August          | <i>Teleconference</i> |                  |
| <b>10:00am, Friday 18 November</b> | <b>In-Person</b>      | <b>Carnarvon</b> |

Next meeting: 10:00am, Friday 24 June 2022, hosted by the Shire of Shark Bay.

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### **11. CLOSURE**

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There being no further business the Chair declared the meeting closed at **10:30 am**.