

East Metropolitan Zone

Minutes

16 November 2023

East Metropolitan Zone

Hosted by the City of Belmont

Function Room, 215 Wright Street Cloverdale – Phone 9477 7222

Thursday 16 November 2023

The Chair, Cr Giorgia Johnson opened the meeting at 6:32pm

Acknowledgement of Country

We, the Zone members acknowledge the continuing connection of Aboriginal people to Country, culture and community. We embrace the vast Aboriginal cultural diversity throughout Western Australia, including Boorloo (Perth), on the land of the Whadjuk Noongar People, where this meeting is being held and we acknowledge and pay respect to Elders past and present.

Minutes

MEMBERS

2 Voting Delegates from each Member Council

Town of Bassendean

Cr Emily Wilding (electronic participation)
Cr Kathryn Hamilton
Mr Cameron Woods, Chief Executive Officer non-voting delegate

City of Bayswater

Cr Giorgia Johnson - **Chair**
Cr Josh Eveson
Mr Jeremy Edwards, Chief Executive Officer non-voting delegate

City of Belmont

Cr Bernard Ryan
Cr George Sekulla
Mr Wilmot Loh, Acting Chief Executive Officer non-voting delegate

City of Kalamunda

Cr Brooke O'Donnell
Cr Dylan O'Connor
Ms Nicole O'Neill, A/Chief Executive Officer non-voting delegate

Shire of Mundaring

Cr Paige McNeil
Cr John Daw

City of Swan

Cr Haeden Miles

WALGA Secretariat

Mr Ian Duncan, Executive Manager Infrastructure
Mr Willem Bouwer, Governance Specialist
Ms Meghan Dwyer, Executive Officer Governance

APOLOGIES

City of Belmont	Mr John Christie, Chief Executive Officer non-voting delegate
City of Kalamunda	Mr Gary Ticehurst, Acting Chief Executive Officer non-voting delegate
Sire of Mundaring	Mr Jason Whiteaker, Chief Executive Officer non-voting delegate
City of Swan	Cr Evia Aringo Mr Stephen Cain, Chief Executive Officer non-voting delegate

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ANNOUNCEMENTS

Zone Delegates were requested to provide sufficient written notice, wherever possible, on amendments to recommendations within the State Council or Zone agenda prior to the Zone meeting to the Chair and Secretariat.

Agenda Papers were emailed 7 days prior to the meeting date to your Council for distribution to Zone Delegates.

Confirmation of Attendance An attendance sheet was circulated prior to the commencement of the meeting.

ATTACHMENTS WITHIN THE AGENDA

1. Draft Minutes of the previous meeting
2. Zone Status Report
3. President's Report
4. Standing Orders
5. Department of Local Government, Sport, and Cultural Industries – November Update

1. ELECTIONS

1.1 Elections of Chair and Deputy Chair of the East Metropolitan Zone

Pursuant to the WALGA Constitution, the Secretariat assumed the Chair for conducting the election of office bearers, State Council Representatives and Deputy State Council Representatives.

Guidelines for elections were distributed to Member Councils via email dated 17 October 2023.

The election for the Chair and Deputy Chair shall be conducted and the term set at two years expiring in November 2025, in line with the terms of State Council representatives and in sync with Local Government Elections.

Zone Chair

The following two written nominations were received for the position of Zone Chair.

- Cr Giorgia Johnson City of Bayswater
- Cr George Sekulla City of Belmont

Nominations were also called from the floor. No further nominations were received.

As more than one nomination was received, ballot papers were distributed and a secret ballot conducted.

DECLARATION

That Cr Giorgia Johnson is elected as Chair of the East Metropolitan Zone for the term of 2 years, November 2023 to November 2025.

Deputy Zone Chair

The following nomination was received for the position of Deputy Chair for 2 years, November 2023 to November 2025.

- Cr George Sekulla City of Belmont

Nominations were also called from the floor. No further nominations were received.

DECLARATION

That Cr George Sekulla is elected as Deputy Chair of the East Metropolitan Zone for the term of 2 year, November 2023 to November 2025.

1.2 Elections of State Council Representatives and Deputy State Council Representatives to the East Metropolitan Zone

In accordance with sub-clause 9(3) of the WALGA Constitution representatives and deputy representatives to the State Council shall be elected by Zones of the Metropolitan and Country constituencies for two (2) year terms, commencing from the Ordinary Meeting of State Council in December 2023 and concluding on the day before the Ordinary Meeting of State Council in December 2025.

For the East Metropolitan Zone, there are two (2) representative positions on State Council and two (2) Deputy representative positions.

State Councillor

The following four written nominations were received for the position of State Council Representative:

- Cr Brooke O'Donnell City of Kalamunda
- Cr Emily Wilding Town of Bassendean
- Cr John Daw Shire of Mundaring
- Cr Paige McNeil Shire of Mundaring

Nominations were also called from the floor. No further nominations were received.

As more than two nominations were received, ballot papers were distributed and a secret ballot conducted.

In accordance with the guidelines endorsed by State Council, candidates were afforded the opportunity to make a 2 minute election bid prior to the secret ballot being taken.

DECLARATION

That:

- **Cr Paige McNeil Shire of Mundaring**
- **Cr Emily Wilding Town of Bassendean**

are elected as State Council Representatives of the East Metropolitan Zone to the State Council for the term of 2 years, December 2023 to December 2025.

Deputy State Councillor

The following two nominations were received for the position of Deputy State Council Representative:

- Cr Brooke O'Donnell City of Kalamunda
- Cr John Daw Shire of Mundaring

Nominations were also called from the floor. No further nominations were received.

DECLARATION

That:

- **Cr Brooke O'Donnell City of Kalamunda**
- **Cr John Daw Shire of Mundaring**

are elected as Deputy State Council Representatives of the East Metropolitan Zone to the State Council for the term of 2 years, December 2023 to December 2025.

Cr Johnson assumed the Chair and continued with Agenda.

2. DECLARATION OF INTEREST

Elected Members must declare to the Chair any potential conflict of interest they have in a matter before the Zone as soon as they become aware of it. Councillors and deputies may be directly or indirectly associated with some recommendations of the Zone and State Council. If you are affected by these recommendations, please excuse yourself from the meeting and do not participate in deliberations.

Nil

3. DEPUTATIONS

3.1 Department of Local Government, Sport and Cultural Industries Update

The Department of Local Government, Sport and Cultural Industries November update was **attached** to the Agenda.

Noted

4. CONFIRMATION OF MINUTES

RESOLUTION

Moved: Cr George Sekulla
Seconded: Cr Bernie Ryan

That the Minutes of the Ordinary Meeting of the East Metropolitan Zone held 17 August 2023 be confirmed as a true and accurate record of the proceedings.

CARRIED (11/0)

5. BUSINESS ARISING

5.1 Number of Zone Delegates

Cr Giorgia Johnson confirmed that the resolution at the August 2023 East Metropolitan Zone meeting to reduce the number of delegates representing each Local Government on the Zone from three to two had been implemented.

Noted

5.2 Zone Status Report

A Status Report outlining the actions taken on the Zone's resolutions is enclosed as an attachment.

Noted

6. STATE COUNCIL AGENDA - MATTERS FOR DECISION

(Zone delegates to consider the Matters for Decision contained in the WA Local Government Association State Council Agenda and put forward resolutions to Zone Representatives on State Council)

The full State Council Agenda can be found via link: [State Council Agenda 6 December 2023](#)

The Zone is able to provide comment or submit an alternative recommendation that is then presented to the State Council for consideration.

Matters for Decision

7.1 2023 Annual General Meeting Resolutions

That:

1. the following resolutions from the 2023 WALGA Annual General Meeting be referred to the People and Place Policy Team for further work to be undertaken:

- 5.1 Local Governments' representation at the State Administrative Tribunal relating to planning matters within its district

That WALGA lobby the State Government for legislative reform to enable Local Governments the automatic right to be a represented party at all State Administrative Tribunal hearings related to planning matters within its district.

- 5.2 Land Use Policy

That WALGA establish and promote policies to protect and prioritise the preservation of agricultural land against its displacement by non-agricultural activities that lead to a net reduction of the State's productive agricultural land.

- 5.4 Regional and Remote Housing

That WALGA advocates to the WA State and Commonwealth Governments to address the dire shortage of affordable key worker family housing options in regional and remote towns to encourage families to live and work in regional and remote towns. Social housing is addressed at both the State and Federal levels.

2. State Council notes that the following resolution is being considered in Agenda item 7.2 of this meeting Agenda:

- 5.3 Transparency – Management Order Determinations

That WALGA:

1. *Advocates for Department of Planning, Lands and Heritage to consult and collaborate with Local Governments in reviewing and publishing its policies, decision making criteria, guidelines and procedures associated with the administration of management orders;*
2. *Ensure the review recognises the cost burden on local governments in managing reserves and options for supporting local governments in meeting that responsibility; and*
3. *Calls for proactive consultation and advice to Local Government management bodies.*

AMENDMENT

Moved: Cr Giorgia Johnson
Seconded: Cr George Sekula

That the WALGA Annual General Meeting resolution 5.1 Local Governments' representation at the State Administrative Tribunal relating to planning matters within its district be adopted as an Advocacy Position, without being first referred to the People and Place Policy Team.

CARRIED (11/0)

RESOLUTION

Moved: Cr John Daw
Seconded: Cr Haeden Miles

That the East Metropolitan Zone supports Item 7.1 as amended above.

CARRIED (11/0)

7.2 Advocacy Position – Crown Land and Management Order Administration – Land Administration Act 1997

That WALGA endorse the below Advocacy Position:

Crown Land and Management Order Administration - Land Administration Act 1997

WALGA advocates to the Department of Planning, Lands and Heritage (DPLH) to:

1. Apply the following principles when dealing with matters affecting Local Government's role in managing Crown land:
 - a. Local Government is an equal partner with State Government in managing, developing and administration of Crown land for community benefit.
 - b. Local Government should be provided timely advice and consulted where State Government proposals impact management of or investment in Crown land.
 - c. Ensure timely communication with Local Government where DPLH intends to challenge an intention to levy leasing or land use revenues under a power to lease arrangement.
 - d. Decision-making criteria, policy and procedure transparency contributes to whole of government efficiency, effectiveness and accountability.
2. Publish the policies and procedures that underpin decision making regarding:
 - a. Establishing, varying or revoking management orders.
 - b. Leasing Crown land or facilities, subject to a management order.
 - c. Decision review where a management body or proponent lessee is dissatisfied with a decision or process.

RESOLUTION

Moved: Cr John Daw
Seconded: Cr Kathryn Hamilton

That the East Metropolitan Zone supports Item 7.2 of the State Council Agenda.

CARRIED (11/0)

7.3 Review of Public Open Space Advocacy Positions

That WALGA endorse:

1. the deletion of Advocacy Position 4.3 *Water Management*,
2. the deletion of Advocacy Position 4.4 *Public Open Space*; and
3. new Advocacy Position 6.11 *Public Open Space* as follows:

6.11 Public Open Space

New subdivisions and developments should provide appropriate Public Open Space (POS) or POS contributions to provide environmental benefits and meet the needs of the community.

The State Government should take a leadership role in the strategic planning of POS, in consultation with Local Government, including:

1. *Reviewing the requirement for a minimum 10 per cent of all new residential land to be provided as POS to determine if this metric is still appropriate.*

2. *Developing a 10+ year regional level sporting facilities plan to identify and prioritise gaps in regional sporting facilities and acquire and fund regional open spaces, specifically sporting facilities, in a timely manner to align with population growth.*
3. *Developing contemporary legislative and policy mechanisms to ensure that:*
 - a. *POS design and delivery:*
 - i. *appropriately allocates different POS uses and purposes, balancing environmental, recreational, sporting and community needs.*
 - ii. *does not have its use impeded by drainage and utilities facilities.*
 - iii. *is accessible and appropriately distributed.*
 - iv. *is cost effective to enable sustainable maintenance and replacement by Local Government.*
 - v. *is responsive to urban ecology, regional climatic conditions, and climate change.*
 - vi. *considers water requirements and availability as a priority, includes water sensitive urban design principles, and prioritises water allocations for the irrigation and maintenance of functional active recreational and sport facilities.*
 - b. *POS cash in lieu contributions are equitable, transparent, and simplified by:*
 - i. *streamlining the process to collect and expend cash in lieu contributions by delegating functions to Local Government.*
 - ii. *broadening how cash in lieu funds can be spent to include works beyond the current scope.*
 - iii. *allowing for the collection of cash in lieu contributions at development application stage and for all forms of subdivision, including two lot subdivisions or developments.*
 - iv. *investigating the option of a standard fixed rate contribution fee per lot or dwelling when contributions are intended for public open space upgrades.*
4. *Providing guidance documents and support to assist Local Governments with their strategic POS planning.*

RESOLUTION

Moved: Cr Giorgia Johnson
Seconded: Cr Paige McNeil

That the East Metropolitan Zone supports Item 7.3 of the State Council Agenda.

CARRIED (11/0)

7.4 2024 Salaries and Allowances Tribunal Remuneration Inquiry for Local Government Chief Executive Officers and Elected Members

That WALGA endorse the submission to the 2024 Salaries and Allowances Tribunal Remuneration Inquiry for Local Government Chief Executive Officers and Elected Members.

RESOLUTION

Moved: Cr Paige McNeil
Seconded: Cr Kathryn Hamilton

That the East Metropolitan Zone supports Item 7.4 of the State Council Agenda.

CARRIED (11/0)

7.5 Household Hazardous Waste Policy Statement and Advocacy Position

That WALGA:

1. Rescind the 2003 WALGA *Household Hazardous Waste Policy Statement* and Advocacy Position 7.10 Household Hazardous Waste; and
2. Endorse a new Household Hazardous Waste Policy Statement and Advocacy Position as follows:

7.10 Household Hazardous Waste

1. *Household Hazardous Waste (HHW) is a small but significant component of the waste stream which requires specialised management strategies to protect human health, property and the environment.*
2. *This requires:*
 - a. *Effective Product Stewardship for all HHW; and*
 - b. *The maintenance and expansion of the HHW Program, funded by the State Government and Product Stewardship Schemes, to provide for the management of HHW collected from the community by Local Government.*

RESOLUTION

Moved: Cr John Daw
Seconded: Cr Paige McNeil

That the East Metropolitan Zone supports Item 7.5 of the State Council Agenda.

CARRIED (11/0)

7.6 Waste Education Policy Statement and Advocacy Position

That WALGA:

1. Rescind the existing WALGA *Waste Management Education Policy Statement 2008* and Advocacy Position 7.8 Waste Management Education; and
2. Endorse a revised WALGA Waste Education Policy Statement 2023 and Advocacy Position as follows:

1. *Waste education is essential part of waste management that empowers the community to engage in waste avoidance, reuse and recovery, and to use services correctly.*
2. *Effective waste education requires:*
 - a. *Consistent communications by all stakeholders to ensure messages are clear and the community has confidence in the information provided.*
 - b. *A strategic and long-term investment from the State Government, with funding mechanisms in place to support and enable collaboration between Local Governments and Regional Councils.*
 - c. *Recognition of waste education in the definition of 'waste service' in the Waste Avoidance and Resource Recovery Act 2007, in order to allow a charge for waste education as part of the waste service charge.*
 - d. *Identification of priority problematic materials within the waste stream and ongoing advocacy for evidence based alternative approaches.*

RESOLUTION

Moved: Cr George Sekulla
Seconded: Cr Haeden Miles

That the East Metropolitan Zone supports Item 7.6 of the State Council Agenda.

CARRIED (11/0)

7.7 Submission E-Waste Landfill Ban Regulations

That WALGA endorse the Submission on the *Waste Avoidance and Resource Recovery (e-waste) Regulations 2023*.

RESOLUTION

Moved: Cr Dylan O'Connor
Seconded: Cr Paige McNeil

That the East Metropolitan Zone supports Item 7.7 of the State Council Agenda.

CARRIED (11/0)

7.8 Submission on Philanthropic Engagement Framework for Emergency Management

That WALGA endorse the submission to the State Emergency Management Committee on the Draft Philanthropic Engagement Framework for Emergency Management.

RESOLUTION

Moved: Cr George Sekulla
Seconded: Cr John Daw

That the East Metropolitan Zone supports Item 7.8 of the State Council Agenda.

CARRIED (11/0)

7.9 Submission to the WA Action Plan for Young People Consultation Paper

That WALGA endorse the submission to the *WA Action Plan for Young People Consultation Paper*.

RESOLUTION

Moved: Cr Haeden Miles
Seconded: Cr Emily Wilding

That the East Metropolitan Zone supports Item 7.9 of the State Council Agenda.

CARRIED (11/0)

RESOLVED

That the East Metropolitan Zone supports all Policy Team and Committee Reports and notes all Matters for Noting and Organisational Reports as listed above in the December 2023 State Council Agenda

7. BUSINESS

7.1 Proposed 2024 Meeting Dates

By Chantelle O'Brien, Zone Executive Officer

BACKGROUND

A schedule of the proposed meeting dates for 2024 for the East Metropolitan Zone has been prepared and is set out below. The dates have been set to coincide with the WALGA State Council meetings.

The proposed meeting dates for the East Metropolitan Zone for 2024 require adoption by delegates.

As with previous years, the City of Belmont has kindly offered to continue hosting the Zone meetings.

In previous years there have been some members that are also a member of the East Metropolitan Regional Council (EMRC). To assist with this matter, the draft dates of the EMRC that fall in the same month as the East Metropolitan Zone meetings are below.

- 22 February
- 27 June
- 22 August and
- 28 November

NOTICE OF MEETINGS
EAST METROPOLITAN ZONE MEETING
2024

Zone Meeting Dates Thursday	Time	HOST COUNCIL	State Council Meeting Date 2024
15 February	6.30 pm	City of Belmont	Wednesday 6 March 2024
18 April	6.30 pm	City of Belmont	Regional Metro Wednesday 1 May 2024
20 June	6.30 pm	City of Belmont	Wednesday 3 July 2024
15 August	6.30 pm	City of Belmont	Regional Meeting 5-6 September 2024
21 November	6.30 pm	City of Belmont	Wednesday 4 December 2024

RESOLUTION

Moved: Cr John Daw
Seconded: Cr Kathryn Hamilton

That the 2024 proposed schedule of meetings for the East Metropolitan Zone be adopted.

CARRIED (11/0)

7.2 Request to Present

By Chantelle O'Brien, Zone Executive Officer

BACKGROUND

Shelley Shepherd, Director, Urbaqua has requested to attend a future East Metropolitan Zone meeting to provide information on The Water Sensitive Transition Network. Urbaqua is working with Water Sensitive Cities Australia and New WAtEr Ways to increase awareness across Local Government senior executives and elected members of the principles and practices of a water sensitive city.

The presentation will showcase the benefits of water sensitive cities (wsc), highlight the water resource issues facing each local government and demonstrate how WSC principles and practices are able to address the latest concerns and strategic goals of each Local Government.

It is proposed that the deputation be provided at the February 2024 Zone meeting.

RESOLUTION

Moved: Cr Paige McNeil

Seconded: Cr John Daw

That the East Metropolitan Zone supports a deputation from Urbaqua Director, Shelley Shepherd at the February 2024 East Metropolitan Zone meeting.

CARRIED (11/0)

8. OTHER BUSINESS

8.1 Traffic Management Changes

By City of Kalamunda

BACKGROUND

The City has recently been notified of the changes to the Traffic Management Registration Scheme via a Main Roads Western Australia newsletter issued on their website on 18 October 2023. No consultation was provided to the City of Kalamunda (City) prior to this announcement.

As you are aware, a core function of Local Government business is to oversee the management of their local road network. Traffic management is a key component that enables us to undertake this function. In response to the announcement, the City has been working to understand the impact of this change to our services.

Whilst it is noted that traffic managers working on Local Government roads are not required to participate in the scheme, we are already experiencing significant impacts of this and our ability to manage our road network.

The services which are impacted include but is not limited to:

- Out of hours response to emergency situations
- Works on roads, paths, kerbs, footpaths

- Fire mitigation
- Tree pruning
- Surveying program

Please see letter **attached** with this item that the City sent to the Minister for Transport on 13 November.

RESOLUTION

Moved: Cr Dylan O'Connor
Seconded: Cr Brooke O'Donnell

That the East Metropolitan Zone request the Chair to:

1. submit a letter to the Minister of Transport on behalf of the Zone to:
 - a) Raise concern regarding the lack of consultation with Local Government on the changes to Traffic Management Registration Scheme
 - b) Request Main Roads defer its implementation date of 1 December 2023 to allow Local Governments time to mitigate the impacts of this decision in relation to safety, financial and operational outcomes.
 - c) Request Further consultation and understanding of the impacts on the sector between local governments and Main Roads.
2. Advise the WALGA State Council of the zones full support to lobby the Minister and State Government to amend the proposed Traffic Management Registration Scheme to mitigate the impacts of this decision in relation to safety, financial and operational outcomes.

CARRIED (11/0)

9. EXECUTIVE REPORTS

9.1 WALGA President's Report

The WALGA representative, Ian Duncan presented the President's Report.

Noted

9.2 State Councillor's report to the Zone

WALGA State Councillor presented on the previous State Council meeting.

Noted

10. NOTICE OF MOTIONS FOR THE FOLLOWING MEETING

Nil

11. DATE, TIME AND PLACE OF NEXT MEETING

The next ordinary meeting of the East Metropolitan Zone be held on 15 February at the City of Belmont commencing at 6:30pm.

12. CLOSURE

There being no further business the Chair declared the meeting closed at **7.32pm**.
