



# 2025 WALGA Training Calendar - Elected Members

Contact WALGA Training on (08) 9213 2088 or email [training@walga.asn.au](mailto:training@walga.asn.au) to secure a place.  
For further information visit: [www.walga.asn.au/training](http://www.walga.asn.au/training)

	Council Member Essentials
	Elected Member Professional Development Courses
	Emergency Management
	Urban and Regional Planning

(Z)	Virtual Classroom via ZOOM
(F2F)	Face to Face Training

February	March	April	May	June	July
<b>21 Effective Community Leadership</b>	<b>11</b> CEO Performance Review	<b>10/11</b> Dealing with Conflict (2 days)	<b>8</b> Oversee Asset Management Strategy	<b>6</b> Planning Practices - Essentials	<b>4</b> Oversee Asset Management Strategy (Z)
<b>28 Planning Practices - Essentials (F2F &amp; Z)</b>	<b>14</b> Planning Practices - Advanced	<b>14</b> Speaking Professionally as an Elected Member	<b>12</b> Emergency Management Foundations for LG	<b>10</b> Effective Community Leadership	<b>18</b> CEO Performance Review
	<b>27</b> Strategic Decision Making (IPR)	<b>15</b> Emergency Management for LG Leaders	<b>13</b> Community Disaster Recovery	<b>20</b> Planning Practices - Advanced	
		<b>29</b> Understanding Financial Reports and Budgets	<b>21</b> Strategic Policy Development (Z)	<b>26/27</b> Recovery Coordinators Course for LG (2 days)	

August	September	October	November	December
<b>8</b> Strategic Decision Making (IPR)	<b>11</b> Effective Community Leadership	<b>30</b> Emergency Management Foundations for LG	<b>3</b> CEO Recruitment	<b>1</b> Meeting Procedures
<b>29</b> Strategic Policy Development	<b>18</b> Oversee Asset Management Strategy	<b>31</b> Community Disaster Recovery	<b>10</b> Understanding Local Government	<b>2</b> Understanding Financial Reports and Budgets
	<b>19</b> Speaking Professionally as an Elected Member		<b>10</b> Conflicts of Interest	<b>8</b> The Role of Mayors and President
	<b>25</b> Emergency Management for LG Leaders		<b>14</b> Planning Practices - Essentials	
			<b>17</b> Planning Practices - Advanced	
			<b>20/21</b> Recovery Coordinators Course for LG (2 days)	
			<b>25/26</b> Serving on Council (2 days)	



# 2025 WALGA Training Calendar - Officers

WALGA

Contact WALGA Training on (08) 9213 2088 or email [training@walga.asn.au](mailto:training@walga.asn.au) to secure a place.  
For further information visit: [www.walga.asn.au/training](http://www.walga.asn.au/training)

February	March	April	May	June	July	August
7 Residential Design Codes (R-Codes)  11 Meeting Practices for Good Governance Outcomes  18 Procurement and Contract Essentials (Z)  19 Local Government Act Essentials  24/25 Effective Supervision (2 days)  26 State Employment Law Essentials  28 Planning Practices - Essentials (F2F & Z)	7 Local Government Act Advanced  12 Procurement Planning and Risk Management (Z)  13 Dealing with Difficult Customers  14 Planning Practices - Advanced  17-26 Health & Safety Rep Training (5 Days)  24 Delegation and Authorisation Essentials  25/26  31 Report Writing for Informed Decision Making	1 Introduction to Managing Business Records in Local Government  8/16 Tenders & Quotations - RFQ/RFT Development (Z)(2 days)  15 Emergency Management for LG Leaders  16 Introduction to Waste Management	1/2 Rates in Local Government Clerical (2 days)  6 Presenting with Confidence  12 Emergency Management Foundations for LG  13 Community Disaster Recovery  19-29 Health & Safety Rep Training (5 Days)  22 Contract Administration and Management (Z)  23 Policy Development & Procedure Writing  26 Meeting Practices for Good Governance Outcomes	6 - Planning Practices - Essentials  9 - Local Government Act Essentials  13 - Rates in Local Government Debt Collection  16 - Procurement and Contract Essentials  20 - Planning Practices - Advanced  24 - Residential Design Codes (R-Codes)  26/27 - Recovery Coordinators Course for LG (2 days)	1 Dealing with Difficult Customers  3 Procurement Planning and Risk Management (Z)  7 Report Writing for Informed Decision Making  11 Introduction to Waste Management  16 Local Government Act Advanced  17 Delegation and Authorisation Essentials  21 Health & Safety Rep Refresher  22/23 Effective Supervision (2 days)  24 State Employment Law Essentials	6-15 Health and Safety Rep Training (5 Days)  12-20 Tenders & Quotations - RFQ/RFT Development (Z)  18 Introduction to Managing Business Records in Local Government  21 Policy Development & Procedure Writing
September	October	October (cont)	November	November (cont)	December	
2 Introduction to Local Government  4/5 Rates in Local Government Clerical (2 days)  9 Meeting Practices for Good Governance Outcomes  15 Contract Administration and Management  16 Preparation Program to Induct Newly Elected Members (Z)  17 Introduction to Landfill Management  25 Emergency Management for LG Leaders	2 Preparation Program to Induct Newly Elected Members  3 Introduction to Waste Management  6 Presenting with Confidence  7 Introduction to Environment  10 Local Government Act Essentials  14/15 HR Toolkit for Managers (2 days)  16 Procurement and Contract Essentials (Z)  17 Rates in Local Government Debt Collection  21 Dealing with Difficult Customers  27 Residential Design Codes (R-Codes)	30 Emergency Management Foundations for LG  31 Community Disaster Recovery	3-13 Health & Safety Rep Training (5 Days)  4 Report Writing for Informed Decision Making  6 Introduction to Managing Business Records in Local Government  7 Delegation and Authorisation Essentials  11 State Employment Law Essentials  12/20 Tenders & Quotations - RFQ/RFT Development (Z) (2 days)  14 Planning Practices - Essentials  17 Planning Practices - Advanced  18 Local Government Act Advanced	20/21 Recovery Coordinators Course for LG (2 days)  24 Procurement Planning and Risk Management  28 Policy Development & Procedure Writing	5 Health & Safety Rep Refresher  8 Contract Administration and Management (Z)  17/18 Effective Supervision (2 days)	

	Procurement
	Governance
	Emergency Management
	Waste Management
	Urban and Regional Planning
	Employee Relations
	Environment & Sustainability
	Communication Skills
	Health & Safety Training
(Z)	Virtual Classroom via ZOOM