

South Metropolitan Zone

Minutes

26 February 2024

South Metropolitan Zone

Hosted by the City of Melville
10 Almondbury Road, Booragoon
Monday, 26 February 2024

The Chair, Cr Doug Thompson, opened the meeting at 5:30pm.

Acknowledgement of Country

We, the Zone members acknowledge the continuing connection of Aboriginal people to Country, culture and community. We embrace the vast Aboriginal cultural diversity throughout Western Australia, including Boorloo (Perth), on the land of the Whadjuk Noongar People, where this meeting is being held and we acknowledge and pay respect to Elders past and present.

Minutes

MEMBERS

3 Voting Delegates from each Member Council

City of Cockburn	Mayor Logan Howlett JP Cr Chontelle Stone Cr Tarun Dewan Mr Daniel Arndt, Chief of Built and Natural Environment - non-voting delegate
Town of East Fremantle	Cr Cliff Collinson Cr Tony Natale Cr Kerry Donovan Mr Jonathan Throssell, Chief Executive Officer – non-voting delegate
City of Fremantle	Cr Doug Thompson - Chair Cr Ingrid van Dorsen
City of Kwinana	Cr David Acker Mr Wayne Jack, Chief Executive Officer non-voting delegate
City of Melville	Mayor Katy Mair Cr Karen Wheatland Cr Glynis Barber Mr Gail Bowman, Chief Executive Officer non-voting delegate
City of Rockingham	Cr Dawn Jecks Cr Robert Schmidt Mr Michael Parker, Chief Executive Officer - non-voting delegate
WALGA Secretariat	President, Cr Karen Chappel AM JP Deputy President, Cr Paul Kelly

Mr Nick Sloan, Chief Executive Officer
Ms Emma Heys, Governance Specialist

APOLOGIES

City of Cockburn	Cr Tom Widenbar Mr Daniel Simms, Chief Executive Officer, non-voting delegate
City of Fremantle	Cr Geoff Graham Mr Glen Dougall, Chief Executive Officer – non-voting delegate
City of Kwinana	Mayor Peter Feasey Cr Barry Winmar
City of Rockingham	Cr Craig Buchanan
Guest Speaker	Mr Andrew Vlahov, Director, Friendship Games

ANNOUNCEMENTS

Zone Delegates were requested to provide sufficient written notice, wherever possible, on amendments to recommendations within the State Council or Zone agenda to the Zone Chair and Secretariat prior to the Zone meeting.

Agenda Papers were emailed 7 days prior to the meeting date.

Confirmation of Attendance An attendance sheet was circulated prior to the commencement of the meeting.

Next Meeting Reminder the next meeting will be held later in the month, being 22 April 2024.

ATTACHMENTS

1. Draft Minutes of previous meeting
2. Zone Status Report
3. President's Report
4. Standing Orders
5. February Update – Department of Local Government, Sports and Cultural Development

1. DECLARATION OF INTEREST

Elected Members must declare to the Chairman any potential conflict of interest they have in a matter before the Zone as soon as they become aware of it. Councillors and deputies may be directly or indirectly associated with some recommendations of the Zone and State Council. If you are affected by these recommendations, please excuse yourself from the meeting and do not participate in deliberations.

Nil

2. DEPUTATIONS

2.1 Friendship Games

Mr Andrew Vlahov, was an apology for this meeting and has provided his presentation as an attachment with the Minutes.

2.2 Department of Local Government, Sport and Cultural Industries Representative Update Report.

The February 2024 report from the Department of Local Government, Sport and Cultural Industries (DLGSC) was provided as an attachment with the Agenda.

Noted

3. CONFIRMATION OF MINUTES

RESOLUTION

Moved: Mayor Logan Howlett
Seconded: Cr Karen Wheatland

That the Minutes of the meeting of the South Metropolitan Zone held on 27 November 2023 be confirmed as a true and accurate record of the proceedings.

CARRIED

4. BUSINESS ARISING

4.1 Status Report

A Status Report outlining the actions taken on the Zone's resolutions is enclosed as an attachment.

Noted

5. STATE COUNCIL AGENDA – MATTERS FOR DECISION

(Zone delegates to consider the Matters for Decision contained in the WA Local Government Association State Council Agenda and put forward resolutions to Zone Representatives on State Council)

The full State Council Agenda can be found via link: [here](#)

The Zone is able to provide comment or submit an alternative recommendation that is then presented to the State Council for consideration.

Matters for Decision

5.1 Separation (Centre) and Edge Line Markings by Local Government on Low Volume Rural Roads

That WALGA endorse the below Advocacy Position:

1. Main Roads Western Australia allow Local Governments to install edge line and separation (centre) line markings on roads that meet all relevant criteria, but do not meet the criterion on traffic volume.
2. For this exemption, Local Governments must adhere to the following conditions:
 - a) The Local Government contact Main Roads via the Regional Network Manager with their intent to undertake line marking on specific roads that do not meet the traffic volume criterion, but meet all the other criteria.
 - b) The Local Government obtain a Council resolution, committing to fund all installation and maintenance costs.
 - c) Local Government undertake spotting/surveying.
 - d) Main Roads to undertake an inspection following the survey/spotting work, confirm the start and finish points for the longitudinal line markings, and record the sections of road with line markings to be maintained by Local Government in the relevant database.
 - e) Main Roads approve the final layout prior to line marking occurring.
 - f) Local Government undertake the works.
 - g) Local Government maintain the works in accordance with Main Roads WA standards.
 - h) Local Government remove the lines if maintenance works are not performed to the standard.

Executive Summary

- The Main Roads WA warrant does not currently allow edge line or separation (centre) line markings on Local Government roads that carry less than certain traffic volume thresholds.
- Local Governments would like to enhance the safety of their roads by installing line markings in instances where only the traffic volume criterion under the warrant is not met.
- A process is proposed in this item whereby Local Governments would pay for the installation and maintenance and Main Roads would perform the necessary inspections to ensure that the markings adhere to the applicable standard.
- Local Governments would not be required to undertake these works, but rather would have the option to install line markings on qualifying roads that do not meet the traffic volume criterion at their own cost.

5.2 Recovered Materials Framework Advocacy Position

That WALGA:

1. Rescind the existing WALGA *Standards for Recycled Organics Applied to Land Policy Statement 2007* and Advocacy Position 7.9:

Local Government:

1. Acknowledges the benefits of applying recycled organics to land, especially as a means of diverting organic material from landfill; and,
 2. Supports the development of standards for applying recycled organics to land, to ensure a fit for purpose product is developed.
2. Endorse a new *Recovered Materials Framework* Advocacy Position as follows:

The use of recovered materials, across a range of applications, is essential in reducing the use of basic raw materials, meeting State Waste Strategy Targets and increasing diversion of waste from landfill. To ensure end users have high confidence in the quality and safety of products derived from recovered materials, consistent, outcomes-based standards and investment certainty are required.

The State Government, in consultation with Local Government and the waste management industry, should take a leadership role in facilitating the use of recovered material by:

1. Developing a regulatory framework which:
 - a. Outlines clear, outcomes-based specifications for individual products which take into consideration the receiving environment and allow for site-specific assessment.
 - b. Minimises risk to human health and the environment from the use of recovered material.
 - c. Establishes robust systems to provide quality assurance and ongoing surveillance throughout the supply chain.
2. Providing guidance and support mechanisms for the successful implementation of the framework.
3. Supporting the development of, and access to, sustainable end markets and long-term offtake agreements through initiatives such as active engagement with potential end users and the inclusion of recovered material content targets in Government procurement and large infrastructure projects.

Executive Summary

- The [Standards for Recycled Organics Applied to Land Policy Statement 2007](#) was developed at a time when the main option for landfill diversion of organic material in Western Australia was through mixed waste Alternative Waste Treatment (AWT) facilities.
- The Policy Statement provides principles for the development of standards for recycled organics applied to land, however these principles are potentially broadly applicable to any recovered material applied to land.
- The approach taken is that the principles/approach in the Policy Statement have been reviewed and used inform the development of the Recovered Materials Framework Advocacy Position.
- The Department of Water and Environmental Regulation is developing a Recovered Materials Framework to cover the application of recovered materials to land.
- The Municipal Waste Advisory Council (MWAC) endorsed the new Advocacy Position in December 2023.

5.3 Review of *Cemeteries Act 1986* and *Cremation Act 1929* Discussion Paper

WALGA Recommendation

That WALGA:

1. Supports the intent of the Review of *Cemeteries Act 1986* and *Cremation Act 1929* Discussion Paper to reduce red tape, modernise legislation and standardise administrative practices; and
2. Advocates that Local Government cemetery managers retain the capacity to impose cemetery fees and charges under Part 6 of the Local Government Act.

Executive Summary

- The Department of Local Government, Sport and Cultural Industries released the Review of *Cemeteries Act 1986* and *Cremation Act 1929* Discussion Paper in November 2023 for public submission.
- WALGA was granted an extension to the submission closing period of 16 February 2024 to permit sector involvement in providing feedback from the Zone process and State Council consideration.

RESOLUTION

Moved: Cr Karen Wheatland
Seconded: Cr Chontelle Stone

That the South Metropolitan Zone:

- 1. Supports all Matters for Decision as listed above in the March 2024 State Council Agenda; and**
- 2. Notes all Matters for Noting, Policy Team and Committee Reports and Organisational Reports as listed in the March 2024 State Council Agenda.**

CARRIED

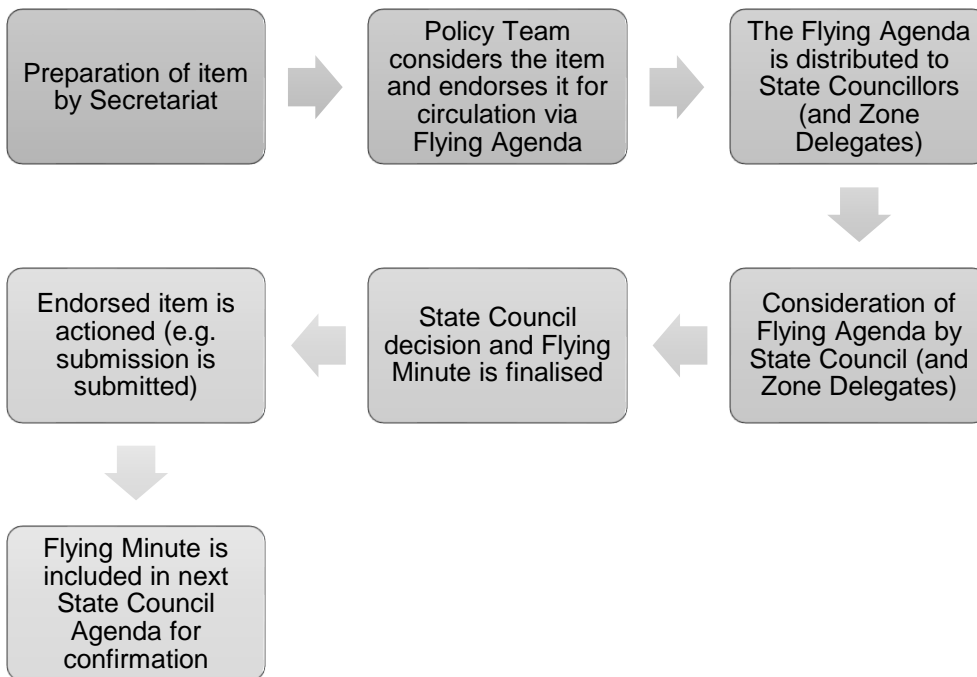
6. BUSINESS

6.1 State Council Flying Agenda Process

By Kathy Robertson, Manager Corporate and Association Governance

State Council has five ordinary meetings per year. As a result, there are occasions when decisions need to be made or submissions need to be endorsed to meet external deadlines which do not fit within the existing State Council meeting schedule.

The first preference is always to seek an extension of time to enable the item to be considered by Zones and State Council through the usual Agenda process. However, if an extension of time is not granted, the item will need to be endorsed by State Council by way of a Flying Agenda. The process for a Flying Agenda is summarised below:



Flying Agendas are generally open to responses for 7 days.

At the request of State Council, the Flying Agenda process has recently been amended to better include Zone Delegates in the decision-making process. The Zone Executive Officer will alert Delegates via email when a Flying Agenda is out for consideration by State Council and request that any comments or feedback be directed to the Zone's State Council representative(s). State Councillors are then able to consider the feedback of Zone Delegates when making their final decision.

Please note that any comments or feedback sent directly to WALGA, rather than the Zone's State Council representative(s), will not go towards the Flying Agenda. There is no requirement to respond to an email circulating a Flying Agenda, however if you would like to contribute this should be directed to your State Council representative(s).

All completed Flying Minutes are available to view on the WALGA website [here](#), and are included in the subsequent State Council Agenda as both previous Minutes (for confirmation) and as an Item for Noting.

For any questions about the State Council Flying Agenda process, please contact Kathy Robertson, Manager Association and Corporate Governance on krobertson@walga.asn.au or (08) 9213 2036.

Noted

6.2 2024 Local Government Honours Program

By Meghan Dwyer, Executive Officer Governance

The annual Local Government Honours Program affords public recognition and celebration of the outstanding achievements and lasting contributions made by Elected Members and Local Government officers to their respective Councils, the WA Local Government sector and the wider community.

There are six awards in the 2024 Program:

1. Local Government Medal
2. Life Membership
3. Eminent Service Award
4. Merit Award
5. Local Government Distinguished Officer Award
6. Young Achievers Award

Nominations will open on **Friday, 8 March 2024** and close at **5:00pm on Friday, 31 May 2024**.

Details on the 2024 Honours Program and Nomination Forms will be available from Friday, 8 March 2024 on the [WALGA website](#).

For more information contact Meghan Dwyer, Executive Officer Governance, on 9213 2050 or via email at honours@walga.asn.au.

Noted

7. OTHER BUSINESS

7.1 Resignation of Chair

The Chair, Cr Doug Thompson ,advised the Zone that he would be resigning from the role of Zone Chair, effective at the conclusion of the meeting.

Pursuant to the WALGA Constitution, the Secretariat will conduct an election for the role of Chair of the South Metropolitan Zone at the commencement of the next meeting, being 22 April 2024 for a term set at two years, expiring in November 2025.

Noted

8. EXECUTIVE REPORTS

8.1 WALGA President's Report

The WALGA President, Cr Karen Chappel, presented her Report. The Report was attached within the Agenda.

Noted

8.2 State Councillor's report to the Zone

WALGA State Councillor, Cr Karen Wheatland, presented on the previous State Council meeting.

Noted

9. DATE, TIME AND PLACE OF NEXT MEETING

The next meeting of the South Metropolitan Zone will be held on Monday, 22 April 2024 at the City of Rockingham commencing at 5:30 pm.

10. CLOSURE

There being no further business the Chair declared the meeting closed at **5:58pm**.