

# **South Metropolitan Zone**

## **Minutes**

**27 November 2023**

# South Metropolitan Zone

Hosted by the City of Kwinana  
Cnr Gilmore Avenue & Sulphur Road. Kwinana  
Monday 27 November 2023.

The Chair opened the meeting at 5:31 pm and Cr Winmar provided a Welcome to Country.

## Acknowledgement of Country

We, the Zone members acknowledge the continuing connection of Aboriginal people to Country, culture and community. We embrace the vast Aboriginal cultural diversity throughout Western Australia, including Boorloo (Perth), on the land of the Whadjuk Noongar People, where this meeting is being held and we acknowledge and pay respect to Elders past and present.

## Minutes

### MEMBERS

### 3 Voting Delegates from each Member Council

City of Cockburn	Mayor Logan Howlett JP Cr Tom Widenbar Cr Chontelle Stone Mr Daniel Simms, Chief Executive Officer - non-voting delegate
Town of East Fremantle	Cr Cliff Collinson Cr Tony Natale Cr Kerry Donovan Mr Jonathon Throssell, Chief Executive Officer – non-voting delegate
City of Fremantle	Cr Doug Thompson Cr Ingrid van Dorssen Mr Glen Dougall, Chief Executive Officer – non-voting delegate
City of Kwinana	Mayor Peter Feasey Cr Barry Winmar Cr David Acker Mr Wayne Jack, Chief Executive Officer non-voting delegate
City of Melville	Cr Karen Wheatland
City of Rockingham	Cr Craig Buchanan Cr Dawn Jecks Cr Robert Schmidt Mr Michael Parker, Chief Executive Officer - non-voting delegate
WALGA Secretariat	Tony Brown, Executive Director, Member Services Rebecca Brown, Manager, Environment and Waste
Guest Speaker	Ms Shelley Shepherd, Director, Urbaqua
<b>APOLOGIES</b>	
City of Fremantle	Cr Geoff Graham



## Deputy Chair

The following written nomination was received for the position of State Council Representative:

- Mayor Logan Howlett                      City of Cockburn

Nominations were called from the floor. No further nominations were received.

## **DECLARATION**

**That Mayor Logan Howlett is elected as Deputy Chair of the South Metropolitan Zone for the term of 2 year, November 2023 to November 2025.**

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## **1.2 Elections of State Council Representatives and Deputy State Council Representatives to the South Metropolitan Zone**

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In accordance with sub-clause 9(3) of the WALGA Constitution representatives and deputy representatives to the State Council shall be elected by Zones of the Metropolitan and Country constituencies for two (2) year terms, commencing from the Ordinary Meeting of State Council in December 2023 and concluding on the day before the Ordinary Meeting of State Council in December 2025.

For the South Metropolitan Zone, there are three (3) representative positions on State Council and three (3) deputy representative positions. The term is from the Ordinary Meeting of State Council in December 2023 and concluding at the Ordinary Meeting of State Council in December 2025.

## State Councillor

The following written nomination were received for the position of State Council Representative:

- Cr Barry Winmar                      City of Kwinana
- Cr Doug Thompson                      City of Fremantle
- Cr Chontelle Stone                      City of Cockburn
- Mayor Logan Howlett                      City of Cockburn
- Cr Karen Wheatland                      City of Melville

Nominations were also called from the floor. No further nominations were received.

In accordance with the guidelines endorsed by State Council, candidates were afforded the opportunity to make a 2 minute election bid prior to the secret ballot being taken.

A nomination was received from Cr Ingrid van Dorssen but was withdrawn.

## **DECLARATION**

**That:**

- **Cr Barry Winmar                      City of Kwinana**
- **Cr Karen Wheatland                      City of Melville**
- **Mayor Logan Howlett                      City of Cockburn**

**are elected as State Council Representatives of the South Metropolitan Zone to the State Council for the term of 2 years, December 2023 to December 2025.**

## Deputy State Councillor

The following written nominations were received for the position of Deputy State Council Representative:

- Cr Barry Winmar City of Kwinana
- Cr Cliff Collinson Town of East Fremantle

Cr Barry Winmar withdrew nomination. Nominations were called from the floor.

- Cr Chontelle Stone City of Cockburn
- Cr Tony Natale Town of East Fremantle.

## **DECLARATION**

**That:**

- **Cr Cliff Collinson** Town of East Fremantle
- **Cr Chontelle Stone** City of Cockburn
- **Cr Tony Natale** Town of East Fremantle

**are elected as Deputy State Council Representatives of the South Metropolitan Zone to the State Council for the term of 2 years, December 2023 to December 2025.**

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## **2. DECLARATION OF INTEREST**

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Elected Members must declare to the Chairman any potential conflict of interest they have in a matter before the Zone as soon as they become aware of it. Councillors and deputies may be directly or indirectly associated with some recommendations of the Zone and State Council. If you are affected by these recommendations, please excuse yourself from the meeting and do not participate in deliberations.

**Nil.**

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## **3. DEPUTATIONS**

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### **3.1 Water Sensitive Transition Network**

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The Water Sensitive Transition Network is working with [Water Sensitive Cities Australia](#) and [New Water Ways](#) to increase awareness across Local Government senior executives and Elected Members of the principles and practices of a water sensitive city.

Shelley Shepherd from Urbaqua provided a showcase on the benefits of water sensitive cities, highlight the water resource issues facing each Local Government and demonstrate how WSC principles and practices are able to address the latest concerns and strategic goals of each Local Government.

**Noted**

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### **3.2 Department of Local Government, Sport and Cultural Industries Representative Update Report.**

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Department of Local Government, Sport and Cultural Industries have provided an update for November and was attached with the Agenda.

**Noted**

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## **4. CONFIRMATION OF MINUTES**

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### **RESOLUTION**

**Moved:** Mayor Logan Howlett  
**Seconded:** Cr Barry Winmar

**That the Minutes of the meeting of the South Metropolitan Zone held on 28 August 2023 be confirmed as a true and accurate record of the proceedings.**

**CARRIED**

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## **5. BUSINESS ARISING**

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### **5.1 Status Report**

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A Status Report outlining the actions taken on the Zone's resolutions is enclosed as an attachment.

**Noted**

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## **6. STATE COUNCIL AGENDA – MATTERS FOR DECISION**

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*(Zone delegates to consider the Matters for Decision contained in the WA Local Government Association State Council Agenda and put forward resolutions to Zone Representatives on State Council)*

The full State Council Agenda can be found via link: [State Council Agenda 6 December 2023](#)

The Zone is able to provide comment or submit an alternative recommendation that is then presented to the State Council for consideration.

### **Matters for Decision**

#### **7.1 2023 Annual General Meeting Resolutions**

That:

1. the following resolutions from the 2023 WALGA Annual General Meeting be referred to the People and Place Policy Team for further work to be undertaken:
  - 5.1 Local Governments' representation at the State Administrative Tribunal relating to planning matters within its district

That WALGA lobby the State Government for legislative reform to enable Local Governments the automatic right to be a represented party at all State Administrative Tribunal hearings related to planning matters within its district.

## 5.2 Land Use Policy

That WALGA establish and promote policies to protect and prioritise the preservation of agricultural land against its displacement by non-agricultural activities that lead to a net reduction of the State's productive agricultural land.

## 5.4 Regional and Remote Housing

That WALGA advocates to the WA State and Commonwealth Governments to address the dire shortage of affordable key worker family housing options in regional and remote towns to encourage families to live and work in regional and remote towns. Social housing is addressed at both the State and Federal levels.

2. State Council notes that the following resolution is being considered in Agenda item 7.2 of this meeting Agenda:

## 5.3 Transparency – Management Order Determinations

That WALGA:

1. Advocates for Department of Planning, Lands and Heritage to consult and collaborate with Local Governments in reviewing and publishing its policies, decision making criteria, guidelines and procedures associated with the administration of management orders;
2. Ensure the review recognises the cost burden on local governments in managing reserves and options for supporting local governments in meeting that responsibility; and
3. Calls for proactive consultation and advice to Local Government management bodies.

## **7.2 Advocacy Position – Crown Land and Management Order Administration – Land Administration Act 1997**

That WALGA endorse the below Advocacy Position:

### Crown Land and Management Order Administration - Land Administration Act 1997

WALGA advocates to the Department of Planning, Lands and Heritage (DPLH) to:

1. Apply the following principles when dealing with matters affecting Local Government's role in managing Crown land:
  - a. Local Government is an equal partner with State Government in managing, developing and administration of Crown land for community benefit.
  - b. Local Government should be provided timely advice and consulted where State Government proposals impact management of or investment in Crown land.
  - c. Ensure timely communication with Local Government where DPLH intends to challenge an intention to levy leasing or land use revenues under a power to lease arrangement.
  - d. Decision-making criteria, policy and procedure transparency contributes to whole of government efficiency, effectiveness and accountability.
2. Publish the policies and procedures that underpin decision making regarding:
  - a. Establishing, varying or revoking management orders.
  - b. Leasing Crown land or facilities, subject to a management order.
  - c. Decision review where a management body or proponent lessee is dissatisfied with a decision or process.

### **7.3 Review of Public Open Space Advocacy Positions**

That WALGA endorse:

1. the deletion of Advocacy Position 4.3 Water Management;
2. the deletion of Advocacy Position 4.4 Public Open Space; and
3. new Advocacy Position 6.11 Public Open Space as follows:

#### **6.11 Public Open Space**

New subdivisions and developments should provide appropriate Public Open Space (POS) or POS contributions to provide environmental benefits and meet the needs of the community.

The State Government should take a leadership role in the strategic planning of POS, in consultation with Local Government, including:

1. Reviewing the requirement for a minimum 10 per cent of all new residential land to be provided as POS to determine if this metric is still appropriate.
2. Developing a 10+ year regional level sporting facilities plan to identify and prioritise gaps in regional sporting facilities and acquire and fund regional open spaces, specifically sporting facilities, in a timely manner to align with population growth.
3. Developing contemporary legislative and policy mechanisms to ensure that:
  - a. POS design and delivery:
    - i. appropriately allocates different POS uses and purposes, balancing environmental, recreational, sporting and community needs.
    - ii. does not have its use impeded by drainage and utilities facilities.
    - iii. is accessible and appropriately distributed.
    - iv. is cost effective to enable sustainable maintenance and replacement by Local Government.
    - v. is responsive to urban ecology, regional climatic conditions, and climate change.
    - vi. considers water requirements and availability as a priority, includes water sensitive urban design principles, and prioritises water allocations for the irrigation and maintenance of functional active recreational and sport facilities.
  - b. POS cash in lieu contributions are equitable, transparent, and simplified by:
    - i. streamlining the process to collect and expend cash in lieu contributions by delegating functions to Local Government.
    - ii. broadening how cash in lieu funds can be spent to include works beyond the current scope.
    - iii. allowing for the collection of cash in lieu contributions at development application stage and for all forms of subdivision, including two lot subdivisions or developments.
    - iv. investigating the option of a standard fixed rate contribution fee per lot or dwelling when contributions are intended for public open space upgrades.
4. Providing guidance documents and support to assist Local Governments with their strategic POS planning.

### **7.4 2024 Salaries and Allowances Tribunal Remuneration Inquiry for Local Government Chief Executive Officers and Elected Members**

That WALGA endorse the submission to the 2024 Salaries and Allowances Tribunal Remuneration Inquiry for Local Government Chief Executive Officers and Elected Members.

### **7.5 Household Hazardous Waste Policy Statement and Advocacy Position**

That WALGA:

1. Rescind the 2003 WALGA Household Hazardous Waste Policy Statement and Advocacy Position 7.10 Household Hazardous Waste; and
2. Endorse a new Household Hazardous Waste Policy Statement and Advocacy Position as follows:



#### 7.10 Household Hazardous Waste

1. Household Hazardous Waste (HHW) is a small but significant component of the waste stream which requires specialised management strategies to protect human health, property and the environment.
2. This requires:
  - a. Effective Product Stewardship for all HHW; and
  - b. The maintenance and expansion of the HHW Program, funded by the State Government and Product Stewardship Schemes, to provide for the management of HHW collected from the community by Local Government.

### **7.6 Waste Education Policy Statement and Advocacy Position**

That WALGA:

1. Rescind the existing WALGA Waste Management Education Policy Statement 2008 and Advocacy Position 7.8 Waste Management Education; and
2. Endorse a revised WALGA Waste Education Policy Statement 2023 and Advocacy Position as follows:
  1. Waste education is essential part of waste management that empowers the community to engage in waste avoidance, reuse and recovery, and to use services correctly.
  2. Effective waste education requires:
    - a. Consistent communications by all stakeholders to ensure messages are clear and the community has confidence in the information provided.
    - b. A strategic and long-term investment from the State Government, with funding mechanisms in place to support and enable collaboration between Local Governments and Regional Councils.
    - c. Recognition of waste education in the definition of 'waste service' in the Waste Avoidance and Resource Recovery Act 2007, in order to allow a charge for waste education as part of the waste service charge.
    - d. Identification of priority problematic materials within the waste stream and ongoing advocacy for evidence based alternative approaches.

### **7.7 Submission E-Waste Landfill Ban Regulations**

That WALGA endorse the Submission on the Waste Avoidance and Resource Recovery (e-waste) Regulations 2023.

### **7.8 Submission on Philanthropic Engagement Framework for Emergency Management**

That WALGA endorse the submission to the State Emergency Management Committee on the Draft Philanthropic Engagement Framework for Emergency Management.

### **7.9 Submission to the WA Action Plan for Young People Consultation Paper**

That WALGA endorse the submission to the WA Action Plan for Young People Consultation Paper.

## **RESOLUTION**

**Moved:** Mayor Logan Howlett  
**Seconded:** Cr Ingrid van Dorssen

**That the South Metropolitan Zone**

1. **Supports all Matters for Decision and Policy Team and Committee Reports as listed above in the December 2023 State Council Agenda; and**

2. Notes all Matters for Noting and Organisational Reports as listed in the December 2023 State Council Agenda.

CARRIED

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**7. BUSINESS**

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**7.1 2024 Proposed Meeting Dates**

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*By Chantelle O'Brien, Zone Executive Officer*

**BACKGROUND**

A schedule of the proposed meeting dates for the South Metropolitan Zone 2024 has been prepared and is set out below. The dates have been set to coincide with the WALGA State Council meetings.

The proposed meeting dates for the South Metropolitan Zone for 2024 require adoption by delegates.

As with previous years, the venue for each meeting has been rotated amongst Members.

NOTICE OF MEETINGS  
SOUTH METROPOLITAN ZONE MEETING  
2024

Zone Meeting Dates Monday	Time	HOST COUNCIL	State Council Meeting Dates 2024
<b>26 February</b>	Monday 5.30 pm	City of Melville	Wednesday 6 March 2024
<b>29 April</b>	Monday 5.30 pm	City of Rockingham	Regional Metro Wednesday 1 May 2024
<b>24 June</b>	Monday 5.30 pm	City of Cockburn	Wednesday 3 July 2024
<b>26 August</b>	Monday 5.30 pm	Town of East Fremantle	Regional Meeting 5-6 September 2024
<b>25 November</b>	Monday 5.30 pm	City of Fremantle	Wednesday 4 December 2024

**RESOLUTION**

Moved: **Mayor Logan Howlett**  
Seconded: **Cr Ingrid van Dorssen**

That the 2024 proposed schedule of meetings for the South Metropolitan Zone be adopted.

CARRIED

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## 7.2 Request to Present – Friendship Games

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Andrew Vlahov from Friendship Games would like the opportunity to provide a deputation before an event that is being coordinated for next year.

The purpose of the initiative is as follows:

### Global

Create a globally recognised youth event in Western Australia. To enhance strategic relationships by providing pathways and platforms for inclusion and to build enduring relationships for Western Australia, our First Nations Communities and global partners.

### Local

To bring together our youth in communities including Remote and Regional participants with a sport, culture and education platform for the broader community of Western Australia (WA) including Government, Industry and Corporate WA for social and economic benefit.

### Sports Diplomacy 2030

To create a globally recognised sports event aligned to the Sports Diplomacy 2030 strategic priorities. Increase awareness of the Australian cultural exchange opportunities, leveraging the positive international connections during the Games, enhancing Australia's reputation as an inclusive and respectful country.

The Friendship Games is a multisport "carnival style" program. A condensed program format is proposed in 2024 with 11 targeted sports and approximately 4500 participants from International, WA Regional and Metropolitan youth aged between 13-16 years of age and inclusive of all abilities.

Andrew would like to provide further information prior to the event, either February or April.

## RESOLUTION

**Moved:** Cr Karen Wheatland  
**Seconded:** Mayor Logan Howlett

**That the South Metropolitan Zone supports a deputation at the February 2024 Zone meeting from Friendship Games.**

**CARRIED**

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## 8. OTHER BUSINESS

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Nil.

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## 9. EXECUTIVE REPORTS

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### 9.1 WALGA President's Report

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The WALGA representative, Tony Brown presented the President's Report.

**Noted**

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### 9.2 State Councillor's report to the Zone

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WALGA State Councillor, Mayor Logan Howlett, provided an update on the September State Council meeting.

**Noted**

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**10. DATE, TIME AND PLACE OF NEXT MEETING**

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The next meeting of the South Metropolitan Zone will be held Monday 26 February 2024 at the City of Melville commencing at 5.30 pm.

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**11. CLOSURE**

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There being no further business the Chair declared the meeting closed at **6.32pm**.