



# 2025 WALGA Training Calendar - Elected Members

Contact WALGA Training on (08) 9213 2088 or email [training@walga.asn.au](mailto:training@walga.asn.au) to secure a place.  
For further information visit: [www.walga.asn.au/training](http://www.walga.asn.au/training)

- Council Member Essentials
  - Elected Member Professional Development Courses
  - Emergency Management
  - Urban and Regional Planning
- 
- (Z) Virtual Classroom via ZOOM
  - (F2F) Face to Face Training

| February                                       | March  | April   | May  | June  | July                                      |
|--|--|---|--|---|---|
| 21 - Effective Community Leadership            | 11 - CEO Performance Review                                      | 3 - CEO Recruitment                                     | 8 - Oversee Asset Management Strategy              | 6 - Planning Practices - Essentials                         | 4 - Oversee Asset Management Strategy (Z) |
| 28 - Planning Practices - Essentials (F2F & Z) | 14 - Planning Practices - Advanced                               | 7 & 8 - <b>Serving on Council</b>                       | 12- <b>Emergency Management Foundations for LG</b> | 10 - Effective Community Leadership                         | 10 - CEO Performance Review               |
|  | 20 - <b>Understanding Local Government Conflicts of Interest</b> | 10 & 11 - Dealing with Conflict                         | 13 - <b>Community Disaster Recovery</b>            | 20 - Planning Practices - Advanced                          | 30 - The Role of Mayors and Presidents    |
|  | 21 - <b>Meeting Procedures</b>                                   | 14 - Speaking Professionally as an Elected Member       | 21 - Strategic Policy Development (Z)              | 26/27 - <b>Recovery Coordinators Course for LG (2 days)</b> |   |
|  | 27 - Strategic Decision Making (IPR)                             | 15 - <b>Emergency Management for LG Leaders</b>         |  |   |   |
|  |  | 29 - <b>Understanding Financial Reports and Budgets</b> |  |   |   |

| August                              | September   | October   | November   | December   |
|-------------------------------------|---|---|--|--|
| 8 - Strategic Decision Making (IPR) | 11 - Effective Community Leadership               | 9 - CEO Recruitment                                 | 3 - CEO Performance Review                                       | 1 - <b>Meeting Procedures</b>                          |
| 29 - Strategic Policy Development   | 18 - Oversee Asset Management Strategy            | 30 - <b>Emergency Management Foundations for LG</b> | 10 - <b>Understanding Local Government Conflicts of Interest</b> | 2 - <b>Understanding Financial Reports and Budgets</b> |
|                                     | 19 - Speaking Professionally as an Elected Member | 31 - <b>Community Disaster Recovery</b>             | 14 - Planning Practices - Essentials                             | 4 & 5 - Dealing with Conflict                          |
|                                     | 25 - <b>Emergency Management for LG Leaders</b>   |   | 17 - Planning Practices - Advanced                               | 8 - The Role of Mayors and President                   |
|                                     |   |   | 20/21 - <b>Recovery Coordinators Course for LG (2 days)</b>      |  |
|                                     |   |   | 25 & 26 - <b>Serving on Council</b>                              |  |



# 2025 WALGA Training Calendar - Officers

WALGA

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| February   | March   | April   | May   | June   | July   |
|--|---|---|---|--|--|
| <p>3-12 - Health &amp; Safety Rep Training (5 Days)</p> <p>7 - Residential Design Codes (R-Codes)</p> <p>11 - Meeting Practices for Good Governance Outcomes</p> <p>19 - Local Government Act Essentials</p> <p>24/25 - Effective Supervision (2 days)</p> <p>26 - State Employment Law Essentials</p> <p>28 - Planning Practices - Essentials (F2F &amp; Z)</p> | <p>6 - Dealing with Difficult Customers</p> <p>7 - Local Government Act Advanced</p> <p>11 - Prevent Sexual Harassment &amp; Psychosocial Hazards</p> <p>14 - Planning Practices - Advanced</p> <p>17 - Health &amp; Safety Rep Refresher</p> <p>24 - Delegation and Authorisation Essentials</p> <p>25/26 - HR Toolkit for Managers (2 days)</p> <p>31 - Report Writing for Informed Decision Making</p> | <p>1 - Introduction to Managing Business Records in Local Government</p> <p>3 - Active Bystanders</p> <p>10 - Local Government Act: Essentials</p> <p>15 - Emergency Management for LG Leaders</p> <p>16 - Introduction to Waste Management</p> <p>30 - Understanding and Applying the LG Industry Award (NT) (Z)</p>   | <p>1 &amp; 2 - Rates in Local Government Clerical</p> <p>6 - Presenting with Confidence</p> <p>12- Emergency Management Foundations for LG</p> <p>13 - Community Disaster Recovery</p> <p>19-29 - Health &amp; Safety Rep Training (5 Days)</p> <p>23 - Policy Development &amp; Procedure Writing</p> <p>26 - Meeting Practices for Good Governance Outcomes</p>   | <p>6 - Planning Practices - Essentials</p> <p>9 - Local Government Act Essentials</p> <p>13 - Rates in Local Government Debt Collection</p> <p>18/19 - HR Toolkit for Managers (2 days)</p> <p>20 - Planning Practices - Advanced</p> <p>24 - Residential Design Codes (R-Codes)</p> <p>26/27 - Recovery Coordinators Course for LG (2 days)</p> | <p>7 - Report Writing for Informed Decision Making</p> <p>11 - Introduction to Waste Management</p> <p>16 - Local Government Act Advanced</p> <p>17 - Delegation and Authorisation Essentials</p> <p>21 - Health &amp; Safety Rep Refresher</p> <p>22/23 - Effective Supervision (2 days)</p> <p>24 - State Employment Law Essentials</p> <p>25 - Dealing with Difficult Customers</p> |
| August   | September   | October   | November  | December   |  |
| <p>6-15 - Health and Safety Rep Training (5 Days)</p> <p>18 - Introduction to Managing Business Records in Local Government</p> <p>19 - Active Bystanders</p> <p>21 - Policy Development &amp; Procedure Writing</p> <p>27 - Preparation Program to Induct Newly Elected Members</p>   | <p>4 &amp; 5 - Rates in Local Government Clerical</p> <p>9 - Meeting Practices for Good Governance Outcomes</p> <p>16 - Preparation Program to Induct Newly Elected Members (Z)</p> <p>25 - Emergency Management for LG Leaders</p>   | <p>2 - Preparation Program to Induct Newly Elected Members</p> <p>3 - Introduction to Waste Management</p> <p>6 - Presenting with Confidence</p> <p>10 - Local Government Act Essentials</p> <p>14/15 - HR Toolkit for Managers</p> <p>17 - Rates in Local Government Debt Collection</p> <p>21 - Dealing with Difficult Customers</p> <p>27 - Residential Design Codes (R-Codes)</p> <p>28 - Prevent Sexual Harassment &amp; Psychosocial Hazards in the Workplace</p> <p>30 - Emergency Management Foundations for LG</p> <p>31 - Community Disaster Recovery</p> | <p>3-13 - Health &amp; Safety Rep Training (5 Days)</p> <p>7 - Delegation and Authorisation Essentials</p> <p>11 - State Employment Law Essentials</p> <p>14 - Planning Practices - Essentials</p> <p>17 - Planning Practices - Advanced</p> <p>18 - Local Government Act Advanced</p> <p>20/21 - Recovery Coordinators Course for LG (2 days)</p> <p>20/21 - Effective Supervision (2 days)</p> <p>26 - Understanding and Applying the LG Industry Award (NT)</p> <p>28 - Policy Development &amp; Procedure Writing</p> | <p>5 - Health &amp; Safety Rep Refresher</p>   |  |

- Procurement
- Governance
- Emergency Management
- Waste Management
- Urban and Regional Planning
- Employee Relations
- Environment & Sustainability
- Communication Skills
- Health & Safety Training

(Z) Virtual Classroom via ZOOM