



# Northern Country Zone Minutes

## 26 February 2018



# Northern Country Zone

Hosted by the Shire of Mingenew

Mingenew Sports Pavilion Mingenew – Phone 9928 1102

26 February 2018 commencing at 10am

## Minutes

### MEMBERS

### One Voting Delegates from each Member Council

Shire of Carnamah	Cr Merle Isbister Mr Sean Fletcher, A/Chief Executive Officer non-voting Delegate
Shire of Chapman Valley	Cr Anthony Farrell Mr Maurice Battilana, Chief Executive Officer non-voting Delegate
City of Greater Geraldton	Mayor Shane Van Styn Mr Ross McKim, Chief Executive Officer non-voting Delegate
Shire of Irwin	Mr Darren Simmons, Chief Executive Officer non voting Delegate
Shire of Mingenew	Cr Kim McGinn Mr Martin Whitely, Chief Executive Officer non-voting Delegate Mr Durga Ojah – Deputy Chief Executive Officer – observer
Shire of Morawa	Cr Karen Chappel Mr Chris Linnell, Chief Executive Officer non-voting Delegate
Shire of Northampton	Cr Craig Simkin Mr Garry Keeffe, Chief Executive Officer non-voting Delegate
Shire of Perenjori	Cr Laurie Butler Cr Peter Waterhouse
Shire of Three Springs	Cr Chris Lane
WALGA Representatives	Mr Zac Donovan, Executive Manager Finance and Marketing Ms Rebecca Brown, Manager Waste and Recycling Ms Samantha (Sam) Adams, Road Safety Officer, Mid-West
Midwest Dev. Comm.	Mr Gavin Treasure
Member Agricultural Region	Mr Laurie Graham, MLC
Member for Moore	Mr Shane Love, MLA
Guest Speaker	Dr Heather Taylor Office of Emergency Management Adrian Brannigan Mid West Gascoyne Emergency Management Adviser.

## **APOLOGIES**

Minister for Local Government      Hon. David Templeman

Shire of Chapman Valley      Cr Kirrilee Warr

Shire of Coorow      Cr Miora Girando  
Cr Bruce Jack  
CEO – Mr Peter Crispin

Shire of Three Springs      CEO – Ms Sylvia Yandle

Shire of Irwin      Cr Ian West  
Cr Michael Smith

Shire of Mingenew      Cr Helen Newton  
Cr Crispan Lucken

Shire of Perenjori      CEO – Ms Ali Mills

Department of Local Government Sport  
Cultural Industries.

# Table of Contents

<b>1.</b>	<b>DEPUTATIONS/PRESENTATIONS.....</b>	<b>5</b>
1.1	Incorporation of Waste Management into Emergency Event Planning and Recovery.....	5
1.2	State Risk Project Dr Heather Taylor, Office of Emergency Management.....	5
<b>2.</b>	<b>CONFIRMATION OF MINUTES.....</b>	<b>5</b>
<b>3.</b>	<b>DECLARATION OF INTEREST.....</b>	<b>5</b>
<b>4.</b>	<b>BUSINESS ARISING.....</b>	<b>5</b>
<b>5.</b>	<b>REPORT FROM THE CHAIR / STATE COUNCILLOR – February 2018.....</b>	<b>6</b>
<b>6.</b>	<b>FINANCE.....</b>	<b>6</b>
<b>7.</b>	<b>CORRESPONDENCE.....</b>	<b>7</b>
<b>8.</b>	<b>STATE COUNCIL AGENDA - MATTERS FOR DECISION.....</b>	<b>7</b>
Item	7	
<b>5.1</b>	<b>Local Government Act Review (05-034-01-001 TB).....</b>	<b>7</b>
5.2	Local Government Act – Audit and Financial Management Regulations Amendment – (05-034-01-001 LF).....	8
5.3	Interim Submission - Review of the State Industrial Relations System (05-034-01-001 KP).....	11
5.4	Interim Submission – State Planning Policy 5.4 Road and Rail Noise – Residential Subdivision (05-036-03-0060 CH)11	
5.5	Interim Submission – Planned or Managed Retreat Guidelines (05-01-0703-0002 CH).....	12
5.6	Interim Submission – Planned or Managed Retreat Guidelines (05-01-0703-0002 CH).....	12
5.7	Review of the Administrative Road Classification Methodology (05-001-03-0033 MM).....	12
5.8	Interim Submission - Inquiry into Progress under the National Road Safety Strategy 2011-2020 (05-009-03-0014 TAP) .....	13
5.9	Interim Submission - Proposed listing of the 'Tuart Woodlands and Forests of the Swan Coastal Plain' as a Threatened Ecological Community (05-038-01-001MD).....	13
6.1	Heritage Bill 2017 (05-036-03-022 NH).....	14
6.2	2016-17 Fuel Reduction Activities in Western Australia (05-024-03-0035 MP).....	15
6.3	Proposed State Road Funds to Local Government Agreement 2017/18 - 2022/23 (05-001-03-0001 MB) .....	15
6.4	Report Municipal Waste Advisory Council (MWAC) (01-006-03-0008 RNB).....	15
6.5	Replacement agreements for Local Governments in regional and remote areas to provide licensing services under the <i>Road Traffic (Administration) Act 2008</i> (05-001-03-0004 MS).....	16
<b>9.</b>	<b>BUSINESS.....</b>	<b>16</b>
9.1	City of Greater Geraldton – Motorcycle Friendly.....	16
9.2	City of Greater Geraldton – Request from Mid West Development Commission.....	17
9.3	Zone President – Secretariat Role.....	17
<b>10.</b>	<b>REPORTS.....</b>	<b>18</b>
10.1	WALGA President's Report to the Zone.....	18
10.2	Mid West Development Commission.....	18
10.3	Roadwise.....	18
<b>11.</b>	<b>OTHER BUSINESS.....</b>	<b>18</b>
11.1	Wheatbelt Conference – 5-6 April 2018 – Jurien Bay Sports and Recreation Centre.....	18
11.2	Training Opportunities for Northern Country Zone Elected Members - DLGSC/WALGA.....	19
11.3	Emerging Issue - Equal Metropolitan and Country Representation at the President/Deputy President Level.....	19
<b>12.</b>	<b>DATE, TIME AND PLACE OF NEXT MEETING.....</b>	<b>19</b>
<b>13.</b>	<b>CLOSURE.....</b>	<b>20</b>

## **ANNOUNCEMENTS**

Zone Delegates are requested to provide sufficient written notice, wherever possible, on amendments to recommendations within the State Council or Zone agenda prior to the Zone meeting to the Chair and Secretariat.

## **ATTACHMENTS WITHIN THE AGENDA**

1. Draft Minutes of previous meeting
2. Zone Status Report
3. State Council Agenda

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## **1. DEPUTATIONS/PRESENTATIONS**

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### **1.1 Incorporation of Waste Management into Emergency Event Planning and Recovery.**

Ms Rebecca Brown, Manager Waste and Recycling – WALGA – provided a presentation of incorporation of waste management into emergency management planning and recovery. She also provided an update on the progress of the development of the Container Deposit Scheme and State Waste Strategy Review.

### **1.2 State Risk Project Dr Heather Taylor, Office of Emergency Management**

Dr Heather Taylor – Office of Emergency Management – provided a presentation on the State Risk Project. Dr Taylor was accompanied by Mr Adrian Brannigan – Mid West Gascoyne Emergency Management Adviser

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## **2. CONFIRMATION OF MINUTES**

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## **RECOMMENDATION**

**Moved President Merle Isbister**  
**Seconded President Laurie Butler**

**That the Minutes of the meeting of the Northern Country Zone held on 27 November 2018 be confirmed as a true and accurate record of the proceedings.**

**Carried**

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## **3. DECLARATION OF INTEREST**

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Pursuant to our Code of Conduct, Councillors must declare to the Chairman any potential conflict of interest they have in a matter before the Zone as soon as they become aware of it. Councillors and deputies may be directly or indirectly associated with some recommendations of the Zone and State Council. If you are affected by these recommendations, please excuse yourself from the meeting and do not participate in deliberations.

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## **4. BUSINESS ARISING**

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A Status Report outlining the actions taken on the Zone's resolutions is enclosed as an attachment.

**Noted**

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**5. REPORT FROM THE CHAIR / STATE COUNCILLOR – February 2018**

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A copy of the Report was tabled at the meeting and is attached to these minutes.

**Moved President Merle Isbister**  
**Seconded President Anthony Farrell**

**That the Chair/State Councillor's report for February 2018 be received and noted.**

**Carried**

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**6. FINANCE**

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<b>NORTHERN COUNTRY ZONE OF WALGA INCOME AND EXPNDITURE STATEMENT</b>
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**For the period ending 31 January 2018**

Opening Balance as at 31 August 2018			\$29,112.10
Payments Received			
Zone Membership-	13 Sept 2017	Shire of Northampton	1,700.00
	14 Sept 2017	Shire of Chapman Valley	1,700.00
	15 Sept 2017	Shire of Carnamah	1,700.00
	15 Sept 2017	Shire of Coorow	1,700.00
	15 Sept 2017	Shire of Irwin	1,700.00
	18 Sept 2017	Shire of Three Springs	1,700.00
	21 Sept 2017	Shire of Perenjori	1,700.00
	22 Sept 2017	Shire of Morawa	1,700.00
Bank Interest Rec'd	29 Sept 2017		0.76
	29 Dec 2017		1.00

Total Funds Available	\$42,713.86
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Payments Made

5 Sept 2017	Chq	361	BR Thompson – Executive Officer Services 1/7/2017 – 31/8/2017	-2,387.66
24 Jan 2018		362	Cancelled	0.00
24 Jan 2018		363	S Thompson for BR Thompson – Executive Services – 1/9/2017 – 15/11/2017	-2,708.33
24 Jan 2018		364	Shire of Mingenew – Catering Costs Zones Meetings held 28/8/2017 and 27/11/2017	-467.50

Closing Balance as at 31 January 2018	\$37,150.37
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<b>NORTHERN COUNTRY ZONE OF WALGA BANK RECONCILIATION SUMMARY</b>
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**as at 31 January 2018**

Cash at Bank	18/08/2017	\$ 29,112.10
Deposits and Credits	01/07/2017-31/01/2018	13,601.76
Cheques and Payments	01/07/2017-31/01/2018	-5,563.49
Total cleared transactions		37,150.37
Bank Statement as at 31/01/2018		\$40,326.20
Less outstanding cheque #363	-2,708.33	
Less outstanding cheque #364	-467.50	3,175.83
Reconciliation as at 31/01/2018		\$ 37,150.37

**Moved Mayor Shane VanStyn**  
**Seconded President Craig Simkin**

**That the Detailed Income Statement and Bank Reconciliation for the Northern Country Zone of WALGA for the period ended 31 January be received.**

**Carried**

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## **7. CORRESPONDENCE**

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**Inwards - Email from Minister David Templeman**  
 Apology for today's meeting

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## **8. STATE COUNCIL AGENDA - MATTERS FOR DECISION**

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***(Zone delegates to consider the Matters for Decision contained in the WA Local Government Association State Council Agenda and put forward resolutions to Zone Representatives on State Council)***

Please refer to the State Council Agenda.

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### **Item**

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### **5.1 Local Government Act Review (05-034-01-001 TB)**

*By Tony Brown, Executive Manager Governance and Organisational Services*

**Moved President Craig Simkin**  
**Seconded Mayor Van Styn**

**That the WALGA recommendation be endorsed.**

**Carried**

**That WALGA;**

- 1. Endorse the responses to the Department of Local Government, Sport and Cultural Industries consultation paper provided in this report;**
- 2. Forward the WALGA policy positions endorsed at the December 2017 State Council meeting to the Department as part of this submission for the Act review process;**
- 3. Request that the Department of Local Government, Sport and Cultural Industries ensure that representation from WALGA and the Local Government Professionals WA is**

included in any legislative drafting process as a result of the Local Government Act review; and

4. **Support the continuance of the Department of Local Government as a direct service provider of compliance and recommend the Department service its capacity building role through the utilisation of third party service providers.**

### **In Brief**

- The Minister for Local Government launched the Government's Consultation Paper on Phase 1 of the Local Government Act Review on 8 November 2017.
- The Minister advised that the first stage will focus on modernising Local Government, with the policy work and consultation to be completed in the first part of 2018 with a Bill in late 2018.
- Local Government feedback was requested on the Department's Paper to enable a sector response to be provided.
- This report presents a proposed sector response to the eleven (11) areas considered in the paper.
- State Council at its December meeting requested consideration on the role of the Department of Local Government be considered in this report.

<b>5.2 Local Government Act – Audit and Financial Management Regulations Amendment – (05-034-01-001 LF)</b>
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*By Lyn Fogg, Acting Manager Governance*

**Moved President Anthony Farrell  
Seconded President Craig Simkin**

**That the WALGA recommendation be endorsed.**

**Carried**

**That WALGA endorse the following response to the Department of Local Government, Sport and Cultural Industries, regarding proposed regulatory amendments to facilitate introduction of Local Government auditing by the Auditor General:**

- (1) **Local Government (Audit) Regulations 1996 proposed amendments are supported, subject to the following:**
  - (a) **Proposed amendment of Regulation 9 – supported subject to:**
    - (i) **The definition of Australian Accounting Standards being consistent between this Regulation and Financial Management Regulation 3.**
  - (b) **Proposed new Regulation 9A – Not Supported:**
    - (i) **Section 7.10 of the Act already sufficiently provides for the Auditor's right of access to documents.**
    - (ii) **If proposed new Regulation 9A is retained, then subject to:**



- Changing requirement for CEO to provide documentation from 14-days to 30-days; or alternatively,
  - Ensuring audit planning under Audit Regulation 7 includes identification and agreement on documentation required to be provided.
  - Re-sequencing the definitions for Strategic Community Plan and Corporate Business Plan to align with the sequence of Sub-regulations 9(A)(1)(a) and (b).
- (c) Proposed amendment of Regulation 13 – supported subject to:
- (i) Consideration of changing the Compliance Return period from a calendar year to a financial year to be consistent with other audits. Noting that this change would require consequential changes to Audit Reg.15.
- (d) Proposed amendment of Regulation 16 - Supported subject to:
- (i) Sub-regulation 16(a) being deleted as Audit Committee involvement in ‘guiding and assisting’ Local Government to prepare budgets, financial reports, rates, etc. compromises the Committee’s objectivity / impartiality when undertaking the audit role.
  - (ii) Redrafting Sub-regulation 16(d) to prescribe the Audit Committee’s function as being ‘to monitor and advise the CEO in regard to the outcome of any review undertaken in accordance with Audit Regulation 17(1) and Financial Management Regulation 5(2)(c)’. The redraft is proposed to avoid any confusion between the Audit Committee function and the CEO’s responsibilities for the administration of the Local Government.
  - (iii) Amendment of Sub-regulation 16(d) to include a requirement for the Audit Committee to report to Council.
- (2) *Local Government (Financial Management) Regulations 1996* proposed amendments are supported, subject to the following:
- (a) Proposed amendment of Regulation 5 - supported subject to:
- (i) Including a requirement for the outcome of a review to be reported to Council via the Audit Committee, consistent with other similar reporting requirements.
- (b) Proposed amendment of Regulation 17A – supported subject to:
- (i) Resolution of the conflict between the proposed 3-5 year review cycle and AASB 116 clause 34 which requires annual review of asset valuations in some circumstances.
  - (ii) Deletion of Sub-regulation 17A(4) as it replicates the requirements of AASB 116 clause 34 and may become inconsistent with the AAS should the AAS be amended in future.

- (iii) **Redrafting of Sub-regulation 17A(6) to enable Local Governments to determine the \$value threshold through their accounting policy, enabling Local Governments to apply an effective size and scale regime.**
  - (iv) **Inserting a new sub-regulation excluding Local Governments from compliance with AASB 166, clause 36, so to avoid requirements for revaluation of a whole class of assets, on the basis that revaluation within the 3-5 year cycle is sufficient.**
- (c) **Regulation 17B is not supported on the basis that:**
  - (i) **Regulation 17B is contrary to the intent of Regulation 17A which expenses assets valued less than \$5000.**
  - (ii) **“Attractive” assets is not defined.**
  - (iii) **Regulation 17B’s purpose is unclear if the asset is written off and therefore active audit is not required.**
  - (iv) **Theft of portable assets is not considered a widespread problem and where concerns arise regarding theft Local Governments will address those risks, therefore additional red-tape should not be created for the whole sector.**
  - (v) **If Regulation 17B is proposed to retained, then its retention should be justified by a cost benefit analysis evidencing that sector wide benefit will be achieved i.e. the actual cost of implementing proposed Regulation 17B versus the actual cost of ‘lost’ portable assets. If no such benefit is evidenced, then Regulation 17B should not be implemented.**

## **In Brief**

- In accordance with the Partnership Agreement, the Department of Local Government, Sport and Cultural Industries (DLGSC) has requested consultation with the sector regarding proposed amendments to the *Local Government (Audit) Regulations 1996* and *Local Government (Financial Management) Regulations 1996*.
- These regulatory amendments are proposed to facilitate implementation of the Auditor General’s role in undertaking Local Government audits.
- Feedback on the draft regulatory amendments is required to be provided to the DLGSC by 29 March 2018.

### **5.3 Interim Submission - Review of the State Industrial Relations System (05-034-01-001 KP)**

*By Kate Pillai, Employee Relations Service Manager*

**Moved Mayor Shane Van Styn  
Seconded President Craig Simkin**

**That the WALGA recommendation be endorsed.**

**Carried**

**Recommendation -**

**That the interim submission in response to the Review of the State Industrial Relations System be endorsed.**

#### **In Brief**

- On 22 September 2017, the State Government announced the conduct of a Ministerial review into the State Industrial Relations system.
- The review will address whether Local Governments should be regulated by the State Industrial Relations system.
- WALGA was invited to make a submission and carried out a consultation process with the sector including hosting a Sector Reference Group consultation meeting to inform a representative sector position.
- Sector feedback recommends that legislation is not imposed prescribing that Local Government be exclusively regulated by the State IR system.
- It is also recommended that the State Government broaden the scope of the review as it relates to regulation of Local Government and consults with the Local Government sector regarding how industrial relations jurisdictional certainty is best achieved.

### **5.4 Interim Submission – State Planning Policy 5.4 Road and Rail Noise – Residential Subdivision (05-036-03-0060 CH)**

*By Christopher Hossen, Senior Planner – People & Place*

#### **Recommendation**

**That the interim submission to the WA Planning Commission on State Planning Policy 5.4 Road and Rail Noise be endorsed.**

#### **In Brief**

- On 12 September 2017, the Western Australian Planning Commission (WAPC) released a revised version of State Planning Policy 5.4 Road and Rail Noise (SPP5.4) for public comment.
- The revised State Planning Policy aims to provide greater guidance in the Commission's assessment of subdivision applications, where the average lot size variation is greater than five per cent.
- The public comment period closed on the 15 December 2017, therefore an interim submission was prepared.

## **5.5 Interim Submission – Planned or Managed Retreat Guidelines (05-01-0703-0002 CH)**

*By Christopher Hossen, Senior Planner – People & Place*

### **Recommendation**

**That the interim submission to the WA Planning Commission on the Planned or Managed Retreat Guidelines be endorsed.**

### **In Brief**

- On 26 October 2017, the WA Planning Commission (WAPC) released the Planned or Managed Retreat Guidelines (Guidelines) for public comment.
- The Guidelines aims to provide greater guidance on how to implement a policy of planned or managed retreat in 'brownfield' and 'infill' development areas.
- The Guidelines are based on principles of social, environmental and economic sustainability and adhere to objectives set out in *State Planning Policy No. 2.6 State Coastal Planning Policy (SPP2.6)*.
- The public comment period closed on the 15 December 2017, therefore an interim submission was prepared.

## **5.6 Interim Submission – Planned or Managed Retreat Guidelines (05-01-0703-0002 CH)**

*By Christopher Hossen, Senior Planner – People & Place*

### **Recommendation**

**That the interim submission to the WA Planning Commission on the Planned or Managed Retreat Guidelines be endorsed.**

### **In Brief**

- The Department of Fire and Emergency Services (DFES) advised the Shire of Harvey that it would no longer clear conditions that relate to the implementation of a Bushfire Management Plan (BMP) during subdivisional works.
- The conditions are now being cleared on behalf of DFES by either the WA Planning Commission or the relevant Local Government.
- It is recommended that the Association seek commitment from the State Government to provide greater clarity in the roles and responsibilities between DFES, Department of Planning and Local Government in the clearance of this condition, and to undertake formal consultation with the Local Government sector.

## **5.7 Review of the Administrative Road Classification Methodology (05-001-03-0033 MM)**

*By Marissa MacDonald, Policy Officer – Transport and Roads*

## Recommendation

**That WALGA supports the revised Administrative Road Classification methodology used to designate whether a road should be managed by Main Roads WA or Local Governments.**

### In Brief

- The Administrative Road Classification methodology is used to guide determination of whether a road is managed by Main Roads or Local Governments in accordance with the provisions of the *Main Roads Act 1930*.
- Main Roads formed a working group with WALGA and Local Government representatives in 2015 to review the existing methodology for roads in the metropolitan area only.
- The working group agreed on a revised methodology based on a two tier process including planning and operational criteria.
- The revised methodology was noted and approved by senior Main Roads staff and by the Minister for Transport; Planning; Lands.
- The revised methodology was released for feedback from Local Governments in November 2017 and the feedback was supportive of the methodology.
- A preliminary desktop assessment of the methodology indicates that approximately 26 metropolitan roads could meet the criteria for reclassification.
- It is envisaged that the potential reclassifications would be phased over a number of years.

## **5.8 Interim Submission - Inquiry into Progress under the National Road Safety Strategy 2011-2020 (05-009-03-0014 TAP)**

*Terri-Anne Pettet, Manager RoadWise Program*

## Recommendation

**That the Interim Submission to the Inquiry into progress under the *National Road Safety Strategy 2011-2020* be endorsed.**

### In Brief

- In September 2017 the Australian Government initiated an Inquiry into progress under the National Road Safety Strategy 2011-2020.
- A WALGA response has been developed to highlight the key role of Local Governments in creating a safe road transport system, and makes a number of recommendations in relation to the challenges and opportunities for road safety going forward along with suggestions for the next National Road Safety Strategy.
- Endorsement by State Council of these recommendations is sought to provide a representative response from the Western Australian Local Government sector.

## **5.9 Interim Submission - Proposed listing of the 'Tuart Woodlands and Forests of the Swan Coastal Plain' as a Threatened Ecological Community (05-038-01-001MD)**

*By Melanie Davies, Biodiversity and Sustainability Project Officer*

## Recommendation

**That the Interim Submission to the Department of the Environment and Energy supporting the listing of the 'Tuart (*Eucalyptus gomphocephala*) Woodlands and Forests of the Swan Coastal Plain' as a Threatened Ecological Community be endorsed.**

### In Brief

- The 'Tuart Woodlands and Forests of the Swan Coastal Plain' have been nominated as a Threatened Ecological Community under the Commonwealth's *Environmental Protection and Biodiversity Conservation Act 1999*.
- A draft Conservation Advice was prepared by the independent Threatened Species Scientific Committee, which provides advice on eligibility for listing, key diagnostic characteristics, minimum condition classes for national protection, and priority conservation actions.
- An estimated 14% of the original extent of the ecological community remains, which continues to be threatened by land clearing and development, and a reduction in community integrity.
- WALGA has prepared a submission to the Department of the Environment and Energy (DoEE) which supports the proposed listing of the ecological community as 'critically endangered', and recommends up-to-date maps of vegetation extent, revision of key diagnostic characteristics, identification of appropriate land uses within buffer zones, and further funding opportunities to assist land managers protect tuart woodlands.

**Moved Mayor Shane Van Styn  
Seconded President Anthony Farell**

**That WALGA recommendations 5.4 to 5.9 be endorsed.**

**Carried**

## STATE COUNCIL AGENDA - MATTERS FOR NOTING

### 6.1 Heritage Bill 2017 (05-036-03-022 NH)

*By Nina Hewson, Senior Policy Advisor, Community*

## Recommendation

**That State Council notes that WALGA has sent a letter to The Hon David Templeman MLA, Minister for Local Government; Heritage; Culture and the Arts to address sector concerns on parts of the Heritage Bill 2017.**

### In Brief

- On 8 November 2017 the State Government introduced the Heritage Bill 2017 which is currently being debated in Parliament.
- The Goldfields Esperance Country Zone raised concerns on parts of the Heritage Bill 2017 around ownership and the potential impacts on Local Government.
- WALGA has previously sought member feedback to the Heritage Bill 2015 and submitted an interim submission to the Heritage Council endorsed by the WALGA State Council.

## **6.2 2016-17 Fuel Reduction Activities in Western Australia (05-024-03-0035 MP)**

*By Melissa Pexton, Manager Emergency Management Policy*

### **Recommendation**

**That State Council notes the Summary of 2016-17 Fuel Reduction Activities in Western Australia**

### **In Brief**

- The Office of Bushfire Risk Management (OBRM) have released a summary of Fuel Reduction Activities as reported by Local Governments and a selection of state and federal agencies on their planned burning, mechanical and chemical fuel reduction activities.
- 80 Local Governments participated in the reporting process providing information on their fuel reduction activities.
- In 2016-17, Local Government, state and federal agencies and other organisations reported 5,950,887 hectares of planned burning was undertaken, and 80,265 hectares and 9,845 kilometres of other fuel reduction activities.

## **6.3 Proposed State Road Funds to Local Government Agreement 2017/18 - 2022/23 (05-001-03-0001 MB)**

*Mark Bondietti (Policy Manager Transport and Roads)*

### **Recommendation**

**That State Council note the current status of negotiations for a new State Road Funds to Local Government Agreement.**

### **In Brief**

- The current State Road Funds to Local Government Agreement 2011/12 to 2015/16 was extended a further two years to 2017/18.
- After meeting with WALGA in August 2017, The *Minister for Transport; Planning; Lands* agreed to the negotiation of a new Agreement.
- Based on a Local Government survey performed by WALGA in 2015 and ongoing consultation with the Regional Road Groups and Main Roads WA, WALGA drafted a proposed new Agreement for consideration by Main Roads.
- Main Roads have supplied feedback on the proposed draft that includes some significant points of difference that will require further negotiation.

## **6.4 Report Municipal Waste Advisory Council (MWAC) (01-006-03-0008 RNB)**

*By Rebecca Brown, (Manager, Waste & Recycling)*

### **Recommendation**

**That State Council note the resolutions of the Municipal Waste Advisory Council at its 13 December 2017 meeting.**

### **In Brief**

- *This item summaries the outcomes of the MWAC meeting held on 13 December 2017.*

**6.5 Replacement agreements for Local Governments in regional and remote areas to provide licensing services under the *Road Traffic (Administration) Act 2008 (05-001-03-0004 MS)***

*By Mal Shervill, Policy Officer Road Safety*

**Recommendation**

- **That the Northern Country Zone note the advice provided by the Department of Transport on the two replacement agreements being offered to Local Governments in regional and remote areas to continue to provide licensing services under the *Road Traffic (Administration) Act 2008*.**

**In Brief**

- From 1 January 2008 under the provisions of the *Road Traffic Act 1974*, the (then) Director General of the Department of Planning and Infrastructure entered into agreements with 71 Local Governments in regional and remote areas to provide licensing services prescribed in the *Road Traffic Act 1974*. This agreement expired on 31 December 2017.
- The Department of Transport now seeks to have those same Local Governments continue to provide licensing services and has granted a three month extension for the expired agreement to the end of March 2018.
- The Department of Transport has provided and invited the affected Local Governments to sign replacement agreements so they can continue to provide licensing services. The replacement agreements are for a three year or five year term. The different terms of the agreements are based on transaction volumes.
- The circumstances of the replacement agreements was raised as an emerging issue at State Council at its December 2017 meeting.
- On 8 January 2018 WALGA met with senior representatives of the Department of Transport who provided specific advice addressing the matters raised about the replacement agreements.

**Moved President Laurie Butler  
Secoded President Merle Isbister**

**That the remaining items within March State Council Agenda be noted.**

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**9. BUSINESS**

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**9.1 City of Greater Geraldton – Motorcycle Friendly**

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The City has been receiving requests about being a Recreation Vehicle and Motorcycle friendly city. It is suggested that the whole Zone discuss this concept with a view to adopting a regional approach similar to the Avon Region.

The Shire of York and the adjoining shires of Beverley, Chittering, Goomalling, Northam, Toodyay and Victoria Plains was the first motorcycle friendly region. (The Avon Valley Motorcycle Friendly Region).

In the Avon Valley Region there are more than 70 participating venues including eateries, accommodation, and attractions. The route is branded by road signs and pocket maps available from participating businesses and information centres. Participating venues have the unique opportunity to advertise their motorcycle friendly facilities directly to interested riders.

The average spend per day by this group is far greater than the average spend by ‘grey nomads’



**Moved Mayor Shane Van Styn  
Seconded President Anthony Farrell**

**That all future NCZ ‘in person’ meetings include provision in the agenda to discuss regional issues.**

**Carried**

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## **9.2 City of Greater Geraldton – Request from Mid West Development Commission**

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At the December meeting of the Mid West Development Commission the Mayor of the City of Greater Geraldton was requested to seek the inclusion of a regular briefing updates from the Development Commission in all future zone meetings. The request also asked for an invitation to be extended to Board Members to attend the meetings.

### Executive Officer Comment

An invitation is extended to the CEO of Mid West Development Commission to attend all zone meetings and present a brief update.

Mr Gavin Treasure left the meeting for the duration of this discussion.

**Moved President Laurie Butler  
Seconded President Anthony Farrell**

**That the Mid West Development Commission be invited to send the CEO and two delegates to each zone meeting**

**Carried**

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## **9.3 Zone President – Secretariat Role**

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The current appointment of the Zone’s Executive Officer was for a six month period concluding on the 30 June 2018.

### Executive Officer Comment

Listed below is the current functions of the Executive Officer

#### Secretarial

1. Providing support functions to the Zone five (5) meetings per annum with three (3) in-person and two (2) by "Flying Minute In-person meeting duration is approximately four (4) hours per meeting plus travel time. Collation, preparation and distribution of Zone Agendas prior to Zone meetings;
2. Attending Zone meetings and taking Minutes at Zone meetings;
3. Distribution of Minutes to Zone members;
4. Make functional arrangements for Zone Annual General Meeting;  
Corresponding with relevant parties on matters of concern raised at Zone meetings;
6. Corresponding with, and where necessary arranging attendance of, delegations or deputations to Zone meetings;
7. Manage Financial matters and accounts for Zone

#### Advocacy

1. Provide executive advocacy support on direction of the Zone members, to engage views to external parties on matters of concern to the Zone;
2. Arrange and invite guest speakers and/or Ministers of Parliament (Commonwealth and State) on topical matters of interest to Zone members.
3. Provide such other representative advocacy and assistance as deemed warranted by the Zone.

The EO role has a service package of \$13,000.00 per annum. Any addition to the aforementioned duties is considered 'Additional Activities ', with costs met on an hourly rate basis of \$50.00/hour.

The Zone is responsible for appointments to this role and this usually done via expressions of interest or invitation.

**Moved President Craig Simkin**  
**Seconded President Laurie Butler**

**That the Zone President be authorised to invite expressions of interest from suitably qualified persons to fulfil the role of Executive Office – Northern Country Zone of WALGA.**

**Carried**

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## **10. REPORTS**

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### **10.1 WALGA President's Report to the Zone**

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Mr Zac Donovan presented the WALGA President's Report.

**Moved President Anthony Farrell**  
**Seconded President Merle Isbister**

**That the President's report be received and noted.**

**Carried**

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### **10.2 Mid West Development Commission**

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Mr Gavin Treasure provided an update on activity at the Midwest Development Commission.

**Noted**

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### **10.3 Roadwise**

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Ms Sam Adams provided a Roadwise Report.

**Noted**

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## **11. OTHER BUSINESS**

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### **11.1 Wheatbelt Conference – 5-6 April 2018 – Jurien Bay Sports and Recreation Centre**

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The conference is convened jointly by the Avon Midland, Central Country and Great Eastern Zones and will be held on Thursday and Friday 5 and 6 April.

The conference continues to attract the attention of key businesses, community and Government leaders who are invested in the future of Western Australia's heartland – the Wheatbelt.

Conference program and registration process was circulated to CEO's for distribution to all elected members within the zone.

**Noted**

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**11.2 Training Opportunities for Northern Country Zone Elected Members - DLGSC/WALGA**

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An additional phase of DLGSC and WALGA's subsidised training, funded by the State Government through the Royalties for Regions and Country Local Government Fund program, has just been released for completion by **30 June 2018**.

A range of training courses were selected by DLGSC, with input from WALGA resulting in a schedule which considered what courses had already recently been delivered in each Zone for Elected Members.

WALGA has liaised with the selected Host Council's with the program below to be delivered to Northern Zone at a subsidised cost of only \$50 course per Elected Member.

<b>Training Course</b>	<b>Host Council</b>	<b>Date</b>
Serving on Council	Mingenew	Mon 19 March
Meeting Procedures and Debating	Mingenew	Tues 20 March
Understanding Financial Reports and Budgets	Coorow	Thurs 22 March
Effective Community Leadership	Geraldton	Tues 22 May
Integrated Strategic Planning – the Essentials	Geraldton	Wed 23 May\

**Noted**

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**11.3 Emerging Issue - Equal Metropolitan and Country Representation at the President/Deputy President Level**

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The next State Council meeting includes the election of President and Deputy President. The nominations have highlighted that there is a gap in WALGA's constitution around equal Metropolitan and Country representation at the President and Deputy President level.

The current situation is based on what happened historically when WALGA was formed and is in essence a 'gentleman's' agreement.

**Moved President Laurie Butler**  
**Seconded President Karen Chappel**

**That the NCZ requests State Council to formalise the current convention to ensure equal metropolitan and country representation at the President and Deputy President Level.**

**Carried**

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**12. DATE, TIME AND PLACE OF NEXT MEETING**

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**Moved President Craig Simkin**  
**Seconded President Anthony Farrell**

**That the next ordinary meeting of the Northern Country Zone to be held by flying minute.**

**Carried**

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**13. CLOSURE**

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There being no further business the Chair declared the meeting closed at 12.10pm.