

# **North Metropolitan Zone Minutes**

**16 February 2023**

# North Metropolitan Zone

Hosted by the City of Wanneroo

23 Dundobar Road, Wanneroo – 9405 3000

Thursday 16 February 2023, commenced at 6:30 pm

## Acknowledgement of Country

We, the delegates of the North Metropolitan Zone acknowledge the traditional owners of this land that we are meeting on today and pay our respects to Elders past, present and future.

## Minutes

### MEMBERS

### 4 Voting Delegates from each Member Council

City of Joondalup

Mayor Hon. Albert Jacob JP  
Cr Russ Fishwick JP  
Cr Adrian Hill  
Mr Jamie Parry, Director Governance and Strategy – non-voting delegate

City of Stirling

Cr David Lagan – **Chair**  
Cr Felicity Farrelly  
Cr Chris Hatton  
Cr Stephanie Proud JP  
Mr Carl Orchard, A/Service Lead Council & Civic - non voting delegate

City of Wanneroo

Cr Jordan Wright  
Cr Frank Cvitan JP  
Cr Jacqui Huntley  
Cr James Rowe (Deputy)  
Mr Daniel Simms, Chief Executive Officer – non-voting delegate  
Mr Michael Berkeley-Hill, Executive Manager Governance and Legal – non-voting delegate

WALGA Representatives

President, Cr Karen Chappel  
Tony Brown, Executive Director, Member Services  
Susie Moir, Policy Manager Resilient Communities

Guest Speakers

Assunta Di Francesco Acting Health Promotion Coordinator, North Metropolitan Health Service Public Health

## APOLOGIES

City of Joondalup	Cr Nige Jones Mr James Pearson, Chief Executive Officer – non-voting delegate
City of Stirling	Mr Stuart Jardine, Chief Executive Officer – non-voting delegate Mr Jamie Blanchard, Manager Governance – non-voting delegate
City of Wanneroo	Cr Glynis Parker
DLGSC Representative	

## ABSENT

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## ANNOUNCEMENTS

Zone Delegates were requested to provide sufficient written notice, wherever possible, on amendments to recommendations within the State Council or Zone agenda prior to the Zone meeting to the Chair and Secretariat.

Agenda Papers were emailed 7 days prior to the meeting date to your Council for distribution to Zone Delegates.

Confirmation of Attendance an attendance sheet was circulated prior to the commencement of the meeting.

## ATTACHMENTS WITHIN THE AGENDA

1. Draft Minutes of previous meeting
2. Zone Status Report
3. Standing Orders
4. President's Report

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### 1. DECLARATION OF INTEREST

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Elected Members must declare to the Chairman any potential conflict of interest they have in a matter before the Zone as soon as they become aware of it. Councillors and deputies may be directly or indirectly associated with some recommendations of the Zone and State Council. If you are affected by these recommendations, please excuse yourself from the meeting and do not participate in deliberations.

Nil.

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### 2. ELECTIONS

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#### 2.1 Election of State Council Representative

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Pursuant to the WALGA Constitution, the Secretariat assumed the Chair for conducting the election of representatives to the State Council.

Following the resignation of Mayor Mark Irwin, City of Stirling, from State Council, nominations were sought from Zone delegates for the extraordinary vacancy for one representative on the WALGA State Council from the North Metropolitan Zone. A call for nominations was distributed to Zone Delegates via email on 18 January 2023.

The term of office for this position will be from the conclusion of this agenda item and will conclude the day before the Ordinary Meeting of State Council in December 2023.

#### State Councillor

The following **two** written nominations were received for the position of State Council Representative:

- Cr David Lagan                                      City of Stirling
- Cr Jacqui Huntley                                      City of Wanneroo.

Cr Huntley withdrew her nomination prior to the meeting.

Further nominations were able to be accepted prior to the commencement of the election. No further nominations were received.

In accordance with the guidelines endorsed by State Council, candidates were afforded the opportunity to make a two minute election bid prior to the secret ballot being taken.

## **DECLARATION**

**That Cr David Lagan City of Stirling be elected as a State Council Representatives of the North Metropolitan Zone to the State Council for the remainder of the term concluding 5 December 2023.**

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### **3. DEPUTATIONS**

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#### **3.1 North Metro Health**

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Assunta Di Francesco, Health Promotion Coordinator, North Metropolitan Health Service Public Health (NMHS) presented on her organisation's role in supporting Local Governments deliver healthy lifestyle interventions across the NMHS catchment area, including identified priority groups.

The Team has recently expanded and, as a Health Service Provider (HSP), are also responsible for providing support to Local Governments who initiate the development of their Local Public Health Plan as per the requirements of the *Public Health Act 2016*.

Additionally, Assunta presented on data relating to the health and wellbeing of the NMHS population and examples of initiatives being delivered across Local Governments.

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#### **3.2 Department of Local Government, Sport and Cultural Industries Representative Update Report.**

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Department of Local Government, Sport and Cultural Industries representative was an apology for this meeting.

**Noted**

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### **4. CONFIRMATION OF MINUTES**

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#### **RESOLUTION**

**Moved:** Cr Jordan Wright  
**Seconded:** Cr Felicity Farrelly

**That the Minutes of the meeting of the North Metropolitan Zone held on 24 November 2022 be confirmed as a true and accurate record of the proceedings.**

**CARRIED**

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### **5. BUSINESS ARISING**

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A Status Report outlining the actions taken on the Zone's resolutions is enclosed as an attachment.

**Noted**

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## **6. STATE COUNCIL AGENDA - MATTERS FOR DECISION**

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*(Zone delegates to consider the Matters for Decision contained in the WA Local Government Association State Council Agenda and put forward resolutions to Zone Representatives on State Council)*

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The full State Council Agenda can be found via link: [1 March 2023 State Council Agenda](#)

The Zone is able to provide comment or submit an alternative recommendation that is then presented to the State Council for consideration.

### **Matters for Decision**

#### **7.1 Proposed Advocacy Position on Constitutional Recognition of Aboriginal and Torres Strait Islander People**

That the following Advocacy Position be endorsed:

WALGA supports constitutional recognition of Aboriginal and Torres Strait Islander People through the enshrining of a Voice to Parliament.

#### **MOTION**

**Moved:** Cr David Lagan  
**Seconded:** Cr Felicity Farrelly

That the following Advocacy Position be endorsed:

WALGA supports in principle constitutional recognition of Aboriginal and Torres Strait Islander People through the enshrining of a Voice to Parliament.

And WALGA

Supports early presentation of details surrounding the Voice by the Federal Government and details associated with funding of representative bodies and inclusion of changes led by such bodies in legislation.

**The meeting resolved to consider the items separately.**

**Moved:** Cr David Lagan  
**Seconded:** Cr Felicity Farrelly

That the following Advocacy Position be endorsed:

WALGA supports in principle constitutional recognition of Aboriginal and Torres Strait Islander People through the enshrining of a Voice to Parliament.

**LOST**

#### **RESOLUTION**

**Moved:** Cr David Lagan  
**Seconded:** Cr Stephanie Proud

**WALGA supports early presentation of details surrounding the Voice by the Federal Government and details associated with funding of representative bodies and inclusion of changes led by such bodies in legislation.**

**CARRIED**

## **7.2 Community Disaster Resilience Strategy Submission**

That the submission on the draft Western Australian Community Disaster Resilience Strategy be endorsed.

## **7.3 Child Safeguarding Advocacy Position**

That the Child Safeguarding Advocacy Position as follows be endorsed:

Child Safeguarding

1. *Local Government supports:*
  - a. *the recommendations from the Royal Commission into Institutional Responses to Child Sexual Abuse 2017, in particular Recommendation 6.12 which can be achieved by Local Government implementing and embedding child safeguarding across its functions with support from Governments at the national, state and territory levels; and*
  - b. *the ten National Principles for Child Safe Organisations (Australian Human Rights Commission).*
2. *The State Government through an Independent Oversight Body should provide financial, resourcing and capacity building support to Local Governments to implement and embed child safeguarding across its functions, through the provision of:*
  - a. *supporting materials such as template policies, procedures and guidelines;*
  - b. *consistent key messaging and resources to promote and share in venues and facilities and online;*
  - c. *examples of best practice, including case studies;*
  - d. *self-assessment tools to assist Local Government;*
  - e. *ongoing training and skills development for Local Government staff, including online training options;*
  - f. *funding for the delivery of the child safeguarding function within smaller, less well resourced (Band 3 and Band 4) Local Governments; and*
  - g. *expert officers within each region to provide support and guidance to Local Government on child safeguarding.*
3. *The Local Government sector supports Local Government participation in the State's National Redress Scheme, with full financial coverage by the State.*

## **7.4 Submission on Draft Guideline Minimising Noise Impact from Outdoor Community Basketball Facilities**

That the submission on the Draft Guideline: Minimising noise impact from outdoor community basketball facilities be endorsed.

## **RESOLUTION**

**Moved:** Cr Russ Fishwick  
**Seconded:** Mayor Albert Jacob

That the submission on the Draft Guideline: Minimising noise impact from outdoor community basketball facilities be endorsed subject to Schedule 2 of the *Environmental Noise Management Regulations 1997* being amended to include basketball facilities installed in accordance with the Basketball Guidelines.

**CARRIED**

## **7.5 Main Roads Draft Roadside Advertising Policy and Application Guidelines**

That the submission to Main Roads on its Draft Roadside Advertising Policy and Application Guidelines be endorsed.

## **RESOLUTION**

**Moved:** Cr James Rowe  
**Seconded:** Cr Jordan Wright

**That the North Metropolitan Zone**

- 1. Supports Items 7.2, 7.3 and 7.5 as listed above in the March 2023 State Council Agenda; and**
- 2. Notes all Policy Team Reports, Matters for Noting and Organisational Reports as listed in the March 2023 State Council Agenda.**

**CARRIED**

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## **7. EXECUTIVE REPORTS**

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### **7.1 President's Report to the Zone**

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President, Cr Karen Chappel presented her Report. Report was distributed with the Agenda.

**Noted**

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### **7.2 State Council Minutes**

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The North Metropolitan Zone notes the Minutes of the previous State Council meeting, as provided in the link below.

[7 December 2022 State Council Minutes](#)

**Noted**

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## **8. BUSINESS**

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### **8.1 2023 Local Government Honours Program**

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The annual Local Government Honours Program affords significant public recognition and celebration of the outstanding achievements and lasting contributions made by Elected Members and Local Government officers to their respective Councils, the WA Local Government sector and the wider community.

Nominations for the 2023 Honours Program are open now.

There are six awards in the 2023 Program:

1. Local Government Medal
2. Life Membership
3. Eminent Service Award
4. Merit Award
5. Local Government Distinguished Officer Award



## 6. Young Achievers Award

Nominations will close at **5:00pm on Friday, 9 June** and the awards will be presented as part of the WALGA Annual General Meeting held on Monday, 18 September.

For more information or to submit a nomination, visit the WALGA website or contact Kathy Robertson, Executive Officer Governance, on 9213 2036 or via email at [honours@walga.asn.au](mailto:honours@walga.asn.au).

### Noted

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## 8.2 Local Government Legislative Reform

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A request has been received for a Zone update on the Local Government legislative reform proposals and the implications for Local Governments.

The Minister for Local Government has advised that he will be introducing the legislative reform proposals in 2 tranches. The first to be introduced in March/April 2023 covering the following areas:

- Electoral Reform
  - Number of Elected Members – tiered limits
  - Optional Preferential voting
  - Public vote to elect the Mayor/President for Bands 1 and 2
  - No electoral wards for Bands 3 and 4
  - Filling extraordinary vacancy without extraordinary election
- Standardised Council meeting procedures,
- Live streaming of meetings for Bands 1 and 2
- Recording of meetings for Bands 3 and 4,
- Caretaker period
- Publication of information relating to CEO's performance
- Community Engagement
- Council/CEO Communications agreements
- Fees paid and expenses reimbursed to committee members

The second tranche that will be introduced later in the year will cover the following:

- Office of the Local Government Inspector
- Monitors
- Conduct Panel
- Elected Member Superannuation
- Audit Committees
- Streamlining Regional Subsidiaries
- WALGA's role in the Local Government Act

Tony Brown, Executive Director Member Services, WALGA provided an update on the Minister for Local Government's legislative reforms.

### Noted

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## 8.3 Performance of the Office of Auditor General

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*By City of Joondalup*

### BACKGROUND

At the City of Joondalup Special Council Meeting held on 7 February 2023 (Item JSC05-02/23) the Annual Financial Report 2021-22 was considered, and the following resolved inter alia:

*That Council:*

- 5 *EXPRESSES its disappointment to the Office of the Auditor General for the delay in finalisation of the 2021-22 Financial Year Audit, resulting in a delay to the conduct of the City's General Meeting of Electors;*
- 6 *FORMALLY REQUESTS the Mindarie Regional Council work with the office of the Auditor General and other member Councils to progress their 2022-23 Audit process in a more timely manner;*
- 7 *FORMALLY REQUESTS the Western Australian Local Government Association to seek feedback from the local government sector regarding the performance of the Office of the Auditor General with regard the end of financial year audits, and to provide that feedback to the Premier and Minister for Local Government should the responses be similar to that of the City of Joondalup.*

The City of Joondalup did not receive the auditor's report until mid-December 2022, which meant the City could not finalise its Annual Report and report to the Council in accordance with the s5.54 of the Local Government Act 1995 until 7 February 2023.

The City experienced a range of issues with regard the Office of the Auditor General (OAG) which have caused the City of Joondalup concern, and these will be formally conveyed to the OAG.

Cr Fishwick will speak to the item at the WALGA North Zone meeting.

## **RESOLUTION**

**Moved:** Cr Russ Fishwick  
**Seconded:** Mayor Albert Jacob

**That the North Zone of the Western Australian Local Government Association (WALGA) requests WALGA seek feedback from the Local Government sector regarding the performance of the Office of the Auditor General with regard the end of financial year audits, and to provide that feedback to the Premier and Minister for Local Government.**

**CARRIED**

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## **9. OTHER BUSINESS**

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Nil.

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## **10. DATE, TIME AND PLACE OF NEXT MEETING**

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The meeting was advised that the scheduled meeting of 20 April 2023 to be held at the City of Joondalup clashes with meetings of the Mindarie Regional Council and the Tamala Park Regional Council meetings.

## **RESOLVED**

**That the Secretariat liaise with Local Governments on an alternate date for the April 2023 meeting.**

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## **11. CLOSURE**

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There being no further business the Chair declared the meeting closed at 8.21pm.

