



North Metropolitan Zone

Minutes

28 November 2019

North Metropolitan Zone

Hosted by the City of Stirling

25 Cedric Street, Stirling – Phone 9205 8555

Thursday 28 November 2019, commenced at 6:00 pm

Minutes

MEMBERS

4 Voting Delegates from each Member Council

City of Joondalup	Mayor Hon. Albert Jacob JP Cr John Logan Cr Russell Poliwka Cr John Raftis Mr Jamie Parry, Director Governance and Strategy – non-voting delegate
City of Stirling	Mayor Mark Irwin Cr Stephanie Proud JP Cr David Lagan Mr Stuart Jardine, Chief Executive Officer – non-voting delegate
City of Wanneroo	Mayor Tracey Roberts JP Cr Frank Cvitan JP Cr Dot Newton JP Cr Domenic Zappa Mr Daniel Simms, Chief Executive Officer – non-voting delegate
WALGA Representatives	Mr Mal Shervill, Policy Officer, Road Safety
DLGSC Representative	Ms Sheryl Siekierka
Guest Speakers	Don Cunninghame, Office of the Auditor General for WA

APOLOGIES

City of Joondalup	Cr Russ Fishwick JP Mr Garry Hunt, Chief Executive Officer – non-voting delegate
City of Stirling	Mr Jamie Blanchard, Manager Governance – non-voting delegate

Table of Contents

1.	ELECTIONS	5
1.1	Elections of Chair and Deputy Chair of the North Metropolitan Zone	5
1.2	Elections of State Council Representatives and Deputy State Council Representatives to the North Metropolitan Zone.....	6
2.	DEPUTATIONS	7
2.1	A Guide to Development of Public Health Plans	7
2.2	Office of the Auditor General	7
3.	CONFIRMATION OF MINUTES	7
4.	DECLARATION OF INTEREST	8
5.	BUSINESS ARISING	8
6.	REPORTS FROM MEMBER COUNCILS	8
6.1	No reports from member Councils.....	8
7.	STATE COUNCIL AGENDA - MATTERS FOR DECISION	8
8.	EXECUTIVE REPORTS	8
8.1	President's Report to the Zone.....	8
8.2	State Councillor's report to the Zone	9
8.3	Department of Local Government, Sport and Cultural Industries Representative Update Report.....	9
9.	BUSINESS	9
9.1	Request to Present.....	9
9.2	Proposed Meeting Dates 2020 – North Metropolitan Zone	9
9.3	Proposed alternative to the CA07 Restricted Access Vehicle Operating Condition	10
10.	OTHER BUSINESS.....	11
11.	DATE, TIME AND PLACE OF NEXT MEETING	12
12.	CLOSURE	12

ANNOUNCEMENTS

Zone Delegates were requested to provide sufficient written notice, wherever possible, on amendments to recommendations within the State Council or Zone agenda prior to the Zone meeting to the Chair and Secretariat.

Agenda Papers were emailed 7 days prior to the meeting date to your Council for distribution to Zone Delegates.

Confirmation of Attendance an attendance sheet was circulated prior to the commencement of the meeting.

Acknowledgement of Country All attendees acknowledged the traditional owners of the land that the meeting is held on and paying respects to Elders past, present and future.

ATTACHMENTS WITHIN THE AGENDA

1. Draft Minutes of previous meeting
2. Zone Status Report
3. President's Report
4. Standing Orders

1. ELECTIONS

1.1 Elections of Chair and Deputy Chair of the North Metropolitan Zone

Pursuant to the WALGA Constitution, the Secretariat assumed the Chair and conducted the election of Chairperson and Deputy Chairperson for the North Metropolitan Zone for a term of two years from November 2019 to November 2021.

Guidelines for elections were distributed to Member Councils as an attachment to a letter dated 18 October 2019.

The election for the Chairperson and Deputy Chairperson conducted pursuant with the terms of State Council representatives and in accord with Local Government Elections.

Zone Chairperson

No written nominations were received for the position of Chair for 2 years from November 2019 to November 2021. Nominations for Chair of the North Metropolitan Zone were called from the floor.

Mayor Tracey Roberts nominated Mayor Albert Jacob of the City of Joondalup. Nomination seconded by Cr Frank Cvitan. Mayor Jacob accepted the nomination.

There were no other nominations.

DECLARATION

That Mayor Albert Jacob is elected as Chairperson of the North Metropolitan Zone for the term of 2 years from November 2019 to November 2021.

Deputy Zone Chair

The following nomination was received for the position of Deputy Chair for the North Metropolitan Zone for 2 years, from November 2019 to November 2021.

- Cr Frank Cvitan of the City of Wanneroo

Cr Cvitan withdrew his nomination.

Nominations for Deputy Zone Chair were called from the floor.

Cr Frank Cvitan nominated Cr John Logan of the City of Joondalup. Nomination seconded by Cr Dot Newton. Cr John Logan accepted the nomination.

There were no other nominations.

DECLARATION

That Cr John Logan is elected as Deputy Chairperson of the North Metropolitan Zone for the term of 2 years from November 2019 to November 2021.

1.2 Elections of State Council Representatives and Deputy State Council Representatives to the North Metropolitan Zone

Pursuant to the WALGA Constitution, the Secretariat assumed the Chair and conducted the election of representatives and deputy representatives to the State Council.

Guidelines for elections were distributed to Member Councils as an attachment to a letter dated 18 October 2019.

WALGA incorporates a 24 members State Council with its members derived from Metropolitan and Country Zones. The State Council is chaired by the Association President.

In accordance with sub-clause 9(3) of the WALGA Constitution representatives and deputy representatives to the State Council shall be elected by Zones of the Metropolitan and Country constituencies for two (2) year terms, commencing from the Ordinary Meeting of State Council in December 2019 and concluding at the Ordinary Meeting of State Council two years later.

For the North Metropolitan Zone, there are three (3) representative positions on State Council and three (3) deputy representative positions. The term is from the Ordinary Meeting of State Council in December 2019 and concluding at the Ordinary Meeting of State Council in December 2021.

State Councillor

The following three written nominations were received for the position of State Council Representative:

- Cr Russ Fishwick City of Joondalup
- Mayor Tracey Roberts City of Wanneroo
- Cr Mark Irwin City of Stirling

Nominations moved by Cr Stephanie Proud. Nominations seconded by Cr Frank Cvitan.

DECLARATION

That:

- **Cr Russ Fishwick City of Joondalup**
- **Mayor Tracey Roberts City of Wanneroo**
- **Mayor Mark Irwin City of Stirling**

are elected as State Council Representatives of the North Metropolitan Zone to the State Council for the term of 2 years from December 2019 to December 2021.

Deputy State Councillor

The following two written nominations were received for the position of Deputy State Council Representative.

- Cr Frank Cvitan City of Wanneroo
- Mayor Albert Jacob City of Joondalup

Only two nominations were received for the position of Deputy State Councillor, therefore a further nomination was called from the floor.

Cr Stephanie Proud nominated Cr David Lagan of the City of Stirling. Nomination seconded by Mayor Tracey Roberts. Cr David Lagan accepted the nomination.

There were no other nominations.

DECLARATION

That:

- **Mayor Albert Jacob** City of Joondalup
- **Cr Frank Cvitan** City of Wanneroo
- **Cr David Lagan** City of Stirling

are elected as Deputy State Council Representatives of the North Metropolitan Zone to the State Council for the term of 2 years from December 2019 to December 2021.

2. DEPUTATIONS

2.1 A Guide to Development of Public Health Plans

Due to unforeseen circumstances, Vilma Palacios, Coordinator Health Promotion, Mental Health, Public Health and Dental Services from North Metropolitan Health Services, will not be able to present at the Zone meeting as scheduled. Vilma has advised that there will be availability to present to the Zone at the February 2020 Central Metropolitan Zone meeting.

Noted

2.2 Office of the Auditor General

Don Cunninghame from the Office of the Auditor General for Western Australian will present to the Zone to provide an update on Financial Audits for Local Government.

Mr Cunninghame provided an overview of financial audit outcomes and findings for Local Governments. Information on the structure and mechanisms of the audit process. Reference made to the Better Practice Guides and other relevant information of the Office of Auditor General website.

3. CONFIRMATION OF MINUTES

RESOLUTION

Moved: Mayor Tracey Roberts
Seconded: Cr Frank Cvitan

That the Minutes of the meeting of the North Metropolitan Zone held on 29 August 2019 be confirmed as a true and accurate record of the proceedings.

CARRIED

4. DECLARATION OF INTEREST

Pursuant to our Code of Conduct, Councillors must declare to the Chairman any potential conflict of interest they have in a matter before the Zone as soon as they become aware of it. Councillors and deputies may be directly or indirectly associated with some recommendations of the Zone and State Council. If you are affected by these recommendations, please excuse yourself from the meeting and do not participate in deliberations.

There were no conflicts of interests declared.

5. BUSINESS ARISING

A Status Report outlining the actions taken on the Zone's resolutions is enclosed as an attachment.

Noted

6. REPORTS FROM MEMBER COUNCILS

6.1 No reports from member Councils

7. STATE COUNCIL AGENDA - MATTERS FOR DECISION

(Zone delegates to consider the Matters for Decision contained in the WA Local Government Association State Council Agenda and put forward resolutions to Zone Representatives on State Council)

<https://walga.asn.au/getattachment/02b85870-f169-4119-b41c-d388071d8dbc/Agenda-State-Council-4-December-2019.pdf>

RESOLUTION

Moved: Mayor Albert Jacob
Seconded: Mayor Mark Irwin

That the North Metropolitan Zone notes all matters for decision and noting in the WALGA State Council agenda December 2019.

CARRIED

8. EXECUTIVE REPORTS

8.1 President's Report to the Zone

The WALGA President's Report was distributed with the agenda.

RESOLUTION

Moved: Mayor Albert Jacob
Seconded: Mayor Tracey Roberts

That the WALGA Presidents Report be accepted.

CARRIED

8.2 State Councillor's report to the Zone

Mayor Roberts provided a verbal report on the previous WALGA State Council meeting.

RESOLUTION

Moved: Cr Frank Cvitan
Seconded: Cr Stephanie Proud

That Mayor Roberts verbal report be accepted.

CARRIED

8.3 Department of Local Government, Sport and Cultural Industries Representative Update Report.

Ms Sheryl Siekierka, Department of Local Government, Sport and Cultural Industries updated the Zone on DLGSC issues.

Please see the following link:

[Zone Update from DLGSC](#)

Noted

9. BUSINESS

9.1 Request to Present

A representative from the Financial Counselling Network have requested the possibility of attending a future North Metropolitan Zone meeting to provide a presentation on payment difficulties, financial hardship and council rates. It is appreciated the work undertaken by Local Government and would like an opportunity to how their organisation can assist in achieving mutually beneficial outcomes.

RESOLUTION

Moved: Cr David Lagan
Seconded: Cr John Logan

That a representative from Financial Counselling Network attend the February 2020 North Metropolitan Zone meeting to discuss payment difficulties, financial hardship and Council rates.

9.2 Proposed Meeting Dates 2020 – North Metropolitan Zone

By Chantelle O'Brien, Executive Officer

BACKGROUND

A schedule of the proposed meeting dates for the Central Metropolitan Zone 2020 has been prepared and is set out below. The dates have been set to coincide with the WALGA State Council meetings.

The proposed meeting dates for the Central Metropolitan Zone for 2020 require adoption by delegates.

As with previous years, the venue for each meeting has been rotated amongst Members.

NOTICE OF MEETINGS
NORTH METROPOLITAN ZONE MEETING
2020

Zone Meeting Dates Thursday	Time	HOST COUNCIL	State Council Meeting Dates 2020
26 February	Wednesday 6.00 pm	City of Wanneroo	Wednesday 4 March 2020
30 April	Thursday 6.00 pm	City of Joondalup	Wednesday 6 May 2020
25 June	Thursday 6.00 pm	City of Stirling	Wednesday 1 July 2020
27 August	Thursday 6.00 pm	City of Wanneroo	Regional Meeting 3-4 September 2020
26 November	Thursday 6.00 pm	City of Joondalup	Wednesday 2 December 2020

RESOLUTION

Moved: Mayor Mark Irwin
Seconded: Cr Dot Newton

That the 2020 schedule of meetings for the North Metropolitan Zone, as amended, be adopted.

9.3 Proposed alternative to the CA07 Restricted Access Vehicle Operating Condition

Background

At the December 2018 meeting State Council resolved that WALGA:

1. Opposes withdrawal of the "Letter of Approval" Restricted Access Vehicle Operating Condition until an acceptable alternative to Local Government is developed;
2. Supports the position that Local Governments not use provision of the Letter of Authority to charge transport operators to access the Restricted Access Vehicle network;
3. Supports the development of standard administrative procedures including fees and letter formats;
4. Supports the practice of Local Governments negotiating maintenance agreements with freight owners/generators in cases where the operations are predicted to cause extraordinary road damage as determined by the Local Government; and
5. Advocates to Main Roads to establish a stakeholder working group to develop an appropriate mechanism through which the increased infrastructure costs from the use of heavy vehicles and those loaded in excess of limits (concessional loading) can be recovered from those benefiting, and redirected into the cost of road maintenance.

Comment

Main Roads are proposing an alternative to the CA07 condition which will replace the condition with a notification process. They are presenting the proposal to all Regional Road Groups and have requested Local Governments provide feedback through an online survey.

WALGA is establishing a stake holder working group to advise if the proposal is "an acceptable alternative", or to recommend amendments to Main Roads WA and to advise a policy position for State Council consideration. In accordance with the State Council resolution each Zone is invited to nominate a representative to serve on the Group.

Please supply name and contact details before Wednesday, 4 December 2019 to Audra de Pina, Administration Officer, Infrastructure, on (08) 9213 2059 or email AdePina@walga.asn.au

For further information please contact Mark Bondiotti on 9213 2040 or email mbondiotti@walga.asn.au

RESOLUTION

Moved: Cr Frank Cvitan
Seconded: Mayor Albert Jacob

That North Metropolitan Zone appoints Cr Frank Cvitan as its representative on the Working Group for the CA07 Restricted Access Vehicle Operating Condition.

9.4 Department of Local Government, Sport and Cultural Industries – Zone Attendance

By Chantelle O'Brien, Zone Executive Officer

BACKGROUND

To continue with the Department of Local Government, Sport and Cultural Industries involvement with WALGA Zone meetings, a letter of correspondence has been received from the Zone Executive Officer to request a presentation at a future 2020 Zone meeting. Requesting for the Zone to consider providing feedback prior to each future meeting as to what topics that Zone would like to hear about.

A representative would then attend the next meeting and allow for a 10 minutes presentation to update the Zone on key issues and opportunities for the Zone as well as responses to the topics that the Zone has requested.

This will assist in keeping the topics responsive and relevant to the Zone and allowing time at each Zone meeting for a brief update and question time.

RESOLUTION

Moved: Mayor Mark Irwin
Seconded: Mayor Tracey Roberts

That:

- 1. A Representative from the Department of Local Government, Sport and Cultural Industries attend the April 2020 Zone meeting and provide a 20 minutes presentation on relevant key projects;**
- 2. A Representative from the Department of Local Government continue to attend the Zone meetings and provide a 10 minutes presentation on matters of interest at every meeting;**
- 3. The Zone delegates provide topics of interest to the Zone Executive Officer up to three weeks prior to each meeting Agenda deadline to allow the Department to source information as required for the next meeting.**

10. OTHER BUSINESS

Cr Lagan raised with the City of Wanneroo the September 2019 WALGA State Council agenda item 5.2 Interim Submission on the WA Motorsport Strategy. Cr Lagan to discuss further with the City of Wanneroo.

11. DATE, TIME AND PLACE OF NEXT MEETING

RESOLUTION

Moved: Mayor Albert Jacob
Seconded: Cr Stephanie Proud

That the next ordinary meeting of the North Metropolitan Zone will be held at 6:00pm on Wednesday 26 February 2020 at the City of Wanneroo commencing at 6pm.

12. CLOSURE

There being no further business the Chair declared the meeting closed at 7.36pm.