

North Metropolitan Zone Minutes

18 April 2024

**Hosted by the City of Wanneroo
23 Dundobar Street, Wanneroo**

TABLE OF CONTENTS

1	OPENING, ATTENDANCE AND APOLOGIES	3
	1.1 Opening	3
	1.2 Attendance.....	3
	1.3 Apologies.....	4
2	ACKNOWLEDGEMENT OF COUNTRY	4
3	DECLARATIONS OF INTEREST	4
4	DEPUTATIONS	4
	4.1 NORTH METROPOLITAN HEALTH SERVICE	4
	4.2 Department of Local Government, Sport and Cultural Industries Representative Update Report.....	5
5	CONFIRMATION OF MINUTES	5
6	BUSINESS ARISING	5
	6.1 Status Report.....	5
7	STATE COUNCIL AGENDA – MATTERS FOR DECISION AND NOTING	5
	7.1 MATTERS FOR DECISION.....	6
	7.2 POLICY TEAM AND COMMITTEE REPORTS	7
	7.3 MATTERS FOR NOTING/INFORMATION.....	7
8	ZONE BUSINESS	8
	8.1 Police Clearance for Elected Members.....	8
	8.2 Adoption of Policy and Advocacy Prioritisation Framework	9
	8.3 Importance of WALGA becoming a registered employer organisation.....	11
	8.4 North Metropolitan Zone Election Protocols.....	13
9	OTHER BUSINESS	15
10	EXECUTIVE REPORTS	15
	10.1 WALGA President’s Report.....	15
	10.2 State Councillor’s report to the Zone	15
11	NEXT MEETING	15
12	CLOSURE	15

ANNOUNCEMENTS

Zone Delegates were requested to provide sufficient written notice, wherever possible, on amendments to recommendations within the State Council or Zone agenda to the Zone Chair and Secretariat prior to the Zone meeting.

Agenda Papers were emailed 7 days prior to the meeting date.

Confirmation of Attendance An attendance sheet was circulated prior to the commencement of the meeting.

ATTACHMENTS

1. Draft Minutes of previous meeting
2. April 2024 Update – Department of Local Government, Sports and Cultural Industries
3. Zone Status Report
4. President's Report
5. Standing Orders

1 OPENING, ATTENDANCE AND APOLOGIES

1.1 OPENING

The Chair, Cr James Rowe, opened the meeting at 6:32pm.

1.2 ATTENDANCE

MEMBERS

4 Voting Delegates from each Member Council

City of Joondalup

Cr Russ Fishwick JP
Cr Lewis Hutton (*from 6:49pm*)
Cr John Raftis
Mr Jamie Parry, Director Governance and Strategy – non-voting delegate

City of Stirling

Cr Michael Dudek
Cr Stephanie Proud JP
Ms Candice D'Castro, Service Lead Council and Civic – non-voting delegate

City of Wanneroo

Cr James Rowe - **Chair**
Cr Jacqui Huntley
Cr Marizane Moore
Cr Bronwyn Smith
Mr Bill Parker, Chief Executive Officer – non-voting delegate
Ms Vicki Coles, Executive Manager Governance and Legal

WALGA Secretariat

Ms Rebecca Brown, Policy Manager, Waste and Recycling
Ms Kathy Robertson, Manager Association and Corporate Governance

Guest Speaker

Ms Assunta Di Francesco, Health Promotion Coordinator, North Metropolitan Health Service

1.3 APOLOGIES

City of Joondalup

Mayor Hon. Albert Jacob JP
Mr James Pearson, Chief Executive Officer – non-voting delegate

City of Stirling

Cr David Lagan
Cr Joe Ferrante
Mr Stevan Rodic, Chief Executive Officer – non-voting delegate
Mr Jamie Blanchard, Manager Governance – non-voting delegate

2 ACKNOWLEDGEMENT OF COUNTRY

We, the Zone members acknowledge the continuing connection of Aboriginal people to Country, culture and community. We embrace the vast Aboriginal cultural diversity throughout Western Australia, including Boorloo (Perth), on the land of the Whadjuk Noongar People, where this meeting is being held and we acknowledge and pay respect to Elders past and present.

3 DECLARATIONS OF INTEREST

Nil.

4 DEPUTATIONS

4.1 NORTH METROPOLITAN HEALTH SERVICE

Ms Assunta Di Francesco, Health Promotion Coordinator provided an update on North Metropolitan Health Services to the Zone.

Noted

Cr Lewis Hutton joined the meeting at 6:49pm.

4.2 DEPARTMENT OF LOCAL GOVERNMENT, SPORT AND CULTURAL INDUSTRIES REPRESENTATIVE UPDATE REPORT

The April 2024 report from the Department of Local Government, Sport and Cultural Industries (DLGSC) is provided as an attachment.

Noted

5 CONFIRMATION OF MINUTES

RESOLUTION

Moved: Cr Michael Dudek
Seconded: Cr Stephanie Proud

That the Minutes of the meeting of the North Metropolitan Zone held on 22 February 2024 be confirmed as a true and accurate record of the proceedings.

CARRIED

6 BUSINESS ARISING

6.1 STATUS REPORT

A Status Report outlining the actions taken on the Zone's resolutions was enclosed as an attachment within the agenda.

Noted

7 STATE COUNCIL AGENDA – MATTERS FOR DECISION AND NOTING

Zone delegates to consider the Matters for Decision contained in the WA Local Government Association State Council Agenda and put forward resolutions to Zone Representatives on State Council.

The full State Council Agenda can be found via link: [State Council Agenda - 1 May 2024](#)

The Zone can provide comment or submit an alternative recommendation that is then presented to the State Council for consideration.

7.1 MATTERS FOR DECISION

7.1 Waste Levy Advocacy Position

By Rebecca Brown, Manager Waste and Environment

WALGA RECOMMENDATION

That State Council:

- 1. Replace the existing WALGA *Waste Levy Policy Statement and Advocacy Position 7.4 Waste Management Funding*.**

Local Government considers that:

- 1. Waste Avoidance and Resource Recovery Levy funds should be hypothecated to strategic waste management activities in line with the State Waste Strategy and strongly opposes the application of the Levy to non-waste management related activities, such as funding State Government core activities; and**
- 2. The Levy should not be applied to licensed landfills outside the metropolitan area.**

- 2. Endorse a new Waste Levy Advocacy Position as follows:**

The Waste Avoidance and Resource Recovery Levy (the Levy) was established in WA to fund programs relating to the management, reduction, reuse, recycling, monitoring or measurement of waste and administering the fund. The current Levy is applied to waste generated, or landfilled, in the Perth metropolitan area.

Currently, only 25% of the collected funds are retained for strategic waste management activities, 75% are allocated to the ongoing operations of the Department responsible for administration of the Levy.

Local Government considers that:

- 1. The Waste Avoidance and Resource Recovery Levy funds must be fully hypothecated to strategic waste management activities in line with the State Waste Strategy and not be used for non-waste management related activities, such as funding State Government core activities.**
- 2. Strategic waste management activities funded by the State Government should:**
 - a. Provide adequate funding and support for Regional Councils, non-metropolitan and metropolitan Local Governments;**
 - b. Reflect the targets and priorities within the Waste Strategy;**
 - c. Fully fund and acknowledge the life cycle costs of infrastructure and services; and**
 - d. Facilitate the development, implementation and ongoing operation of Product Stewardship Schemes.**
- 3. The Levy should not be applied to waste generated in the non-metropolitan area as it is not feasible, or appropriate, to implement the Levy in areas with a limited**

rate base, access to markets for recycled materials, economic growth and resources to manage such a change.

4. The Levy should not be applied to waste received at premises undertaking licensed activities whose primary purpose is resource recovery.
5. The Levy must be supported by a clear, evidence-based rationale to demonstrate the suitability of how charges are set, how and where funds are allocated, and the extent to which it is delivering on its objectives.

EXECUTIVE SUMMARY

- The Waste Levy and Strategic Waste Funding Policy Statement was first endorsed in 2008 and was amended in 2018.
- The Statement outlines the Local Government position on levies charged on the weight or volume of waste received at licensed premises and the application of those funds to waste management activities.
- In 2023, the WA Government published the findings of a Review of the Waste Avoidance and Resource Recovery (WARR) Levy. The consultation summary report and supporting consultant report can be accessed on the Department of Water and Environmental Regulation (DWER) [website](#).
- Key outcomes of the Levy Review included a five-year schedule of increases and a commitment to investigate extending the levy boundary to regional areas.
- The new Waste Levy Advocacy Position uses contemporary language emphasises:
 - Full hypothecation of the Levy;
 - The key areas of expenditure for the Levy;
 - Opposition to the expansion of the Levy's geographic application;
 - Opposition to the application of the Levy to resource recovery activities; and
 - The need for a clear evidence-based rationale for setting and expending the Levy.
- The Municipal Waste Advisory Council (MWAC) endorsed the new Advocacy Position in February 2024.

7.2 POLICY TEAM AND COMMITTEE REPORTS

- 8.1 Environment Policy Team Report
- 8.2 Governance Policy Team Report
- 8.3 Infrastructure Policy Team Report
- 8.4 People and Place Policy Team Report
- 8.5 Municipal Waste Advisory Council (MWAC) Report

7.3 MATTERS FOR NOTING/INFORMATION

- 9.1 WALGA 2023 Emergency Management Survey
- 9.2 Tree Retention Model Local Planning Policy
- 9.3 Local Emergency Management Arrangements (LEMA) Improvement Plan Implementation
- 9.4 Planning and Building Performance Monitoring Project
- 9.5 2024 WALGA Aboriginal Engagement Forum

RESOLUTION

Moved: Cr Bronwyn Smith

Seconded: Cr Jacqui Huntley

That the North Metropolitan Zone:

1. Supports Matter for Decision item 7.1 as listed above in the May 2024 State Council Agenda, subject to the inclusion of a new point 6 in the recommendation as follows:

“6. Unless hypothecated, the levy should be reduced by 75% to allow LGAs to use these funds for their own strategic waste management.”

2. Notes all Matters for Noting, other Policy Team and Committee Reports and Organisational Reports as listed in the May 2024 State Council Agenda.

CARRIED

8 ZONE BUSINESS

8.1 POLICE CLEARANCE FOR ELECTED MEMBERS

By the City of Stirling

BACKGROUND

At the November 2023 Zone meeting the below item was deferred.

At the City of Stirling Ordinary Council Meeting held 29 August 2023 the Council passed the following resolution (No.0823/085):

1. *“That Council NOTES that it is standard practice to require a mandatory police clearance prior to employment for all employees of the City.*
2. *That Council REQUESTS that a report be presented to a future North Metropolitan Zone meeting requesting consideration of a mandatory police clearance prior to nomination by candidates for local government elections.”*

Below is the resolution from the November Zone Minutes:

RESOLUTION

Moved: Cr Michael Dudek

Seconded: Cr Karlo Perkov

That the North Metropolitan Zone requests that WALGA research whether the introduction of mandatory policy clearances for candidates at Local Government elections would be of any benefit.

CARRIED

MOTION

Moved: Cr John Raftis

Seconded: Cr Vin Nguyen

That the North Metropolitan Zone advocates for the introduction of mandatory police clearances for candidates at Local Government elections.

PROCEDURAL MOTION

Moved: Cr Bronwyn Smith

Seconded: Cr Karlo Perkov

That debate be adjourned, and the motion be deferred for consideration at the next Zone meeting.

CARRIED

The report from WALGA is still forthcoming and will be included in the next Zone Agenda in June.

Noted

8.2 ADOPTION OF POLICY AND ADVOCACY PRIORITISATION FRAMEWORK

By Kathy Robertson, Manager Association and Corporate Governance

BACKGROUND

State Council uses a Policy and Advocacy Prioritisation Framework to guide discussion and decision-making on policy and advocacy issues. The Framework was developed in 2020 on the request of State Council to assist State Councillors in determining the priority of a particular issue relative to existing (and competing) policy and advocacy priorities.

The Framework (included below) utilises 10 criteria to sharpen thinking (e.g. the impact on the Local Government sector, the number of Member Local Governments affected, the level of support amongst the public or other stakeholders, etc.), and encourage decision-makers to consider the wider context and impacts of the issue before settling on a pathway forward.

The Great Southern Country Zone also adopted the Prioritisation Framework not long after it was developed in 2020.

COMMENT

It is proposed that all Zones consider adopting the Policy and Advocacy Prioritisation Framework as included below.

If the Zone were to adopt the Prioritisation Framework, Zone Delegates could use it to guide their decision-making when determining whether or not to request action or advocacy from WALGA on a particular issue (that is, sector-wide issues). Issues that are not sufficiently

prioritised (that is, regional issues) could instead be dealt with at the Zone level (e.g. through direct advocacy efforts on behalf of the Zone).

The Prioritisation Framework could also be used by Zone Delegates when drafting Agenda items and motions on policy or advocacy issues, using the criteria as prompts for what kind of information to include.

The Prioritisation Framework does not remove the need for judgements to be made and is intended to *guide*, not replace, decision-making.

How to use the Framework:

- If the majority of the factors are towards the left column, the issue is a high priority.
- If the majority of the factors are towards the middle, the issue requires action, but is not a high priority.
- If the majority of the factors are towards the right column, the issue is a low priority.

Following prioritisation, an appropriate and proportionate policy and advocacy approach can be determined.

Impact on Local Government Sector Impact on Local Government sector without intervention	High	Medium	Low
Reach Number of member Local Governments affected	Sector-wide	Significant (multiple regions, Zones, or bands)	Few
Influence Capacity to influence decision makers	High	Medium	Low
Principles Alignment to core principles such as autonomy, funding, general competence	Strong	Partial	Peripheral
Clarity Policy change needed is clear and well-defined	Clear	Partial	Unclear
Decision-maker support Level of support among decision-makers (political and administrative)	High	Medium	Low
Public support Level of support among the public or other stakeholders	High	Medium	Low
Positive consequences for WALGA Prospect of positive consequences for WALGA. E.g. enhanced standing among members or leverage for other issues.	High	Medium	Low

<p>Negative consequences for WALGA</p> <p>Prospect of negative consequences for WALGA for not undertaking the advocacy effort. E.g. diminished standing among members or other stakeholders.</p>	High	Medium	Low
<p>Partnerships</p> <p>Potential for partnerships with other stakeholders</p>	Yes (3+)	Possibly (1-2)	No (0)

RESOLUTION

Moved: Cr Michael Dudek

Seconded: Cr Bronwyn Smith

That the North Metropolitan Zone adopt the Policy and Advocacy Prioritisation Framework to determine the priority of a particular policy or advocacy issue, and guide future decision-making.

CARRIED

8.3 IMPORTANCE OF WALGA BECOMING A REGISTERED EMPLOYER ORGANISATION

By Tony Brown, Executive Director, Member Services,

BACKGROUND

Currently, WALGA is a registered industrial agent under the [Industrial Relations Act 1979 \(WA\) \(IR Act\)](#) which allows us to:

- appear as an agent for a WA Local Government or Regional Council (**Local Government**) in the Western Australian Industrial Relations Commission (**WAIRC**), Industrial Magistrate's Court or Industrial Appeal Court (**State Courts**); and
- provide advice or other services to Local Governments in relation to 'industrial matters' as defined in s.7 of the IR Act.

Since the mandate for Local Governments¹ to operate in the State industrial relations (**IR**) system from 1 January 2023, unions² have commenced various Local Government State awards³ (**LG State Awards**) variation claims in the WAIRC to amend industry employment conditions including to:

- increase minimum wages for outside workers;

¹ with the exception of the Shires of Christmas Island and Cocos (Keeling) Islands

² The Western Australian Municipal, Administrative, Clerical and Services Union of Employees (**WASU**) and the Local Government, Racing and Cemeteries Employees Union (WA) (**LGRCEU**)

³ The [Local Government Officers' \(Western Australia\) Award 2021](#) and the [Municipal Employees \(Western Australia\) Award 2021](#). These awards have not been updated significantly since prior to the introduction of the *Fair Work Act 2009* (Cth). They were old 1999 Federal awards which were registered without amendment as interim awards in 2011 in the State system. They then became State awards in 2021. No significant amendments have been made to these awards over 23 years.

- introduce Fair Work standards in the State system (increase casual loading from 20 to 25%; insert casual conversion; and insert flexible working arrangements) and other conditions (insert employment equity for Aboriginal and Torres Strait Islander persons; insert cultural and ceremonial leave; and amend severance pay for regional redundancies); and
- increase industry allowance for compensation for disabilities on construction and maintenance work.

In addition the WASU, LGRCEU and other unions (such as the **Construction, Forestry, and Maritime Employees Union (CFMEU)**) as 'employee organisations' can make industrial agreements with Local Government employers under the IR Act.

A [recent decision of the WAIRC](#) has outlined although WALGA may intervene in award matters we are unable to represent named LG State Award employers and the broader Local Government sector in our own right.

Despite WALGA's advocacy since December 2022, the State Government has not agreed a pathway for WALGA to be provided with standing as an employer organisation under the IR Act.

For WALGA to represent Local Governments' views and have the same standing as the unions under the IR Act it has become vital for WALGA to seek to amend its constitution to apply to become an employer organisation.

If WALGA was to become an employer organisation it would provide more opportunity for WALGA to modernise the LG State Awards and intervene in industrial matters concerning the Local Government sector. In addition, the WAIRC is more likely to notify WALGA of award applications or variations and industrial agreement changes reducing the risk of unions being able to change the terms and conditions of the sector, with limited to no input from Local Governments or WALGA.

COMMENT

WALGA will be looking to amend its constitution to enable WALGA to become a registered employer organisation at the 2024 AGM in October 2024.

An agenda item will be prepared for the June/July round of Zone/State Council meetings detailing the proposed amendments.

This item is for the Zones awareness of the need for WALGA to become an employer organisation and to note that constitutional amendments will be required.

For any questions about the constitutional amendment process, please contact Tony Brown, Executive Director Member Services, tbrown@walga.asn.au or (08) 9213 2051.

Noted

8.4 NORTH METROPOLITAN ZONE ELECTION PROTOCOLS

By Kathy Robertson, Manager Association and Corporate Governance

BACKGROUND

At the November 2023 North Metropolitan Zone meeting, the Zone resolved for a report to be provided about formalising the processes related to the election of Zone Chair, Deputy Chair and State Council representatives.

In particular, that:

- 1. the Chair of the WALGA North Metropolitan Zone being rotated biennially among its three Local Government members being the City of Joondalup, City of Stirling and City of Wanneroo at its first meeting following the ordinary Local Government elections;*
- 2. the Deputy Chair of the WALGA North Metropolitan Zone being a delegate from the same Local Government as the Chair;*
- 3. so that each Local Government member being the City of Joondalup, City of Stirling and City of Wanneroo shall have one elected delegate appointed to represent WALGA North Metropolitan Zone on State Council;*
- 4. so that each Local Government member being the City of Joondalup, City of Stirling and City of Wanneroo shall have one elected delegate appointed as a deputy to represent WALGA North Metropolitan Zone on State Council.*

COMMENT

The North Metropolitan Zone, as with all Zones, is self-governing and autonomous. The Zone can create its own rules and protocols.

However, pursuant to clause 9(4) of the [Association Constitution](#), the State Council is responsible for establishing and reviewing the processes applied by Zones to determine the election of their State Council representatives.

Option 1: do nothing

Currently, the election protocols as described above exist as unwritten conventions for the North Metropolitan Zone (the Zone). The results of the most recent Zone election at the November 2023 meeting were in line with the above outcomes, as have been all other State Council and Chair elections by the Zone for the last 20 years.

If the Zone were to take no action, the convention would continue as before for all future Zone elections.

Option 2: adopt 'Zone Meeting Guidelines/Protocols'

Some Zones (for example, the East Metropolitan Zone and the South East Metropolitan Zone) have adopted guidelines as well as their formal Standing Orders. As the name suggests, these are *guidelines* rather than rules describing the processes and expectations of Zone meetings. The East Metropolitan Zone Meeting Guidelines/Protocols are attached below as an example.

The North Metropolitan Zone could adopt similar guidelines, with additional provisions relating to Zone election conventions for the positions of Zone Chair, Deputy Chair, State Councillor and/or Deputy State Councillor.

If adopted, the guidelines could provide a written record of the Zone election conventions for all future Zone Delegates to refer to.

Any protocols related to the election of the Zone Chair and Deputy Chair could be adopted by the Zone in the guidelines without the approval of State Council. However, protocols related to election processes for the State Councillor positions will require State Council consideration and approval before being adopted by the Zone.

East Metropolitan Zone
Meeting Guidelines/Protocols

It is understood that Zone Delegates will have read their Zone and State Council Agendas prior to attending the Zone meeting. It is also assumed that Officers of member Councils are also familiar with the contents and have or will advise their delegates as to their views or changes to recommendations prior to the Zone meeting.

With that understanding in mind, and in order that Zone meetings are conducted in a professional and timely manner, the following guidelines will be put to the Zone meeting for endorsement by delegates.

1. State Council and Zone agendas will be read by appropriate Council Officers in order to provide professional advice and comment to Zone Delegates.
2. Amendments to recommendations contained within the State Council or Zone Agenda are to be circulated to members, where practicable, 2 days prior to the Zone meeting (or earlier if possible).
3. Items of business to be included on the Zone agenda will be sent, to the Secretariat with supporting material, by the closure date of the agenda.
4. Members wishing to have new business/late items introduced under General Business will inform the Chair at the earliest possible time prior to the Zone meeting.
5. New business/late items to be included on the agenda will be put to members for inclusion on the agenda. Items failing to be supported may be included on the agenda at the next Zone meeting.
6. All new business/late items will contain sufficient written information in order to support the recommendation for the Zone to consider.
7. Where it is necessary in exceptional circumstances for a recommendation(s) or amendment to recommendation(s) to be put to members without the required notice, the host Council will provide sufficient resources for printing, photocopying

or electronic projection in order to allow members to see and understand the recommendations that are being considered.

RESOLUTION

Moved: Cr Russ Fishwick

Seconded: Cr Lewis Hutton

That the North Metropolitan Zone request the WALGA secretariat to draft a document for the Zone to consider how it would include in its standing orders a methodology of election of Zone Chair, Zone Deputy Chair, State Councillors and Deputy State Councillors, that ensures fair and equal representation of all Member Councils.

CARRIED

9 OTHER BUSINESS

Nil.

10 EXECUTIVE REPORTS

10.1 WALGA PRESIDENT'S REPORT

The President's Report was attached within the agenda.

Noted

10.2 STATE COUNCILLOR'S REPORT TO THE ZONE

WALGA State Councillor, Cr Lewis Hutton presented on the previous State Council meeting.

Noted

11 NEXT MEETING

The next meeting of the North Metropolitan Zone will be held on Thursday, 20 June 2024 at the City of Joondalup commencing at 6:30pm.

12 CLOSURE

There being no further business the Chair declared the meeting closed at 8:02pm.