



# 2025 WALGA Training Calendar - Elected Members

Contact WALGA Training on (08) 9213 2088 or email [training@walga.asn.au](mailto:training@walga.asn.au) to secure a place.  
For further information visit: [www.walga.asn.au/training](http://www.walga.asn.au/training)

- Council Member Essentials
  - Elected Member Professional Development Courses
  - Emergency Management
  - Urban and Regional Planning
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- (Z) Virtual Classroom via ZOOM
  - (F2F) Face to Face Training

February	March	April	May	June	July
<b>21 Effective Community Leadership</b>  <b>28 Planning Practices - Essentials (F2F &amp; Z)</b>	<b>11</b> CEO Performance Review  <b>14</b> Planning Practices - Advanced  <b>27</b> Strategic Decision Making (IPR)	<b>3</b> CEO Recruitment  <b>7/8</b> <b>Serving on Council (2 days)</b>  <b>10/11</b> Dealing with Conflict (2 days)  <b>14</b> Speaking Professionally as an Elected Member  <b>15</b> <b>Emergency Management for LG Leaders</b>  <b>29</b> <b>Understanding Financial Reports and Budgets</b>	<b>8</b> <b>Oversee Asset Management Strategy</b>  <b>12</b> <b>Emergency Management Foundations for LG</b>  <b>13</b> <b>Community Disaster Recovery</b>  <b>21</b> <b>Strategic Policy Development (Z)</b>	<b>6</b> <b>Planning Practices - Essentials</b>  <b>10</b> <b>Effective Community Leadership</b>  <b>20</b> <b>Planning Practices - Advanced</b>  <b>26/27</b> <b>Recovery Coordinators Course for LG (2 days)</b>	<b>4</b> <b>Oversee Asset Management Strategy (Z)</b>  <b>10</b> <b>CEO Performance Review</b>  <b>30</b> <b>The Role of Mayors and Presidents</b>

August	September	October	November	December
<b>8</b> <b>Strategic Decision Making (IPR)</b>  <b>29</b> <b>Strategic Policy Development</b>	<b>11</b> <b>Effective Community Leadership</b>  <b>18</b> <b>Oversee Asset Management Strategy</b>  <b>19</b> <b>Speaking Professionally as an Elected Member</b>  <b>25</b> <b>Emergency Management for LG Leaders</b>	<b>9</b> <b>CEO Recruitment</b>  <b>30</b> <b>Emergency Management Foundations for LG</b>  <b>31</b> <b>Community Disaster Recovery</b>	<b>3</b> <b>CEO Performance Review</b>  <b>10</b> <b>Understanding Local Government Conflicts of Interest</b>  <b>14</b> <b>Planning Practices - Essentials</b>  <b>17</b> <b>Planning Practices - Advanced</b>  <b>20/21</b> <b>Recovery Coordinators Course for LG (2 days)</b>  <b>25/26</b> <b>Serving on Council (2 days)</b>	<b>1</b> <b>Meeting Procedures</b>  <b>2</b> <b>Understanding Financial Reports and Budgets</b>  <b>4/5</b> <b>Dealing with Conflict (2 days)</b>  <b>8</b> <b>The Role of Mayors and President</b>



# 2025 WALGA Training Calendar - Officers

**WALGA**

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February	March	April	May	June	July	August
<p>7 Residential Design Codes (R-Codes)</p> <p>11 Meeting Practices for Good Governance Outcomes</p> <p>18 Procurement and Contract Essentials (Z)</p> <p>19 Local Government Act Essentials</p> <p>24/25 Effective Supervision (2 days)</p> <p>26 State Employment Law Essentials</p> <p>28 Planning Practices - Essentials (F2F &amp; Z)</p>	<p>7 Local Government Act Advanced</p> <p>12 Procurement Planning and Risk Management (Z)</p> <p>13 Dealing with Difficult Customers</p> <p>14 Planning Practices - Advanced</p> <p>17-26 Health &amp; Safety Rep Training (5 Days)</p> <p>24 Delegation and Authorisation Essentials</p> <p>25/26 HR Toolkit for Managers (2 days)</p> <p>31 Report Writing for Informed Decision Making</p>	<p>1 Introduction to Managing Business Records in Local Government</p> <p>8/16 Tenders &amp; Quotations - RFQ/RFT Development (Z)(2 days)</p> <p>9 LG Climate Risk Assessment Training</p> <p>Health &amp; Safety Rep Refresher</p> <p>15 Emergency Management for LG Leaders</p> <p>16 Introduction to Waste Management</p> <p>30 Understanding and Applying the LG Industry Award (NT) (Z)</p>	<p>1/2 Rates in Local Government Clerical (2 days)</p> <p>6 Presenting with Confidence</p> <p>12 Emergency Management Foundations for LG</p> <p>13 Community Disaster Recovery</p> <p>19-29 Health &amp; Safety Rep Training (5 Days)</p> <p>22 Contract Administration and Management (Z)</p> <p>23 Policy Development &amp; Procedure Writing</p> <p>26 Meeting Practices for Good Governance Outcomes</p>	<p>6 - Planning Practices - Essentials</p> <p>9 - Local Government Act Essentials</p> <p>13 - Rates in Local Government Debt Collection</p> <p>16 - Procurement and Contract Essentials</p> <p>18/19 - HR Toolkit for Managers (2 days)</p> <p>20 - Planning Practices - Advanced</p> <p>24 - Residential Design Codes (R-Codes)</p> <p>26/27 - Recovery Coordinators Course for LG (2 days)</p>	<p>1 Dealing with Difficult Customers</p> <p>3 Procurement Planning and Risk Management (Z)</p> <p>7 Report Writing for Informed Decision Making</p> <p>11 Introduction to Waste Management</p> <p>16 Local Government Act Advanced</p> <p>17 Delegation and Authorisation Essentials</p> <p>21 Health &amp; Safety Rep Refresher</p> <p>22/23 Effective Supervision (2 days)</p> <p>24 State Employment Law Essentials</p>	<p>6-15 Health and Safety Rep Training (5 Days)</p> <p>12-20 Tenders &amp; Quotations - RFQ/RFT Development (Z)</p> <p>18 Introduction to Managing Business Records in Local Government</p> <p>21 Policy Development &amp; Procedure Writing</p> <p>27 Preparation Program to Induct Newly Elected Members</p>
September	October	October (cont)	November	November (cont)	December	
<p>4/5 Rates in Local Government Clerical (2 days)</p> <p>9 Meeting Practices for Good Governance Outcomes</p> <p>15 Contract Administration and Management</p> <p>16 Preparation Program to Induct Newly Elected Members (Z)</p> <p>25 Emergency Management for LG Leaders</p>	<p>2 Preparation Program to Induct Newly Elected Members</p> <p>3 Introduction to Waste Management</p> <p>6 Presenting with Confidence</p> <p>10 Local Government Act Essentials</p> <p>14/15 HR Toolkit for Managers (2 days)</p> <p>16 Procurement and Contract Essentials (Z)</p> <p>17 Rates in Local Government Debt Collection</p> <p>21 Dealing with Difficult Customers</p> <p>27 Residential Design Codes (R-Codes)</p>	<p>30 Emergency Management Foundations for LG</p> <p>31 Community Disaster Recovery</p>	<p>3-13 Health &amp; Safety Rep Training (5 Days)</p> <p>7 Delegation and Authorisation Essentials</p> <p>11 State Employment Law Essentials</p> <p>12/20 Tenders &amp; Quotations - RFQ/RFT Development (Z) (2 days)</p> <p>14 Planning Practices - Essentials</p> <p>17 Planning Practices - Advanced</p> <p>18 Local Government Act Advanced</p> <p>20/21 Recovery Coordinators Course for LG (2 days)</p> <p>20/21 Effective Supervision (2 days)</p>	<p>24 Procurement Planning and Risk Management</p> <p>26 Understanding and Applying the LG Industry Award (NT)</p> <p>28 Policy Development &amp; Procedure Writing</p>	<p>3 Contract Administration and Management (Z)</p> <p>5 Health &amp; Safety Rep Refresher</p>	

- Procurement
- Governance
- Emergency Management
- Waste Management
- Urban and Regional Planning
- Employee Relations
- Environment & Sustainability
- Communication Skills
- Health & Safety Training
- (Z) Virtual Classroom via ZOOM