

Peel Country Zone

Minutes

22 February 2024

Peel Country Zone

Hosted by the Shire of Serpentine Jarrahdale

6 Patterson Street, Mundijong

Thursday 22 February 2024

The Chair, Mayor Rhys Williams, opened the meeting at 1:58pm.

Acknowledgement of Country

We, the delegates of the Peel Country Zone acknowledge the traditional owners of this land that we are meeting on today and pay our respects to Elders past, present and future.

Minutes

MEMBERS

2 Voting Delegates from each Member Council

Shire of Boddington

Cr Eugene Smallberger
Ms Julie Burton, Chief Executive Officer non-voting delegate

City of Mandurah

Mayor Rhys Williams - **Chair**
Cr Amber Kearns
Ms Casey Mihovilovich, Chief Executive Officer non-voting delegate

Shire of Murray

President Cr David Bolt
Cr Douglas McLarty

Shire Serpentine Jarrahdale

President Cr Rob Coales
Cr Tricia Duggin
Mr Paul Martin, Chief Executive Officer non-voting delegate

Shire of Waroona

President Cr Michael Walmsley
Mr Mark Goodlet, Chief Executive Officer non-voting delegate

WALGA Representatives

Ms Kirsty Martin, Manager Commercial Management
Ms Emma Heys, Governance Specialist
Ms Millie Redden, Administration Assistant, Policy & Advocacy

APOLOGIES

Shire of Boddington

President Cr Garry Ventris

Shire of Murray

Mr Dean Unsworth, Chief Executive Officer non-voting delegate

DLGSC Representative

Mr Brendan McNally, Regional Manager

Guest Speakers

Ms Shelley Sheppard, Director, Urbaqua

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ANNOUNCEMENTS

Zone Delegates were requested to provide sufficient written notice, wherever possible, on amendments to recommendations within the State Council or Zone agenda prior to the Zone meeting to the Chair and Secretariat.

Agenda Papers were emailed 7 days prior to the meeting date.

Confirmation of Attendance an attendance sheet was circulated prior to the commencement of the meeting.

ATTACHMENTS WITHIN THE AGENDA

1. Draft Minutes of previous meeting
2. President's Report
3. February Update – Department of Local Government, Sports and Cultural Industries

1. DECLARATION OF INTEREST

Elected Members must declare to the Chairman any potential conflict of interest they have in a matter before the Zone as soon as they become aware of it. Councillors and deputies may be directly or indirectly associated with some recommendations of the Zone and State Council. If you are affected by these recommendations, please excuse yourself from the meeting and do not participate in deliberations.

President Cr David Bolt, Shire of Murray advised he had previously declared to the Chair of his recent nomination for Preselection for the State Seat of Murray-Wellington. During his proposed leave of absence from Shire President, Cr Bolt would also be on a leave of absence from the Peel Country Zone.

2. DEPUTATIONS

2.1 Department of Local Government, Sport and Cultural Industries Representative Update Report.

The February 2024 report from the Department of Local Government, Sport and Cultural Industries was provided as an attachment.

Noted

3. CONFIRMATION OF MINUTES

RESOLUTION

Moved: President Cr Mike Walmsley
Seconded: Cr David Bolt

That the Minutes of the meeting of the Peel Country Zone held on 23 November 2023 be confirmed as a true and accurate record of the proceedings.

CARRIED

4. BUSINESS ARISING

There are no outstanding items in the Peel Country Zone status Report for February.

Noted

5. STATE COUNCIL AGENDA - MATTERS FOR DECISION

(Zone delegates to consider the Matters for Decision contained in the WA Local Government Association State Council Agenda and put forward resolutions to Zone Representatives on State Council)

The March 2024 State Council Agenda can be found via the link [here](#).

The Zone can provide comment or submit an alternative recommendation that will then be presented to State Council for consideration.

Matters for Decision

5.1 Separation (Centre) and Edge Line Markings by Local Government on Low Volume Rural Roads

That WALGA endorse the below Advocacy Position:

1. Main Roads Western Australia allow Local Governments to install edge line and separation (centre) line markings on roads that meet all relevant criteria, but do not meet the criterion on traffic volume.
2. For this exemption, Local Governments must adhere to the following conditions:
 - a) The Local Government contact Main Roads via the Regional Network Manager with their intent to undertake line marking on specific roads that do not meet the traffic volume criterion, but meet all the other criteria.
 - b) The Local Government obtain a Council resolution, committing to fund all installation and maintenance costs.
 - c) Local Government undertake spotting/surveying.
 - d) Main Roads to undertake an inspection following the survey/spotting work, confirm the start and finish points for the longitudinal line markings, and record the sections of road with line markings to be maintained by Local Government in the relevant database.
 - e) Main Roads approve the final layout prior to line marking occurring.
 - f) Local Government undertake the works.
 - g) Local Government maintain the works in accordance with Main Roads WA standards.
 - h) Local Government remove the lines if maintenance works are not performed to the standard.

Executive Summary

- The Main Roads WA warrant does not currently allow edge line or separation (centre) line markings on Local Government roads that carry less than certain traffic volume thresholds.
- Local Governments would like to enhance the safety of their roads by installing line markings in instances where only the traffic volume criterion under the warrant is not met.
- A process is proposed in this item whereby Local Governments would pay for the installation and maintenance and Main Roads would perform the necessary inspections to ensure that the markings adhere to the applicable standard.
- Local Governments would not be required to undertake these works, but rather would have the option to install line markings on qualifying roads that do not meet the traffic volume criterion at their own cost.

RESOLUTION

Moved: Cr David Bolt
Seconded: President Cr Mike Walmsley

That the Peel Country Zone supports State Council Agenda item 5.1.

CARRIED

5.2 Recovered Materials Framework Advocacy Position

That WALGA:

1. Rescind the existing WALGA *Standards for Recycled Organics Applied to Land Policy Statement 2007* and Advocacy Position 7.9:

Local Government:

1. Acknowledges the benefits of applying recycled organics to land, especially as a means of diverting organic material from landfill; and,
 2. Supports the development of standards for applying recycled organics to land, to ensure a fit for purpose product is developed.
2. Endorse a new *Recovered Materials Framework* Advocacy Position as follows:

The use of recovered materials, across a range of applications, is essential in reducing the use of basic raw materials, meeting State Waste Strategy Targets and increasing diversion of waste from landfill. To ensure end users have high confidence in the quality and safety of products derived from recovered materials, consistent, outcomes-based standards and investment certainty are required.

The State Government, in consultation with Local Government and the waste management industry, should take a leadership role in facilitating the use of recovered material by:

1. Developing a regulatory framework which:
 - a. Outlines clear, outcomes-based specifications for individual products which take into consideration the receiving environment and allow for site-specific assessment.
 - b. Minimises risk to human health and the environment from the use of recovered material.
 - c. Establishes robust systems to provide quality assurance and ongoing surveillance throughout the supply chain.
2. Providing guidance and support mechanisms for the successful implementation of the framework.
3. Supporting the development of, and access to, sustainable end markets and long-term offtake agreements through initiatives such as active engagement with potential end users and the inclusion of recovered material content targets in Government procurement and large infrastructure projects.

Executive Summary

- The [Standards for Recycled Organics Applied to Land Policy Statement 2007](#) was developed at a time when the main option for landfill diversion of organic material in Western Australia was through mixed waste Alternative Waste Treatment (AWT) facilities.
- The Policy Statement provides principles for the development of standards for recycled organics applied to land, however these principles are potentially broadly applicable to any recovered material applied to land.
- The approach taken is that the principles/approach in the Policy Statement have been reviewed and used to inform the development of the Recovered Materials Framework Advocacy Position.

- The Department of Water and Environmental Regulation is developing a Recovered Materials Framework to cover the application of recovered materials to land.
- The Municipal Waste Advisory Council (MWAC) endorsed the new Advocacy Position in December 2023.

RESOLUTION

Moved: President Cr Mike Walmsley
 Seconded: Cr Tricia Duggin

That the Peel Country Zone supports the State Council Agenda item 5.2.

CARRIED

5.3 Review of *Cemeteries Act 1986* and *Cremation Act 1929* Discussion Paper

WALGA Recommendation

That WALGA:

1. Supports the intent of the Review of Cemeteries Act 1986 and Cremation Act 1929 Discussion Paper to reduce red tape, modernise legislation and standardise administrative practices; and
2. Advocates that Local Government cemetery managers retain the capacity to impose cemetery fees and charges under Part 6 of the Local Government Act.

Executive Summary

- The Department of Local Government, Sport and Cultural Industries released the Review of *Cemeteries Act 1986* and *Cremation Act 1929* Discussion Paper in November 2023 for public submission.
- WALGA was granted an extension to the submission closing period of 16 February 2024 to permit sector involvement in providing feedback from the Zone process and State Council consideration.

RESOLUTION

Moved: Mayor Rhy Williams
 Seconded: Cr David Bolt

The Peel Country Zone amends the WALGA recommendation to read as follows:

That WALGA:

1. Supports the intent of the Review of Cemeteries Act 1986 and Cremation Act 1929 Discussion Paper to reduce red tape, modernise legislation and standardise administrative practices; and
2. Advocate for the WA State Government to be the sole agency responsible for the Cemeteries Act 1986 and Cremation Act 1929 and all functions associated with the administration of these Acts, and that Local Governments retain the capacity to impose cemetery fees and charges under Part 6 of the Local Government Act; and
3. If Part 2 of the Recommendation cannot be achieved, that as a minimum, Local Governments retain the capacity to impose cemetery fees and charges under Part 6 of the Local Government Act.

CARRIED

RESOLVED

That the Peel Country Zone Notes all Matters for Noting, Policy Team and Committee Reports and Organisational Reports as listed in the March 2024 State Council Agenda.

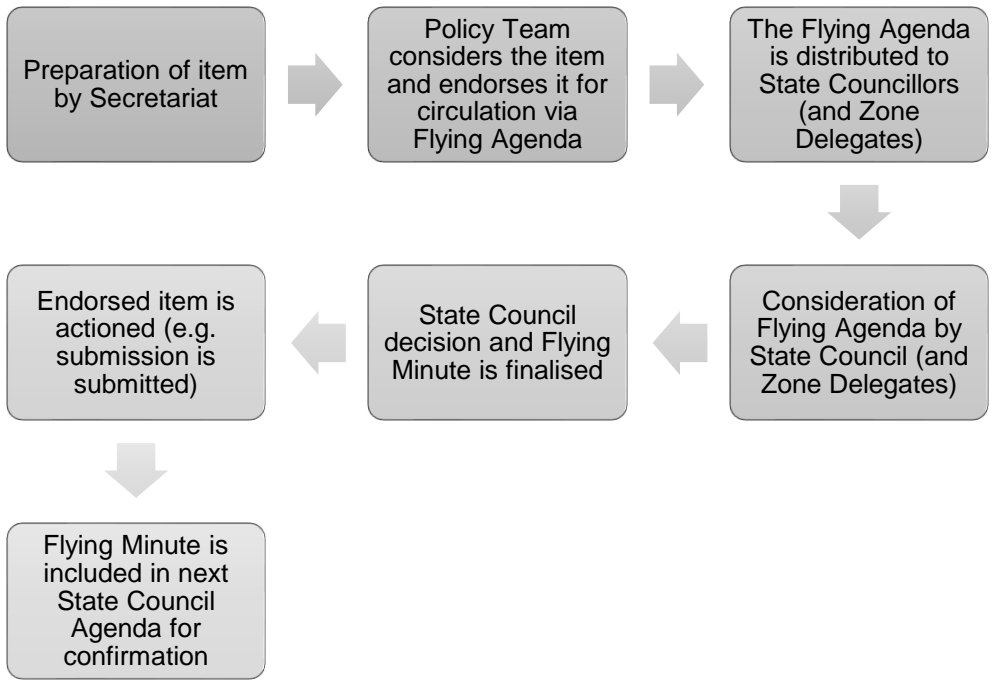
6. ZONE BUSINESS

6.1 State Council Flying Agenda Process

By Kathy Robertson, Manager Corporate and Association Governance

State Council has five ordinary meetings per year. As a result, there are occasions when decisions need to be made or submissions need to be endorsed to meet external deadlines which do not fit within the existing State Council meeting schedule.

The first preference is always to seek an extension of time to enable the item to be considered by Zones and State Council through the usual Agenda process. However, if an extension of time is not granted, the item will need to be endorsed by State Council by way of a Flying Agenda. The process for a Flying Agenda is summarised below:



Flying Agendas are generally open to responses for 7 days.

At the request of State Council, the Flying Agenda process has recently been amended to better include Zone Delegates in the decision-making process. The Zone Executive Officer will alert Delegates via email when a Flying Agenda is out for consideration by State Council and request that any comments or feedback be directed to the Zone’s State Council representative(s). State Councillors are then able to consider the feedback of Zone Delegates when making their final decision.

Please note that any comments or feedback sent directly to WALGA, rather than the Zone’s State Council representative(s), will not go towards the Flying Agenda. There is no requirement to respond to an email

circulating a Flying Agenda, however if you would like to contribute this should be directed to your State Council representative(s).

All completed Flying Minutes are available to view on the WALGA website [here](#), and are included in the subsequent State Council Agenda as both previous Minutes (for confirmation) and as an Item for Noting.

For any questions about the State Council Flying Agenda process, please contact Kathy Robertson, Manager Association and Corporate Governance on krobertson@walga.asn.au or (08) 9213 2036.

Noted

6.2 2024 Local Government Honours Program

By Meghan Dwyer, Executive Officer Governance

The annual Local Government Honours Program affords public recognition and celebration of the outstanding achievements and lasting contributions made by Elected Members and Local Government officers to their respective Councils, the WA Local Government sector and the wider community.

There are six awards in the 2024 Program:

1. Local Government Medal
2. Life Membership
3. Eminent Service Award
4. Merit Award
5. Local Government Distinguished Officer Award
6. Young Achievers Award

Nominations will open on **Friday, 8 March 2024** and close at **5:00pm on Friday, 31 May 2024**.

Details on the 2024 Honours Program and Nomination Forms will be available from Friday, 8 March 2024 on the [WALGA website](#).

For more information contact Meghan Dwyer, Executive Officer Governance, on 9213 2050 or via email at honours@walga.asn.au.

Noted

6.3 Increase in Prevalence of Homelessness

By Shire of Murray

ITEM WITHDRAWN BY SHIRE OF MURRAY

Urbaqua

Ms Shelley Shepperd, Director of Urbaqua, was going to present to the Zone on The Water Sensitive Transition Network. Shelley was an apology for the meeting.

Shelley's presentation will be distributed when available.

7. EXECUTIVE REPORTS

7.1 WALGA President's Report

The WALGA Representative or State Council representative presented the President's Report. The Report was provided as an attachment.

Noted

7.2 State Councillor's report to the Zone

WALGA State Councillor presented on the previous State Council meeting.

Noted

8. DATE, TIME AND PLACE OF NEXT MEETING

The next ordinary meeting of the Peel Country Zone will be held on 18 April 2024 at the Shire of Waroona, commencing at 2:00pm.

9. CLOSURE

There being no further business the Chair declared the meeting closed at 2:19pm.