

# Great Southern Country Zone

## MINUTES

Friday, 17 February 2023  
Commencing at 10am

**Shire of Kent**  
Nyabing Sports Pavillion  
Martin Street, Naybing

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## Policy and Advocacy Prioritisation Framework



This tool has been developed to assist the Great Southern Zone to determine the relative priority of a particular issue relative to existing policy and advocacy priorities.

The prioritisation framework does not remove the need for judgements to be made and is intended to *guide*, not replace, decision-making.

<b>Impact on Local Government Sector</b> Impact on Local Government sector without intervention	High	Medium	Low
<b>Reach</b> Number of member Local Governments affected	Sector-wide	Significant (multiple regions, Zones, or bands)	Few
<b>Influence</b> Capacity to influence decision makers	High	Medium	Low
<b>Principles</b> Alignment to core principles such as autonomy, funding, general competence	Strong	Partial	Peripheral
<b>Clarity</b> Policy change needed is clear and well-defined	Clear	Partial	Unclear
<b>Decision-maker support</b> Level of support among decision-makers (political and administrative)	High	Medium	Low
<b>Public support</b> Level of support among the public or other stakeholders	High	Medium	Low
<b>Positive consequences for WALGA Zone</b> Prospect of positive consequences for WALGA zone. F.g enhanced standing among members or leverage for other issues	High	Medium	Low
<b>Negative consequences for WALGA Zone</b> Prospect of negative consequences for WALGA zone for not undertaking the advocacy effort. F.g diminished standing among members or other stakeholders.	High	Medium	Low
<b>Partnerships</b> Potential for partnerships with other stakeholders	Yes (3+)	Possibly (1-2)	No (0)

### Using this tool:

- If the majority of the factors are towards the left column, the issue is a high priority
- If the majority of the factors are towards the middle, the issue requires action, but is not a high priority
- If the majority of the factors are towards the right column, the issue is a low priority

Following prioritisation, an appropriate and proportionate policy and advocacy approach can be determined.

*Endorsed by GSCZ Feb 2022*

## 1. OPENING AND WELCOME

The Chair declared the meeting open at 10.03am.

Shire of Kent, Deputy Shire President, Cr Kate Johnson and CEO, Adam Seidel, welcomed attendees to the Shire.

### 1.1. ACKNOWLEDGEMENT OF COUNTY

The Chair provided the Acknowledgement of Country:

We, the Great Southern Country Zone of WALGA acknowledges the Traditional Custodians of this land, and pays our respects to their Elders past, present and future.

## 2. ATTENDANCE

### ZONE MEMBER REPRESENTATIVES:

#### City of Albany

Mayor Dennis Wellington  
CEO Andrew Sharpe (non-voting)

#### Shire of Broomehill-Tambellup

President, Cr Michael White  
CEO Anthony Middleton (non-voting)

#### Shire of Cranbrook

Deputy President, Cr George Pollard  
CEO Linda Gray (non-voting)

#### Shire of Denmark

CEO

Cr Janine Phillips  
David Schober (non-voting)

#### Shire of Gnowangerup

President, Cr Fiona Gaze  
Deputy President, Cr Greg Stewart  
CEO David Nicholson (non-voting)

#### Shire of Jerramungup

Deputy President, Cr Julie Leenhouders  
Cr Andrew Price  
CEO Martin Cuthbert (non-voting)

#### Shire of Katanning

**President, Cr Liz Guidera (Zone Deputy Chair)**  
Deputy President, Cr John Goodheart  
CEO Julian Murphy (non-voting)

#### Shire of Kent

Deputy President, Cr Kate Johnston  
Cr Darren Gray (observer - non-voting)  
CEO Adam Seiler (non-voting)

#### Shire of Kojonup

Cr Kevin Gale  
Cr Alan Egerton-Warburton



CEO Grant Thompson (non-voting)

**Shire of Plantagenet**

**President, Cr Chris Pavlovich (Zone Chair)**

Deputy President, Cr Jon Oldfield

CEO Cameron Woods (non-voting)

**Shire of Woodanilling**

President, Cr Stephen Jefferies

Deputy President, Cr Russel Thomson

CEO Kelly Bartley (non-voting)

**GUESTS**

**Guest Speaker**

Western Power

Ben Vasiliauskas, Operations East Manger

**Agencies**

Great Southern Development  
Commission

Jessica van der Waag, Regional Development Officer

South Coast Natural Resource  
Management

Cr John Oldfield, Zone Delegate, Shire of Plantagenet

Local Government Agricultural  
Freight Group

Cr Russel Thomson, Zone Delegate Shire of Woodanilling

National Recovery and Resilience  
Agency

Jodie Pollard, Recovery Support Officer

**WALGA**

Lyn Fogg, Zone Executive Officer

Vivienne Gardiner, RoadWise Road Safety Adviser

Rachel Armstrong, Senior Policy Advisor, Emergency  
Management

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**2.1. APOLOGIES**

**Members**

City of Albany

Cr Matt Benson-Lidholm

Shire of Broomehill-Tambellup

Deputy President, Cr Doug Barritt

Shire of Cranbrook

President, Cr Philip Horrocks

Shire of Denmark

Cr Donna Carman

Shire of Kent

President, Cr Scott Crosby

Cr R A Jury (deputy member)

WALGA

Janine Neugebauer, Governance & Organisational Services  
Officer

**Agencies**

Great Southern Development  
Commission

Natasha Monks, Chief Executive Officer

Regional Development Australia –  
Great Southern WA Inc

Pippa Hepburn, Regional Development Officer

Simon Lyas, Chief Executive Officer

Great Southern Human Services  
Forum

Cr Donna Carman, Zone Delegate, Shire of Denmark

Great Southern Regional Roads Group  
Department of Local Government, Sport, and Cultural Industries  
Cr Len Handasyde, Shire of Plantagenet  
Mel Eastough, Regional Manager

### 3. DECLARATIONS OF INTEREST

Pursuant to our Code of Conduct, Councillors must declare to the Chair any potential conflict of interest they have in a matter before the Zone as soon as they become aware of it. Councillors and Deputies may be directly or indirectly associated with some recommendations of the Zone and State Council. If you, as a voting delegate, are affected by these recommendations, please excuse yourself from the meeting and do not participate in deliberations.

NIL.

### 4. GUEST SPEAKERS / DEPUTATIONS

#### 4.1. MEMBERS OF PARLIAMENT

*Members of Federal and State Government, representing the Zone Member Local Government Districts, are invited to provide a brief update on matters relevant to Zone Members.*

NIL.

#### 4.2. GUEST SPEAKERS / DEPUTATION

Zone Meeting Dates 2023		Speaker Confirmed
17 February	Kent	Western Power Update (approved GSCZ-28-10-22)
21 April	Kojonup	NBN Co – Emergency Management Preparedness (approved GSCZ-25-11-22)
23 June	Plantagenet	
25 August	Albany	
24 November	Broomehill -Tambellup	

##### 4.2.1. Western Power – Ben Vasiliauskas, Operations East Manager

Western Power's Operations East Manager, Ben Vasiliauskas: presented on topics as requested by the Zone in its resolution dated 28 October 2022, including:

- a. Power availability - regional areas have been given 34 amps, versus Metro with 64 amps. Why?
- b. Standalone power systems. Process and costs to obtain system upgrades.
- c. Pole top fires and new infrastructure – update required.
- d. Where does Western Power sit with the Southdown Powerline easement?

A copy of the presentation is circulated with the minutes under separate cover.



#### **4.2.2. Emergency Management Preparedness – NBN Co**

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The Great Southern Country Zone resolved at its November 2022 meeting to accept the NBN Co offer of a presentation at the Zone's February 2023 meeting.

NBN Co was however unable to attend the February 2023 meeting and has therefore committed to provide the presentation at the April 2023 meeting.

**NOTED**

### **5. AGENCY REPORTS**

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#### **5.1. GREAT SOUTHERN DEVELOPMENT COMMISSION (GSDC)**

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*Report by Jessica van der Waag*

Ms van der Waag provided an update on the following matters:

Housing the workforce project

- Proposed partnership project, similar to the Great Southern Housing Initiative, but using the lessons learned relating to governance and project management
- First stage is evidence and data collection, GSDC will reach out in the coming months to establish a working group and scope

Great Southern Regional Plan

- Workshop 28 Feb in Albany led by WAPC and Dept Planning, Lands and Heritage
- GSDC will be attending and making a presentation

Land activation project

- Cross regional project being developed through regional development commissions with a focus on residential land to support workforce
- Looking to secure funding for data collection this year to inform business case

#### **5.2. REGIONAL DEVELOPMENT AUSTRALIA GREAT SOUTHERN WA INC (RDA-GS)**

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*Report by Simon Lyas, Chief Executive Officer*

**NIL.**

#### **5.3. SOUTH COAST NATURAL RESOURCE MANAGEMENT (SCNRM)**

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*Report by Cr John Oldfield, Zone Delegate, Shire of Plantagenet*

**Attachment No. 1** South Coast Natural Resource Management [Minutes 10/11/2022](#)

**NOTED**

#### **5.4. LOCAL GOVERNMENT AGRICULTURAL FREIGHT GROUP (LGAFG)**

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*Report by Cr Russel Thomson, Zone Delegate Shire of Woodanilling*

**Nil to report.**



## 5.5. GREAT SOUTHERN HUMAN SERVICES FORUM

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*Cr Donna Carman, Zone Delegate, Shire of Denmark is an apology.*

Mr David Schober (CEO Shire of Denmark) advised, in Cr Carmen's absence, that the Great Southern Human Services Forum is an officer forum, focussing on operational matters, including but not limited housing.

The Forum has requested the Zone to consider nominating a senior officer (i.e., Manager Community Services) as the Zone's representative, in place of a Council Member. Mr Schober advised that Cr Carman is supportive of the change.

### **ACTION REQUIRED:**

**Zone CEOs to advise the Zone Executive Officer if they wish to nominate a suitable senior officer that has responsibilities in community development / services.**

## 5.6. GREAT SOUTHERN REGIONAL ROADS GROUP

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*Report by Cr Len Handasyde, Shire of Plantagenet*

Report tabled at the meeting by the Zone Chair:

Recently I received an update from MRWA staff as to the recoups of the various funds for the year thus far. We are showing 51% of the total budget of \$13,140,707 as being claimed. This would be pretty typical for this time of the year.

This spreadsheet also showed the accruals as of JUNE last year at \$2,520,302. While a lot of these funds were claimed in the next month or so and fully acquitted there were some carried over after August.

There is good work being done across the region and Shires and works staff are to be congratulated on the effort over the years to improve our road networks.

There is no doubt though that anything short of 100% acquittals makes it difficult to advocate for more funds. Roads are generally deteriorating across the region with increases in freight tasking and particularly the feeder roads into CBH sites. These feeder roads will comprise what is now known as the Great Southern Secondary Freight Network being worked on by the Great Southern Roads Committee, a subcommittee of this WALGA Great Southern Committee.

The question I have for Councils which really does need attention: If a funding allocation of one third from a Local Government and two thirds from Road Project Grants through the state arrangements is made available, why is this work not prioritised each year? Any Black Spot monies even more so.

If you put up for a project and it gets up and approved at Regional Road Group level, and with the funding model for either grant, why not prioritise the work? This is food for thought and must be addressed into the future. To return routinely over 2.5 M annually will make it difficult to advocate for further funding commitments.

Elected members may need to be more involved in asking questions of their CEOs to understand the issues within their works budgets and programs and to recognise the issues and efforts that should be made to prioritise the utilization of these funds. It is money made available on a great funding model and in my view, it should be prioritised as much as possible ahead of own sourced funded projects.



The weather across the region is shaping up to be good to allow works to continue and give a great opportunity to get the work done.

Again, I appreciate the difficulty of completing works and the paperwork to secure the acquittals by the middle of June. I wonder if by a little bit of working together some of this work might be able to be assisted with to make the whole outcome better.

It is regrettable that I can't be with you all today, please take this report as useful information that might assist us.

I look forward to working with you all for the best of outcomes into the future out years of an updated State Agreement.

**NOTED**

### **5.7. WALGA ROADWISE**

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*Report by Vivienne Gardner, RoadWise Road Safety Advisor*

**Attachment No. 2** Regional Road Safety Advisor [Report February 2023](#)

Reminder: Great Southern Road Safety Conference at the Shire of Cranbrook on 16 March 2023.

**NOTED**

### **5.8. DEPARTMENT OF LOCAL GOVERNMENT, SPORT, AND CULTURAL INDUSTRIES (DLGSC)**

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*Report by Mel Eastough, Regional Manager*

**Attachment No. 3** [Agency Report February 2023](#)

Report (as attached) tabled at the meeting by Zone Executive Officer.

The Zone Executive Officer, also advised that additional Child Safeguarding Implementation information had been circulated under separate cover on behalf of the Department of Local Government, Sport and Cultural Industries, including their request for nominations from Local Governments interested in being involved in the pilot program with intensive support from the Child Safeguarding Implementation Unit.

Zone member Local Governments interested in being a pilot for the Child Safeguarding program should contact:

Tom Fleming,  
Principal Policy Officer  
Department of Local Government, Sport, and Cultural Industries  
[childsafeguarding@dlgsc.wa.gov.au](mailto:childsafeguarding@dlgsc.wa.gov.au) and copy [community@walga.asn.au](mailto:community@walga.asn.au)  
by **Thursday 9 March 2023**.



## 5.9. NATIONAL RECOVERY AND RESILIENCE AGENCY

*Report by Jodie Pollard, Recovery Support Officer*

Ms Jodie Pollard provided a verbal update to the meeting.

**NOTED**

### RESOLUTION:

**MOVED:** Mayor Denis Wellington

**SECONDED:** Cr John Oldfield

That the Great Southern Country Zone requests WALGA to survey Local Governments to quantify the impact to Local Government of Disaster Recovery Funding Arrangements WA reimbursement delays, including for each affected Local Government the \$value and timeframe for which reimbursements have been outstanding / delayed, and for WALGA to advocate to the Department of Fire and Emergency Services expedite resolution of this issue.

**CARRIED**

## 6. CONFIRMATION OF PREVIOUS MINUTES

Minutes circulated under separate cover.

### RESOLUTION:

**MOVED:** Cr Julie Leenhouders

**SECONDED:** Cr Kate Johnston

That the minutes of the Great Southern Country Zone meeting held on 25 November 2022 as previously circulated, be confirmed as a true and accurate record of the proceedings,  
**SUBJECT TO:**

- Item 2 Attendance, being corrected to include Shire of Kent CEO, Adam Seiler, who was in attendance at the meeting.

**CARRIED**

### 6.1. BUSINESS ARISING FROM THE MINUTES

**NIL.**

### 6.2. ZONE RESOLUTION STATUS REPORT

*By Lyn Fogg, Zone Executive Officer*

**Attachment No. 4** Great Southern Country Zone [Status Report February 2023](#)

The Status Report provides an update on actions taken in response to Zone resolutions at previous meetings. Zone Members are asked to review responses.

**Items for Zone discussion:**

*By Zone Chair, President Cr Chris Pavlovich*

25 November 2022 Zone Agenda Item <b>6 Confirmation of Previous Minutes</b>	That the Great Southern Zone requests WALGA to advocate for the upgrade of existing infrastructure [telecommunication] (towers).	This matter has been referred by State Council for consideration by the Infrastructure Policy Team.	February 2023	Ian Duncan Executive Manager Infrastructure <a href="mailto:iduncan@walga.asn.au">iduncan@walga.asn.au</a> 9213 2031
25 November 2022 Zone Agenda Item <b>6.2 Zone Status Report</b>	That the Great Southern Zone request WALGA to consider an advocacy position on the South Coast Highway reconstruction in relation to the proposed cost and invite all Local Governments along the South Coast corridor to participate.	This matter has been referred by State Council for consideration by the Infrastructure Policy Team.	February 2023	Ian Duncan Executive Manager Infrastructure <a href="mailto:iduncan@walga.asn.au">iduncan@walga.asn.au</a> 9213 2031

Telecommunications Blackspots discussion:

- Great Southern Development Commission offered to provide the Zone with a copy of previously identified blackspots.
- Noted 3G network will be decommissioned in June 2025, but unclear if this will be replaced with 4G or 5G.
- Noted advice that the “Starlink” satellite network technology, which was being trialled in the USA, and also the Pivot network.

**ACTION ITEM:**

Ask if WALGA Secretariat has more information on the Starklink / Pivot technology.

**RESOLUTION:**

**MOVED:** Cr Fiona Gaze  
**SECONDED:** Cr Russel Thomson

**That the Great Southern Country Zone:**

1. **NOTES** the Status Report dated February 2023, as detailed in Attachment No.3.
2. **REQUESTS** Telstra to provide a presentation (April or July Zone Meeting) on the network upgrade planning and works program.

**CARRIED**

**6.2.1. Zone Resolution Action Items Report**

*By Lyn Fogg, Zone Executive Officer*

**Attachment No. 5** Great Southern Country Zone [Action Items Report February 2023](#)

**Items for follow up:**

*By Zone Chair, President Cr Chris Pavlovich*

2022, 26 Aug - Item 7.3.2 - Reliable Digital Connectivity / Telecommunications

*Zone Resolved: That Local Governments identify to the Zone Executive Officer at least one priority digital / telecommunications blackspot area within their District, supported by evidence and justification, to enable a targeted advocacy to be undertaken.*



**RESOLUTION:**

**MOVED:** Cr Julie Leenhouders  
**SECONDED:** Cr Russel Thomson

That the Great Southern Country Zone NOTES the Action Items Report dated February 2023, as detailed in Attachment No.4.

**CARRIED**

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**7. ZONE BUSINESS**

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**7.1. ZONE REPORTS**

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**7.1.1. Zone Audited Annual Financial Report 2021/2022**

*By Rick Murray, WALGA Chief Financial Officer*

**Attachment No. 6** [Audited Financial Report](#) for the year ended 30 June 2022

The audited Financial Report for the year ended 30 June 2022 has been completed and is provided in Attachment 4.

Points of note include:

1. The Financial Report was prepared on cash basis,
2. The auditor noted no irregularities, and
3. The zones cash position decreased from an opening balance of \$3889 in July 2021 to \$1799 at 30 June 2022.

**RESOLUTION:**

**MOVED:** Cr Jon Oldfield  
**SECONDED:** Cr Kevin Gale

That the Great Southern Country Zone receive the audited Financial Report for the year ended 30 June 2022 as detailed in Attachment No.5.

**CARRIED**

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**7.1.2. Zone Financial Report**

*By Rick Murray, WALGA Chief Financial Officer*

Signatories for the Zone's Commonwealth Bank account have now been transferred in accordance with item 7.1.3 approved at the meeting on 25 November 2022.

Zone 2022-23 subscriptions have been invoiced and paid.

The financial statements provided below have been prepared on an accrual basis and show the financial position and financial performance for the period ended 31 January 2023.

Income includes contributions to funding the DAMA project, which have been invoiced. The commitment to consultants EY is recognised as an expense with payments occurring in the future against contracted milestones.

*All amounts are excluding GST unless otherwise specified.*



**Table 1 Statement of Income and Expenditure – period ended 31 January 2023**

Great Southern Country Zone Statement of Income and Expenditure Period ended 31 January 2023		
	Actual	Budget
	\$	\$
<b>Income</b>		
Subscriptions	6,050	6,050
Project Contributions DAMA Project	70,000	70,000
<b>Total Income</b>	<b>76,050</b>	<b>76,050</b>
<b>Expenses</b>		
Bank Fees	70	120
Meeting Costs	3,784	6,784
Project Consultant - DAMA Project	70,000	70,000
<b>Total Expenses</b>	<b>73,854</b>	<b>76,904</b>
<b>Surplus/(Deficit)</b>	<b>2,196</b>	<b>(854)</b>
<b>Notes</b>		
1. Budget approved 25 November 2022 (Item 7.1.2)		
2. Subscriptions excl GST 11@ \$550 each		
3. Project Consultant costs accrued reflecting legally commitment.		
3a Payment of consultant will occur in future against agreed milestones.		

**Table 2: Balance Sheet presenting the Zone's financial position as at 31 January 2023**

<b>Assets</b>	<b>\$</b>
Bank	8,385
Debtors	70,000
<b>Total Assets</b>	<b>78,385</b>
<b>Liabilities</b>	
Creditors	3,784
Accruals	70,000
GST Payable	605
<b>Total Liabilities</b>	<b>74,389</b>
<b>Net Assets</b>	<b>3,996</b>
<b>Equity</b>	
Members Funds B/F	1,800
Current year earnings	2,196
<b>Total Equity</b>	<b>3,996</b>

Notes to the Balance Sheet:

1. Balance sheet has returned to positive equity
2. Debtors consists of Project contributions held by WALGA \$60,000 and an outstanding contribution of \$10,000 to be applied against the consultant cost.
3. Creditors \$3,784 is for catering costs paid by WALGA to be recharged to the Zone in February.
4. Accrual represents DIMA Project Consultants EY

**RESOLUTION:**

**MOVED: Cr Stephen Jefferies**  
**SECONDED: Cr Julie Leenhouders**

**That the Great Southern Country Zone RECEIVES the Zone Financial Report for January 2023.**  
**CARRIED**



### **7.1.3. Zone Chairperson's Report**

*By Zone Chair, President Cr Chris Pavlovich*

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We are now well into the new year, and it is leading up to be another progressive period in the Great Southern. Although the impacts of labour shortages and housing, the Great Southern economy looks to be striving ahead in most areas. As the economy and population grow then so does the community expectation for all three tiers of government however as the government closest to the people it is local government, that bears the brunt.

As rate income is only a small part of most LG's spend then external funding or service delivery becomes even more vital for growth. The ability for LG to work collectively through Alliances, VROC's and the WALGA Zones is imperative to lobby and attract support from both the State and federal governments.

One great example of this is the Great Southern DAMA which in a relatively short space in time can deliver a major milestone to assist in our labour issues.

Affordable housing is the next hurdle to cross and assistance from both the State and Federal governments may be available in the future. Are we spade ready to assist in the auspice or promotion of potential funding in our communities?

Telecommunication is another high priority with the rollout of 5G technology and the potential to increase band width yet reduce existing coverage areas. Will our communities in regional areas be able to function in the future without reliable digital connectivity and if not, then what is the answer?

The new State to Local Govt Road Funding agreement is currently under review by the Minister and it would seem some new initiatives will be announced. Whilst never enough the \$1.25B over five years will continue to provide LG with part of their road funding requirements. The states own network is failing at a rapid rate and new construction is very limited in the Great Southern. Maybe we need to ask the question on how this matter can be addressed and when.

Health, education, and aged care are other areas falling behind in the regions.

With all these I can see the WALGA zones working hard both individually and collectively well into the future.

We live in the best part of the world, and it is our task to leave it even better for future generations.

**NOTED**

### **7.1.4. Great Southern Roads Sub-Committee**

*By Cr Len Handasyde, Sub-Committee Chair*

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Report tabled at the meeting:

This group hasn't met this year thus far, but a meeting is planned for the 3<sup>rd</sup> of March in Tambellup. Thanks must go to Elected Members and Shire staff at Broomehill-Tambellup for their willingness to host these Committee meetings. It is greatly appreciated. We meet at B-T as it is fairly central for everyone travelling.



There has been quite a bit of work done by WALGA Head Office staff who have brought into being the plan to begin the work of data collection and making sense of that data. This work at Head Office is greatly appreciated.

The next meeting on the 3<sup>rd</sup> of March will focus on ensuring that the mapping is complete and linked to the Wheatbelt Secondary Freight Network roads as much as possible. With the mapping complete and the list of roads 12nnualize a RFQ will go out for the work to be undertaken. This work will be funded through a multifunding model involving Local Governments across the region. This will require a resolution from each Council to be involved in the co funding model of a \$4000 contribution from each Council to allow the work to get underway. WALGA Perth will work up draft recommendations to assist this process and send them through to WALGAGS members for consideration. I, or any other committee member is available at any time to answer questions to clarify any issue. To continue to move forward with this important study, we will need all Councils involved to collect data but also to contribute towards the work. It will simply not work otherwise. A resolution was passed at WALGAGS last year that supported this contribution of funds from each Council.

Plantagenet Shire Council have already passed a resolution to this effect late last year.

The GSDC and RDAGS have both indicated that they will contribute towards this work.

Some Councils have already collected data during this last harvest and this data will be useful. Other Councils might need assistance to collect data and additional road traffic counters might need to be secured to allow all the data to be collected in a timely manner.

I look forward to continuing the work of this important study. CBH informed us last year that a continuing increase in heavy freight of something like 7% 12nnualized could be expected. While that figure might be a bit “tall” and will be dependent of seasonal factors, there is no doubt that year on year over time there will be increases to deal with and this will increase wear on our feeder roads.

While rail freight to port is being worked on and will assist the movement of grain into the future with fast loaders etc, this really only assists the State Network. The feeder roads under Local Government control will remain challenged without a secure and increasing funding model to address the shortfalls.

The committee remains determined to get on with the work, bringing clarity into the debate on road funding for the future.

**NOTED**

#### **7.1.5. Zone Hosting State Council – September 2023**

*Julian Murphy, CEO Shire of Katanning*

Mr Murphy advised that planning was on track, with a meeting scheduled next week with the WALGA Secretariat.

**NOTED**

### **7.2. ZONE PRIORITY STRATEGIC ISSUES**

#### **7.2.1. Designated Area Migration Agreement (DAMA) – Business Case Update**

*Grant Thompson, CEO Shire of Kojonup*

In accordance with the Zone’s resolution on 28 October 2022, the Zone President executed the contract to engage Ernst & Young Global Limited (consultant) on 6 January 2023.





The consultant will complete the Business Case and execution in three phases:

- Phase 1: Research and Analysis *January to February 2023*
- Phase 2: Business Case Preparation *February to March 2023*
- Phase 3: Submission and Negotiation *April to June 2023*  
Execution *June to July 2023*

Mr Thompson spoke on the progress of Phase 1 and provided an outline of Phases 2 and 3.

**NOTED**

### **7.2.2. Designated Area Migration Agreement (DAMA) Working Group – Designated Area Representative**

*Cr Chris Pavlovich, Zone Chair*

#### **Attachment No. 7 [Draft DAR Service Agreement](#)**

Report and attachment tabled at the meeting:

The Zone's DAMA Working Group has been active since the last zone meeting and achieved two more milestones.

1. The WALGA Great Southern Zone through the DAMA Working Group has appointed EY Consulting to prepare a GS DAMA Business plan to be submitted to the Department of Home affairs. Some councils and businesses may be contacted direct for input into this vital part of research and evidence required to obtain the DAMA over the next month or so. EY Consulting has appointed a representative Alice Chen to head up our project and the Shire of Kojonup CEO is the Working Group's point of contract for EY.
2. RDA GS has been working collaboratively with the Zone's Working Group to draft a Service Agreement for the DAR role in the DAMA to be consideration by the GS Zone. This agreement is attached to this report and is supported by the Working Group. The DAR role is the operational part of the GS DAMA and RDA GS is much appreciated for taking on this vital role.

The Zone's DAMA Working Group has achieved what has needed to be completed at this point in time and if the GS Zone endorses the RDA GS service agreement, then the Working Group's task has been largely completed.

The role of the Working Group now is more as a reference point to stakeholders and to obtain updates, monitor and report back to the GS Zone.

Can I thank all the Working Group members and RDA GS for their time and effort which is very much appreciated by all.

Cr Chris Pavlovich  
Chairperson



**RESOLUTION:**

**MOVED:** Cr George Pollard  
**SECONDED:** Cr Kevin Gale

**That the Great Southern Country Zone:**

1. **RECEIVES** the Zone's DAMA Working Group report dated February 2023;
2. **ENDORSES** the draft Designated Area Representative (DAR) Service Agreement, as tabled at the meeting; and
3. **AUTHORISES** the Zone Chair, President Cr Chris Pavlovich to execute the DAR Service Agreement with the Regional Development Authority Great Southern.

**CARRIED**

**7.3. ZONE MATTERS FOR DECISION**

*Items submitted to the Agenda by Zone Members or the WALGA Secretariat for Zone consideration.*

**7.3.1. 2023 Local Government Honours Program**

The annual Local Government Honours Program affords significant public recognition and celebration of the outstanding achievements and lasting contributions made by Elected Members and Local Government officers to their respective Councils, the WA Local Government sector, and the wider community.

Nominations for the 2023 Honours Program are open now.

There are six awards in the 2023 Program:

1. Local Government Medal
2. Life Membership
3. Eminent Service Award
4. Merit Award
5. Local Government Distinguished Officer Award
6. Young Achievers Award

Nominations will close at **5:00pm on Friday, 9 June** and the awards will be presented as part of the WALGA Annual General Meeting held on Monday, 18 September.

For more information or to submit a nomination, visit the WALGA website or contact Kathy Robertson, Executive Officer Governance, on 9213 2036 or via email at [honours@walga.asn.au](mailto:honours@walga.asn.au).

**NOTED**

**8. WALGA STATE COUNCIL BUSINESS**

**8.1. ZONE STATE COUNCIL MEMBER REPORT**

*By Zone State Councillor: President, Cr Chris Pavlovich*

State Councillor, Cr Pavlovich, provided an update on the December 2022 State Council Strategic Forum and State Council Meeting.

**NOTED**

## 8.2. STATE COUNCIL MEETING AGENDA

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### Attachment No. 8 [State Council Agenda for 1 March 2023](#) – access via link

WALGA State Council meets five times each year and the State Council's consideration of items is informed through consultation with Zone Member Local Governments.

The Zone, by resolution, may provide comment or submit an amended or alternative recommendation to those included in the State Council Agenda. The Zone resolution is then presented to the State Council for consideration.

'Matters for Decision' and 'Matters for Noting' by State Council are extracted and listed for Zone consideration in items 8.2.1 and 8.2.2 below.

### 8.2.1. Matters for Decision

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State Council Agenda for 1 March 2023, Item 7 'Matters for Decision' Items:

#### **STATE COUNCIL Item 7.1 Proposed Advocacy Position on Constitutional Recognition of Aboriginal and Torres Strait Islander People**

##### Executive Summary

- The Australian Government will hold a referendum in the second half of 2023 on amending the Constitution to enshrine an Aboriginal and Torres Strait Islander Voice to Parliament (the Voice) as part of its commitment to implement the Uluru Statement from the Heart.
- At its December 2022 meeting State Council resolved that WALGA prepare an advocacy position in support of constitutional recognition to be circulated to WALGA Zones for their next meeting for consideration and feedback
- WALGA has prepared the attached Information Paper for WALGA Zones and State Council to facilitate discussion on the proposed WALGA Advocacy Position.

##### Recommendation

That the following Advocacy Position be endorsed:

*WALGA supports constitutional recognition of Aboriginal and Torres Strait Islander People through the enshrining of a Voice to Parliament.*

#### **STATE COUNCIL Item 7.2 Community Disaster Resilience Strategy Submission**

##### Executive Summary

- The State Emergency Management Committee (SEMC) has released the draft Western Australian Community Disaster Resilience Strategy (CDRS) for public consultation, until 3 March 2023.
- The Strategy intends to provide the guidance to support all Western Australians to increase their disaster resilience.
- The Strategy builds on a CDRS Discussion Paper. WALGA previously provided input on the discussion paper, and Local Government Consultation was also undertaken by SEMC
- WALGA has prepared a draft Submission that is supportive of the CDRS

### **Recommendation**

That the submission on the draft *Western Australian Community Disaster Resilience Strategy* be endorsed.

## **STATE COUNCIL Item 7.3 Child Safeguarding Advocacy Position**

### **Executive Summary**

- Since 2018 WALGA has consulted extensively with Local Government in relation to the response to the recommendations of the Royal Commission into Institutional Responses to Child Sexual Abuse (the Royal Commission) including the National Redress Scheme, Reportable Conduct and Child Safety Officers.
- WALGA has developed a Child Safeguarding Advocacy Position which will be used to guide policy development, advocacy, and capacity building activities for Local Government within the State framework.
- The new Advocacy Position has been developed based on submissions previously endorsed by State Council and extensive consultation with Local Government and is supported by the Local Government Child Safety Communities of Practice network and the Community Industry Reference Group (CIRG).

### **Recommendation**

That the Child Safeguarding Advocacy Position as follows be endorsed:

#### Child Safeguarding

1. *Local Government supports:*
  - a. *the recommendations from the Royal Commission into Institutional Responses to Child Sexual Abuse 2017, in particular Recommendation 6.12 which can be achieved by Local Government implementing and embedding child safeguarding across its functions with support from Governments at the national, state and territory levels; and*
  - b. *the ten National Principles for Child Safe Organisations (Australian Humans Rights Commission).*
2. *The State Government through an Independent Oversight Body should provide financial, resourcing and capacity building support to Local Governments to implement and embed child safeguarding across its functions, through the provision of:*
  - a. *supporting materials such as template policies, procedures, and guidelines;*
  - b. *consistent key messaging and resources to promote and share in venues and facilities and online;*
  - c. *examples of best practice, including case studies;*
  - d. *self-assessment tools to assist Local Government;*
  - e. *ongoing training and skills development for Local Government staff, including online training options;*
  - f. *funding for the delivery of the child safeguarding function within smaller, less well resourced (Band 3 and Band 4) Local Governments; and*
  - g. *expert officers within each region to provide support and guidance to Local Government on child safeguarding.*
3. *The Local Government sector supports Local Government participation in the State's National Redress Scheme, with full financial coverage by the State.*



## **STATE COUNCIL Item 7.4 Submission on Draft Guideline Minimising Noise Impact from Outdoor Community Basketball Facilities**

### **Executive Summary**

- The Department of Water and Environmental Regulation released the Draft Guideline: Minimising noise impact from outdoor community basketball facilities on 23 December 2022 for a 10 week consultation period.
- The Draft Guideline includes options for how noise, from new community basketball facilities can be mitigated. This includes separation distances between the facility and residents in different circumstances, engineering, and facility management controls.
- A draft Submission was circulated to Local Government for feedback and the final Submission has been updated based on the information provided.
- The WALGA Submission provides feedback on the costs and practicality of the various interventions suggested.

### **Recommendation**

That the submission on the *Draft Guideline: Minimising noise impact from outdoor community basketball facilities* be endorsed.

## **STATE COUNCIL Item 7.5 Main Roads Draft Roadside Advertising Policy and Application Guidelines**

### **Executive Summary**

- Main Roads is seeking feedback on their Draft Roadside Advertising Policy and Application Guidelines.
- This policy could be used to significantly curtail the deployment of roadside advertising devices, which are currently used by Local Governments as a source of public realm amenity, support funding bus shelter improvements and are a source of revenue for Local Government in some cases.
- As drafted, these guidelines would apply to most of the public road network, including Local Government roads, and signs on private property that are visible from the road. The draft guidelines would cover advertiser-funded bus shelters and information or decorative banners.
- There is no demonstrated road safety problem resulting from roadside advertising devices, as currently deployed in Western Australia. Road safety is the stated rationale for developing this policy.
- WALGA has prepared a submission to Main Roads on the guidelines, requesting:
  - Greater delegation of authority in assessing small format static signs and small format digital signs.
  - Guaranteed processing times for classes of signs for which Main Roads retains the assessment function. This includes requesting a schedule of approval time frames, and a “deemed approved” clause in the event of these timeframes not being met.

### **Recommendation**

That the submission to Main Roads on its Draft Roadside Advertising Policy and Application Guidelines be endorsed.



**RECOMMENDATION:**

That the Great Southern Country Zone supports the following Matters for Decision as detailed in the WALGA State Council Agenda for 1 March 2023, circulated under separate cover, inclusive of:

1. Item 7.1 Proposed Advocacy Position on Constitutional Recognition of Aboriginal and Torres Strait Islander People
2. Item 7.2 Community Disaster Resilience Strategy Submission
3. Item 7.3 Child Safeguarding Advocacy Position
4. Item 7.4 Submission on Draft Guideline Minimising Noise Impact from Outdoor Community Basketball Facilities
5. Item 7.5 Main Roads Draft Roadside Advertising Policy and Application Guidelines

**RESOLUTION:**

**MOVED: Cr Liz Guidera**  
**SECONDED: Cr Fiona Gaze**

That the Great Southern Country Zone supports the following Matters for Decision as detailed in the WALGA State Council Agenda for 1 March 2023, circulated under separate cover, inclusive of:

1. Item 7.2 Community Disaster Resilience Strategy Submission
2. Item 7.3 Child Safeguarding Advocacy Position
3. Item 7.4 Submission on Draft Guideline Minimising Noise Impact from Outdoor Community Basketball Facilities
4. Item 7.5 Main Roads Draft Roadside Advertising Policy and Application Guidelines

**CARRIED**

**MOTION:**

**MOVED: Cr George Pollard**  
**SECONDED: Cr Jon Oldfield**

That the Great Southern Country Zone supports Item 7.1 Proposed Advocacy Position on Constitutional Recognition of Aboriginal and Torres Strait Islander People as detailed in the WALGA State Council Agenda for 1 March 2023, circulated under separate cover.

**LOST**

During debate, Cr Janine Phillips foreshadowed a motion, which was subsequently moved:

**RESOLUTION:**

**MOVED: Cr Janine Phillips**  
**SECONDED: Cr Alan Egerton-Warburton**

That the Great Southern Country Zone resolve that WALGA does not take a political position on the matter of Constitutional Recognition of Aboriginal and Torres Strait Islander People.

**CARRIED**



### 8.2.2. Matters for Noting

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State Council Agenda for 1 March 2023 'Matters for Noting' as listed below, are provide for Zone consideration and noting.

#### **STATE COUNCIL Item 8 – Policy Team Reports**

- 8.1 Environment and Waste Policy Team Report
- 8.2 Governance and Organisational Services Policy Team Report
- 8.3 Infrastructure Policy Team Report
- 8.4 People and Place Policy Team Report

#### **STATE COUNCIL Item 9 – Matters for Noting / Information**

- 9.1 Animal Welfare in Emergencies Grant Program Overview
- 9.2 Emergency Management Update
- 9.3 Local Development Plan Background Paper
- 9.4 2023-24 WALGA Federal Budget Submission
- 9.5 WALGA Submission on Phase Three of the *Aboriginal Cultural Heritage Act 2021* Co-Design Process
- 9.6 Child Care Premises Position Statement: Consultation Response
- 9.7 Report Municipal Waste Advisory Council (MWAC)

#### **STATE COUNCIL Item 10 – Organisational Reports**

- 10.1 Key Activity Reports
  - 10.1.1 Report on Key Activities, Advocacy Portfolio
  - 10.1.2 Report on Key Activities, Infrastructure Portfolio
  - 10.1.3 Report on Key Activities, Member Services Portfolio
  - 10.1.4 Report on Key Activities, Policy Portfolio

#### **RESOLUTION:**

**MOVED:** Cr Russel Thomson  
**SECONDED:** Cr Julie Leenhouders

**That the Great Southern Country Zone NOTES all Matters for Noting and Organisational Reports as detailed in the State Council Agenda for 1 March 2023.**

**CARRIED**

### 8.2.3. WALGA State President's Report

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**Attachment No. 9** WALGA State President's Report March 2023 – under separate cover.

#### **RESOLUTION:**

**MOVED:** Cr Liz Guidera  
**SECONDED:** Cr Kevin Gale

**That the Great Southern Country Zone NOTES the WALGA President's Report March 2023.**

**CARRIED**



## 9. EMERGING ISSUES / COLLABORATION

*Zone Members are encouraged to provide a brief update on emerging issues in their District or matters on which they are seeking to connect with other Zone Members for direct collaboration or support.*

### 9.1. DIESEL SUPPLY RESERVES AND SECURITY RISK

*Cr Kevin Gale, Shire of Kojonup*

Cr Gale advised the meeting that the Shire of Kojonup's Audit Committee had identified diesel supply reserves and security as a key and emerging risk subject to current geopolitical influences.

The meeting noted this was a Federal Government responsibility and recommended the Shire of Kojonup first seek advice from the Federal Member and Federal Minister for Infrastructure, Transport and Regional Development – Hon. Catherine King.

#### **Additional Information:**

The Commonwealth Department of Climate Change, Energy, the Environment and Water's webpage provides information on [Australia's fuel security](#), including the [Fuel Security Act 2021 \(Cwth\)](#).

### 9.2. DROUGHT PREPAREDNESS FUNDING

*By Andrew Sharpe, CEO City of Albany*

Mr Sharpe asked if other Local Governments were aware of the Department of Agriculture, Fisheries and Forestry / Foundation for Rural Regional Renewal's "[Helping Regional Communities Prepare for Drought Initiative – Community Impact Program](#)", which has a funding EOI application process closing on 8 March 2023.

The Zone **AGREED** in principal support for CEOs and the Great Southern Development Commission to collaborate on a potential EOI submission, ideally with a community group / entity as the lead applicant.

## 10. NEXT ZONE MEETING

The next meeting of the Great Southern Country Zone is scheduled to be held on:

- **21 April 2023 at the Shire of Kojonup**

**PLEASE NOTE:** The Zone meeting will commence at 10am and conclude by no later than 12noon, to enable the Great Southern Regional Road Group's meeting to commence at 12.30pm.

## 11. CLOSURE


There being no further business, the Chair declared the meeting closed at 12.30pm.



## ATTACHMENTS

### ATTACHMENT No.1 - Item 5.3 - South Coast Natural Resource Management (draft) Minutes 10/11/2022

[Back to Item 5.3](#)



**SOUTHCOAST**  
NATURAL RESOURCE MANAGEMENT

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### Land and Water Reference Group

Draft Minutes

**Venue:** South Coast NRM Conference Room and MS Teams  
**Address:** 88 Stead Rd, Albany.  
**Date:** 10 November 2022  
**Time:** 9.15am – 12.15pm

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**Meeting Purpose:** The purpose of the Land and Water Reference Group is to provide recommendations and advice to South Coast NRM and to the Land and Water Program Manager on the development, implementation, and review of Southern Prospects 2019 - 2024.

**Meeting Objectives:**

- Review the Land and Water Investment Plans

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**9.22**      **Item 1**      **Acknowledgement of Country**  
Ian King

**Item 2**      **Record of attendance and apologies**

**Attendance:** Ian King (Chair), Luke Bayley CEO South Coast NRM, Nicolie Sykora Department of Water and Environmental Regulation, Tim Overheu Department of Primary Industries and Regional Development, Kylie Fletcher South Coast NRM, Johanna Tomlinson South Coast NRM, Sophie Willsher South Coast NRM, Judy Maughan South Coast NRM.

**Apologies:** Sue Mills Water Corporation, Deon Utber Department of Biodiversity Conservation and Attractions, Heather Adams Oyster Harbour Catchment Group, Letisha Newman South Coast NRM, Natalie Reeves South Coast NRM.

**Membership:** Steve Janicke has resigned.

**Action: 101122-1**  
**Send the updated funding rates to the committee**

**Judy Maughan**

**Item 3**      **Declaration of conflicts of interest**  
nil

**Item 4**      **Confirmation of previous minutes held on 24<sup>th</sup> May 2022**  
Ian King moved, Tim Overheu seconded.

**Item 5**      **Business arising from previous minutes**  
Discussed Actions See Actions Table page 5.

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Land and Water Reference Group – Draft Meeting – 10 November 2022

## Item 6 Members round table

### Ian King

- Discussed the importance of cool burns.

### Tim Overheu

- Department reviewing the condition of the Biosecurity state barrier fence in consultation with the Indigenous community.
- Active surveillance of Starlings at Esperance, Bremer Bay, Esperance and Eucla. In the Spring season one Starling was trapped in Esperance.
- Declared weed found at Owingup swamp, not usually found on the South Coast.
- Discussed the Climate Strategy. There are twelve projects for state funding, including creating a carbon knowledge hub.
- Discussed departmental capacity opportunities. The difficulties of recruitment in the current environment.
- Explained the National Soil Strategy and National Action Plan with emphasis on collecting publicly funded data. The WA Soil Health Strategy and implementation plan, 24<sup>th</sup> November CEO meeting.
- Explained West Agriculture Research Collaboration.
- Phase two of the Carbon Farming Land Restoration Fund has been launched.
- Discussed Regenerative agriculture, including co-funding activity on Richard Davy's farm. Christine Jones will visit in February to conduct a workshop at Murray Gomm's, with the potential for further workshops.
- The position of soil commissioner was advertised without successfully appointing someone.
- Illegal clearing is being reported. Looking at the possibility of using drones to identify illegal clearing.
- Reporting of Illegal drainage in the upper Kalgan. The owner was made to fill the drain.
- Reporting of high concentrated salt (via reverse osmosis) being pumped into the Hay River, with no issue found.

**Action: 101122-2**

**To send a report, salinity map and salt land genie information.**

**Tim Overheu**

- World soil day, soil where food begins.

**Action: 101122-3**

**To send information on video competition, capture TikTok clips for youth with prizes.**

**Tim Overheu**

- Food and Agricultural Organisation Free event, 5<sup>th</sup> Dec. 9-4 State Library WA. Sophie and Letisha may attend.

### Nicoli Sykora

- DWER is going through a restructure to include a focus on climate, sustainability, compliance and enforcement with a greater regional capacity.
- The department will embed the Aboriginal Heritage Act in all their undertakings.
- Wilson Inlet forum 17<sup>th</sup> Nov and Oyster Harbour forum 13<sup>th</sup> December to include Healthy

Estuaries.

- Discussed a Snapshot for Princess Royal Harbour report comparing seagrass from 2021 to 1994 and 1960s. Shows continual maintenance of seagrass.
- The WA branch of Australia Water Association biennial regional tour in March 23, includes Albany and Denmark.
- Tracy Calvert Rural Water Planning to take 12 months leave.
- Discussed salty wastewater in the Gibson area.
- Ian raised various questions around the big wet at Elleker? Review? Clearing at Marbellup? Water Corporation liaise with Torbay Catchment group regarding Marbellup plug. Will there be enforcement? Nicolj explained that the Act does not deal with natural flooding. Ongoing review of the plug and where it opened.

#### Luke Bayley

- Discussed the need for Reference Groups to remain effective in partnership with government and non-government groups. The need for clear plans, which include Southern Prospects. How to renew, which to continue, amend, monitor, in collaboration with an investment plan.

#### Sophie Willsher

- Attended the NRM knowledge conference.
- Expanding into the carbon and natural capital accounting space to support the growers in the southeast NRM Region.
- Working on a GRDC Subsurface Drainage Project in the Esperance area. Results in 2024.

#### Kylie Fletcher

- Explained that the Coobidge Creek workshop was not possible. A communications plan was produced instead.

#### Ian King

- Explained exploration of mineral sands, in the Torbay area. Luke discussed the need to engage actively with the mining companies directly. Discussed the need for proactive engagement. Need an appropriate plan.

#### Item 7 Operational report Johanna

- South Coast NRM has a new CEO, Luke Bayley.
- Explained awaiting information on the Regional Land Partnership Program. Waiting for tender process guidelines. How to tender for the programs as preferred suppliers. Put region as preferred supplier.

#### Item 8 Land and Water Investment Plan

Outcome L1 Improved knowledge and understanding of priority land assets was discussed.

#### Action: 101122-4

Rewrite Outcome L1 to include the whole of landscape/catchment with revised language to include the National Soil Action Plan etc.

Kylie Fletcher

- Discussed the difficulty of developing catchment management plans. Start conversations

earlier building capacity in departments. South Coast NRM in collaboration with other groups to coordinate. Strategic asset investment plans, go bigger than catchment, a whole landscape plan. Identify priority agricultural land. Dispersed Assets background papers, produced for South Coast NRM by DPIRD.

- Identified carbon companies in the Jerramungup and Ravensthorpe regions.
- Explained Downforce technologies a UK based company. The use of machine learning. Pick strategic assets and evolve it and take it to the next area. Digital twinning combining thousands of data sets.
- Tim met with two DAFF federal government representatives. Clear emphasis on collaboration and partnerships.
- Key Priority how to resource from third party.

**Action: 101122-5**

**Out of session half day Land and Water investment plan with the reference group with a facilitator. Possibly in February.**

**Kylie Fletcher and Johanna Tomlinson**

- Discussed review of the Reference Groups. With cross theme interaction. Collaborate with the Aboriginal Reference Group. With Southern Prospects up for review.
- Explained that there is no state government department that is the custodian of land use planning and mapping. Needs time to set up properly.
- City of Albany is conducting coastal hazard mapping, at Middleton beach, and Princess Royal Harbour planning and use. Submissions by 22<sup>nd</sup> December.

**Action: 101122-6**

**Details to Luke regards City of Albany planning of Middleton Beach and Princess Royal Harbour.**

**Nicoli Sykora**

- The partnering workshop in August 2022 with sub regional project partners was very productive.
- Luke leaves 11.02
- Discussed the need for community members. Expression of interest for new members. In February to discuss the potential framework. Recognised the separation from the board and involvement.

**Action: 101122-7**

**Kylie Cutten facilitator to help develop an investment plan, doodle poll to find a date.**

**Kylie, Johanna, Judy**

- Reminder that proxies can be sent to meetings.
- South Coast NRM AGM Thursday 1<sup>st</sup> Dec 4 - 7pm with sundowner.

**Meeting Closed 11.15**

**LAND & WATER REFERENCE GROUP**

**ACTION ITEMS**

Action No	Item	Date due	Responsibility	Progress
220421-1	Land and Water Program Manager to follow up process along with terms of reference and send to nominated members. In addition, continuing to seek additional members for reference group is a standing agenda item.	By next meeting	Land and Water PM	Ongoing
220421-4	Land and Water Program Manager to download local information and email to reference group members.	By next meeting	Land and Water PM	No progress
290322-1	Heather requested maps be provided as part of reports to show where projects are being carried out	By next meeting	Land and Water PM	Base map for discussion
290322-4	Water quality summary for Torbay Catchment & Wilson Inlet to added as an agenda item for next meeting (Ian will follow up with Nicolie for further details).	By next meeting	Chair and Land and Water PM	No progress
240522-1	Land and Water Program Manager to send video of recent cool burn at Lake Pleasant View to members	By next meeting	Land and Water PM	
240522-2	Members to provide any additional information as discussed on funding rates to Land and Water Program Manager	By next meeting	All	Heather has sent through fencing costs.
240522-3	Members to send reimbursement forms if applicable to Land and Water Program Manager	By 30 June 2022	All	

Land and Water Reference Group – Draft Meeting – 10 November 2022

## ATTACHMENTS

### ATTACHMENT No.2 - Item 5.7 - Regional Road Safety Advisor Report – February 2023

[Back to Item 5.7](#)



## Regional Road Safety Advisor Report

Great Southern  
February 2023

### How Local Government Influence Run Off Road crashes?

Local Governments are well placed to influence road safety on both the local and state road network. There has been a shift in thinking that recognises that the development of longer-term strategies is required to improve the safety of our road network. The Safe System Approach to Road Safety is widely accepted as the best practice road safety and provides as more holistic approach toward managing road safety.

The safe system approach moves thinking beyond solely blaming driver behaviour to creating a more forgiving road environment that provides second chances. A crucial part of successfully adopting safe system principles is understanding the risk to the road users. This ensure resources and effort are directed to the greatest areas of outcome. In the Great Southern the greatest risk is 'run-off road' crashes which make up 50.4 per cent of killed or serious injury crashes (KSI)<sup>1</sup>.

The following table presents a set of opportunities for Local Governments in the Great Southern to embed road safety actions that focus on prioritising and treating 'run-off road crashes' within their areas of direct influence.

Treatment Priority: Run-off-road	
Local Government area of influence	Opportunity to embed road safety actions
Road Manager and Planning Authority	<ul style="list-style-type: none"> <li>Set targets to progress action which address run-off-road crashes.</li> <li>Incorporate run-off-road targets and priority interventions into policies and procedures.</li> <li>Safe system approach applied to new roads and upgrades to incorporate interventions to prevent run-off-road crashes e.g. reduce travel speed, clear zones, widen shoulders, audible edge lining, consistent road design and delineation, reflective guide posts.</li> <li>Assess the road network to identify current infrastructure and safety benefits or improvements.</li> <li>Understand effective treatments for different road types i.e. sealed/unsealed.</li> <li>Create a network hierarchy, based on safety rating, to prioritise investment and the implementation of safety treatments.</li> </ul>

<sup>1</sup> WALGA RoadWise, *Road Safety Performance on Local Government Roads 2015-2019 Great Southern Report*, 2022.



<b>Leadership and Community Development</b>	<ul style="list-style-type: none"><li>• Establish Council support for treatment targets and a process for monitoring and evaluating progress.</li><li>• Invest in building organisational capacity and capability for embedding safe system approach into business.</li><li>• Monitor local KSI crash data to identify shifts in crash priority or trends.</li><li>• Promote and report safe system upgrades that address run-off-road crashes to the community informing of the safety benefits and reasons for the treatments.</li><li>• Align community education and awareness raising campaigns to the investment in treatments to reduce KSIs.</li><li>• Promote a culture of road safety within the community and organisation.</li></ul>
<b>Fleet Manager and Employer</b>	<ul style="list-style-type: none"><li>• Strengthen or implement fleet safety policy to ensure fleet vehicles have a 5-star safety rating and/or include lane keep assist, fatigue monitoring and distraction alerts at a minimum.</li><li>• Embed fleet safety practices into human resource policies and procedures to establish organisational expectation.</li><li>• Provide advice and information to staff highlighting crash priority targets, building safe road use culture and practice.</li><li>• Ensure road safety is integrated within the organisations Work Safety Framework.</li><li>• Facilitate Toolbox talks and compliance training provided to staff who drive work vehicles.</li></ul>

## Great Southern Road Safety Conference 2023

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### SAVE THE DATE

The Shire of Cranbrook RoadWise Committee is hosting the 6th annual Great Southern Road Safety Conference on **Thursday 16th March 2023** at the Cranbrook Sports Club, King Street, Cranbrook.

The Conference aims to bring together road safety stakeholders from across the Great Southern Region, including Local Government, WA Police, Main Roads WA and community representatives.

The Conference has not been held since late 2019, due to the impact of COVID, and we are very excited to be able to host this event again.

### AUSTROADS Webinar - Zebras and Wombats: Factchecking “False Sense of Security”

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Austrroads are hosting a webinar to look at the different types of pedestrian crossing controls, behavioural responses of both drivers and people crossing and analyse the road safety implications.

The presentation will cover the crash characteristics involved including control of crash forces, analysis of crash braking patterns, the impact of uniform pavement marking on reaction times, speed and yield rates and crash reduction factors.

The webinar will give a review of safe system and evidence-based research relating to unsignalised crossings for people walking or riding bikes. It will answer the questions: Who are we relying on? What is the safety evidence? Is “false sense of security” supported by evidence?

Date: Thursday, 16 February 2023

Location: Online, 10:00 – 11:00am WST

Register online at: <https://register.gotowebinar.com/register/875379908867950421>



## Road Trauma Involving Heavy Vehicles – Annual Summaries

The Bureau of Infrastructure and Transport Research Economics (BITRE) *Road Trauma Involving Heavy Vehicles 2021 Statistical Summary* presents the latest available detailed information on road crashes involving heavy trucks or buses. The data focuses on annual counts of fatalities, and is set out to include road user type, crash and vehicle type, road type, geographic region, and posted speed limit.

The following are some of the key findings<sup>2</sup>:

- In 2021, a total of 163 people were killed in crashes involving heavy trucks. This represents 15.4 per cent of total road deaths.
- Approximately 80 per cent of fatalities in fatal crashes involving a heavy truck are multiple vehicle crashes.
- Of the people killed in these fatal crashes, approximately 50 per cent are occupants in a light vehicle, 25 per cent are occupants in the heavy truck and 25 per cent are other road users (pedestrian, motorcyclist or pedal cyclist).
- Over 90 per cent of fatalities occur in multiple vehicle crashes.

The full report is available from the Bureau of Infrastructure and Transport Research Economics (BITRE) website:

[https://www.bitre.gov.au/sites/default/files/documents/hv\\_annual\\_2021.pdf](https://www.bitre.gov.au/sites/default/files/documents/hv_annual_2021.pdf).

Australian Government  
Department of Infrastructure, Transport,  
Regional Development, Communications and the Arts



### For more information:

Vivienne Gardiner, Regional Road Safety Advisor

T: 0418 904 081

E: [vgardiner@walga.asn.au](mailto:vgardiner@walga.asn.au)





## ATTACHMENTS

### ATTACHMENT No.3 - Item 5.8 - DLGSC Report – February 2023 (tabled at the meeting)

[Back to Item 5.8](#)

## February 2023 WALGA Great Southern Zone Meeting

Agency Report – Department of Local Government, Sport and Cultural Industries

Local Government Act Reform	<ul style="list-style-type: none"> <li>• The Minister has advised that he will be introducing the legislative reform proposals in two tranches.</li> <li>• The first tranche will be introduced in February/March 2023 covering:             <ul style="list-style-type: none"> <li>○ electoral reforms such as:                 <ul style="list-style-type: none"> <li>▪ number of council members</li> <li>▪ optional preferential voting</li> <li>▪ public vote to elect the Mayor/President for bands 1 and 2</li> <li>▪ removal of electoral wards for bands 3 and 4</li> <li>▪ filling of extraordinary vacancies without need for extraordinary elections.</li> </ul> </li> <li>○ standardised council meeting procedures</li> <li>○ live streaming of meetings for bands 1 and 2</li> <li>○ recording of meetings for bands 3 and 4</li> <li>○ caretaker period</li> <li>○ publication of information relating to CEO's performance</li> <li>○ community engagement</li> <li>○ council/CEO communications agreements</li> <li>○ fees and expenses for committee members.</li> </ul> </li> <li>• The second tranche will be introduced later in the year and will cover:             <ul style="list-style-type: none"> <li>○ Audit, Risk and Improvements Committees</li> <li>○ Office of the Local Government Inspector</li> <li>○ monitors</li> <li>○ conduct panel</li> <li>○ council member superannuation</li> <li>○ WALGA's role in the Local Government Act</li> <li>○ streamlining regional subsidiaries.</li> </ul> </li> <li>• The DLGSC will provide further updates through LG Alerts to the sector and on the DLGSC's website.</li> </ul>
Arrangements for the upcoming October 2023 ordinary elections	<ul style="list-style-type: none"> <li>• The first bill will introduce optional preferential voting (OPV) for all local government elections to allow electors to preference as many or as few candidates as they decide.</li> <li>• It will also include related new provisions to provide for the backfilling of vacancies in situations such as when a member of a council is directly elected as the Mayor or President, or if a vacancy arises within one year of a council member being elected. In considering potential arrangements, councils must decide whether to declare the Electoral Commissioner to conduct the election or appoint the local government's Chief Executive Officer (or other appointee) as the Returning Officer.</li> <li>• Declaring the Electoral Commissioner and the WAEC to conduct the election will mean that they will be responsible for managing the election, including the conduct of the count and the introduction of the new OPV counting and backfilling provisions.</li> </ul>



	<ul style="list-style-type: none"> <li>• If local governments chose to appoint the local government's Chief Executive Officer (or other appointee) as the Returning Officer to conduct the election, they will be wholly responsible for managing the election.</li> <li>• If local governments chose to manage the election themselves, they will have the option to purchase a licence for access to the WAEC's CountWA software to facilitate the counting of votes. WAEC still determining costs and will advise in next few weeks.</li> <li>• The WAEC will only be able to provide general assistance on accessing and using the software if this option is chosen.</li> <li>• Local governments have received a letter from the Minister encouraging them to consider options for the conduct of the October 2023 elections no later than 31 March 2023.</li> </ul>
<p>Great Southern DLGSC Sport and Recreation Strategic Plan Update</p>	<ul style="list-style-type: none"> <li>• Procurement process in final stages - preferred consultant to be advised shortly.</li> <li>• CEOs will be advised by email when contract has been awarded, with proposed timeline for delivery.</li> <li>• DLGSC/Consultant to arrange meetings with each LGA over the coming months.</li> <li>• Completion date for the Strategic Plan estimated to be August 2023.</li> </ul>
<p>Current open funding rounds – Sport and Recreation</p>	<ul style="list-style-type: none"> <li>• Trails Planning Grants Program             <ul style="list-style-type: none"> <li>◦ Grants up to \$25k</li> <li>◦ Closes 27 February 2023</li> </ul> </li> <li>• Sport and Recreation Events Funding             <ul style="list-style-type: none"> <li>◦ Events hosted between 1 July to 31 December 2023)</li> <li>◦ Grants up to \$50k available</li> <li>◦ Closes 27 February 2023</li> </ul> </li> <li>• Inclusive Participation Grants Program             <ul style="list-style-type: none"> <li>◦ For projects that target low-participation groups</li> <li>◦ Grants from \$20k up to \$150k</li> <li>◦ Closes 13 March 2023</li> </ul> </li> <li>• Community Sport and Recreation Facilities Funding             <ul style="list-style-type: none"> <li>◦ February Small Grants Round for projects under \$300,000</li> <li>◦ Closes 31 March 2023.</li> </ul> </li> <li>• Club Night Lights Funding Program             <ul style="list-style-type: none"> <li>◦ February Small Grants Round for projects under \$300,000</li> <li>◦ Closes 31 March 2023</li> </ul> </li> </ul> <p><i>For more information and guidelines:</i> <a href="https://www.dlgsc.wa.gov.au/funding/sport-and-recreation-funding">https://www.dlgsc.wa.gov.au/funding/sport-and-recreation-funding</a></p>
<p>Recently funded Sport and Recreation projects in Great Southern</p>	<ul style="list-style-type: none"> <li>• Community Sport and Recreation Facilities Funding Program – Annual/Forward Planning &amp; Small Grants Rounds             <ul style="list-style-type: none"> <li>◦ Albany Tennis Centre (6 courts)</li> <li>◦ Cricket Great Southern (Indoor Multisport Centre Albany)</li> <li>◦ Albany City Kart Club (Track Safety Lighting System)</li> </ul> </li> <li>• Club Night Lights Funding Program             <ul style="list-style-type: none"> <li>◦ Kendenup Tennis Club</li> </ul> </li> <li>• Hiking Participation Program             <ul style="list-style-type: none"> <li>◦ Outdoors Great Southern – Outdoor Families – Family guided hikes</li> <li>◦ Bibbulmun Track Foundation – 25<sup>th</sup> Anniversary Community Celebration</li> </ul> </li> <li>• Outdoor Active Recreation Funding Program             <ul style="list-style-type: none"> <li>◦ Outdoors Great Southern – Expedition Great Southern</li> </ul> </li> <li>• Sport &amp; Recreation Events Funding             <ul style="list-style-type: none"> <li>◦ Events hosted between 1 January-30 June 2023</li> <li>◦ Football West – Great Southern Festival of Football (May 2023)</li> </ul> </li> </ul>



<p>Current open funding rounds Culture and the Arts</p>	<ul style="list-style-type: none"> <li>• Arts U-15k <ul style="list-style-type: none"> <li>○ The Arts U-15k grant program offers up to \$15,000 for artists and creative industry professionals to deliver a one-off project or program of activity.</li> <li>○ The program supports the development and growth of a vibrant sector that promotes the participation and active engagement of Western Australian communities in high quality arts and cultural experiences.</li> <li>○ Local Governments can apply for this funding, but must ensure their activity strongly aligns to the programs objectives and guidelines.</li> <li>○ The program is always open, but applicants can only apply for activity starting at least 35 business days after application submission.</li> </ul> <p><i>More information</i> <a href="https://www.dlgsc.wa.gov.au/funding/arts-funding/arts-u-15k/arts-u-15k-guidelines">https://www.dlgsc.wa.gov.au/funding/arts-funding/arts-u-15k/arts-u-15k-guidelines</a></p> </li> <li>• Arts 15k-plus <ul style="list-style-type: none"> <li>○ The Arts 15k-plus grant program offers between \$15,000 and \$60,000 funding for artists, creative industry professionals and organisations to deliver a one-off project or a program of activity.</li> <li>○ The program supports the development and growth of a vibrant sector that promotes the participation and active engagement of Western Australian communities in high quality arts and cultural experiences.</li> <li>○ Local Governments can apply for this funding but must ensure their activity strongly aligns to the programs objectives and guidelines.</li> <li>○ The next round opens on the 26 April 2023, closing on the 1 June for activity starting after 1 September 2023. <b>(Regional applicants can request a draft review of their application – due by 22 May)</b></li> </ul> <p><i>More Information</i> <a href="https://www.dlgsc.wa.gov.au/funding/arts-funding/arts-15k-plus/arts-15k-plus-guidelines">https://www.dlgsc.wa.gov.au/funding/arts-funding/arts-15k-plus/arts-15k-plus-guidelines</a></p> </li> </ul>
<p>Key activities and organisations supported in Great Southern by Culture and the Arts projects</p>	<ul style="list-style-type: none"> <li>• Southern Edge Arts, Denmark Arts and ArtSouth WA are all supported through Regional Arts WA's Regional Arts Sector Investment program, managed by DLGSC and supported by Royalties for Regions through the RACIP. Funding supports the core operations and programming (including employment).</li> <li>• This project has been funded by DLGSC and will have performances in March - THE STARS DESCEND - <a href="https://heartlandjourneys.com.au/the-stars-descend/">https://heartlandjourneys.com.au/the-stars-descend/</a></li> <li>• The Great Southern Arts, Culture and Heritage Strategy was recently published. This project was led by the City of Albany (who worked with the other LGs and the Development Commission) and funded in part through DLGSCs Leveraged Creative and Cultural Planning program <a href="https://www.qsdc.wa.gov.au/app/uploads/2022/12/Great-Southern-Arts-Culture-and-Heritage-Strategy-1.pdf">https://www.qsdc.wa.gov.au/app/uploads/2022/12/Great-Southern-Arts-Culture-and-Heritage-Strategy-1.pdf</a></li> <li>• As part of the Royalties for Regions funded Regional Exhibition Touring Boost program, The Art Gallery of Western Australia in partnership with SPACED will present the Rural Utopia's exhibition which will present artworks by artist working alongside host communities through a series of residencies across regional and remote Western Australia. As part of this project, artist Eizabeth Pedler has worked with community art organisations in Wellstead (Wellstead Community Resource Centre and Windi Windi Pastoral Co.) The exhibition will be presented at AGWA in 2024. <a href="https://www.spaced.org.au/rural-utopias/elizabeth-pedler-wellstead">https://www.spaced.org.au/rural-utopias/elizabeth-pedler-wellstead</a></li> </ul>



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Please direct any questions to:

Mel Eastough  
**Regional Manager – Great Southern**

Department of Local Government, Sport and Cultural Industries  
Great Southern Office  
22 Collie Street  
Albany WA 6330

Telephone: 08 9892 0156

## ATTACHMENTS

### ATTACHMENT No.4 - Item 6.2 Great Southern Country Zone Status Report – February 2023

[Back to Item 6.2](#)

Great Southern Country Zone – STATUS REPORT					
Zone	Agenda Item	Zone Resolution	WALGA Response	Update	WALGA Contact
Grt Southern C	25 November 2022 Zone Agenda Item 6 <b>Confirmation of Previous Minutes</b>	That the Great Southern Zone requests WALGA to advocate for the upgrade of existing infrastructure [telecommunication] (towers).	This matter has been referred by State Council for consideration by the Infrastructure Policy Team.	February 2023	Ian Duncan Executive Manager Infrastructure <a href="mailto:iduncan@walga.asn.au">iduncan@walga.asn.au</a> 9213 2031
Grt Southern C	25 November 2022 Zone Agenda Item 6.2 Zone <b>Status Report</b>	That the Great Southern Zone request WALGA to consider an advocacy position on the South Coast Highway reconstruction in relation to the proposed cost and invite all Local Governments along the South Coast corridor to participate.	This matter has been referred by State Council for consideration by the Infrastructure Policy Team.	February 2023	Ian Duncan Executive Manager Infrastructure <a href="mailto:iduncan@walga.asn.au">iduncan@walga.asn.au</a> 9213 2031
Grt Southern C	25 November 2022 Zone Agenda Item 6.2 Zone <b>Status Report</b>	That the Great Southern Zone request WALGA to advocate for a review of the Disaster Recovery Funding Arrangements (DRFA, WA) to reduce the extensive delays in the reporting system.	This is consistent with existing advocacy priorities. Delays in the reporting system is one of the matters identified by Local Governments for resolution.	February 2023	Ian Duncan Executive Manager Infrastructure <a href="mailto:iduncan@walga.asn.au">iduncan@walga.asn.au</a> 9213 2031
Grt Southern C	<b>2019 Nov 25 Zone Agenda Item 8.1 .4</b> Prioritise Key Strategic Issues for the Zone in 2020 Lobby against Legislation (CA07) That Will Prevent Local Governments from Restricting Access to Local Government Roads	The Great Southern Zone of WALGA does <u>not</u> support the removal of the CA07 condition on RAV approval, and replacement with the CA88 condition in its current form.  WALGA therefore be requested to endorse this position and to write to the Minister for Transport that an alternative condition is formulated following discussion with Asset Managers to provide greater control and management of their asset base.	The RAV Access working group met by teleconference in early December. Based on the resolution of this meeting a letter detailing Local Government expectations was sent to Main Roads WA.  The Association discussed this matter with Main Roads WA in November 2020. They are engaging with the State Solicitors Office prior to a proposed consultation with Local Government concerning a proposed approach.  WALGA has subsequently met with Main Roads who confirm that the status quo remains until further notice.	Ongoing	Ian Duncan Executive Manager Infrastructure <a href="mailto:iduncan@walga.asn.au">iduncan@walga.asn.au</a> 9213 2031

Great Southern Country Zone – STATUS REPORT					
Zone	Agenda Item	Zone Resolution	WALGA Response	Update	WALGA Contact
Grt Southern C	2019 Nov 25 <b>Zone Agenda Item 8.1 .3</b> Prioritise Key Strategic Issues for the Zone in 2020 Distribution of Roads Funding	That the WA Local Government Association be requested to endorse the Great Southern Zone’s position on the distribution of road funding, and to write to the Treasurer and Minister for Transport of Western Australia to seek increases in the return of revenue collected by the Commonwealth of Australia to a level that sustains and preserves the vital road assets under management of Local and State Authorities.	A working group has been established and is progressing with the support of the Regional Development Commission. WALGA is providing continuing support as required.	Ongoing	Ian Duncan Executive Manager Infrastructure <a href="mailto:iduncan@walga.asn.au">iduncan@walga.asn.au</a> 9213 2031
Grt Southern C	2019 Nov 25 <b>Zone Agenda Item 8.1 .2</b> Prioritise Key Strategic Issues for the Zone in 2020 Clearing Requirements in Town Sites – Align with Metropolitan Requirements	That WALGA writes to the Minister for Emergency Services, the Minister for Planning, Lands and Heritage and the Minister for Mines, Industry Regulation and Safety to request an amendment to the Action Plan for Bushfire Framework Review 2019, to increase in the minimum area of declared bushfire prone vegetation from one hectare to four hectare to be valid for regional and remote townsites and villages in addition to metropolitan areas.	In July 2019, Government announced an Action Plan for Bushfire Framework Review that outlined key changes to be implemented by DPLH, DFES and DMIRS including a new map of Bushfire Prone Areas, and a revised State Planning Policy 3.7 and associated Guidelines for Planning in Bushfire Prone Areas. Both are due to be advertised in Feb 2023.  More information can be found here: <a href="https://www.dplh.wa.gov.au/bushfireframeworkreview2019">https://www.dplh.wa.gov.au/bushfireframeworkreview2019</a>  WALGA is in discussions with the Department about establishing a Local Government bushfire planning reference group to provide a regular forum for Local Governments and state agencies to discuss, identify and resolve common challenges in applying the new framework following adoption.	Ongoing	Nicole Matthews Executive Manager Policy <a href="mailto:nmatthews@walga.asn.au">nmatthews@walga.asn.au</a> 9213 2039
Grt Southern C	2022, 24 June <b>Zone Agenda Item 7.3</b> Local Government Cat Local Laws	That the Great Southern Zone of WALGA; 1) Acknowledge the challenges with gazettal of Cat Local Laws, which meet community expectations, under current legislation, particularly in relation to cat containment within the property of the owner, and control of cats in public places and; 2) Write to WALGA State Council seeking an update and feedback on resolution 232.4/2021; and;	<b>State Council at its December 2022 meeting resolved as follows;</b> <b>That:</b>  3.10 <b>Reform of the Cat Act 2011</b>  <i>That the WA Local Government sector requests the WA State Government prioritise reforms to the Cat Act 2011, in accordance with the Statutory Review undertaken and tabled in the State Parliament on 27 November 2019.</i>	February 2023	Tony Brown Executive Director, Member Services <a href="mailto:tbrown@walga.asn.au">tbrown@walga.asn.au</a> 9213 2051



Great Southern Country Zone – STATUS REPORT					
Zone	Agenda Item	Zone Resolution	WALGA Response	Update	WALGA Contact
		3) Write to the Honourable John Carey, Minister for Housing, Lands, Homelessness and Local Government requesting an update and timelines associated with updates to the Dog and Cat Acts.			

ATTACHMENT No.5 - Item 6.2.1 Great Southern Country Zone Action Items Report – February 2023

[Back to Item 6.2.1](#)

Great Southern Country Zone – ACTION ITEMS				
ZONE MEETING DATE / ITEM	ZONE RESOLUTION	ZONE RESPONSE	STATUS	RESPONSIBLE PERSON
2022, 25 Nov Item 4.2.2 NBN Emergency Management Preparedness Campaign – Guest Speaker	That the Great Southern Country Zone APPROVES NBN Co’s offer to provide its Emergency Management Preparedness presentation to: Option 1 the February 2023 Zone meeting. Katina Bowie is unable to attend the February meeting but has committed to presenting at the April Zone meeting.	<u>Feb 2023</u> : Katina Bowie, Community Engagement Manager, NBN has accepted the invitation to present at the Zone meeting on 21 April 2023.	<b>Completed</b> <b>GSCZ-17/2/2023</b>	Janine Neugebauer
2022, 25 Nov Item 6 Confirmation of Previous Minutes	That the minutes of the Great Southern Country Zone meeting held on 28 October 2022, as previously circulated, be confirmed as a true and accurate record of the proceedings, SUBJECT TO Part 2 of the Resolution at Item 7.2.2 Reliable Digital Connectivity / Telecommunications being amended as follows: 2. That the Great Southern Zone <u>requests WALGA to advocate <del>to for the</del> upgrade of existing infrastructure (towers).</u>	<u>Feb 2023</u> : Minutes corrected as per resolution and circulated for confirmation with the GSCZ Agenda for the 17 February 2023 meeting.	<b>COMPLETED</b> <b>GSCZ-17/02/2023</b>	Janine Neugebauer
2022, 25 Nov Item 7.1.2 Zone Financial Report	That the Great Southern Country Zone: 1. RECEIVES the Zone Financial Report for the four months ended 31 October 2022; 2. <b>APPROVES revised 2022/23 Zone Member Subscriptions increased from \$255 to \$550 (ex GST);</b> and 3. ENDORSES the Zone Budget 2022-23.	<u>Feb 2023</u> : Completed – all Zone Member subscriptions have been paid.	<b>COMPLETED</b> <b>GSCZ-17/02/2023</b>	Rick Murray, WALGA Chief Financial Officer
2022, 25 Nov Item 7.1.3 Zone Banking Authority – Approve Changes	That the Great Southern Country Zone of the WA Local Government Association APPROVES changes to bank signatory and access authorities for Commonwealth Bank account number: 10089139 BSB: 066-515 Katanning branch, as follows: 1. REMOVE <u>all previously approved signatories</u> and online banking access authority (as applicable),	<u>Feb 2023</u> : Completed – Rick Murray, WALGA Chief Financial Officer – confirmed WALGA Finance Team now has access to the Great Southern Country Zone bank accounts.	<b>COMPLETED</b> <b>GSCZ-17/02/2023</b>	Rick Murray, WALGA Chief Financial Officer



Great Southern Country Zone – ACTION ITEMS														
ZONE MEETING DATE / ITEM	ZONE RESOLUTION	ZONE RESPONSE	STATUS	RESPONSIBLE PERSON										
	<p>including Veronica Fleay, Annabel Paulley, and Chris Pavlovich; and</p> <ol style="list-style-type: none"> <li>2. AUTHORISES the following WA Local Government Association employees as account signatories and for online banking access:               <ol style="list-style-type: none"> <li>a. Rick Murray (Chief Finance Officer),</li> <li>b. Tina Mosscrop (Accounting Manager), and</li> <li>c. Tony Brown (Executive Director Member Services).</li> </ol> </li> <li>3. CHANGES the mailing address from PO Box 100, Woodanilling, WA 6316 to PO Box 1544, West Perth WA 6872.</li> </ol>													
<p><b>2022, 25 Nov</b> Item 7.3.1 April 2023 Zone and Regional Roads Group Meeting Schedule</p>	<p>Option 1 - That the Great Southern Country Zone offers the Regional Road Group to schedule its meeting to coincide with the Zone on 21 April 2023, with the Zone meeting to commence at 12.00pm.</p>	<p>The Great Southern Regional Roads Group meeting has been confirmed to coincide with the Zone meeting on 21 April 2023 at Shire of Kojonup.</p>	<p><b>Completed</b> <b>GSCZ-17/02/2023</b></p>	<p>Janine Neugebauer</p>										
<p><b>2022, 25 Nov</b> Item 7.3.2 Zone Meeting Dates 2023</p>	<p><b>That the Great Southern Country Zone endorses the following listed 2023 meeting dates and host Local Governments:</b></p> <p><b>CARRIED</b></p> <table border="1"> <tbody> <tr> <td>17 February</td> <td>Kent</td> </tr> <tr> <td>21 April</td> <td>Kojonup</td> </tr> <tr> <td>23 June</td> <td>Plantagenet</td> </tr> <tr> <td>25 August</td> <td>Albany</td> </tr> <tr> <td>24 November</td> <td>Broomehill -Tambellup</td> </tr> </tbody> </table>	17 February	Kent	21 April	Kojonup	23 June	Plantagenet	25 August	Albany	24 November	Broomehill -Tambellup	<p>Emails to each LG’s CEOs. Sent 08/02/2023</p>	<p><b>Completed</b> <b>GSCZ-17/02/2023</b></p>	<p>Janine Neugebauer</p>
17 February	Kent													
21 April	Kojonup													
23 June	Plantagenet													
25 August	Albany													
24 November	Broomehill -Tambellup													
<p><b>2022, 28 Oct</b> Item 4.2.1 Guest Speaker Request – Western Power</p>	<p>That the Great Southern Country Zone:</p> <ol style="list-style-type: none"> <li>1. Invites Western Power to attend and present at the first Zone meeting in 2023 (date to be confirmed); &amp;</li> <li>2. Requests Western Power to address the following topics of interest to the Zone:               <ol style="list-style-type: none"> <li>a. Power availability - regional areas have been given 34 amps, versus Metro with 64 amps. Why?</li> <li>b. Standalone power systems. Process and costs to obtain system upgrades.</li> </ol> </li> </ol>	<p>Western Power confirmed as speaker at the GSCZ meeting on 17 Feb 2023</p>	<p><b>COMPLETED</b> <b>GSCZ-17/02/2023</b></p>	<p>Janine Neugebauer</p>										



Great Southern Country Zone – ACTION ITEMS				
ZONE MEETING DATE / ITEM	ZONE RESOLUTION	ZONE RESPONSE	STATUS	RESPONSIBLE PERSON
	<ul style="list-style-type: none"> <li>c. Pole top fires and new infrastructure – update required.</li> <li>d. Where does Western Power sit with the Southdown Powerline easement?</li> </ul>			
2022, 28 Oct Item 7.1.3 Great Southern Zone Roads Committee	That the Great Southern Roads Report be received and the \$4000.00 per Zone Local Government funding request be forwarded to all Local Governments for their consideration and that a formal request be made to the Great Southern Development Commission as well as RDA Great Southern.	08/11/2022 Emailed Zone Members and CEO’s requesting action: <ul style="list-style-type: none"> <li>• <b>Road Data Collection funding contribution requested</b> (Great Southern Roads Committee) – Local Governments will need to consider a request for a contribution of \$4000 (each) – refer resolution at Item 7.1.3 in the attached minutes.</li> </ul>	IN PROGRESS	Zone Executive Officer Lyn Fogg
2022, 28 Oct Item 7.2.4 Designated Area Migration Agreement (DAMA) Project	4. Engage Ernst & Young Global Limited to develop the Great Southern Zone DAMA Business Case in line with the project scope and fee structure outlined in the consultant submission; and <ul style="list-style-type: none"> <li>a. Authorises the Great Southern Country Zone President and RDA GS Chair to execute the engagement authority with the selected consultant.</li> </ul>	Consultant engagement letter executed by Zone President on 6 January 2023	<b>COMPLETED</b> GSCZ-17/02/2023	Zone President, Cr Chris Pavlovich
	5. Endorse WALGA invoicing: <ul style="list-style-type: none"> <li>b. Regional Development Authority Great Southern Inc and Great Southern Development Commission for \$10,000 each as their individual agency contributions to the project.</li> </ul>	MOU executed by GS Development Commission 23/01/2023	IN PROGRESS	Lyn Fogg Zone Executive Officer
	6. Requests Zone Member Local Governments to pay their invoiced DAMA project contribution by 15 November 2022, to enable Business Case preparation to progress.	All payments with the exception of GSDC are paid.	<b>COMPLETED</b> GSCZ-17/02/2023	Lyn Fogg Zone Executive Officer
	7. Endorse the Shire of Kojonup CEO and the Regional Development Authority Great Southern Inc CEO to act jointly as the Zone representatives for communication between the consultant and the Zone and member Local Governments to facilitate preparation of the Business Plan.		IN PROGRESS	Kojonup CEO RDAGS CEO

Great Southern Country Zone – ACTION ITEMS				
ZONE MEETING DATE / ITEM	ZONE RESOLUTION	ZONE RESPONSE	STATUS	RESPONSIBLE PERSON
	8. Requests the Regional Development Authority Great Southern Inc to formally present its DAR operating model, service agreement and fee structure for consideration at the first 2023 meeting of the Great Southern Country Zone.	14/11/2022 Emailed RDA-GS, CEO requesting the required details to be provided by week ending 3 February, for consideration at the Zone’s February 2023 meeting.  24/01/2022 Draft MOU provided to Zone Chair by RDA-GS, with further consultation in emails dated 06 – 09/02/2023.	IN PROGRESS	Lyn Fogg Zone Executive Officer
<b>2022, 26 Aug</b> Item 7.2.1 Designated Area Migration Agreement (DAMA)	That a working group consisting of three Great Southern Local Government Authority CEOs from the Shires of Kojonup, Katanning and Plantagenet, and the Great Southern Country Zone President, be established to progress the DAMA on behalf of all committed Great Southern Local Governments.  <u>DAMA Working Group Charter:</u> 1. Recommending the committed Local Government’s consult with their respective industries on skill shortages and gather supporting evidence by Friday, 23 September 2022. 2. (a) Review the other WA DAMA business cases and their learnings to determine our process and next steps; and (b) Prepare a draft budget and scope of works for the business case and prepare a shortlist of suitable contractors to quote on the business case by 17 October 2022. 3. Prepare the final report with recommendations for the next Great Southern Country Zone meeting on Friday, 28 October 2022.  The meeting AGREED that the DAMA Working Group meetings should include representation from the Great Southern Development Commission (GSDC) and Regional Development Australia Great Southern (RDA-GS)	Working Group Terms of Reference conclude as at 28 October 2022.  <b>GSCZ 28/10/2022</b> - refer item 7.2.4 -Resolution to extend Charter: 10. Endorse the Great Southern Country Zone DAMA Working Group Charter being extended to include review and recommendation to the Zone of the Draft Business Case.	ONGOING	DAMA Working Group (Zone)
<b>2022, 26 Aug</b> Item 7.3.2	Action (GSCZ 24/06/2022): Each Zone council to discuss and prioritise key outcomes to be achieved to improve	<b>GSCZ 28/10/2022 Item 7.2.2</b> - Responses received: - Denmark, Gnowangerup, Kent, <b>Resolved:</b>	IN PROGRESS	ZONE MEMBER LGs

Great Southern Country Zone – ACTION ITEMS				
ZONE MEETING DATE / ITEM	ZONE RESOLUTION	ZONE RESPONSE	STATUS	RESPONSIBLE PERSON
Reliable Digital Connectivity / Telecommunications	telecommunications in regional areas and report back to the Zone. Action (GSCZ 26/08/2022): If Local Governments could respond by 31 October 2022, so that this issue can be considered at the November 2022 meeting.	<b>1. That Local Governments identify to the Zone Executive Officer at least one priority digital / telecommunications blackspot area within their District, supported by evidence and justification, to enable a targeted advocacy to be undertaken.</b>		
		<b>GSCZ 28/10/2022 Item 7.2.2</b> <b>2. That the Great Southern Zone requests WALGA to advocate to for the upgrade of existing infrastructure (towers).</b> <u>Feb 2023 Update:</u> Referred for consideration at the State Council Meeting on 7 December 2022, where the matter was referred to the Infrastructure Portfolio – MATTER TRANSFERRED TO STATE COUNCIL ZONE STATUS REPORT	<b>COMPLETED</b> <b>GSCZ-17/02/2023</b>	Ian Duncan Executive Manager Infrastructure
<b>2022, 26 Aug</b> Item 8.2 Change to Bank Signatories	1. That the Great Southern Zone of the WA Local Government Association makes the following changes to bank signatories for its Commonwealth Bank account number: 10089139 (BSB: 066-515 Katanning branch) : a. Remove: Veronica Fleay and Annabel Paulley. b. Add: WA Local Government Association Chief Finance Officer Rick Murray and Finance Manager, Tina Mosscrop 2. That the Great Southern Zone of the WA Local Government Association changes the postal address for all bank correspondence relating to the Commonwealth Bank account number: 10089139: from PO Box 100, Woodanilling, WA 6316 to PO Box 1544 West Perth WA 6872. 3. That the Great Southern Zone of the WA Local Government Association requests that the Commonwealth Bank removes Annabel Paulley from online banking viewing access relating to account number: 10089139 and provides online banking access to Chief Finance Officer Rick Murray of the WA Local Government Association.	<u>Feb 2023 Update:</u> Completed – Rick Murray, WALGA Chief Financial Officer – confirmed WALGA Finance Team now has access to the Great Southern Country Zone bank accounts.	<b>COMPLETED</b> <b>GSCZ-17/02/2023</b>	Rick Murray, WALGA Chief Financial Officer

Great Southern Country Zone – ACTION ITEMS				
ZONE MEETING DATE / ITEM	ZONE RESOLUTION	ZONE RESPONSE	STATUS	RESPONSIBLE PERSON
2022, 26 Aug Item 10.6 Great Southern Roads Sub-Committee	<p>3. That the Great Southern Country Zone WALGA formally request from Co-operative Bulk Handling a copy of their prioritized list of routes for the Great Southern Region.</p> <p>4. That the Great Southern Council Zone WALGA formally request from Bunge Grain Services a copy of their Prioritised list of routes for the Great Southern Region.</p>	<p><b>Resolution 3:</b> Rob Dickie, CBH Head of Government and Industry Relations advised 07/10/2022: ~ CBH has provided advice to the Secondary Freight Group regarding priority roads. ~ CBH is unable to extract / provide additional data (to that already provided) as they are already in 'harvest' ~ CBH suggest that the State Government's Revitalising Agricultural Region Freight Strategy, may assist the Zone. <a href="https://www.transport.wa.gov.au/Freight-Ports/revitalising-agricultural-region-freight-strategy.asp">https://www.transport.wa.gov.au/Freight-Ports/revitalising-agricultural-region-freight-strategy.asp</a></p> <p><b>Resolution 4:</b> Emailed request to Bunge Group Logistics, Steve Camarri on 07/10/2022. Awaiting response</p>	SUSPENDED – SUBJECT TO CONSULTANCY RFQ	Lyn Fogg Zone Executive Officer
2022, 22 Apr Item 8.2 Creation of the Great Southern Roads Sub-Committee	<p><b>Sub-Committee Terms of Reference:</b></p> <ol style="list-style-type: none"> <li>To investigate the current road infrastructure right across the networks (State, Regional Road Group roads and other local roads) as to their fit for purpose from a freight task and road safety and efficiency perspective both now and in the next 20 years.</li> <li>Once the data is known, make recommendations to the Great Southern Zone of WALGA in order for them to advocate and seek funding to remedy the shortfalls.</li> <li>Co-opt members as required to fulfil the above task as there will be outside technical expertise required from time to time.</li> <li>Report progress of sub-committee to the Great Southern Zone of WALGA at each of its meetings.</li> <li>Finalise a report for publishing prior to the end of 2023-24 financial year.</li> <li><b>Group to cease operations on 30 June 2024.</b></li> </ol> <p><b>Members:</b> Cr Mark Paganoni, Cr Kevin Gale, Cr Dale Douglas, Cr George Pollard, Cr Scott Crosby, Simon Lyas (RDA Great Southern) and Cr Len Handasyde.</p>	<p><b>28 Oct 2022:</b> Zone Executive consulted with the 'Sub-Committee' Chair, who confirmed transition to the name 'Great Southern Roads Committee'. Zone Agenda template updated.</p>	Ongoing to 30 June 2024	

## ATTACHMENTS

### ATTACHMENT No.6 - Item 7.1.1 Audited Financial Report for the year ended 30 June 2022


[Back to Item 7.1.1](#)

Great Southern Zone WA Local Government Association		
Financial Report for Year Ending 30 June 2022		
<b>OPENING POSITION</b>		<b>\$ 3,889.97</b>
<b>REVENUE</b>		
Subscriptions	\$ 8,470.00	
GST Refunds	\$ 307.00	
Other Income	\$ 300.00	
	<u>\$ 9,077.00</u>	<u>\$ 9,077.00</u>
<b>EXPENDITURE</b>		
Executive Officer Payments	\$ 4,892.64	
GST payments	\$ 708.00	
Meeting costs	\$ 4,428.00	
Postage & stationery	\$ 51.76	
Bank fees & charges	\$ 120.00	
Other Expenses	\$ 966.95	
	<u>\$ 11,167.35</u>	<u>\$ 11,167.35</u>
<b>NET SURPLUS / DEFICIT</b>	<b>-\$ 2,090.35</b>	<b>\$ 1,799.62</b>
<b>BALANCE AS PER BANK STATEMENT 30 JUNE 2022</b>		<b>\$ 1,799.62</b>

The revenue and expenditure above is presented on a cash basis, inclusive of GST.

I have examined the financial records of the Great Southern Zone of the WA Local Government Association and have formed the opinion that they are a true representation of the Zone's financial position.

In my examination of the financial records, I noted no irregularities.

  
\_\_\_\_\_  
Auditor signature

JOHN PATERSON B COMM DIPLOMATA MGR  
\_\_\_\_\_  
Auditor name

Date 9/11/2022

## ATTACHMENTS

### ATTACHMENT No.7 – Item 7.2.2 Draft DAR Service Agreement

[Back to Item 7.2.2](#)



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### SERVICE AGREEMENT

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**Regional Development Australia Great Southern WA Inc.**

**and**

**Western Australia Local Government Association Great Southern  
Zone**

Signed on behalf of the <b>Regional Development Australia Great Southern WA Inc.</b> by a duly authorised officer:  Full name of authorised person (print): Andrus Budrikis  Signature of authorised person:  Office held by authorised person (print): <i>Chair</i>  Date:
Signed on behalf of <b>WESTERN AUSTRALIA LOCAL GOVERNMENT ASSOCIATION GREAT SOUTHERN ZONE</b> by a duly authorised officer:  Full name of authorised person (print): <i>Chris Pavlovich</i>  Signature of authorised person:  Office held by authorised person (print): <i>President</i>  Date:



**This SERVICE AGREEMENT is made between:**

Regional Development Australia Great Southern WA Inc. ('RDA')  
46 Frederick Street, Albany, 6330 Western Australia  
ABN 76 274 049 432

and

Western Australian Local Government Association GREAT SOUTHERN ZONE ('the Zone')  
C/- Zone President, PO Box 48, Mount Barker, 6324 Western Australia  
ABN 20 570 050 942

**GENERAL TERMS:**

1. Recitals
  - 1.1 The Parties to this Service Agreement (AGREEMENT) intend to collaborate on the Designated Area Migration Agreement (DAMA) business case submission, per the terms contained in the *EY Agreement*.
  - 1.2 The purpose of this AGREEMENT is to acknowledge the scope of the *Designated Area Representative's* duties and obligations, as outlined in Schedule A.
2. Interpretation  
References in this AGREEMENT are defined in Schedule B.
3. Duration
  - 3.1 This Agreement will commence on the date of execution.
  - 3.2 Unless terminated earlier per paragraph 9, this AGREEMENT will cease in accordance with the conclusion of the *Designated Area Migration Agreement (DAMA)* with the *Commonwealth*.
4. Administration  
The primary contacts for the Parties for all matters covered by this AGREEMENT are specified in Schedule C.
5. Acknowledgement  
This AGREEMENT does not have an effect on the roles and responsibilities of the *Designated Area Representative* and the *Commonwealth* in achieving the *DAMA objectives*.





6. No effect on intellectual property rights  
Nothing in this AGREEMENT affects ownership (including third party ownership) of any intellectual property rights.
7. Relationship of the *Parties*  
Nothing in this AGREEMENT creates an agency, partnership, joint venture, or employment relationship between any of the *Parties* or their respective employees, agents, or contractors. No *Party* nor any person acting on its behalf may hold itself out as being entitled to contract or accept payment in the name of or on account of any other *Party*.
8. Resolution of disputes  
The *Parties* will resolve any dispute in relation to the Project or this AGREEMENT promptly in a spirit of goodwill by direct communication between them. If necessary, that communication will be between the *Parties'* chief executive officers, or by officers nominated by those chief executive officers.
9. Amendment and Termination
  - 9.1 This AGREEMENT may only be varied by the written Agreement of both *Parties*.
  - 9.2 This AGREEMENT may be terminated by either *Party* to this Agreement by giving 90 days' written notice to the other *Party*.
10. Expenses  
Each *Party* must pay its own costs and disbursements in connection with the execution and carrying into effect of this AGREEMENT.
11. Special Terms  
The Special Terms in the Schedules form part of this AGREEMENT in addition to these General Terms. To the extent of any inconsistency between the Special Terms and the General Terms, the General Terms prevail.



**Schedule A Duties and Obligations:**

The duties and obligations of *Designated Area Representative*, with reference to the *Commonwealth's DAMA* (when effective), will include:

1. working collaboratively with stakeholders to achieve the *DAMA objectives*.
2. managing the assessment and endorsement process.
3. managing ongoing governance of *DAMA* including variations, reports, and evaluation.

The DAR will also report to the Zone on a quarterly basis on the DAR activity.

The *DAR* will ensure there is no actual (or perceived) conflict of interest between their personal interests or services offered or provided to others, and the impartial fulfilment of the services of the *DAMA*.

As referenced in Schedule D, the *DAR* will function under the operating structure of Regional Development Australia Great Southern WA Inc.

Schedule E and F provide an outline of the *DAR's* role in the *DAMA* process flow.

The structuring of the endorsement fee will take into consideration the following:

- The *DAR Officer* role is to be initially allocated at 0.4EFT up to 0.6EFT (subject to workload). This time allocation is based on consultation with current *DARs*.
- The *DAR Officer* role is to manage labour market tests, assessments, application processes, reporting and risk management.
- *RDA* is obligated to on-charge as part of its funding obligations when dealing with 3rd party arrangements.
- The *DAR* will operate the *DAMA* as a service to the region and aims to operate on a full cost-recovery basis.



**SCHEDULE B Interpretations in this AGREEMENT:**

*Commonwealth* means the Commonwealth of Australia as represented by the Department of Home Affairs.

*Designated Area* means the eleven local government areas that form the Great Southern Zone of the Western Australian Local Government Association.

*Designated Area Migration Agreement (DAMA)* means the Commonwealth's Designated Area Migration Agreement for the Designated Area.

*Designated Area Representative (DAR)* means the signatory in Agreement with the Commonwealth in relation to the Designated Area Migration Agreement.

*Endorsement fee* means fee charged by the DAR to an employer who wants to sponsor overseas workers under the established DAMA.

*EY Agreement* means the scope of immigration services directed and delivered by Ernst & Young.

*Objectives* means objectives identified in the *Designated Area Migration Agreement's* Schedule 2 (per format from a DAMA template – document# ADD2019/1268463).

*Party/Parties* means signatories to this Service Agreement (AGREEMENT).

*RDA* means Regional Development Australia Great Southern WA Inc. ABN 76 274 049 432

*Zone* means Western Australian Local Government Association GREAT SOUTHERN ABN 20 570 050 942



**Schedule C Administration:**

The primary contacts for the *Parties* for all matters covered by this AGREEMENT are:

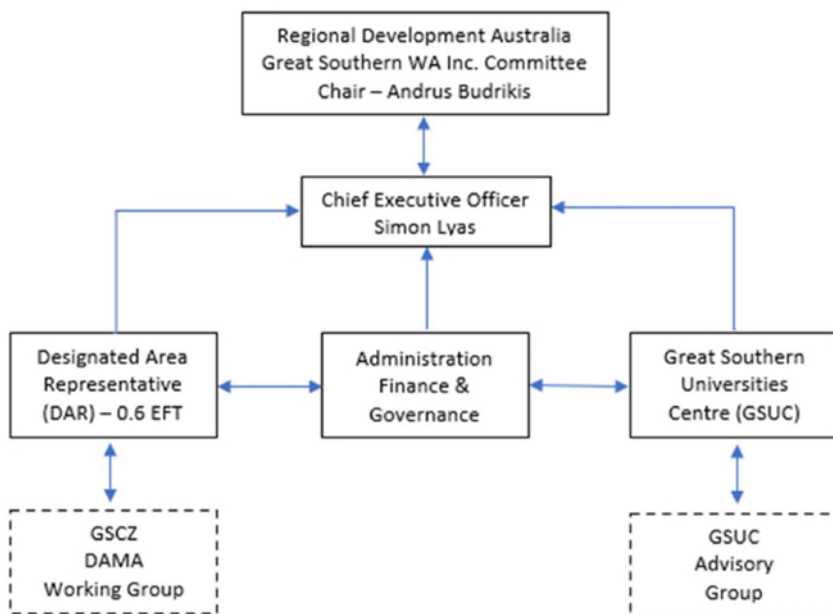
Simon Lyas  
Chief Operating Officer  
Regional Development Australia Great Southern WA Inc.  
46 Frederick Street, Albany, 6330 WA  
ceo@rdagreatsouthern.com.au

Cr Chris Pavlovich  
WALGA Southern Zone President  
Western Australian Local Government Association  
C/- Zone President, PO Box 48, Mount Barker, 6324 Western Australia  
shirepres@sop.wa.gov



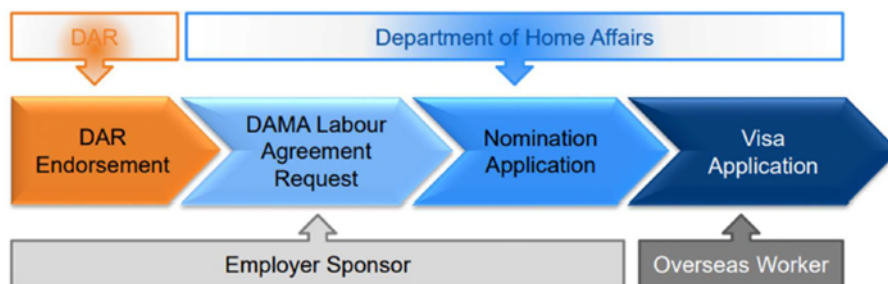
Schedule D Operating Structure:

Regional Development Australia Great Southern WA Inc.  
including the DAR and the GSUC business units





Schedule E Role of the DAR in the DAMA process flow:



Source: A DAMA Initial Overview, Pilbara DAMA & Skilled Visa Information Session, Dept of Home Affairs, May 2022



**Schedule F DAR's assessment and endorsement responsibilities:**

Arrangements for the *DAR* to assist the *Commonwealth* in administrative arrangements for processing applications for Labour Agreements and visas in the *Designated Area* will be detailed in the *DAMA*.

The below process is an outline of the *DAR* administration arrangements for the purposes of this AGREEMENT.

